

**OKEECHOBEE UTILITY AUTHORITY  
REGULAR MEETING MINUTES**

Monday, December 10, 2018 8:30 A.M.

Okeechobee Utility Authority

Main Office

Okeechobee, Florida

**Chairperson Creasman called the meeting to order at 8:29 A.M.** with the following members and alternates present:

**Board Members:**

Melanie Anderson\*  
Tommy Clay\*  
John Creasman\*  
Steve Nelson\*

**Alternates:**

Harry Moldenhauer

**Absent:**

Jeff Fadley  
Michael Myers  
Derek Tremain

\*Voting Board Members

**OUA Members:**

John Hayford  
Kristy Hamblen  
Jamie Mullis  
Tom Conely

**The Pledge of Allegiance was led by Chairperson Creasman.**

**Chairperson Creasman addressed Agenda Item No. 2 ‘Meeting Minutes from November 13, 2018’** Attorney Conely advised that the Board needs to ratify all action taken at the November 13, 2018 due to the Acting Chairperson conducting the meeting when in fact it should have been conducted by the Second Vice-Chairperson. **Motion by Steve Nelson to approve the Meeting Minutes from November 13, 2018 as presented and ratify all action taken. Second by Tommy Clay. Vote unanimous (4-0), motion carried.**

**Chairperson Creasman addressed Agenda Item No. 3 ‘Employee Recognition’** Chairperson Creasman presented Jose Santiago with a Certificate of Appreciation and a check for his 10 years of service to the OUA.

**Chairperson Creasman addressed Agenda Item No. 4 ‘Consent Agenda’** Board Member Steve Nelson requested Consent Agenda Item No. 10 ‘2019 OUA Board Meeting Dates and Times’ to be pulled. **Motion by Tommy Clay to approve the Consent Agenda as follows:**

- Consent Agenda Item No. 5 ‘Finance Report for the period ending November 30, 2018’**
- Consent Agenda Item No. 6 ‘Invoice from Thorn Run Partners in the amount of \$3,325.00’**
- Consent Agenda Item No. 7 ‘Invoice from Eckler Engineering in the amount of \$2,169.41’**
- Consent Agenda Item No. 8 ‘Invoice from Rowe Architects in the amount of \$4,320.00’**
- Consent Agenda Item No. 9 ‘Emergency Purchase of Vacuum Pump in the amount of \$23,197.50’**
- Consent Agenda Item No. 11 ‘2019 OUA Holidays’**
- Consent Agenda Item No. 12 ‘Invoice from Vocelle and Berg in the amount of \$2,625.00’**

**Second by Melanie Anderson. Vote unanimous (4-0), motion carried.**

**Chairperson Creasman addressed Consent Agenda Item No. 13 ‘2019 OUA Board Meeting Dates and Times’** Executive Director Hayford advised that the schedule for 2019’s Board Meeting Dates and Times have been presented for review. All of the meetings are scheduled for the second Monday of the month at 8:30am, with the exception of November 2019 due to a holiday. Two Board Members have advised that they cannot make the 8:30am meeting time, one of those members can make a 10:00 meeting time, and some other members prefer the evening. After a brief discussion, **motion by Steve Nelson to move the OUA Board of Director’s monthly meetings to the second Monday of the month at 10:00am at the OUA Main Office. Second by Melanie Anderson. Vote unanimous (4-0), motion carried.**

**Chairperson Creasman addressed Agenda Item No. 14 ‘SW Wastewater Service Area’** Executive Director Hayford advised that the OUA received proposals for engineering services related to this project on November 19, 2018. The Review Committee met to discuss the proposals and to rank them. The Review Committee decided that due to the impact of this project that the Board of Directors needs to review each of the proposals. The Board of Directors directed staff to schedule the engineers to present at the January 2019 Board Meeting.

**Chairperson Creasman addressed Agenda Item No. 15 ‘SR 710 Extension and OUA Well Field Conflict’** Executive Director Hayford gave an update concerning FDOT’s plan for this project. Staff would like to send a letter in response to FDOT’s letter received concerning OUA’s claims made during a public hearing. In addition to the letter, OUA may wish to take the position of engaging outside professional counsel, since FDOT’s response is to move forward with the current design. **Motion by Tommy Clay to authorize staff to send a letter to FDOT and to obtain outside counsel. Second by Melanie Anderson.** Harry Moldenhauer suggested to not hire outside counsel until FDOT responds. **Vote unanimous (4-0), motion carried.**

**Chairperson Creasman addressed Agenda Item No. 16 ‘Public Comments’** Jeff Sumner gave an update on some restrictions that are coming up in January concerning the Consumptive Use Permit. Steve Dobbs gave an opinion on the SR710 Extension.

**Chairperson Creasman addressed Agenda Item No. 17 ‘Items from the Attorney’** Attorney Conely gave an update on the lawsuit between OUA and 46<sup>th</sup> Ave Villas. Attorney Conely advised that Executive Director evaluations that were turned in, have been scored, the cumulative score is 4.8. The Board advised staff to bring back that the January 2019 meeting for discussion.

**Chairperson Creasman addressed Agenda Item No. 18 ‘Items from the Executive Director’** Executive Director Hayford gave updates on recent activity at the OUA.

**Chairperson Creasman addressed Agenda Item No. 19 ‘Items from the Board’** There were none requiring action.

**There being no other business, meeting adjourned at 9:20 A.M.**

PLEASE TAKE NOTICE AND BE ADVISED that if a person decided to appeal any decision made by the Okeechobee Utility Authority with respect to any matter considered at this meeting, he/she may need to insure that verbatim record of the proceeding is made, which record includes the testimony and evidence upon which the appeal is to be based. A CD recording of this meeting is on file in the Executive Director's office.

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Chairperson

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Executive Director (Secretary)