



**VILLAGE OF MAGDALENA**  
PO BOX 145, MAGDALENA, NM 87825  
P. 575.854.2261 F. 575.854.2273  
WWW.VILLAGEOFMAGDALENA.COM

**AGENDA**  
**NOTICE OF SPECIAL WORK SESSION OF THE VILLAGE OF MAGDALENA BOARD OF TRUSTEES**  
**WEDNESDAY, MAY 3, 2017**  
**VILLAGE HALL 108 N. MAIN STREET 9:00 AM**

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PLEDGE OF ALLEGIANCE**
- 4. APPROVAL OF AGENDA**
- 5. DISCUSSION & POSSIBLE DECISION REGARDING REVISION OF POSITION DESCRIPTION(S)**
- 6. PUBLIC HEARING – DISCUSSION & POSSIBLE DECISION REGARDING APPROVAL OF FY 18 INTERIM BUDGET**
- 7. PUBLIC INPUT – 1 TOPIC PER PERSON – 3 MINUTE LIMIT**
- 8. ADJOURNMENT**

*NOTE: THIS AGENDA IS SUBJECT TO REVISION UP TO 72 HOURS PRIOR TO THE SCHEDULED MEETING DATE AND TIME (NMSA 10-15-1 F). A COPY OF THE AGENDA MAY BE PICKED UP AT THE VILLAGE OFFICE, 108 N. MAIN STREET, MAGDALENA, NM 8725. IF YOU ARE AN INDIVIDUAL WITH A DISABILITY WHO IS IN NEED OF A READER, AMPLIFIER, QUALIFIED SIGN LANGUAGE INTERPRETER OR ANY OTHER FORM OF AUXILIARY AID OR SERVICE TO ATTEND OR PARTICIPATE IN THE MEETING, PLEASE CONTACT THE VILLAGE CLERK AT 575-854-2261 AT LEAST ONE WEEK PRIOR TO THE MEETING OR AS SOON AS POSSIBLE.*

**VILLAGE OF MAGDALENA  
POSITION DESCRIPTION**

**TITLE:** Clerk/Treasurer

**EMPLOYMENT TERM:** Full Time – Appointed

**DEPARTMENT:** Administration

**EXEMPT/NON-EXEMPT:** Exempt

**FUNDING SOURCE:** General Fund

**QUALIFICATIONS:**

1. AA degree in accounting, finance, business administration or related field and two to three (2-3) years of related experience or an equivalent combination of education and experience.
2. Working knowledge of word processing, spreadsheets, and database software.
3. Working knowledge of fund accounting
4. Must be willing to complete training and obtain Certified Municipal Clerk license within 3 years.
5. Must have good communication skills to work with the public, trustees, state/federal agencies and disgruntled customers.

**ADDITIONAL PREFERENCES:**

**Possession of Master Municipal Clerk License**

**Possession of Certified Municipal Clerk License**

**SUPERVISED BY:** Mayor or his/her designee

**SUPERVISES:** Deputy Clerk/Utility Billing Specialist and other employees as designated by Mayor

**PAY RANGE:** Grade H, Grade I with Certified Municipal Clerk License, Grade J with Master Municipal Clerk License contingent upon appropriations by the Board.

**WORKING HOURS:** 40 hours per week

**LUNCH HOUR:** 12:00 – 1:00 p.m.

**POSITION GOAL:** Performs a variety of administrative duties needed to expedite the delivery of services of the offices of the Village of Magdalena and manages the day to day operations of the Village.

**DUTIES & RESPONSIBILITIES:**

1. Maintains or causes to be maintained all Village record and files in accordance with state regulations and retention schedules and is designated as the Custodian of Records for the Village.
2. Maintains a license as a Notary Public and attests to all legal Village documents.
3. Keeps the Village seal.
4. Conducts municipal elections
5. Issues municipal permits and licenses.
6. Prepares meeting agendas and packets for trustee meetings
7. Prepares, posts, and publicizes all legal notices, proceedings and ordinances.
8. Prepares and issues Requests for Proposals and Bids as required by the State Procurement code.
9. Prepares payment vouchers and checks
10. Prepares and maintains all payroll records
11. Prepares and reports all financial statements as required
12. Reconciles all bank accounts
13. Prepares and transmits official Village correspondence and communications.
14. Receives and disseminates all Village correspondence and communications.
15. Issues work orders to the Joint Utility Department.
16. Develops and compiles the annual Village budget.
17. Monitors all department budgets to assure expenditures are in line with the budget and revenue.
18. Maintains the accounts, financial data, and financial reporting system
19. Prepares all financial and property records for the annual audit
20. Facilitates other Village committees and commissions by providing information and technical support

**VILLAGE OF MAGDALENA  
POSITION DESCRIPTION**

21. Assists the public by answer questions and addressing complaints.
22. Coordinates, schedules and records the use of all Village property.
23. Assumes duties for sick, emergency, vacation relief or vacancies of the Deputy Clerk to do tasks consistent with requirements in order to assure continuity of operations.
24. Performs other duties as assigned by the Mayor.

**EVALUATION:** Will be evaluated in accordance with the Village of Magdalena policies and procedures.

**ADVANCEMENT OPPORTUNITY:** Promotion is dependent on experience, certification/license, job training availability, job performance, seniority and job opening.

**BOARD APPROVED:** December 14, 2015

**CERTIFICATION**

"I have carefully reviewed the above description of the qualifications, duties and responsibilities of this position and certify acceptance of this description as complete and accurate.

\_\_\_\_\_  
Employee

\_\_\_\_\_  
Date

**VILLAGE OF MAGDALENA**

**POSITION DESCRIPTION**

**TITLE:** Court Clerk/Receptionist

**EMPLOYMENT TERM:** 12 months – Part Time (25 hours per week)

**DEPARTMENT:** Administration

**EXEMPT/NON-EXEMPT:** Non-Exempt

**FUNDING SOURCE:** General Fund

**QUALIFICATIONS:**

1. High school diploma or GED
2. Working knowledge of standard office practice and procedures.
3. Working knowledge of word processing and data entry in a database system
4. Must be able to communicate in an acceptable manner with the staff and the public.
5. Applicants will be test on knowledge and skills.

**ADDITIONAL PREFERENCES:**

Experience related to the duties of this position

**SUPERVISED BY:** Clerk-Treasurer/Municipal Judge

**SUPERVISES:** None

**PAY RANGE:** Grade C, with placement on the scale based on experience up to ten years, contingent upon appropriations.

**WORKING HOURS:** 25 hours per week

**LUNCH HOUR:** 12:00 – 1:00 p.m.

**POSITION GOAL:** Performs a variety of working level, general and routine clerical duties as needed to expedite the delivery of services of the offices of the Village of Magdalena (15 hours per week) and performs the duties of court clerk (10 hours per week).

**DUTIES & RESPONSIBILITIES:**

- 1) Performs clerical duties for the court (10 hours per week):
  - a) Prepares docket of cases
  - b) Secures information for judge and court
  - c) Enters data in court software
  - d) Collects fines, accounts for them, and assures deposit with the Clerk/Treasurer.
  - e) Keeps court records
- 2) Performs clerical duties for the Clerk/Treasurer (15 hours per week):
  - a) Answers the telephone, receives visitors and payments, answers questions or refers to appropriate department.
  - b) Files documents
- 3) Performs other duties as assigned by the Clerk/Treasurer, Municipal Judge or Mayor.

**EVALUATION:** Will be evaluated in accordance with the Village of Magdalena policies and procedures.

**ADVANCEMENT OPPORTUNITY:** Promotion is dependent upon experience, certification/license, job training availability, job performance, seniority and job opening.

**BOARD APPROVED:** March 27, 2017

**CERTIFICATION**

"I have carefully reviewed the above description of the qualifications, duties and responsibilities of this position and certify acceptance of this description as complete and accurate.

\_\_\_\_\_  
Employee

\_\_\_\_\_  
Date

**VILLAGE OF MAGDALENA  
POSITION DESCRIPTION**

**TITLE:** Deputy Clerk/Utility Billing Specialist

**EMPLOYMENT TERM:** 12 months – full time

**DEPARTMENT:** Administration

**EXEMPT/NON-EXEMPT:** Non-Exempt

**FUNDING SOURCE:** General Fund/Water/Solid Waste/Sewer

**QUALIFICATIONS:**

1. High school diploma or GED
2. Two years' experience related to the duties of this position.
3. Working knowledge of standard office practice and procedures.
4. Working knowledge of word processing, spreadsheets, and database software.
5. Must be willing to complete training and obtain Certified Municipal Clerk license within 3 years.
6. Must be able to communicate in an acceptable manner with the staff and the public.

**ADDITIONAL PREFERENCES:**

Possession of Master Municipal Clerk License

Possession of Certified Municipal Clerk License

**SUPERVISED BY:** Clerk/Treasurer

**SUPERVISES:** None

**PAY RANGE:** Grade D, Grade E with Certified Municipal Clerk License, Grade F with Master Municipal Clerk License contingent upon appropriations by the Board.

**WORKING HOURS:** 40 hours per week

**LUNCH HOUR:** 12:00 – 1:00 p.m.

**POSITION GOAL:** Performs a variety of working level, general and routine clerical dues as needed to expedite the delivery of services of the offices of the Village of Magdalena and performs the functions of the Clerk/Treasurer when the Clerk/Treasurer is not available.

**DUTIES & RESPONSIBILITIES:**

1. Maintains all utility billing and meter accounts
2. Prepares all utility billing and end of the month reports
3. Receives payment for fines, fees, services, taxes, etc. and issues receipts, verifies accuracy of various public records, accounts, etc.
4. Maintains daily receivables and makes deposits of all funds on a daily basis.
5. Attends Council meetings and records minutes and maintains approved minutes in official notebook(s).
6. Maintains all records for transfer station use and completes annual report and submits to NM Environment Department Solid Waste Bureau.
7. Under the supervision of the Clerk/Treasurer prepares payroll, purchase orders and vouchers/checks as necessary.
8. Maintains Village files and provides public records as requested.
9. Coordinates EMS billing
10. Coordinates all Floodplain Management Activities.
11. Coordinates Safety training for Village employees and maintains records of training for submission of the annual report e for the safety audit.
12. Assists Clerk/Treasurer with municipal elections.
13. Maintains 911 addressing/mapping system
14. Performs the functions of the Clerk/Treasurer when clerk is not available.
15. Performs other duties as assigned by the Clerk/Treasurer or Mayor.

**EVALUATION:** Will be evaluated in accordance with the Village of Magdalena policies and procedures.

**VILLAGE OF MAGDALENA  
POSITION DESCRIPTION**

**ADVANCEMENT OPPORTUNITY:** Promotion is dependent upon experience, certification/license, job training availability, job performance, seniority and job opening.

**BOARD APPROVED:** December 14, 2015

**CERTIFICATION**

"I have carefully reviewed the above description of the qualifications, duties and responsibilities of this position and certify acceptance of this description as complete and accurate.

\_\_\_\_\_  
Employee

\_\_\_\_\_  
Date

**VILLAGE OF MAGDALENA  
POSITION DESCRIPTION**

**TITLE:** Marshal

**EMPLOYMENT TERM:** Full Time/Appointed

**DEPARTMENT:** Law Enforcement

**EXEMPT/NON-EXEMPT:** Exempt

**FUNDING SOURCE:** General Fund

**QUALIFICATIONS:**

1. High School Diploma or GED
2. A combination of education and experience equivalent to graduation from college or university of recognized standing with major course work in police science, police administration or related field coupled with extensive experience in a variety of police functions including supervisory duties with five years at the command level equivalent to a supervisory position with the Village of Magdalena or other agencies.
3. Must have training equivalent to the certification standards of the New Mexico Law Enforcement Academy and be able to meet the police officer hiring standards for the State of New Mexico under the New Mexico Law Enforcement Academy and New Mexico State Statutes.
4. Experience in scheduling and directing the work of others, in the preparation of reports and in establishing and maintaining a record keeping system for personnel, equipment and supplies/materials
5. Knowledge and experience with a variety of MS Office applications.

**ADDITIONAL PREFERENCES:**

None

**SUPERVISED BY:** Mayor or his/her designee

**SUPERVISES:** Deputies

**PAY RANGE:** Grade I contingent upon appropriations by the Board.

**WORKING HOURS:** See 11 under Duties and Responsibilities.

**LUNCH HOUR:** One hour (flexible)

**POSITION GOAL:** Directs and administers the activities of the Marshal's Department functioning as the primary advisor to the Mayor with regard to police and public safety affairs.

**DUTIES & RESPONSIBILITIES:**

1. Following Standard Operating Procedures:
  - a. Enforces local, state and federal codes, ordinances and laws; answers emergency and non-emergency calls for assistance from 911 and from the Marshal's dispatcher, providing assistance to the public.
  - b. Performs inspections with follow-ups, reviews and re-inspections, including issuing citations for code/ordinance non-compliance, preparing court case files, appearing in court, obtaining/serving warrants and subpoenas and other documentation as required by policy and procedures.
  - c. Conducts detailed investigations for suspected criminal activity/acts, including securing crime scenes, collecting evidence, interviewing witnesses and suspects/offenders, and completing detailed reports
2. Manages and directs the human resources of the Marshal's Department, including:
  - a. Assisting in hiring, evaluation and discipline of department employees in accordance with Personnel Policies and other federal and state employment provisions.
  - b. Defining and delegation of authority and responsibility to appropriate subordinates;
  - c. Monitoring staff deployment and effective utilization of personnel;
  - d. Evaluating all types of leave applications
  - e. Ensuring policies, standard operating procedures (SOP) and performance standards are understood by all staff members and consistently applied;
  - f. Reviews and evaluates the performance of immediate subordinates on a regular basis and oversees performance evaluation of all department employees;
  - g. Initiates disciplinary actions based on careful examination of all facts;

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- h. Plans and directs training opportunities for departmental employees to develop their potential and ability to function in their jobs;
- i. Investigates and responds to grievances and employee complaints.
- 3. Monitors and controls the operations of the Marshal's Office to assure that the desired level of service is being provided including:
  - a. Initiating data gathering procedures;
  - b. Reviewing department-wide reports and records noting important details and problem indicators;
  - c. Analyzing and evaluating progress against performance standards;
  - d. Initiating or modifying practices and programs to improve police functions;
  - e. Approving official department rules and regulations.
- 4. Prepares short and long-range goals for department within the context of priorities established by the Mayor and Village Council including:
  - a. Determining organizational structure;
  - b. Initiating policies and programs to implement goals;
  - c. Establishing departmental standards of effectiveness;
- 5. Communicates with and provides advice to the Mayor, Village Council, management staff, subordinates and other agencies including:
  - a. Preparing factual, clear, concise, written reports with specific recommendations;
  - b. Keeping the Mayor and appropriate management staff members informed;
  - c. Attending and making presentations at Village Council meetings as required;
  - d. Providing subordinates with information that affects them;
  - e. Promoting and maintaining mutual exchange of information among departments and outside agencies (Federal, State, County and Municipal) and other agencies involved in public safety.
- 6. Administers annual budget including:
  - a. Preparing annual budget request;
  - b. Establishing budget priorities;
  - c. Preparing reports delineating specific activities of the department
  - d. Monitoring and controlling expenditures.
- 7. Develops appropriate public and community relations including:
  - a. Answering citizen calls and complaints;
  - b. Serving as the department's chief advocate and spokesperson;
  - c. Briefing press and other media to keep public informed of police affairs;
  - d. Promoting cooperative relations between police and other community service groups
  - e. Representing the Village of Magdalena, state and national organizations where delegated and where the interests of the Village of Magdalena are involved.
- 8. Keeps current on new developments in legislation, law enforcement, criminal justice, and government regulations that affect police operations including:
  - a. Reviewing and evaluating innovative concepts, developments, new equipment grants and assistance programs, making changes in current operations and practices where applicable.
- 9. Sets an example of integrity and competence including:
  - a. Abiding by all departmental rules and regulations;
  - b. Maintaining high personal standards of morality, citizenship and professionalism;
  - c. Avoiding acts that compromise integrity;
  - d. Serving as a model of competence in carrying out responsibilities and sensitivity in dealing with others.
- 10. Plans procedures and prepares staff for predictable crises including:
  - a. Supervising department's response to civil disorders and natural disasters;
  - b. Facilitating coordination between police and other public safety agencies.
- 11. Purchases and maintains current inventories of equipment and maintenance of that equipment at the Marshal's Department.
- 12. Works a schedule of 40 hours per week, is on call at all times to assist in emergency situations and assumes duties for sick, emergency, vacation relief or vacancies of employees certified to do tasks consistent with requirements in order to assure continuity of operations.

**EVALUATION:** Will be evaluated in accordance with the Village of Magdalena policies and procedures.

**BOARD APPROVED: December 14, 2015**



**VILLAGE OF MAGDALENA  
POSITION DESCRIPTION**

**CERTIFICATION**

"I have carefully reviewed the above description of the qualifications, duties and responsibilities of this position and certify acceptance of this description as complete and accurate.

\_\_\_\_\_  
Employee

\_\_\_\_\_  
Date

**VILLAGE OF MAGDALENA  
POSITION DESCRIPTION**

**TITLE:** Deputy Marshal

**EMPLOYMENT TERM:** Full Time

**DEPARTMENT:** Law Enforcement

**EXEMPT/NON-EXEMPT:** Exemption for Police Officers

**FUNDING SOURCE:** General Fund

**QUALIFICATIONS:**

1. High School Diploma or GED
2. Is at least 18 years of age
3. Must be a certified officer or must complete training equivalent to the certification standards of the New Mexico Law Enforcement Academy and be able to meet the police officer hiring standards for the State of New Mexico under the New Mexico Law Enforcement Academy and New Mexico State Statutes within 12 months of appointment.
4. Possesses a valid driver's license;
5. Has not been convicted or pled guilty to or entered a plea of nolo contendere to any felony charge or, within the three-year period immediately preceding application, to any violation of any federal or state law or local ordinance relating to aggravated assault, theft, DWI, controlled substances or other crime involving moral turpitude and has not received a dishonorable discharge from the armed forces;
6. Must undergo a complete physical and psychological evaluation by a licensed physician and certified psychologist upon hiring;
7. Is of good moral character;

**ADDITIONAL PREFERENCES:**

1. Twelve months or more of related experience

**SUPERVISED BY:** Marshal

**SUPERVISES:** None

**PAY RANGE:** Grade E on entry without Officer Certification, Grade H with Officer Certification contingent upon appropriations by the Board.

**WORKING HOURS:** Works 8 hour or longer shifts as determined by supervisor.

**LUNCH HOUR:** One hour (flexible)

**POSITION GOAL:** To enforce local, state and federal codes, ordinances and laws to protect life and property in the Village of Magdalena.

**DUTIES & RESPONSIBILITIES:**

1. Following Standard Operating Procedures:
  - a. Enforces local, state and federal codes, ordinances and laws; answers emergency and non-emergency calls for assistance from 911 and from the Marshal's dispatcher, providing assistance to the public.
  - b. Performs inspections with follow-ups, reviews and re-inspections, including issuing citations for code/ordinance non-compliance, preparing court case files, appearing in court, obtaining/serving warrants and subpoenas and other documentation as required by policy and procedures.
  - c. Conducts detailed investigations for suspected criminal activity/acts, including securing crime scenes, collecting evidence, interviewing witnesses and suspects/offenders, and completing detailed reports.
2. Communicates with Village residents regarding complaints/issues relating to emergency and non-emergency calls for assistance; resolves issues or refers persons to appropriate personnel for handling; prepares daily activity reports.
3. Maintains agency vehicles, including cleaning, scheduling maintenance, and performing daily inspections to ensure optimal functioning of equipment.
4. Assists with traffic control as needed to provide for safe and convenient flow of vehicular and pedestrian traffic within the community; assists with traffic accidents, enforces traffic laws, reports unsafe road conditions to appropriate personnel.
5. Performs clerical tasks related to the position, including maintaining records of daily activities, and performing data entry to prepare periodic reports and incident case cards.

**VILLAGE OF MAGDALENA  
POSITION DESCRIPTION**

6. Attends staff meetings to exchange information; attends technical or professional classes or workshops to maintain certification.
7. Participates in on-call program as required.

**EVALUATION:** Will be evaluated in accordance with the Village of Magdalena policies and procedures.

**ADVANCEMENT OPPORTUNITY:** Promotion is dependent on experience, certification, job training availability, job performance, seniority and job opening.

**BOARD APPROVED:** December 14, 2015

**CERTIFICATION**

"I have carefully reviewed the above description of the qualifications, duties and responsibilities of this position and certify acceptance of this description as complete and accurate.

\_\_\_\_\_  
Employee

\_\_\_\_\_  
Date

**VILLAGE OF MAGDALENA  
POSITION DESCRIPTION**

**TITLE:** Library/Museum Director

**EMPLOYMENT TERM:** 12 months part-time  
29 hours per week

**DEPARTMENT:** Library

**EXEMPT/NON-EXEMPT:** Exempt

**FUNDING SOURCE:** State and General Funds

**QUALIFICATIONS:**

1. High school diploma or GED.
2. Working knowledge of word processing, spreadsheets, the internet and social media is essential.
3. Must be willing to complete training and obtain a Professional Librarian's Certificate within one year after hire.
4. Must be able to communicate in an acceptable manner with the staff and the public.

**ADDITIONAL PREFERENCES:**

- Experience with Dewey decimal system, databases and eReaders.
- Possession of a Grade I, II or Permanent Professional Certification from NM State Library Department at time of application.
- Previous work experience in a library or educational program.
- Post-secondary course work with additional preference for an AA or BA/BS degree and additional preference for course work in library science.

**SUPERVISED BY:** Village Clerk for day-to-day operations  
General supervision and performance evaluation by Mayor or his/her designee

**SUPERVISES:** Trains and supervises volunteers.

**PAY RANGE:** Grade C, Grade I library certification – 2 additional steps, Grade II library certification – 4 additional steps, Permanent Professional Certification – Grade D contingent upon appropriations by the Board.

**WORKING HOURS:** 29 hours per week with a posted regular schedule for library hours as approved by the Mayor.

**LUNCH HOUR:** Flexible in accordance with library's open hours.

**POSITION GOAL:** To provide the overall operation of the Magdalena Public Library and Boxcar Museum including the planning, organizing, coordinating and maintenance of the Library and Museum for the Village of Magdalena.

**DUTIES & RESPONSIBILITIES:**

1. Plans, organizes, and administers policies and procedures governing library and museum services.
2. Prepares, administers, and monitors the annual operating budget as approved by the Village of Magdalena.
3. Selects, trains and manages volunteers to provide library and museum services for patrons.
4. Maintains a well-organized, clean and user-friendly environment.
5. Works with the library staff/volunteers to formulate internal operating policies and communicates city, library and other policies to staff and public.
6. Assesses and develops library programs to meet the needs of the community.
7. Arranges and implements programs and activities for children and adults.
8. Selects and purchases books and other materials to address community needs.
9. Provides patron assistance with locating library reference material, computer use, and museum inquiries.
10. Prepares annual report for the State Library
11. Prepares and presents monthly reports for the Village government and the Library Advisory Board.
12. Collaborates with other public, local and educational agencies on common library issues and community activities.
13. Displays and distributes various government and community service materials.
14. Serves as staff liaison for the advisory Library Advisory Board to the Village Board members.
15. Serves as staff liaison with the Friends of the Library.
16. Seeks and applies for grant funds with the authorization of the Village Board.
17. Provides tourists and new-comers with historical and community resource information.

**VILLAGE OF MAGDALENA  
POSITION DESCRIPTION**

18. Attends safety training and professional development as required.

**EVALUATION:** Will be evaluated in accordance with the Village of Magdalena policies and procedures.

**BOARD APPROVED:** December 14, 2015

**CERTIFICATION**

"I have carefully reviewed the above description of the qualifications, duties and responsibilities of this position and certify acceptance of this description as complete and accurate.

\_\_\_\_\_  
Employee

**VILLAGE OF MAGDALENA  
POSITION DESCRIPTION**

**TITLE:** Joint Utility Manager

**EMPLOYMENT TERM:** Full Time

**DEPARTMENT:** Public Works

**EXEMPT/NON-EXEMPT:** Exempt

**FUNDING SOURCE:** Solid Waste/Waste Water/Water

**QUALIFICATIONS:**

1. High School Diploma or GED
2. Five to seven years of experience in a position in public works, construction, or civil engineering with at least three years in a supervisory capacity or a combination of education and experience.
3. Possession of a valid Commercial Driver's License (Class B)
4. Possession of Level II Water Systems and Waste Water Systems Certification
5. Must attend training and obtain a Level III Water Systems and Waste Water Systems Certification within 14 months of employment
6. Considerable knowledge of the principles, practices and techniques of water production, wastewater collection and water treatment.
7. Considerable knowledge of the equipment, materials and supplies used in water and wastewater operations.
8. Considerable knowledge of the equipment, materials and supplies used to maintain streets and roads
9. Considerable knowledge of the equipment, materials and supplies used to collect solid waste
10. Working knowledge of applicable state and federal health and environment regulations and safety requirements
11. Experience in scheduling and directing the work of others, in the preparation of reports and in establishing and maintaining a record keeping system for personnel, equipment and supplies/materials
12. Knowledge and experience with a variety of MS Office applications.
13. Must be able to lift 50-75 pounds

**ADDITIONAL PREFERENCES:**

1. Possession of Level III certifications in both Waste Water Systems and Water Systems
2. Possession of Level III certifications in Waste Water Systems or Water Systems

**SUPERVISED BY:** Mayor or his/her designee

**SUPERVISES:** Joint Utility workers and Transfer Station Operator

**PAY RANGE:** Grade G with Level II certification in Water and Waste Water Systems, Grade H with Level III certification in Water and Waste Water Systems contingent upon appropriations by the Board.

**WORKING HOURS:** 8:00 a.m. to 5 p.m. or as determined by supervisor.

**LUNCH HOUR:** One hour (flexible)

**POSITION GOAL:** Oversees the operation and maintenance of water production and treatment facilities, operation and maintenance of wastewater collection systems, operations and management of solid waste collection program, maintenance and improvement of streets, and grounds maintenance of village property.

**DUTIES & RESPONSIBILITIES:**

1. In the absence of Level III certification in either waste water or water system certification, attends certification training in both water and waste water systems and successfully attains certification within 14 months of employment.
2. Responsible for planning, programming, directing and controlling all activities relating to water production, water treatment, water and wastewater pumping, wastewater collection, and water sampling and testing.
3. Responsible for planning, programming, directing and controlling all activities relating to solid waste management.
4. Responsible for planning, programming, directing and controlling all activities relating to street and village property grounds maintenance.
5. Investigates and acts upon water quality and sewer collection complaints and service requests.

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POSITION DESCRIPTION**

6. Analyzes instrument readings and laboratory test results and adjusts water system processes accordingly to satisfy water flow and pressure demands as well as to insure the required water quality.
7. Supervises and assists in the operation, monitoring and preventative maintenance on all water wells, storage tanks, water pumps, chlorination equipment, pressure regulating valves, lift station pumps and sewer mains and services.
8. Maintains and Operations & Maintenance manual for the Water System.
9. Supervises all water sampling and water testing and prepares narrative and statistical reports as required by village administration and regulatory agencies.
10. Coordinates repair requirements and performs repairs on all elements of the water producing facilities, pumping stations, pressure regulating stations, pressure recording stations, telemetry equipment, control circuitry, etc.
11. Inspects facilities and equipment, maintains records and prepares reports on efficiency or operation, cleanliness and maintenance requirements on all equipment and vehicles in the Joint Utility Department.
12. Responsible for formulation and update of all water and wastewater collection systems mapping (as built).
13. Maintains and requisitions equipment and supplies within state and village government guidelines.
14. Directs personnel in the performance of all the department's operations and ensures all department personnel wear required PPE for the task or function to which they are assigned.
15. Conducts a continuing in-house training program and supervises and enforces a safety and emergency management program for the department.
16. Reports to immediate supervisor any problems related to personnel and operations.
17. Assists in the preparation of annual department budgets, in the development of departmental policies and in the planning and execution of all systems improvements and expansions.
18. Works a schedule of 40 hours per week, is on call at all times to assist in emergency situations and assumes duties for sick, emergency, vacation relief or vacancies of employees certified to do tasks consistent with requirements in order to assure continuity of operations.

**EVALUATION:** Will be evaluated in accordance with the Village of Magdalena policies and procedures.

**BOARD APPROVED:** December 14, 2015

**CERTIFICATION**

"I have carefully reviewed the above description of the qualifications, duties and responsibilities of this position and certify acceptance of this description as complete and accurate.

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Employee

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Date

**VILLAGE OF MAGDALENA  
POSITION DESCRIPTION**

**TITLE:** Joint Utility Worker

**EMPLOYMENT TERM:** Full Time

**DEPARTMENT:** Public Works

**EXEMPT/NON-EXEMPT:** Non-Exempt

**FUNDING SOURCE:** Solid Waste/Waste Water/Water

**QUALIFICATIONS:**

1. High School Diploma or GED
2. Possession of valid NM driver's license
3. Sufficient experience and training to demonstrate an aptitude or ability to perform the duties and responsibilities of the position and benefit from training.
4. Must attend training and obtain initial certification or the next level of Certification in water and/or waste water within 14 months of employment
5. Must participate in training and obtain a Commercial Drivers' License (Class B) within 14 months of employment.
6. Must be willing to work in adverse weather conditions
7. Must be able to lift 50-75 pounds

**ADDITIONAL PREFERENCES:**

1. Possession of a valid Commercial Driver's License (Class B)
2. Possession of Level I certifications in Waste Water Systems or Water Systems Possession of Level I certification in both Water Systems and Waste Water Systems Certification
3. Possession of Level II certifications in Waste Water Systems or Water Systems
4. Possession of Level II certifications in both Waste Water Systems and Water Systems

**SUPERVISED BY:** Joint Utilities Manager or individual authorized by Mayor

**SUPERVISES:** none

**PAY RANGE:**

Grade D: Meets minimum requirements - step level commensurate with years of experience

Grade G: With CDL – step level commensurate with years of experience

Grade G: Level I certification in both Waste and Water – step level commensurate with years of experience

Grade H: Possess both CDL & Level I Water and Wastewater certification

Grade H: Level II certification in both Water and Waste Water Systems – step level commensurate with years of experience.

Grade I: Possess CDL, Level II Water and Wastewater Certification

Contingent upon appropriations.

**WORKING HOURS:** 8:00 a.m. to 5 p.m. or as determined by supervisor.

**LUNCH HOUR:** One hour (flexible)

**POSITION GOAL:** The goal of this position is to create a career ladder for Joint Utility Workers employed by the Village of Magdalena and have a work force that is qualified to perform public utility services necessary to maintain water, sewer, and waste management service delivery to the residents of Magdalena.

**DUTIES & RESPONSIBILITIES:**

1. In the absence of a CDL license, attends training to successfully attain a CDL license within 14 months of employment.
2. With the possession of a CDL license, performs curbside garbage pickup for all residents, including handicapped customers and businesses on a schedule determined by the Village Council.
3. Maintains the garbage trucks both inside and out, reporting and mechanical or physical issues to the supervisor.
4. Conducts a vehicle inspection pre and post usage of garbage trucks on inspection forms provided by the supervisor.
5. Maintains mileage/hours logs on garbage trucks noting maintenance and repair work when performed.



**VILLAGE OF MAGDALENA  
POSITION DESCRIPTION**

6. In the absence of Level I or II certification in either waste water or water system certification, attends certification training in both water and waste water systems and successfully attains certification within 14 months of employment.
7. In the absence of certification in either waste water or water system certification and under the direct supervision of the Joint Utilities Manager, trains in the following functions:
  - a. Inspection of waste water and water system equipment
  - b. Monitoring of operation conditions, meters, and gauges
  - c. Collection and testing of water and sewage samples
  - d. Recording of meter and gauge readings and operational data
  - e. Operation of equipment to purify and clarify water or to process or dispose of sewage
  - f. Cleaning and maintenance of equipment, tanks, filter beds, and other work areas
  - g. State and federal environmental protection regulations
  - h. Compliance with health and safety standards
- 8.
9. With the possession of Level I certification in waste water, performs treatment operations in the raw wastewater lagoon:
  - a. Cleans bar screens at sewer lagoon entrance
  - b. Logs daily amount of wastewater entering lagoons
  - c. Changes wastewater level charts and re-sets instruments.
10. With the possession of Level I certification in water,
  - a. Conducts microbiological water sampling and submits for testing
11. Consistent with Level II certification in waste water or water systems performs the following functions:
  - a. Inspects waste water and water system equipment at least weekly
  - b. Monitors operation conditions, meters, and gauges
  - c. Collection and testing of water and sewage samples
  - d. Records meter and gauge readings and operational data
  - e. Operation of equipment to purify and clarify water or to process or dispose of sewage
  - f. Clean and maintain equipment, tanks, filter beds, and other work areas
  - g. State and federal environmental protection regulations
  - h. Compliance with health and safety standards
12. Reads all Village meters on a monthly basis
13. Performs disconnect/reconnect meter services as requested
14. Performs installation or repair of water service connections, water lines, fire hydrants, and meter boxes.
15. Performs installation of new sewer connections and repairs leaks in existing sewer lines.
16. Performs street repair and erosion control under the direction of the Joint Utilities Manager the Mayor or his designee.
17. Checks and maintains Village of Magdalena property including rodeo grounds, baseball fields, and buildings to assure weed and pest control.
18. Performs other duties as assigned by the Joint Utilities Manager, Mayor, or Mayor's designee.

**EVALUATION:** Will be evaluated in accordance with the Village of Magdalena policies and procedures.

**ADVANCEMENT OPPORTUNITY:** Promotion is dependent on experience, licenses, water and wastewater utility operator certification, job training availability, job performance, seniority and job opening.

**BOARD APPROVED: 10/10/2016**

**CERTIFICATION**

"I have carefully reviewed the above description of the qualifications, duties and responsibilities of this position and certify acceptance of this description as complete and accurate.

\_\_\_\_\_  
Employee Signature

\_\_\_\_\_  
Date

**VILLAGE OF MAGDALENA  
POSITION DESCRIPTION**

**TITLE:** Transfer Station Operator

**EMPLOYMENT TERM:** Part-time - 20 hours per week

**DEPARTMENT:** Joint Utilities Department

**EXEMPT/NON-EXEMPT:** Non-Exempt

**FUNDING SOURCE:** Solid Waste

**QUALIFICATIONS:**

1. High School diploma or GED.
2. Must be willing to attend training and obtain certification as a Solid Waste Facility Operator within 14 months of initial employment.
3. Must be dependable to maintain transfer station service hours on Fridays and Saturdays
4. Must be in good physical condition and able to lift 50 lbs.
5. Possession of interpersonal skills sufficient to work closely with the public
6. Able to work in extreme cold, hot and dusty conditions

**ADDITIONAL PREFERENCES:**

Possession of certification as a Solid Waste Facility Operator

**SUPERVISED BY:** Joint Utilities Manager

**SUPERVISES:** None

**PAY RANGE:** Grade B contingent upon appropriations by the Board.

**WORKING HOURS:** Scheduled by the operational hours of the Transfer Station and supervisor.

**LUNCH HOUR:** 12:00 to 1:00 p.m. on days worked.

**POSITION GOAL:** Operate and maintain the VOM Transfer Station as a service to Village of Magdalena residents and surrounding area customers.

**DUTIES & RESPONSIBILITIES:**

1. Maintains a schedule determined by the Village board for operation of the Village Transfer Station.
2. Maintains all records of trash being disposed by all users.
3. Maintains and keeps Transfer Station grounds clean and in order.
4. Maintains certification as a Solid Water Facility Operator
5. Performs other duties as required by the Joint Utilities Manager or Mayor.

**EVALUATION:** Will be evaluated in accordance with the Village of Magdalena policies and procedures.

**ADVANCEMENT OPPORTUNITY:** Promotion is dependent on experience, solid waste operator certification, job training availability, job performance, seniority and job opening.

**BOARD APPROVED:** December 14, 2015

**CERTIFICATION**

"I have carefully reviewed the above description of the qualifications, duties and responsibilities of this position and certify acceptance of this description as complete and accurate.

\_\_\_\_\_  
Employee

\_\_\_\_\_  
Date

# Village of Magdalena

## Salary Scale

Step Level	Grade A	Grade B	Grade C	Grade D	Grade E	Grade F	Grade G	Grade H	Grade I	Grade J	Grade K	Grade L
1	\$ 8.00	\$ 8.80	\$ 9.68	\$ 10.65	\$ 11.71	\$ 12.88	\$ 14.17	\$ 15.59	\$ 17.15	\$ 18.86	\$ 20.75	\$ 22.82
2	\$ 8.08	\$ 8.89	\$ 9.78	\$ 10.75	\$ 11.83	\$ 13.01	\$ 14.31	\$ 15.75	\$ 17.32	\$ 19.05	\$ 20.96	\$ 23.05
3	\$ 8.16	\$ 8.98	\$ 9.87	\$ 10.86	\$ 11.95	\$ 13.14	\$ 14.46	\$ 15.90	\$ 17.49	\$ 19.24	\$ 21.17	\$ 23.28
4	\$ 8.24	\$ 9.07	\$ 9.97	\$ 10.97	\$ 12.07	\$ 13.27	\$ 14.60	\$ 16.06	\$ 17.67	\$ 19.44	\$ 21.38	\$ 23.52
5	\$ 8.32	\$ 9.16	\$ 10.07	\$ 11.08	\$ 12.19	\$ 13.41	\$ 14.75	\$ 16.22	\$ 17.85	\$ 19.63	\$ 21.59	\$ 23.75
6	\$ 8.41	\$ 9.25	\$ 10.17	\$ 11.19	\$ 12.31	\$ 13.54	\$ 14.90	\$ 16.38	\$ 18.02	\$ 19.83	\$ 21.81	\$ 23.99
7	\$ 8.49	\$ 9.34	\$ 10.28	\$ 11.30	\$ 12.43	\$ 13.68	\$ 15.04	\$ 16.55	\$ 18.20	\$ 20.02	\$ 22.03	\$ 24.23
8	\$ 8.58	\$ 9.43	\$ 10.38	\$ 11.42	\$ 12.56	\$ 13.81	\$ 15.19	\$ 16.71	\$ 18.39	\$ 20.22	\$ 22.25	\$ 24.47
9	\$ 8.66	\$ 9.53	\$ 10.48	\$ 11.53	\$ 12.68	\$ 13.95	\$ 15.35	\$ 16.88	\$ 18.57	\$ 20.43	\$ 22.47	\$ 24.72
10	\$ 8.75	\$ 9.62	\$ 10.59	\$ 11.65	\$ 12.81	\$ 14.09	\$ 15.50	\$ 17.05	\$ 18.76	\$ 20.63	\$ 22.69	\$ 24.96
11	\$ 8.84	\$ 9.72	\$ 10.69	\$ 11.76	\$ 12.94	\$ 14.23	\$ 15.66	\$ 17.22	\$ 18.94	\$ 20.84	\$ 22.92	\$ 25.21
12	\$ 8.93	\$ 9.82	\$ 10.80	\$ 11.88	\$ 13.07	\$ 14.37	\$ 15.81	\$ 17.39	\$ 19.13	\$ 21.05	\$ 23.15	\$ 25.47
13	\$ 9.01	\$ 9.92	\$ 10.91	\$ 12.00	\$ 13.20	\$ 14.52	\$ 15.97	\$ 17.57	\$ 19.32	\$ 21.26	\$ 23.38	\$ 25.72
14	\$ 9.10	\$ 10.02	\$ 11.02	\$ 12.12	\$ 13.33	\$ 14.66	\$ 16.13	\$ 17.74	\$ 19.52	\$ 21.47	\$ 23.62	\$ 25.98
15	\$ 9.20	\$ 10.12	\$ 11.13	\$ 12.24	\$ 13.46	\$ 14.81	\$ 16.29	\$ 17.92	\$ 19.71	\$ 21.68	\$ 23.85	\$ 26.24
16	\$ 9.29	\$ 10.22	\$ 11.24	\$ 12.36	\$ 13.60	\$ 14.96	\$ 16.45	\$ 18.10	\$ 19.91	\$ 21.90	\$ 24.09	\$ 26.50
17	\$ 9.38	\$ 10.32	\$ 11.35	\$ 12.49	\$ 13.73	\$ 15.11	\$ 16.62	\$ 18.28	\$ 20.11	\$ 22.12	\$ 24.33	\$ 26.76
18	\$ 9.47	\$ 10.42	\$ 11.46	\$ 12.61	\$ 13.87	\$ 15.26	\$ 16.78	\$ 18.46	\$ 20.31	\$ 22.34	\$ 24.57	\$ 27.03
19	\$ 9.57	\$ 10.53	\$ 11.58	\$ 12.74	\$ 14.01	\$ 15.41	\$ 16.95	\$ 18.65	\$ 20.51	\$ 22.56	\$ 24.82	\$ 27.30
20	\$ 9.66	\$ 10.63	\$ 11.69	\$ 12.86	\$ 14.15	\$ 15.57	\$ 17.12	\$ 18.83	\$ 20.72	\$ 22.79	\$ 25.07	\$ 27.58
21	\$ 9.76	\$ 10.74	\$ 11.81	\$ 12.99	\$ 14.29	\$ 15.72	\$ 17.29	\$ 19.02	\$ 20.92	\$ 23.02	\$ 25.32	\$ 27.85
22	\$ 9.86	\$ 10.85	\$ 11.93	\$ 13.12	\$ 14.43	\$ 15.88	\$ 17.47	\$ 19.21	\$ 21.13	\$ 23.25	\$ 25.57	\$ 28.13
23	\$ 9.96	\$ 10.95	\$ 12.05	\$ 13.25	\$ 14.58	\$ 16.04	\$ 17.64	\$ 19.40	\$ 21.35	\$ 23.48	\$ 25.83	\$ 28.41
24	\$ 10.06	\$ 11.06	\$ 12.17	\$ 13.39	\$ 14.72	\$ 16.20	\$ 17.82	\$ 19.60	\$ 21.56	\$ 23.71	\$ 26.09	\$ 28.69
25	\$ 10.16	\$ 11.17	\$ 12.29	\$ 13.52	\$ 14.87	\$ 16.36	\$ 18.00	\$ 19.79	\$ 21.77	\$ 23.95	\$ 26.35	\$ 28.98

Note: 10% increase between grades and 1% increase between steps. Placement on the scale is based on qualifications and experience as promulgated on the position description.

Adopted:

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## BUDGET WORKSHEET

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Village of Magdalena

	Prior Year Actual	Original Budget	Current Year Amended Budget	Current Year Actual Thru April	Estimated Total	(6) Requested	(7) Recommended	(8) Adopted
Month: 4/30/2017								
Fund: 101 - GENERAL FUND								
Revenues								
Dept: 00								
41000 PROPERTY TAX (CURRENT & PRIOR)	7,530	6,953	6,953	5,961	7,153	7,121		
41100 FRANCHISE FEES	15,187	16,501	16,501	13,147	15,777	16,000		
41150 GROSS RECEIPTS-LOCAL OPTION	84,362	103,427	103,427	72,329	86,795	90,000		
41160 GROSS RECEIPTS-INFRASTRUCTURE	0	0	0	0	0			
41170 GROSS RECEIPTS-ENVIRONMENTAL	0	0	0	0	0			
41900 LODGER'S TAX	0	0	0	0	0			
41910 CONTRIBUTIONS & DONATIONS	0	0	0	2	3			
41920 SALES-FIXED ASSETS	0	0	0	3,032	3,638			
41925 SALES-OTHER	10	0	0	3	3			
41930 MISCELLANEOUS INCOME	1,172	0	0	0	0			
41935 REIMBURSEMENTS & REFUNDS	8,794	0	0	2,943	3,531			
42100 GROSS RECEIPTS-STATE SHARE	84,742	103,885	103,885	66,075	79,290	84,000		
42200 GAS (COMBINED FUEL) TAXES	6,938	7,299	7,299	4,245	5,094	5,094		
42300 MOTOR VEHICLE	2,311	2,054	2,054	1,610	1,932	2,000		
42401 CDBG-COMM DEVELOP BLOCK GRANT	0	0	0	0	0			
42500 GRANTS - STATE	57,484	2,371	2,371	16,562	19,874	15,000		
43000 LEGISLATIVE APPROPRIATIONS	0	0	0	0	0			
44000 SMALL CITIES ASSISTANCE	185,154	100,000	100,000	177,449	212,938	150,000		
44500 GRANTS - FEDERAL	0	0	0	0	0			
45100 ANIMAL LICENSES	130	150	150	325	390	325		
45200 BUSINESS LICENSES	2,215	2,200	2,200	2,385	2,862	2,500		
45300 LIQUOR LICENSES	0	250	250	0	0	250		
46110 AIRPORT HANGER RENTALS	200	800	800	800	960	800		
46125 NOTARY FEE SERVICE	690	600	600	970	1,164	1,164		
46130 POLICE SERVICES-SPECIAL	49	0	0	50	60	150		
46140 PRINTING, COPYING AND FAX	118	0	0	324	389	300		
46150 RENTAL OF PUBLIC FACILITIES	600	500	500	325	390	500		
47001 COURT FINES	13,347	15,000	15,000	16,310	19,572	20,000		
48000 INTEREST INCOME	0	0	0	0	0			
Dept: 00	471,033	361,990	361,990	384,847	461,815	395,204	0	0
Total Revenues	471,033	361,990	361,990	384,847	461,815	395,204	0	0
Expenditures								
Dept: 01 EXECUTIVE /LEGISLATIVE								
50010 ELECTED OFFICIAL SALARIES	0	0	0	0	0			
51010 FICA MEDICARE	0	0	0	0	0			
51020 FICA REGULAR	0	0	0	0	0			

## BUDGET WORKSHEET

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Village of Magdalena

	Prior Year Actual	Original Budget	Amended Budget	Current Year Actual Thru April	Estimated Total	(6) Requested	(7) Recommended	(8) Adopted
Month: 4/30/2017								
Fund: 101 - GENERAL FUND								
Expenditures								
Dept: 01 EXECUTIVE /LEGISLATIVE								
51030 GROUP HEALTHCARE INSURANCE	0	0	0	0	0			
51050 PERA RETIREMENT CONTRIBUTIONS	0	0	0	0	0			
51070 UNEMPLOYMENT COMP INSURANCE	0	0	0	0	0			
51090 WORKERS COMP INSURANCE PREM	0	0	0	0	0			
52030 BOOKS, PERIODICALS & SOFTWARE	0	0	150	150	180	150		
52040 CLAIMS, JUDGE, SETTLE, DEDUCT	0	0	0	0	0			
52050 DUES, SUBSCRIPT & MEMBERSHIPS	0	0	0	0	0			
52060 EDUCATION AND TRAINING	310	250	350	175	210	350		
52080 LIABILITY & PROPERTY INSURANCE	0	0	0	0	0			
52090 MILEAGE AND PER DIEM	271	250	250	357	428	500		
52100 POSTAGE AND MAIL SERVICES	0	0	0	0	0			
52110 PRINTING AND PUBLISHING	0	0	230	169	203			
53050 FUEL-GASOLINE AND DIESEL	213	200	200	385	462	500		
53090 SUPPLIES-EQUIPMENT & MACHINERY	0	0	0	0	0			
53110 SUPPLIES-OFFICE SUPPLIES	0	0	0	278	334	250		
53120 SUPPLIES-OTHER	24	0	0	90	108	100		
53140 SUPPLIES-UNIFORM & LINEN	0	0	0	208	250			
53150 SUPPLIES-VEHICLES	0	0	0	0	0			
53160 TELEPHONE, CELL AND INTERNET	354	0	0	529	635	680		
55020 REPAIR & MAINT-EQUIP & MACH	0	0	0	0	0			
55040 REPAIR & MAINT-OTHER	0	0	0	0	0			
55050 REPAIR & MAINT-VEHICLES	0	0	0	0	0			
57310 RENT/LEASE-EQUIP AND MACHINE	0	0	0	0	0			
57320 RENT/LEASE-VEHICLES	0	0	0	0	0			
58170 LEGAL SERVICES	0	0	0	0	0			
58200 OTHER PROFESSIONAL SERVICES	0	0	1,000	979	1,175			
59400 EQUIPMENT AND MACHINERY	0	0	1,020	1,012	1,214			
59500 FURNITURE AND FIXTURES	0	0	0	0	0			
59600 VEHICLES	0	0	0	0	0			
EXECUTIVE /LEGISLATIVE	1,172	700	3,200	4,332	5,199	2,530	0	0
Dept: 02 JUDICIAL								
50010 ELECTED OFFICIAL SALARIES	2,400	2,400	2,400	2,000	2,400	2,400		
50020 FULL TIME EMPLOYEE WAGES	0	0	0	0	0			
50030 PART TIME EMPLOYEE WAGES	0	4,160	4,160	2,712	3,254	5,034		
50040 TEMPORARY EMPLOYEE WAGES	0	0	0	0	0			
50050 OVERTIME WAGES	0	0	0	0	0			
51010 FICA MEDICARE	35	96	96	68	82	108		

## BUDGET WORKSHEET

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Village of Magdalena

	Prior Year Actual	Original Budget	Amended Budget	Current Year Actual Thru April	Estimated Total	(6) Requested	(7) Recommended	(8) Adopted
Month: 4/30/2017								
Fund: 101 - GENERAL FUND								
Expenditures								
Dept 02 JUDICIAL								
51020 FICA REGULAR	149	408	408	292	351	461		
51050 PERA RETIREMENT CONTRIBUTIONS	178	486	486	349	418	550		
51070 UNEMPLOYMENT COMP INSURANCE	0	25	25	2	3	25		
51080 WORKERS COMP FEE ASSESSMENT	0	13	13	4	5	15		
51090 WORKERS COMP INSURANCE PREM	3	0	0	0	0			
52030 BOOKS, PERIODICALS & SOFTWARE	0	0	0	460	551			
52040 CLAIMS, JUDGE, SETTLE, DEDUCT	0	0	0	0	0			
52050 DUES, SUBSCRIPT & MEMBERSHIPS	150	150	150	210	252	225		
52060 EDUCATION AND TRAINING	0	0	0	473	568	500		
52080 LIABILITY & PROPERTY INSURANCE	0	0	0	0	0			
52090 MILEAGE AND PER DIEM	497	250	250	624	749	600		
52100 POSTAGE AND MAIL SERVICES	0	0	0	0	0	150		
52110 PRINTING AND PUBLISHING	0	0	0	68	81			
53050 FUEL-GASOLINE AND DIESEL	0	0	0	40	48			
53080 SUPPLIES-BUILDING & STRUCTURES	0	0	0	0	0			
53090 SUPPLIES-EQUIPMENT & MACHINERY	0	0	0	0	0	1,500		
53110 SUPPLIES-OFFICE SUPPLIES	281	200	200	413	495	450		
53120 SUPPLIES-OTHER	567	0	0	9	11			
53130 SUPPLIES-SAFETY EQUIPMENT	0	0	0	0	0			
53150 SUPPLIES-VEHICLES	0	0	0	0	0			
53160 TELEPHONE, CELL AND INTERNET	2,745	2,500	2,500	2,622	3,146	3,000		
53170 UTILITIES-ELECTRIC AND PROPANE	0	0	0	0	0			
55010 REPAIR & MAINT-BUILD & STRUCT	0	0	0	0	0			
55020 REPAIR & MAINT-EQUIP & MACH	2,467	2,500	2,500	2,565	3,078	2,600		
55040 REPAIR & MAINT-OTHER	0	0	0	0	0			
55050 REPAIR & MAINT-VEHICLES	0	0	0	0	0			
57300 RENT/LEASE-LAND, BUILD, STRUCT	0	0	0	0	0			
57310 RENT/LEASE-EQUIP AND MACHINE	0	0	0	0	0			
57320 RENT/LEASE-VEHICLES	0	0	0	0	0			
58170 LEGAL SERVICES	0	0	0	0	0			
58200 OTHER PROFESSIONAL SERVICES	526	0	0	0	0			
59300 BUILDING & STRUCTURE IMPROVE	0	0	0	0	0			
59400 EQUIPMENT AND MACHINERY	2,751	0	0	0	0			
59500 FURNITURE AND FIXTURES	0	0	0	0	0			
59600 VEHICLES	0	0	0	0	0			
JUDICIAL	12,749	13,188	13,188	12,911	15,492	17,618	0	0
Dept 03 ELECTION								

## BUDGET WORKSHEET

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Village of Magdalena

Month: 4/30/2017	Prior Year Actual	Original Budget	Current Year		Estimated Total	(6)	(7)	(8)
			Amended Budget	Actual Thru April		Requested	Recommended	Adopted
Fund: 101 - GENERAL FUND								
Expenditures								
Dept: 03 ELECTION								
52010 ADVERTISING & PROMOTION	0	0	0	0	0			
52060 EDUCATION AND TRAINING	310	0	0	0	0	310		
52070 ELECTION EXPENSES	855	0	0	0	0	855		
52110 PRINTING AND PUBLISHING	679	0	0	0	0	679		
58200 OTHER PROFESSIONAL SERVICES	1,255	0	0	0	0	1,255		
ELECTION	3,099	0	0	0	0	3,099	0	0
Dept: 04 FINANCE & ADMINISTRATION								
50020 FULL TIME EMPLOYEE WAGES	33,020	37,128	40,128	34,905	41,886	44,128		
50030 PART TIME EMPLOYEE WAGES	5,401	9,759	9,759	7,225	8,670	7,550		
50040 TEMPORARY EMPLOYEE WAGES	66	0	0	0	0			
50050 OVERTIME WAGES	0	0	0	0	0			
51010 FICA MEDICARE	558	680	680	611	733	749		
51020 FICA REGULAR	2,386	2,907	2,907	2,612	3,135	3,204		
51030 GROUP HEALTHCARE INSURANCE	718	1,700	1,700	691	829	988		
51050 PERA RETIREMENT CONTRIBUTIONS	2,843	3,470	3,470	2,888	3,465	3,824		
51070 UNEMPLOYMENT COMP INSURANCE	-87	176	176	99	119	150		
51080 WORKERS COMP FEE ASSESSMENT	16	33	33	14	17	33		
51090 WORKERS COMP INSURANCE PREM	608	207	207	207	248	210		
52010 ADVERTISING & PROMOTION	0	0	0	0	0			
52020 BANK & CREDIT CARD FEES	2,628	1,000	1,000	672	806	1,000		
52030 BOOKS, PERIODICALS & SOFTWARE	1,674	2,400	2,400	1,288	1,521	150		
52040 CLAIMS, JUDGE, SETTLE, DEDUCT	0	0	0	1,724	2,069			
52050 DUES, SUBSCRIPT & MEMBERSHIPS	1,909	1,500	1,500	1,549	1,858	1,500		
52060 EDUCATION AND TRAINING	773	600	600	915	1,098	600		
52080 LIABILITY & PROPERTY INSURANCE	4,205	4,500	4,500	4,311	5,173	4,500		
52090 MILEAGE AND PER DIEM	826	600	600	643	771	600		
52100 POSTAGE AND MAIL SERVICES	885	800	800	535	642	600		
52110 PRINTING AND PUBLISHING	618	650	650	589	707	600		
53045 FEES & PERMITS	0	0	0	50	60			
53050 FUEL-GASOLINE AND DIESEL	455	250	250	252	302	250		
53080 SUPPLIES-BUILDING & STRUCTURES	658	0	0	34	41			
53080 SUPPLIES-EQUIPMENT & MACHINERY	1,215	0	0	887	1,065			
53100 SUPPLIES-GROUNDS & ROADS	832	0	0	0	0			
53110 SUPPLIES-OFFICE SUPPLIES	4,221	1,500	1,500	636	763	1,500		
53120 SUPPLIES-OTHER	3,192	1,500	1,500	2,133	2,559	2,000		
53130 SUPPLIES-SAFETY EQUIPMENT	103	0	0	0	0			
53140 SUPPLIES-UNIFORM & LINEN	0	0	0	905	1,086			

## BUDGET WORKSHEET

Village of Magdalena

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	Prior Year Actual	Original Budget	Amended Budget	Current Year Actual Thru April	Estimated Total	(6) Requested	(7) Recommended	(8) Adopted
Month: 4/30/2017								
Fund: 101 - GENERAL FUND								
Expenditures								
Dept: 04 FINANCE & ADMINISTRATION								
53150 SUPPLIES-VEHICLES	0	0	0	0	0			
53160 TELEPHONE, CELL AND INTERNET	3,515	3,000	4,000	3,922	4,707	4,000		
53170 UTILITIES-ELECTRIC AND PROPANE	3,174	3,000	3,000	2,504	3,005	2,700		
55010 REPAIR & MAINT-BUILD & STRUCT	4	0	0	348	417			
55020 REPAIR & MAINT-EQUIP & MACH	567	1,500	1,500	855	1,026	1,000		
55030 REPAIR & MAINT-GROUNDS & ROADS	742	0	0	0	0			
55040 REPAIR & MAINT-OTHER	0	0	0	0	0			
55050 REPAIR & MAINT-VEHICLES	300	150	150	649	778	150		
57300 RENT/LEASE-LAND, BUILD, STRUCT	0	0	0	0	0			
57310 RENT/LEASE-EQUIP AND MACHINE	2,256	1,800	3,800	2,885	3,462	3,000		
57320 RENT/LEASE-VEHICLES	0	0	0	0	0			
58150 ARCHITECT & ENGINEER SERVICES	0	0	0	0	0			
58160 AUDIT SERVICES (REG & SPEC)	9,200	8,000	8,000	3,800	4,320	6,500		
58170 LEGAL SERVICES	7,462	5,000	8,000	6,360	7,632	7,632		
58180 MEDICAL, PYCH, DRUG TESTING	0	0	0	0	0			
58200 OTHER PROFESSIONAL SERVICES	1,168	525	3,525	4,315	5,178	3,800		
59100 LAND	0	0	0	550	660			
59200 LAND IMPROVEMENTS	0	0	0	0	0			
59300 BUILDING & STRUCTURE IMPROVE	0	0	0	0	0			
59400 EQUIPMENT AND MACHINERY	0	0	0	1,012	1,214			
59500 FURNITURE AND FIXTURES	0	0	0	865	1,038			
59600 VEHICLES	0	0	0	0	0			
FINANCE & ADMINISTRATION	98,111	94,335	104,335	94,220	113,060	102,718	0	0
Dept: 05 PS - POLICE DEPARTMENT								
50020 FULL TIME EMPLOYEE WAGES	89,734	113,267	113,267	89,363	107,235	111,670		
50030 PART TIME EMPLOYEE WAGES	0	0	0	0	0			
50040 TEMPORARY EMPLOYEE WAGES	0	0	0	0	0			
50050 OVERTIME WAGES	23,489	10,000	10,000	3,890	4,668	10,000		
51010 FICA MEDICARE	1,641	1,787	1,787	1,352	1,623	1,764		
51020 FICA REGULAR	7,019	7,643	7,643	5,782	6,938	7,544		
51030 GROUP HEALTHCARE INSURANCE	12,812	15,000	15,000	13,016	15,619	13,025		
51050 PERA RETIREMENT CONTRIBUTIONS	8,145	11,780	11,780	8,675	10,410	11,614		
51070 UNEMPLOYMENT COMP INSURANCE	340	350	350	216	259	350		
51080 WORKERS COMP FEE ASSESSMENT	25	30	30	28	33	30		
51090 WORKERS COMP INSURANCE PREM	5,597	4,500	4,500	5,044	6,053	5,500		
52010 ADVERTISING & PROMOTION	161	0	0	25	30			
52030 BOOKS, PERIODICALS & SOFTWARE	189	0	0	627	753			



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Fund: 101 - GENERAL FUND								
Expenditures								
Dept 05 PS - POLICE DEPARTMENT								
52040 CLAIMS, JUDGE, SETTLE, DEDUCT	1,489	0	0	0	0			
52050 DUES, SUBSCRIPT & MEMBERSHIPS	75	150	150	100	120	150		
52060 EDUCATION AND TRAINING	0	0	0	0	0			
52080 LIABILITY & PROPERTY INSURANCE	15,949	17,000	17,000	17,267	20,721	17,000		
52090 MILEAGE AND PER DIEM	413	0	0	0	0			
52100 POSTAGE AND MAIL SERVICES	273	150	150	120	144	50		
52110 PRINTING AND PUBLISHING	0	0	0	347	416			
53050 FUEL-GASOLINE AND DIESEL	11,358	11,255	11,255	8,279	9,935	10,000		
53070 STREET LIGHTING AND SIGNS	0	0	0	0	0			
53080 SUPPLIES-BUILDING & STRUCTURES	541	0	1,000	0	0			
53090 SUPPLIES-EQUIPMENT & MACHINERY	146	0	0	1,936	2,323	1,000		
53100 SUPPLIES-GROUNDS & ROADS	0	0	0	368	441			
53110 SUPPLIES-OFFICE SUPPLIES	1,016	1,000	2,000	1,839	2,207	1,000		
53120 SUPPLIES-OTHER	2,268	500	500	2,190	2,628	2,000		
53130 SUPPLIES-SAFETY EQUIPMENT	0	0	0	176	211			
53140 SUPPLIES-UNIFORM & LINEN	786	0	0	0	0			
53150 SUPPLIES-VEHICLES	0	0	0	0	0			
53160 TELEPHONE, CELL AND INTERNET	7,326	8,200	8,200	7,661	9,217	9,200		
53170 UTILITIES-ELECTRIC AND PROPANE	3,981	4,000	4,000	2,669	3,202	3,000		
55010 REPAIR & MAINT-BUILD & STRUCT	0	0	0	185	222			
55020 REPAIR & MAINT-EQUIP & MACH	210	0	0	254	305			
55030 REPAIR & MAINT-GROUNDS & ROADS	0	0	0	0	0			
55040 REPAIR & MAINT-OTHER	0	0	0	0	0			
55050 REPAIR & MAINT-VEHICLES	2,908	2,000	3,000	2,931	3,517	3,000		
57300 RENT/LEASE-LAND, BUILD, STRUCT	0	0	0	0	0			
57310 RENT/LEASE-EQUIP AND MACHINE	0	0	0	0	0			
57320 RENT/LEASE-VEHICLES	0	0	0	0	0			
58170 LEGAL SERVICES	0	0	0	0	0			
58180 MEDICAL, PSYCH, DRUG TESTING	1,200	0	0	0	0			
58200 OTHER PROFESSIONAL SERVICES	420	0	2,000	1,181	1,418	2,500		
59100 LAND	0	0	0	0	0			
59200 LAND IMPROVEMENTS	0	0	0	0	0			
59300 BUILDING & STRUCTURE IMPROVE	0	0	0	0	0			
59400 EQUIPMENT AND MACHINERY	0	0	0	0	0			
59500 FURNITURE AND FIXTURES	0	0	0	0	0			
59600 VEHICLES	0	0	0	0	0			
PS - POLICE DEPARTMENT	199,489	208,612	213,612	175,541	210,648	210,397	0	0

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Month: 4/30/2017								
Fund: 101 - GENERAL FUND								
Expenditures								
Dept: 06 PS - FIRE DEPARTMENT								
50020 FULL TIME EMPLOYEE WAGES	0	0	0	0	0			
50030 PART TIME EMPLOYEE WAGES	0	0	0	0	0			
50040 TEMPORARY EMPLOYEE WAGES	0	0	0	0	0			
50050 OVERTIME WAGES	0	0	0	0	0			
51010 FICA MEDICARE	0	0	0	0	0			
51020 FICA REGULAR	0	0	0	0	0			
51030 GROUP HEALTHCARE INSURANCE	0	0	0	0	0			
51050 PERA RETIREMENT CONTRIBUTIONS	0	0	0	0	0			
51070 UNEMPLOYMENT COMP INSURANCE	0	0	0	0	0			
51080 WORKERS COMP FEE ASSESSMENT	0	0	0	0	0			
51090 WORKERS COMP INSURANCE PREM	0	0	0	0	0			
PS - FIRE DEPARTMENT	0	0	0	0	0	0	0	0
Dept: 07 STREET								
50020 FULL TIME EMPLOYEE WAGES	0	0	0	0	0			
50030 PART TIME EMPLOYEE WAGES	0	0	0	0	0			
50040 TEMPORARY EMPLOYEE WAGES	0	0	0	0	0			
50050 OVERTIME WAGES	0	0	0	0	0			
51010 FICA MEDICARE	0	0	0	0	0			
51020 FICA REGULAR	0	0	0	0	0			
51030 GROUP HEALTHCARE INSURANCE	0	0	0	0	0			
51050 PERA RETIREMENT CONTRIBUTIONS	0	0	0	0	0			
51070 UNEMPLOYMENT COMP INSURANCE	0	0	0	0	0			
51080 WORKERS COMP FEE ASSESSMENT	0	0	0	0	0			
51090 WORKERS COMP INSURANCE PREM	0	0	0	0	0			
52010 ADVERTISING & PROMOTION	0	0	0	0	0			
52030 BOOKS, PERIODICALS & SOFTWARE	0	0	0	0	0			
52040 CLAIMS, JUDGE, SETTLE, DEDUCT	4,265	0	0	0	0			
52050 DUES, SUBSCRIPT & MEMBERSHIPS	0	0	0	0	0			
52060 EDUCATION AND TRAINING	0	0	0	0	0			
52080 LIABILITY & PROPERTY INSURANCE	0	0	0	0	0			
52090 MILEAGE AND PER DIEM	0	0	0	0	0			
52100 POSTAGE AND MAIL SERVICES	0	0	0	0	0			
52110 PRINTING AND PUBLISHING	0	0	0	0	0			
53050 FUEL-GASOLINE AND DIESEL	30	0	0	0	0			
53070 STREET LIGHTING AND SIGNS	17,118	16,000	16,000	12,947	15,536	16,000		
53080 SUPPLIES-BUILDING & STRUCTURES	0	0	0	299	359			
53090 SUPPLIES-EQUIPMENT & MACHINERY	1,119	0	0	0	0			

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Month: 4/30/2017	Prior Year Actual	Original Budget	Current Year Amended Budget	Current Year Actual Thru April	Estimated Total	(6) Requested	(7) Recommended	(8) Adopted
Fund: 101 - GENERAL FUND								
Expenditures								
Dept: 07 STREET								
53100 SUPPLIES-GROUNDS & ROADS	202	0	0	0	0			
53110 SUPPLIES-OFFICE SUPPLIES	0	0	0	0	0			
53120 SUPPLIES-OTHER	329	0	0	20	23			
53130 SUPPLIES-SAFETY EQUIPMENT	0	0	0	0	0			
53140 SUPPLIES-UNIFORM & LINEN	0	0	0	0	0			
53150 SUPPLIES-VEHICLES	0	0	0	0	0			
53160 TELEPHONE, CELL AND INTERNET	0	0	0	0	0			
53170 UTILITIES-ELECTRIC AND PROPANE	26	0	0	0	0			
55010 REPAIR & MAINT-BUILD & STRUCT	0	0	0	0	0			
55020 REPAIR & MAINT-EQUIP & MACH	182	0	0	0	0			
55030 REPAIR & MAINT-GROUNDS & ROADS	3,523	1,500	1,500	0	0			
55040 REPAIR & MAINT-OTHER	0	0	0	0	0			
55050 REPAIR & MAINT-VEHICLES	64	0	0	0	0			
57300 RENT/LEASE-LAND, BUILD, STRUCT	0	0	0	0	0			
57310 RENT/LEASE-EQUIP AND MACHINE	0	0	0	0	0			
57320 RENT/LEASE-VEHICLES	0	0	0	0	0			
58150 ARCHITECT & ENGINEER SERVICES	0	0	0	0	0			
58170 LEGAL SERVICES	0	0	0	0	0			
58180 MEDICAL, PSYCH, DRUG TESTING	0	0	0	0	0			
58200 OTHER PROFESSIONAL SERVICES	0	0	0	0	0			
59100 LAND	0	0	0	0	0			
59200 LAND IMPROVEMENTS	0	0	0	0	0			
59300 BUILDING & STRUCTURE IMPROVE	0	0	0	0	0			
59400 EQUIPMENT AND MACHINERY	0	0	0	0	0			
59500 FURNITURE AND FIXTURES	0	0	0	0	0			
59600 VEHICLES	0	0	0	0	0			
STREET	28,838	17,500	17,500	13,266	15,918	16,000	0	0
Dept: 11 C&R - PARKS & RECREATION								
50020 FULL TIME EMPLOYEE WAGES	0	0	0	0	0			
50030 PART TIME EMPLOYEE WAGES	0	0	0	0	0			
50040 TEMPORARY EMPLOYEE WAGES	0	0	0	0	0			
50050 OVERTIME WAGES	0	0	0	0	0			
51010 FICA MEDICARE	0	0	0	0	0			
51020 FICA REGULAR	0	0	0	0	0			
51030 GROUP HEALTHCARE INSURANCE	0	0	0	0	0			
51050 PERA RETIREMENT CONTRIBUTIONS	0	0	0	0	0			
51070 UNEMPLOYMENT COMP INSURANCE	0	0	0	0	0			

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	Prior Year Actual	Original Budget	Amended Budget	Current Year Actual Thru April	Estimated Total	(6) Requested	(7) Recommended	(8) Adopted
Month: 4/30/2017								
Fund: 101 - GENERAL FUND								
Expenditures								
Dept: 11 C&R - PARKS & RECREATION								
51080 WORKERS COMP FEE ASSESSMENT	0	0	0	0	0			
51090 WORKERS COMP INSURANCE PREM	0	0	0	0	0			
52010 ADVERTISING & PROMOTION	0	0	0	0	0			
52030 BOOKS, PERIODICALS & SOFTWARE	0	0	0	0	0			
52040 CLAIMS, JUDGE, SETTLE, DEDUCT	0	0	0	0	0			
52050 DUES, SUBSCRIPT & MEMBERSHIPS	0	0	0	0	0			
52060 EDUCATION AND TRAINING	0	0	0	0	0			
52080 LIABILITY & PROPERTY INSURANCE	1,249	1,300	1,300	1,737	2,085	1,800		
52090 MILEAGE AND PER DIEM	0	0	0	0	0			
52100 POSTAGE AND MAIL SERVICES	0	0	0	0	0			
52110 PRINTING AND PUBLISHING	0	0	0	0	0			
53050 FUEL-GASOLINE AND DIESEL	0	0	0	121	146			
53080 SUPPLIES-BUILDING & STRUCTURES	824	0	0	0	0			
53090 SUPPLIES-EQUIPMENT & MACHINERY	0	0	0	0	0			
53100 SUPPLIES-GROUNDS & ROADS	337	0	0	0	0			
53110 SUPPLIES-OFFICE SUPPLIES	0	0	0	0	0			
53120 SUPPLIES-OTHER	90	0	0	18	21			
53130 SUPPLIES-SAFETY EQUIPMENT	0	0	0	0	0			
53140 SUPPLIES-UNIFORM & LINEN	0	0	0	0	0			
53150 SUPPLIES-VEHICLES	0	0	0	0	0			
53160 TELEPHONE, CELL AND INTERNET	0	0	0	0	0			
53170 UTILITIES-ELECTRIC AND PROPANE	4,711	3,000	3,000	1,864	2,237	2,000		
55010 REPAIR & MAINT-BUILD & STRUCT	0	0	0	0	0			
55020 REPAIR & MAINT-EQUIP & MACH	0	0	0	0	0			
55030 REPAIR & MAINT-GROUNDS & ROADS	0	0	0	0	0			
55040 REPAIR & MAINT-OTHER	0	0	0	0	0			
55050 REPAIR & MAINT-VEHICLES	0	0	0	0	0			
57300 RENT/LEASE-LAND, BUILD, STRUCT	0	0	0	0	0			
57310 RENT/LEASE-EQUIP AND MACHINE	0	0	0	0	0			
57320 RENT/LEASE-VEHICLES	0	0	0	0	0			
58150 ARCHITECT & ENGINEER SERVICES	0	0	0	0	0			
58170 LEGAL SERVICES	0	0	0	0	0			
58180 MEDICAL, PYCH, DRUG TESTING	0	0	0	0	0			
58200 OTHER PROFESSIONAL SERVICES	382	0	0	0	0			
59100 LAND	0	0	0	0	0			
59200 LAND IMPROVEMENTS	0	0	0	0	0			
59300 BUILDING & STRUCTURE IMPROVE	0	0	0	0	0			

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	Prior Year Actual	Original Budget	Amended Budget	Current Year Actual Thru April	Estimated Total	(6) Requested	(7) Recommended	(8) Adopted
Month: 4/30/2017								
Fund: 101 - GENERAL FUND								
Expenditures								
Dept 11 C&R - PARKS & RECREATION								
59400 EQUIPMENT AND MACHINERY	0	0	0	0	0			
59500 FURNITURE AND FIXTURES	0	0	0	0	0			
59600 VEHICLES	0	0	0	0	0			
C&R - PARKS & RECREATION	7,593	4,300	4,300	3,740	4,489	3,800	0	0
Dept 14 AIRPORT								
52010 ADVERTISING & PROMOTION	0	0	0	0	0			
52030 BOOKS, PERIODICALS & SOFTWARE	0	0	0	0	0			
52060 EDUCATION AND TRAINING	0	0	0	0	0			
52080 LIABILITY & PROPERTY INSURANCE	2,426	2,500	2,500	2,914	3,496	3,000		
52110 PRINTING AND PUBLISHING	0	0	0	0	0			
53050 FUEL-GASOLINE AND DIESEL	0	0	0	0	0			
53080 SUPPLIES-BUILDING & STRUCTURES	35	50	50	0	0			
53090 SUPPLIES-EQUIPMENT & MACHINERY	736	0	0	0	0			
53100 SUPPLIES-GROUNDS & ROADS	0	0	0	0	0			
53110 SUPPLIES-OFFICE SUPPLIES	0	0	0	0	0			
53120 SUPPLIES-OTHER	0	0	0	56	66			
53130 SUPPLIES-SAFETY EQUIPMENT	0	0	0	0	0			
53140 SUPPLIES-UNIFORM & LINEN	0	0	0	0	0			
53160 SUPPLIES-VEHICLES	0	0	0	0	0			
53170 UTILITIES-ELECTRIC AND PROPANE	2,172	750	750	296	356	500		
55010 REPAIR & MAINT-BUILD & STRUCT	0	0	0	0	0			
55020 REPAIR & MAINT-EQUIP & MACH	0	0	0	23	28			
55030 REPAIR & MAINT-GROUNDS & ROADS	1,295	0	0	0	0			
55040 REPAIR & MAINT-OTHER	0	0	0	0	0			
55050 REPAIR & MAINT-VEHICLES	0	0	0	0	0			
57300 RENT/LEASE-LAND, BUILD, STRUCT	0	0	0	0	0			
57310 RENT/LEASE-EQUIP AND MACHINE	0	0	0	0	0			
57320 RENT/LEASE-VEHICLES	0	0	0	0	0			
58150 ARCHITECT & ENGINEER SERVICES	57,692	0	0	0	0			
58170 LEGAL SERVICES	0	0	0	0	0			
58200 OTHER PROFESSIONAL SERVICES	0	0	0	0	0			
59100 LAND	0	0	0	0	0			
59200 LAND IMPROVEMENTS	0	0	0	0	0			
59300 BUILDING & STRUCTURE IMPROVE	0	0	0	0	0			
59400 EQUIPMENT AND MACHINERY	0	0	0	0	0			
59500 FURNITURE AND FIXTURES	0	0	0	0	0			
59600 VEHICLES	0	0	0	0	0			

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	Prior Year Actual	Original Budget	Amended Budget	Current Year Actual Thru April	Estimated Total	(6) Requested	(7) Recommended	(8) Adopted
Month: 4/30/2017								
Fund: 101 - GENERAL FUND								
Expenditures								
AIRPORT	84,358	3,300	3,300	3,289	3,948	3,500	0	0
Dept: 15 OTHER - MISCELLANEOUS								
53010 BAD DEBT EXPENSE	0	0	0	0	0			
53040 DEPRECIATION EXPENSE	0	0	0	0	0			
80001 DEBT SERVICE-PRINCIPAL	0	0	0	0	0			
80002 DEBT SERVICE-INTEREST	0	0	0	0	0			
80003 DEBT SERVICE-ADMIN FEE	0	0	0	0	0			
90001 OPERATING TRANSFER-IN	0	0	0	0	0			
90002 OPERATING TRANSFER-OUT	20,000	20,000	45,000	45,000	54,000	20,000		
OTHER - MISCELLANEOUS	20,000	20,000	45,000	45,000	54,000	20,000	0	0
Total Expenditures	433,407	361,935	404,435	352,299	422,754	379,662	0	0
GENERAL FUND	37,628	55	-42,445	32,548	39,061	15,542	0	0

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Month: 4/30/2017								
Fund: 201 - CORRECTIONS FUND								
Revenues								
Dept: 00								
47000 CORRECTION FEES	6,195	6,510	6,510	6,110	7,332	6,500		
Dept: 00	6,195	6,510	6,510	6,110	7,332	6,500	0	0
Total Revenues	6,195	6,510	6,510	6,110	7,332	6,500	0	0
Expenditures								
Dept: 00								
53020 CARE OF PRISONERS	2,970	3,000	3,000	720	864	3,000		
53030 ADMIN OFFICE OF COURTS	1,314	2,080	2,080	0	0			
53060 JUDICIAL EDUCATION FEES	657	1,430	1,430	0	0			
55020 REPAIR & MAINT-EQUIP & MACH	0	0	0	0	0			
59400 EQUIPMENT AND MACHINERY	0	0	0	0	0			
90001 OPERATING TRANSFER-IN	0	0	0	0	0			
90002 OPERATING TRANSFER-OUT	0	0	0	0	0			
Dept: 00	4,941	6,510	6,510	720	864	3,000	0	0
Total Expenditures	4,941	6,510	6,510	720	864	3,000	0	0
CORRECTIONS FUND	1,254	0	0	5,390	6,468	3,500	0	0

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Month: 4/30/2017	Prior Year Actual	Original Budget	Amended Budget	Current Year Actual Thru April	Estimated Total	(6) Requested	(7) Recommended	(8) Adopted
Fund: 202 - ENVIRONMENTAL GRT FUND								
Revenues								
Dept: 00								
41170 GROSS RECEIPTS-ENVIRONMENTAL	4,160	4,161	4,161	3,568	4,282	4,282		
Dept: 00	4,160	4,161	4,161	3,568	4,282	4,282	0	0
Total Revenues	4,160	4,161	4,161	3,568	4,282	4,282	0	0
Expenditures								
Dept: 00								
53080 SUPPLIES-BUILDING & STRUCTURES	0	0	0	0	0			
53090 SUPPLIES-EQUIPMENT & MACHINERY	0	0	0	0	0			
53100 SUPPLIES-GROUNDS & ROADS	0	0	0	0	0			
53110 SUPPLIES-OFFICE SUPPLIES	0	0	0	0	0			
53120 SUPPLIES-OTHER	0	6,500	7,000	6,975	8,370	6,500		
53130 SUPPLIES-SAFETY EQUIPMENT	0	0	0	0	0			
55010 REPAIR & MAINT-BUILD & STRUCT	0	0	0	0	0			
55020 REPAIR & MAINT-EQUIP & MACH	0	0	0	0	0			
55030 REPAIR & MAINT-GROUNDS & ROADS	0	0	0	0	0			
55040 REPAIR & MAINT-OTHER	0	0	0	0	0			
57300 RENT/LEASE-LAND, BUILD, STRUCT	0	0	0	0	0			
57310 RENT/LEASE-EQUIP AND MACHINE	0	0	0	0	0			
58150 ARCHITECT & ENGINEER SERVICES	0	0	0	0	0			
58170 LEGAL SERVICES	0	0	0	0	0			
58200 OTHER PROFESSIONAL SERVICES	0	0	0	0	0			
59100 LAND	0	0	0	0	0			
59200 LAND IMPROVEMENTS	0	0	0	0	0			
59300 BUILDING & STRUCTURE IMPROVE	0	0	0	0	0			
59400 EQUIPMENT AND MACHINERY	0	0	0	0	0			
59500 FURNITURE AND FIXTURES	0	0	0	0	0			
59600 VEHICLES	0	0	0	0	0			
80001 DEBT SERVICE-PRINCIPAL	0	0	0	0	0			
80002 DEBT SERVICE-INTEREST	0	0	0	0	0			
80003 DEBT SERVICE-ADMIN FEE	0	0	0	0	0			
90001 OPERATING TRANSFER-IN	0	0	0	0	0			
90002 OPERATING TRANSFER-OUT	0	0	0	0	0			
Dept: 00	0	6,500	7,000	6,975	8,370	6,500	0	0
Total Expenditures	0	6,500	7,000	6,975	8,370	6,500	0	0
ENVIRONMENTAL GRT FUND	4,160	-2,339	-2,839	-3,407	-4,088	-2,218	0	0



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Village of Magdalena

	Prior Year Actual	Original Budget	Amended Budget	Current Year Actual Thru April	Estimated Total	(6) Requested	(7) Recommended	(8) Adopted
Month: 4/30/2017								
Fund: 208 - FIRE PROTECTION FUND								
Revenues								
Dept: 00								
41920 SALES-FIXED ASSETS	550	0	0	0	0			
41925 SALES-OTHER	0	0	0	0	0			
41930 MISCELLANEOUS INCOME	0	0	0	0	0			
41935 REIMBURSEMENTS & REFUNDS	635	0	0	0	0			
42500 GRANTS - STATE	0	0	100,000	100,000	120,000			
42504 FIRE PROTECTION	77,852	79,850	79,850	79,850	95,580	61,667		
43000 LEGISLATIVE APPROPRIATIONS	0	0	0	0	0			
44500 GRANTS - FEDERAL	0	0	0	0	0			
Dept: 00	79,037	79,850	179,850	179,650	215,580	61,667	0	0
Total Revenues	79,037	79,850	179,850	179,650	215,580	61,667	0	0
Expenditures								
Dept: 00								
52010 ADVERTISING & PROMOTION	0	0	0	0	0			
52030 BOOKS, PERIODICALS & SOFTWARE	0	0	0	0	0			
52040 CLAIMS, JUDGE, SETTLE, DEDUCT	0	0	0	0	0			
52050 DUES, SUBSCRIPT & MEMBERSHIPS	100	120	120	100	120	120		
52080 EDUCATION AND TRAINING	4,344	1,500	1,500	700	840	840		
52080 LIABILITY & PROPERTY INSURANCE	12,728	12,000	12,000	11,350	13,620	12,000		
52090 MILEAGE AND PER DIEM	828	1,500	1,500	606	727	1,500		
52100 POSTAGE AND MAIL SERVICES	0	0	0	0	0			
52110 PRINTING AND PUBLISHING	0	0	0	68	81			
53050 FUEL-GASOLINE AND DIESEL	893	1,500	1,500	925	1,110	1,500		
53080 SUPPLIES-BUILDING & STRUCTURES	2,132	0	0	56	67	200		
53080 SUPPLIES-EQUIPMENT & MACHINERY	723	3,447	3,447	9,280	11,112	10,000		
53100 SUPPLIES-GROUNDS & ROADS	0	0	0	0	0			
53110 SUPPLIES-OFFICE SUPPLIES	885	1,000	1,000	14	17	1,000		
53120 SUPPLIES-OTHER	1,843	2,000	2,000	1,047	1,257	2,000		
53130 SUPPLIES-SAFETY EQUIPMENT	6,381	1,800	1,800	2,553	3,083	3,000		
53140 SUPPLIES-UNIFORM & LINEN	1,139	2,000	2,000	122	147	2,000		
53150 SUPPLIES-VEHICLES	399	0	0	1,453	1,743	2,000		
53160 TELEPHONE, CELL AND INTERNET	2,692	3,000	3,000	2,144	2,573	3,000		
53170 UTILITIES-ELECTRIC AND PROPANE	2,849	3,000	3,000	2,238	2,685	3,000		
55010 REPAIR & MAINT-BUILD & STRUCT	148	1,000	1,000	0	0			
55020 REPAIR & MAINT-EQUIP & MACH	4,124	2,000	2,000	952	1,143	2,000		
55030 REPAIR & MAINT-GROUNDS & ROADS	0	0	0	0	0			
55040 REPAIR & MAINT-OTHER	0	0	0	0	0			

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Village of Magdalena

	Prior Year Actual	Original Budget	Amended Budget	Current Year Actual Thru April	Estimated Total	(6) Requested	(7) Recommended	(8) Adopted
Month: 4/30/2017								
Fund: 209 - FIRE PROTECTION FUND								
Expenditures								
Dept: 00								
55050 REPAIR & MAINT-VEHICLES	5,037	10,000	10,000	5,498	6,598	10,000		
57300 RENT/LEASE-LAND, BUILD, STRUCT	0	0	0	0	0			
57310 RENT/LEASE-EQUIP AND MACHINE	511	500	500	0	0			
57320 RENT/LEASE-VEHICLES	0	0	0	0	0			
58150 ARCHITECT & ENGINEER SERVICES	0	0	0	0	0			
58160 AUDIT SERVICES (REG & SPEC)	0	0	0	0	0			
58170 LEGAL SERVICES	0	0	0	0	0			
58180 MEDICAL, PSYCH, DRUG TESTING	980	500	500	219	263	263		
58190 PHARMACY CONSULTANT	833	0	0	0	0			
58200 OTHER PROFESSIONAL SERVICES	4,384	5,000	5,000	2,589	3,118	3,118		
59100 LAND	0	0	0	0	0			
59200 LAND IMPROVEMENTS	0	0	0	0	0			
59300 BUILDING & STRUCTURE IMPROVE	0	0	0	0	0			
59400 EQUIPMENT AND MACHINERY	69,113	27,983	127,983	2,238	2,686	2,686		
59500 FURNITURE AND FIXTURES	0	0	0	0	0			
59600 VEHICLES	0	0	0	0	0	120,000		
80001 DEBT SERVICE-PRINCIPAL	0	0	0	0	0			
80002 DEBT SERVICE-INTEREST	0	0	0	0	0			
80003 DEBT SERVICE-ADMIN FEE	0	0	0	0	0			
90001 OPERATING TRANSFER-IN	0	0	0	0	0			
90002 OPERATING TRANSFER-OUT	0	0	0	0	0			
Dept: 00	122,864	79,650	179,850	44,142	52,970	180,227	0	0
Total Expenditures	122,864	79,650	179,850	44,142	52,970	180,227	0	0
FIRE PROTECTION FUND	-43,827	0	0	135,508	162,610	-118,560	0	0

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	Prior Year Actual	Original Budget	Amended Budget	Current Year Actual Thru April	Estimated Total	(6) Requested	(7) Recommended	(8) Adopted
Month: 4/30/2017								
Fund: 211 - LEPF-LAW ENFORCEMENT PROTECT								
Revenues								
Dept: 00								
41915 LOAN PROCEEDS	0	0	0	0	0			
41920 SALES-FIXED ASSETS	0	0	0	1,988	2,383			
41925 SALES-OTHER	0	0	0	0	0			
41935 REIMBURSEMENTS & REFUNDS	0	0	0	743	891			
42500 GRANTS - STATE	0	0	0	0	0			
42505 LEPF-LAW ENFORCE PROTECT FUND	20,600	20,600	20,600	20,600	24,720	21,200		
43000 LEGISLATIVE APPROPRIATIONS	0	0	0	0	0			
44500 GRANTS - FEDERAL	0	0	0	0	0			
48000 INTEREST INCOME	0	0	0	27	32	50		
Dept: 00	20,600	20,600	20,600	23,356	28,026	21,250	0	0
Total Revenues	20,600	20,600	20,600	23,356	28,026	21,250	0	0
Expenditures								
Dept: 00								
52060 EDUCATION AND TRAINING	0	500	500	1,164	1,397	500		
52090 MILEAGE AND PER DIEM	0	0	0	646	775	500		
53090 SUPPLIES-EQUIPMENT & MACHINERY	16,004	2,500	2,499	1,107	1,328	2,500		
53130 SUPPLIES-SAFETY EQUIPMENT	7,458	2,000	2,000	2,653	3,184	2,000		
53140 SUPPLIES-UNIFORM & LINEN	2,802	2,500	2,500	2,451	2,941	2,500		
53150 SUPPLIES-VEHICLES	5,710	0	0	0	0			
53160 TELEPHONE, CELL AND INTERNET	0	0	0	0	0			
55010 REPAIR & MAINT-BUILD & STRUCT	0	0	0	0	0			
55020 REPAIR & MAINT-EQUIP & MACH	0	0	0	0	0			
55030 REPAIR & MAINT-GROUNDS & ROADS	0	0	0	0	0			
55040 REPAIR & MAINT-OTHER	0	0	0	0	0			
55050 REPAIR & MAINT-VEHICLES	727	0	0	0	0			
58180 MEDICAL, PSYCH, DRUG TESTING	0	0	0	376	451			
59300 BUILDING & STRUCTURE IMPROVE	0	0	0	0	0			
59400 EQUIPMENT AND MACHINERY	3,490	0	0	428	514	100		
59600 VEHICLES	64,798	0	0	0	0			
80001 DEBT SERVICE-PRINCIPAL	0	0	0	13,018	15,622			
80002 DEBT SERVICE-INTEREST	0	0	0	82	98			
80003 DEBT SERVICE-ADMIN FEE	0	0	0	0	0			
90001 OPERATING TRANSFER-IN	0	0	0	0	0			
90002 OPERATING TRANSFER-OUT	-64,798	13,100	13,101	0	0	13,100		
Dept: 00	36,291	20,600	20,600	21,925	26,310	21,200	0	0

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Village of Magdalena

	Prior Year Actual	Original Budget	Amended Budget	Current Year Actual Thru April	Estimated Total	(6) Requested	(7) Recommended	(8) Adopted
Month: 4/30/2017								
Fund: 211 - LEPF-LAW ENFORCEMENT PROTECT								
Total Expenditures	36,291	20,600	20,600	21,925	26,310	21,200	0	0
LEPF-LAW ENFORCEMENT PROTECT	-15,691	0	0	1,431	1,716	50	0	0

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Village of Magdalena

	Prior Year Actual	Original Budget	Amended Budget	Current Year Actual Thru April	Estimated Total	(6) Requested	(7) Recommended	(8) Adopted
Month: 4/30/2017								
Fund: 214 - LODGERS' TAX FUND								
Revenues								
Dept: 00								
41900 LODGER'S TAX	3,604	3,600	3,600	3,627	4,353	4,000		
Dept: 00	3,604	3,600	3,600	3,627	4,353	4,000	0	0
Total Revenues	3,604	3,600	3,600	3,627	4,353	4,000	0	0
Expenditures								
Dept: 00								
52010 ADVERTISING & PROMOTION	3,638	2,000	2,000	659	790	2,000		
52030 BOOKS, PERIODICALS & SOFTWARE	0	0	0	70	84			
52060 EDUCATION AND TRAINING	0	0	0	0	0			
52110 PRINTING AND PUBLISHING	39	1,000	1,000	0	0	1,000		
53080 SUPPLIES-BUILDING & STRUCTURES	284	0	0	0	0			
53090 SUPPLIES-EQUIPMENT & MACHINERY	0	0	0	0	0			
53100 SUPPLIES-GROUNDS & ROADS	0	0	0	0	0			
53110 SUPPLIES-OFFICE SUPPLIES	0	0	0	0	0			
53120 SUPPLIES-OTHER	195	0	0	0	0			
53130 SUPPLIES-SAFETY EQUIPMENT	0	0	0	0	0			
53140 SUPPLIES-UNIFORM & LINEN	0	0	0	0	0			
53150 SUPPLIES-VEHICLES	0	0	0	0	0			
53160 TELEPHONE, CELL AND INTERNET	0	0	0	556	667	667		
55010 REPAIR & MAINT-BUILD & STRUCT	0	0	0	0	0			
55020 REPAIR & MAINT-EQUIP & MACH	187	0	0	561	673	173		
55030 REPAIR & MAINT-GROUNDS & ROADS	0	0	0	0	0			
55040 REPAIR & MAINT-OTHER	0	0	0	0	0			
55050 REPAIR & MAINT-VEHICLES	0	0	0	0	0			
57300 RENT/LEASE-LAND, BUILD, STRUCT	0	0	0	0	0			
57310 RENT/LEASE-EQUIP AND MACHINE	292	0	0	0	0			
57320 RENT/LEASE-VEHICLES	0	0	0	0	0			
58160 AUDIT SERVICES (REG & SPEC)	0	0	0	0	0			
58170 LEGAL SERVICES	0	0	0	0	0			
58200 OTHER PROFESSIONAL SERVICES	1,610	3,000	3,000	2,000	2,400	2,400		
59100 LAND	0	0	0	0	0			
59200 LAND IMPROVEMENTS	0	0	0	0	0			
59300 BUILDING & STRUCTURE IMPROVE	0	0	0	0	0			
59400 EQUIPMENT AND MACHINERY	0	0	0	0	0			
59500 FURNITURE AND FIXTURES	0	0	0	0	0			
59600 VEHICLES	0	0	0	0	0			
80001 DEBT SERVICE-PRINCIPAL	0	0	0	0	0			

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Village of Magdalena

	Prior Year Actual	Original Budget	Amended Budget	Current Year Actual Thru April	Estimated Total	(6) Requested	(7) Recommended	(8) Adopted
Month: 4/30/2017								
Fund: 214 - LODGERS' TAX FUND								
Expenditures								
Dept: 00								
80002 DEBT SERVICE-INTEREST	0	0	0	0	0			
80003 DEBT SERVICE-ADMIN FEE	0	0	0	0	0			
90001 OPERATING TRANSFER-IN	0	0	0	0	0			
90002 OPERATING TRANSFER-OUT	0	0	0	0	0			
Dept: 00	6,245	6,000	6,000	3,846	4,614	6,240	0	0
Total Expenditures	6,245	6,000	6,000	3,846	4,614	6,240	0	0
LODGERS' TAX FUND	-2,641	-2,400	-2,400	-219	-261	-2,240	0	0

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	Prior Year Actual	Original Budget	Amended Budget	Current Year Actual Thru April	Estimated Total	(6) Requested	(7) Recommended	(8) Adopted
Month: 4/30/2017								
Fund: 291 - LIBRARY FUND								
Revenues								
Dept: 00								
41910 CONTRIBUTIONS & DONATIONS	198	0	0	141	189			
41920 SALES-FIXED ASSETS	0	0	0	0	0			
41925 SALES-OTHER	0	0	0	0	0			
41930 MISCELLANEOUS INCOME	0	0	0	0	0			
41935 REIMBURSEMENTS & REFUNDS	0	0	0	0	0			
42402 LSTA-LIBRARY SERVICE & TECH AC	0	0	0	0	0			
42500 GRANTS - STATE	0	0	0	0	0			
42506 LIBRARY GO BOND	3,737	5,100	5,100	2,802	3,122	3,150		
42507 LIBRARY GRANTS-IN-AID	6,218	7,780	7,780	7,733	9,279	7,830		
42508 COALITION LITERACY #14150AG16	0	0	0	0	0			
43000 LEGISLATIVE APPROPRIATIONS	0	0	0	0	0			
44500 GRANTS - FEDERAL	0	0	0	0	0			
46140 PRINTING, COPYING AND FAX	183	200	200	153	184	213		
46150 RENTAL OF PUBLIC FACILITIES	0	0	0	0	0			
47010 LIBRARY FINES	84	250	250	174	209	250		
Dept: 00	10,420	13,330	13,330	10,803	12,963	11,443	0	0
Total Revenues	10,420	13,330	13,330	10,803	12,963	11,443	0	0
Expenditures								
Dept: 00								
50020 FULL TIME EMPLOYEE WAGES	0	0	0	0	0			
50030 PART TIME EMPLOYEE WAGES	15,247	15,804	15,804	11,928	14,311	15,804		
50040 TEMPORARY EMPLOYEE WAGES	0	0	0	0	0			
50050 OVERTIME WAGES	0	0	0	0	0			
51010 FICA MEDICARE	221	229	229	173	207	229		
51020 FICA REGULAR	945	980	980	739	887	980		
51030 GROUP HEALTHCARE INSURANCE	0	0	0	0	0			
51050 PERA RETIREMENT CONTRIBUTIONS	1,128	1,169	1,169	883	1,059	1,169		
51070 UNEMPLOYMENT COMP INSURANCE	79	68	68	43	52	50		
51080 WORKERS COMP FEE ASSESSMENT	9	11	11	9	11	11		
51090 WORKERS COMP INSURANCE PREM	105	101	101	90	108	100		
52010 ADVERTISING & PROMOTION	0	0	0	0	0			
52030 BOOKS, PERIODICALS & SOFTWARE	9,088	4,000	4,000	5,955	7,146	4,150		
52040 CLAIMS, JUDGE, SETTLE, DEDUCT	0	0	0	143	172			
52041 COALITION LITERACY #14150AG16	277	0	0	0	0			
52050 DUES, SUBSCRIPT & MEMBERSHIPS	1,615	1,600	1,600	1,045	1,254	1,000		
52060 EDUCATION AND TRAINING	300	350	350	180	216	150		

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Village of Magdalena

	Prior Year Actual	Original Budget	Amended Budget	Current Year Actual Thru April	Estimated Total	(6) Requested	(7) Recommended	(8) Adopted
Month: 4/30/2017								
Fund: 291 - LIBRARY FUND								
Expenditures								
Dept: 00								
52080 LIABILITY & PROPERTY INSURANCE	1,415	1,639	1,639	1,334	1,801	1,400		
52090 MILEAGE AND PER DIEM	642	350	350	235	282	200		
52100 POSTAGE AND MAIL SERVICES	500	500	500	338	406	400		
52110 PRINTING AND PUBLISHING	0	0	0	34	41			
53050 FUEL-GASOLINE AND DIESEL	53	100	100	18	22	50		
53080 SUPPLIES-BUILDING & STRUCTURES	52	0	0	156	187			
53090 SUPPLIES-EQUIPMENT & MACHINERY	0	0	0	0	0			
53100 SUPPLIES-GROUNDS & ROADS	0	0	0	0	0			
53110 SUPPLIES-OFFICE SUPPLIES	647	479	479	212	254	300		
53120 SUPPLIES-OTHER	306	150	150	133	159	150		
53130 SUPPLIES-SAFETY EQUIPMENT	0	0	0	0	0			
53140 SUPPLIES-UNIFORM & LINEN	0	0	0	0	0			
53150 SUPPLIES-VEHICLES	0	0	0	0	0			
53160 TELEPHONE, CELL AND INTERNET	1,518	1,500	1,500	1,272	1,526	1,500		
53170 UTILITIES-ELECTRIC AND PROPANE	3,578	4,000	4,000	2,688	3,226	3,500		
55010 REPAIR & MAINT-BUILD & STRUCT	0	0	0	0	0			
55020 REPAIR & MAINT-EQUIP & MACH	131	0	0	127	153			
55030 REPAIR & MAINT-GROUNDS & ROADS	0	0	0	0	0			
55040 REPAIR & MAINT-OTHER	0	0	0	500	600			
55050 REPAIR & MAINT-VEHICLES	0	0	0	0	0			
57300 RENT/LEASE-LAND, BUILD, STRUCT	0	0	0	0	0			
57310 RENT/LEASE-EQUIP AND MACHINE	0	0	0	0	0			
57320 RENT/LEASE-VEHICLES	0	0	0	0	0			
58160 AUDIT SERVICES (REG & SPEC)	0	0	0	0	0			
58170 LEGAL SERVICES	0	0	0	0	0			
58180 MEDICAL, PYCH, DRUG TESTING	0	0	0	0	0			
58200 OTHER PROFESSIONAL SERVICES	420	300	300	1,049	1,258	300		
59100 LAND	0	0	0	0	0			
59200 LAND IMPROVEMENTS	0	0	0	0	0			
59300 BUILDING & STRUCTURE IMPROVE	0	0	0	0	0			
59400 EQUIPMENT AND MACHINERY	795	0	0	0	0			
59500 FURNITURE AND FIXTURES	0	0	0	0	0			
59600 VEHICLES	0	0	0	0	0			
80001 DEBT SERVICE-PRINCIPAL	0	0	0	0	0			
80002 DEBT SERVICE-INTEREST	0	0	0	0	0			
80003 DEBT SERVICE-ADMIN FEE	0	0	0	0	0			
90001 OPERATING TRANSFER-IN	-20,000	-20,000	-20,000	-20,000	-24,000	-20,000		



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Village of Magdalena

	Prior Year Actual	Original Budget	Amended Budget	Current Year Actual Thru April	Estimated Total	(6) Requested	(7) Recommended	(8) Adopted
Month: 4/30/2017								
Fund: 291 - LIBRARY FUND								
Expenditures								
Dept: 00								
90002 OPERATING TRANSFER-OUT	0	0	0	0	0			
Dept: 00	19,071	13,330	13,330	9,282	11,138	11,443	0	0
Total Expenditures	19,071	13,330	13,330	9,282	11,138	11,443	0	0
LIBRARY FUND	-8,651	0	0	1,521	1,825	0	0	0

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Village of Magdalena

	Prior Year Actual	Original Budget	Amended Budget	Current Year Actual Thru April	Estimated Total	(6) Requested	(7) Recommended	(8) Adopted
Month: 4/30/2017								
Fund: 300 - CAPITAL PROJECTS FUND								
Revenues								
Dept: 00								
41910 CONTRIBUTIONS & DONATIONS	0	0	0	0	0			
41930 MISCELLANEOUS INCOME	0	0	0	0	0			
41935 REIMBURSEMENTS & REFUNDS	0	0	0	0	0			
42500 GRANTS - STATE	0	0	0	0	0			
42501 DOT-COOP, MAP, ETC.	0	0	0	0	0			
42600 GRANTS-LOCAL	0	0	0	0	0			
43000 LEGISLATIVE APPROPRIATIONS	0	0	0	0	0			
43001 13-1506-STB MAG WATER SYS IMP	0	50,830	50,830	18,016	21,819	32,814		
43002 14-1742-STB MAG W&W SYS IMP	0	100,000	100,000	32,185	38,622	67,815		
43003 15-0558-STB MAG WATER IMPROVEM	0	40,000	40,000	0	0	40,000		
44500 GRANTS - FEDERAL	0	0	0	0	0			
Dept: 00	0	190,830	190,830	50,201	60,241	140,629	0	0
Total Revenues	0	190,830	190,830	50,201	60,241	140,629	0	0
Expenditures								
Dept: 00								
52110 PRINTING AND PUBLISHING	0	0	0	0	0			
58150 ARCHITECT & ENGINEER SERVICES	0	0	0	0	0			
58170 LEGAL SERVICES	0	0	0	0	0			
58200 OTHER PROFESSIONAL SERVICES	0	0	0	0	0			
59100 LAND	0	0	0	0	0			
59200 LAND IMPROVEMENTS	0	0	0	0	0			
59300 BUILDING & STRUCTURE IMPROVE	0	0	0	0	0			
59301 13-1506-STB MAG WATER SYS IMP	0	50,830	50,830	23,937	28,724	32,814		
59302 14-1742-STB MAG W&W SYS IMP	0	100,000	100,000	32,185	38,622	67,815		
59303 15-0558-STB MAG WATER IMPROVEM	0	40,000	40,000	0	0	40,000		
59400 EQUIPMENT AND MACHINERY	0	0	0	0	0			
59500 FURNITURE AND FIXTURES	0	0	0	0	0			
59600 VEHICLES	0	0	0	0	0			
90001 OPERATING TRANSFER-IN	0	0	0	0	0			
90002 OPERATING TRANSFER-OUT	0	0	0	0	0			
Dept: 00	0	190,830	190,830	56,122	67,346	140,629	0	0
Total Expenditures	0	190,830	190,830	56,122	67,346	140,629	0	0
CAPITAL PROJECTS FUND	0	0	0	-5,921	-7,105	0	0	0

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	Prior Year Actual	Original Budget	Amended Budget	Current Year Actual Thru April	Estimated Total	(6) Requested	(7) Recommended	(8) Adopted
Month: 4/30/2017								
Fund: 402 - REVENUE BOND								
Expenditures								
Dept: 00								
80001 DEBT SERVICE-PRINCIPAL	0	3,000	3,000	0	0	3,000		
80002 DEBT SERVICE-INTEREST	0	6,210	6,210	0	0	7,000		
80003 DEBT SERVICE-ADMIN FEE	0	0	0	0	0			
90001 OPERATING TRANSFER-IN	0	-9,210	-9,210	0	0	-10,000		
Dept: 00	0	0	0	0	0	0	0	0
Total Expenditures	0	0	0	0	0	0	0	0
REVENUE BOND	0	0	0	0	0	0	0	0

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	Prior Year Actual	Original Budget	Amended Budget	Current Year Actual Thru April	Estimated Total	(6) Requested	(7) Recommended	(8) Adopted
Month: 4/30/2017								
Fund: 403 - DEBT SERVICE OTHER								
Revenues								
Dept: 20 NMFA - POLICE VEHICLES								
48000 INTEREST INCOME	0	0	0	0	0			
NMFA - POLICE VEHICLES	0	0	0	0	0	0	0	0
Total Revenues	0	0	0	0	0	0	0	0
Expenditures								
Dept: 20 NMFA - POLICE VEHICLES								
80001 DEBT SERVICE-PRINCIPAL	0	13,018	13,018	0	0	13,048		
80002 DEBT SERVICE-INTEREST	0	82	82	0	0	52		
80003 DEBT SERVICE-ADMIN FEE	0	0	0	0	0			
90001 OPERATING TRANSFER-IN	0	-13,100	-13,101	0	0	-13,100		
NMFA - POLICE VEHICLES	0	0	0	0	0	0	0	0
Dept: 21 KS BANK - SEWER JETTER								
80001 DEBT SERVICE-PRINCIPAL	0	12,487	12,487	0	0	13,425		
80002 DEBT SERVICE-INTEREST	0	2,480	2,480	0	0	1,542		
80003 DEBT SERVICE-ADMIN FEE	0	0	0	0	0			
90001 OPERATING TRANSFER-IN	0	-14,967	-14,967	0	0	-14,967		
KS BANK - SEWER JETTER	0	0	0	0	0	0	0	0
Total Expenditures	0	0	0	0	0	0	0	0
DEBT SERVICE OTHER	0	0	0	0	0	0	0	0

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	Prior Year Actual	Original Budget	Amended Budget	Current Year Actual Thru April	Estimated Total	(6) Requested	(7) Recommended	(8) Adopted
Month: 4/30/2017								
Fund: 500 - AMBULANCE FUND								
Revenues								
Dept: 00								
41910 CONTRIBUTIONS & DONATIONS	0	0	0	0	0			
41920 SALES-FIXED ASSETS	0	0	0	0	0			
41925 SALES-OTHER	0	0	0	0	0			
41930 MISCELLANEOUS INCOME	912	0	0	0	0			
41935 REIMBURSEMENTS & REFUNDS	0	0	0	0	0			
42500 GRANTS - STATE	0	0	0	0	0			
43000 LEGISLATIVE APPROPRIATIONS	0	0	0	0	0			
44500 GRANTS - FEDERAL	0	0	0	0	0			
46120 AMBULANCE TRANSPORT SERVICE	0	1,000	11,000	0	0	30,000		
Dept: 00	912	1,000	11,000	0	0	30,000	0	0
Total Revenues	912	1,000	11,000	0	0	30,000	0	0
Expenditures								
Dept: 00								
51090 WORKERS COMP INSURANCE PREM	0	0	0	0	0			
52010 ADVERTISING & PROMOTION	0	0	0	0	0			
52030 BOOKS, PERIODICALS & SOFTWARE	0	0	0	0	0			
52040 CLAIMS, JUDGE, SETTLE, DEDUCT	0	0	0	0	0			
52050 DUES, SUBSCRIPT & MEMBERSHIPS	0	0	0	0	0			
52060 EDUCATION AND TRAINING	3,241	6,000	6,000	2,057	2,469	2,469		
52080 LIABILITY & PROPERTY INSURANCE	0	1,500	1,500	1,669	2,003	2,003		
52090 MILEAGE AND PER DIEM	2,041	0	0	143	171	171		
52100 POSTAGE AND MAIL SERVICES	0	0	0	31	37	37		
52110 PRINTING AND PUBLISHING	0	0	0	41	49	49		
53010 BAD DEBT EXPENSE	1,715	0	0	0	0			
53040 DEPRECIATION EXPENSE	0	0	0	0	0			
53045 FEES & PERMITS	200	0	0	135	162	162		
53050 FUEL-GASOLINE AND DIESEL	0	0	0	0	0			
53080 SUPPLIES-BUILDING & STRUCTURES	0	0	0	11	13	13		
53090 SUPPLIES-EQUIPMENT & MACHINERY	0	0	0	2,609	3,131	3,131		
53100 SUPPLIES-GROUNDS & ROADS	0	0	0	0	0			
53110 SUPPLIES-OFFICE SUPPLIES	0	0	0	0	0			
53120 SUPPLIES-OTHER	461	500	5,500	3,048	3,658	3,658		
53130 SUPPLIES-SAFETY EQUIPMENT	1,827	1,000	8,000	6,082	7,299	7,299		
53140 SUPPLIES-UNIFORM & LINEN	743	0	0	0	0			
53150 SUPPLIES-VEHICLES	0	0	0	36	44	44		
53160 TELEPHONE, CELL AND INTERNET	0	0	0	0	0			

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	Prior Year Actual	Original Budget	Current Year Amended Budget	Current Year Actual Thru April	Estimated Total	(6) Requested	(7) Recommended	(8) Adopted
Month: 4/30/2017								
Fund: 500 - AMBULANCE FUND								
Expenditures								
Dept: 00								
53170 UTILITIES-ELECTRIC AND PROPANE	0	0	0	0	0			
55010 REPAIR & MAINT-BUILD & STRUCT	0	0	0	0	0			
55020 REPAIR & MAINT-EQUIP & MACH	0	0	0	0	0			
55030 REPAIR & MAINT-GROUNDS & ROADS	0	0	0	0	0			
55040 REPAIR & MAINT-OTHER	0	0	0	0	0			
55050 REPAIR & MAINT-VEHICLES	2,227	0	8,000	428	512	512		
57300 RENT/LEASE-LAND, BUILD, STRUCT	0	0	0	0	0			
57310 RENT/LEASE-EQUIP AND MACHINE	313	0	0	538	846	846		
57320 RENT/LEASE-VEHICLES	0	0	0	0	0			
58160 AUDIT SERVICES (REG & SPEC)	0	0	0	0	0			
58170 LEGAL SERVICES	0	0	0	0	0			
58180 MEDICAL, PSYCH, DRUG TESTING	266	0	3,000	2,199	2,639	2,639		
58190 PHARMACY CONSULTANT	0	4,500	4,500	0	0			
58200 OTHER PROFESSIONAL SERVICES	0	0	0	4,375	5,249	5,249		
59100 LAND	0	0	0	0	0			
59200 LAND IMPROVEMENTS	0	0	0	0	0			
59300 BUILDING & STRUCTURE IMPROVE	0	0	0	0	0			
59400 EQUIPMENT AND MACHINERY	0	0	2,000	1,541	1,849	1,849		
59500 FURNITURE AND FIXTURES	0	0	0	0	0			
59600 VEHICLES	0	0	0	0	0			
80001 DEBT SERVICE-PRINCIPAL	0	0	0	0	0			
80002 DEBT SERVICE-INTEREST	0	0	0	0	0			
80003 DEBT SERVICE-ADMIN FEE	0	0	0	0	0			
90001 OPERATING TRANSFER-IN	0	0	0	0	0			
90002 OPERATING TRANSFER-OUT	0	0	0	0	0			
Dept: 00	13,034	13,500	38,500	24,941	29,931	29,931	0	0
Total Expenditures	13,034	13,500	38,500	24,941	29,931	29,931	0	0
AMBULANCE FUND	-12,122	-12,500	-27,500	-24,941	-29,931	69	0	0

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	Prior Year Actual	Original Budget	Amended Budget	Current Year Actual Thru April	Estimated Total	(6) Requested	(7) Recommended	(8) Adopted
Month: 4/30/2017								
Fund: 501 - WATER FUND								
Revenues								
Dept: 00								
41910 CONTRIBUTIONS & DONATIONS	0	0	0	0	0			
41920 SALES-FIXED ASSETS	2,022	0	0	2,821	3,385			
41925 SALES-OTHER	0	0	0	0	0			
41930 MISCELLANEOUS INCOME	0	0	0	0	0			
41935 REIMBURSEMENTS & REFUNDS	63	0	0	483	555			
42401 CDBG-COMM DEVELOP BLOCK GRANT	0	0	0	0	0			
42500 GRANTS - STATE	50,000	50,000	50,000	50,000	60,000			
42600 GRANTS-LOCAL	0	0	0	0	0			
43000 LEGISLATIVE APPROPRIATIONS	0	0	0	0	0			
44500 GRANTS - FEDERAL	0	0	0	0	0			
46000 UTILITY SERVICE-WATER	168,878	170,000	170,000	140,896	169,075	170,000		
46001 UTILITY SERVICE-WATER TAP FEE	600	0	0	0	0			
46006 UTILITY SERVICE-PENALTIES	6,818	6,000	6,000	6,498	7,797	6,500		
46007 UTILITY SERVICE-NSF CHECK FEES	114	0	0	0	0			
46008 UTILITY SERVICE-RECONNECT FEE	150	600	600	754	904	600		
46009 WATER METER FIELD TEST FEE	0	0	0	0	0			
46010 WATER METER REPLACEMENT FEE	0	0	0	0	0			
48000 INTEREST INCOME	0	0	0	0	0			
Dept: 00	228,445	226,600	226,600	201,432	241,716	177,100	0	0
Total Revenues	228,445	226,600	226,600	201,432	241,716	177,100	0	0
Expenditures								
Dept: 00								
50020 FULL TIME EMPLOYEE WAGES	57,203	54,538	54,538	43,636	52,364	59,517		
50030 PART TIME EMPLOYEE WAGES	16,203	16,788	16,788	13,039	15,646			
50040 TEMPORARY EMPLOYEE WAGES	0	0	0	1,146	1,375			
50050 OVERTIME WAGES	1,172	0	0	85	102			
51010 FICA MEDICARE	1,081	1,034	1,034	840	1,008	863		
51020 FICA REGULAR	4,624	4,422	4,422	3,590	4,308	3,690		
51030 GROUP HEALTHCARE INSURANCE	15,766	15,000	15,000	2,391	2,869	5,082		
51050 PERA RETIREMENT CONTRIBUTIONS	5,442	5,278	5,278	3,584	4,300	4,404		
51070 UNEMPLOYMENT COMP INSURANCE	333	300	300	186	223	300		
51080 WORKERS COMP FEE ASSESSMENT	25	28	28	18	21	28		
51090 WORKERS COMP INSURANCE PREM	2,716	2,782	2,782	1,140	1,367	1,500		
52010 ADVERTISING & PROMOTION	0	0	0	131	157			
52020 BANK & CREDIT CARD FEES	2,532	1,500	1,500	2,547	3,056	2,000		
52030 BOOKS, PERIODICALS & SOFTWARE	0	0	0	539	647	500		

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	Prior Year Actual	Original Budget	Current Year Amended Budget	Current Year Actual Thru April	Estimated Total	(6) Requested	(7) Recommended	(8) Adopted
Month: 4/30/2017								
Fund: 501 - WATER FUND								
Expenditures								
Dept 00								
52040 CLAIMS, JUDGE, SETTLE, DEDUCT	0	0	0	0	0			
52050 DUES, SUBSCRIPT & MEMBERSHIPS	707	1,000	1,000	457	549	1,000		
52080 EDUCATION AND TRAINING	2,012	1,500	1,500	450	540	1,500		
52080 LIABILITY & PROPERTY INSURANCE	4,084	4,500	4,500	2,996	3,595	3,500		
52090 MILEAGE AND PER DIEM	1,574	700	700	478	574	700		
52100 POSTAGE AND MAIL SERVICES	1,102	1,200	1,200	847	1,016	1,000		
52110 PRINTING AND PUBLISHING	211	0	0	241	289			
53010 BAD DEBT EXPENSE	0	0	0	0	0			
53040 DEPRECIATION EXPENSE	0	0	0	0	0			
53045 FEES & PERMITS	1,159	1,000	1,000	337	404	1,000		
53050 FUEL-GASOLINE AND DIESEL	3,111	2,800	2,800	1,959	2,351	2,500		
53080 SUPPLIES-BUILDING & STRUCTURES	0	0	0	424	509	500		
53090 SUPPLIES-EQUIPMENT & MACHINERY	8,478	3,000	3,000	4,988	5,985	5,000		
53100 SUPPLIES-GROUNDS & ROADS	0	0	0	0	0			
53110 SUPPLIES-OFFICE SUPPLIES	1,833	1,500	1,500	62	75	1,500		
53120 SUPPLIES-OTHER	8,408	2,000	2,000	8,662	10,394	4,000		
53130 SUPPLIES-SAFETY EQUIPMENT	750	500	500	70	84	500		
53140 SUPPLIES-UNIFORM & LINEN	1,780	500	500	509	611	800		
53150 SUPPLIES-VEHICLES	3,927	1,000	1,000	28	33	1,000		
53160 TELEPHONE, CELL AND INTERNET	2,371	2,000	2,000	1,354	1,625	1,625		
53170 UTILITIES-ELECTRIC AND PROPANE	17,847	17,000	17,000	13,881	16,657	16,000		
55010 REPAIR & MAINT-BUILD & STRUCT	0	0	0	51	61			
55020 REPAIR & MAINT-EQUIP & MACH	2,394	2,400	2,400	1,101	1,321	2,400		
55030 REPAIR & MAINT-GROUNDS & ROADS	0	0	0	0	0			
55040 REPAIR & MAINT-OTHER	720	0	0	0	0			
55050 REPAIR & MAINT-VEHICLES	3,636	8,599	8,599	897	1,077	2,000		
57300 RENT/LEASE-LAND, BUILD, STRUCT	0	0	0	0	0			
57310 RENT/LEASE-EQUIP AND MACHINE	0	0	0	0	0			
57320 RENT/LEASE-VEHICLES	0	0	0	0	0	4,800		
58150 ARCHITECT & ENGINEER SERVICES	0	50,000	50,000	0	0			
58160 AUDIT SERVICES (REG & SPEC)	1,800	1,500	1,500	1,500	1,800	1,500		
58170 LEGAL SERVICES	170	500	500	0	0			
58180 MEDICAL, PSYCH, DRUG TESTING	0	0	0	32	38			
58200 OTHER PROFESSIONAL SERVICES	55,653	16,731	16,731	88,603	106,324	15,000		
59100 LAND	0	0	0	0	0			
59200 LAND IMPROVEMENTS	0	0	0	0	0			
59300 BUILDING & STRUCTURE IMPROVE	0	0	0	0	0			



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	Prior Year Actual	Original Budget	Amended Budget	Current Year Actual Thru April	Estimated Total	(6) Requested	(7) Recommended	(8) Adopted
Month: 4/30/2017								
Fund: 501 - WATER FUND								
Expenditures								
Dept: 00								
59400 EQUIPMENT AND MACHINERY	2,512	5,000	5,000	10,684	12,821	5,000		
59500 FURNITURE AND FIXTURES	0	0	0	0	0			
59600 VEHICLES	0	0	0	2,500	3,000			
80001 DEBT SERVICE-PRINCIPAL	0	0	0	0	0			
80002 DEBT SERVICE-INTEREST	0	0	0	0	0			
80003 DEBT SERVICE-ADMIN FEE	0	0	0	0	0			
90001 OPERATING TRANSFER-IN	-7,441	0	-25,000	-25,000	-30,000			
90002 OPERATING TRANSFER-OUT	0	0	0	0	0	5,000		
Dept: 00	223,975	228,600	201,600	190,983	228,176	155,709	0	0
Total Expenditures	223,975	228,600	201,600	190,983	228,176	155,709	0	0
WATER FUND	4,470	0	25,000	10,449	12,540	21,391	0	0

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Month: 4/30/2017	Prior Year Actual	Original Budget	Amended Budget	Current Year Actual Thru April	Estimated Total	(6) Requested	(7) Recommended	(8) Adopted
Fund: 502 - SOLID WASTE FUND								
Revenues								
Dept 00								
41910 CONTRIBUTIONS & DONATIONS	0	0	0	0	0			
41920 SALES-FIXED ASSETS	0	0	0	871	805			
41925 SALES-OTHER	0	0	0	0	0			
41930 MISCELLANEOUS INCOME	0	0	0	0	0			
41935 REIMBURSEMENTS & REFUNDS	0	0	0	0	0			
42401 CDBG-COMM DEVELOP BLOCK GRANT	0	0	0	0	0			
42500 GRANTS - STATE	0	0	0	0	0			
42600 GRANTS-LOCAL	0	0	0	0	0			
43000 LEGISLATIVE APPROPRIATIONS	0	0	0	0	0			
44500 GRANTS - FEDERAL	0	0	0	0	0			
46002 UTILITY SERVICE-SOLID WASTE	118,875	115,000	115,000	102,006	122,407	120,000		
46003 UTILITY SERVICE-TRANS STATION	0	0	0	0	0			
46006 UTILITY SERVICE-PENALTIES	0	0	0	0	0			
46011 GARBAGE BIN REPLACEMENT FEE	0	0	0	30	36			
46000 INTEREST INCOME	0	0	0	0	0			
Dept 00	118,875	115,000	115,000	102,707	123,248	120,000	0	0
Total Revenues	118,875	115,000	115,000	102,707	123,248	120,000	0	0
Expenditures								
Dept 00								
50020 FULL TIME EMPLOYEE WAGES	0	0	0	4,685	5,622	24,040		
50030 PART TIME EMPLOYEE WAGES	22,516	28,178	28,178	22,717	27,261	9,505		
50040 TEMPORARY EMPLOYEE WAGES	0	0	0	3,739	4,486			
50050 OVERTIME WAGES	459	0	0	0	0			
51010 FICA MEDICARE	333	409	409	451	542	486		
51020 FICA REGULAR	1,424	1,747	1,747	1,931	2,317	2,080		
51030 GROUP HEALTHCARE INSURANCE	891	725	725	1,750	2,100	3,035		
51050 PERA RETIREMENT CONTRIBUTIONS	1,064	1,419	1,419	1,489	1,786	1,779		
51070 UNEMPLOYMENT COMP INSURANCE	113	100	100	101	121	100		
51080 WORKERS COMP FEE ASSESSMENT	13	15	15	17	21	21		
51090 WORKERS COMP INSURANCE PREM	2,185	1,800	1,800	2,125	2,550	2,300		
52010 ADVERTISING & PROMOTION	0	0	0	0	0			
52030 BOOKS, PERIODICALS & SOFTWARE	0	0	0	539	647			
52040 CLAIMS, JUDGE, SETTLE, DEDUCT	0	0	0	0	0			
52050 DUES, SUBSCRIPT & MEMBERSHIPS	0	0	0	0	0			
52060 EDUCATION AND TRAINING	250	0	0	0	0			
52080 LIABILITY & PROPERTY INSURANCE	3,566	3,800	3,800	2,929	3,514	3,000		

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	Prior Year Actual	Original Budget	Amended Budget	Current Year Actual Thru April	Estimated Total	(6) Requested	(7) Recommended	(8) Adopted
Month: 4/30/2017								
Fund: 502 - SOLID WASTE FUND								
Expenditures								
Dept: 00								
52090 MILEAGE AND PER DIEM	242	0	0	425	510			
52100 POSTAGE AND MAIL SERVICES	536	600	600	791	950	600		
52110 PRINTING AND PUBLISHING	27	0	0	241	289			
53010 BAD DEBT EXPENSE	0	0	0	0	0			
53040 DEPRECIATION EXPENSE	0	0	0	0	0			
53045 FEES & PERMITS	0	0	0	1,250	1,500			
53050 FUEL-GASOLINE AND DIESEL	4,115	4,631	4,631	3,041	3,649	3,500		
53080 SUPPLIES-BUILDING & STRUCTURES	0	0	0	0	0			
53090 SUPPLIES-EQUIPMENT & MACHINERY	36	0	0	987	1,184			
53100 SUPPLIES-GROUNDS & ROADS	640	0	0	0	0			
53110 SUPPLIES-OFFICE SUPPLIES	143	0	0	29	35			
53120 SUPPLIES-OTHER	878	500	500	1,494	1,792	500		
53130 SUPPLIES-SAFETY EQUIPMENT	318	400	400	70	84	250		
53140 SUPPLIES-UNIFORM & LINEN	773	400	400	509	611	400		
53150 SUPPLIES-VEHICLES	1,895	0	0	115	139			
53160 TELEPHONE, CELL AND INTERNET	0	0	0	731	876	800		
53170 UTILITIES-ELECTRIC AND PROPANE	648	800	800	683	819	800		
55010 REPAIR & MAINT-BUILD & STRUCT	0	0	0	930	1,116			
55020 REPAIR & MAINT-EQUIP & MACH	856	0	0	886	1,063			
55030 REPAIR & MAINT-GROUNDS & ROADS	0	0	0	0	0			
55040 REPAIR & MAINT-OTHER	0	0	0	0	0			
55050 REPAIR & MAINT-VEHICLES	5,386	2,000	2,000	2,852	3,182	2,500		
57300 RENT/LEASE-LAND, BUILD, STRUCT	0	0	0	0	0			
57310 RENT/LEASE-EQUIP AND MACHINE	0	0	0	0	0			
57320 RENT/LEASE-VEHICLES	0	0	0	0	0			
58160 AUDIT SERVICES (REG & SPEC)	0	0	0	0	0	1,500		
58170 LEGAL SERVICES	0	0	0	0	0			
58180 MEDICAL, PSYCH, DRUG TESTING	0	0	0	32	38			
58200 OTHER PROFESSIONAL SERVICES	66,182	67,476	67,476	45,702	54,842	50,000		
59100 LAND	0	0	0	0	0			
59200 LAND IMPROVEMENTS	0	0	0	0	0			
59300 BUILDING & STRUCTURE IMPROVE	0	0	0	0	0			
59400 EQUIPMENT AND MACHINERY	0	0	0	550	660			
59500 FURNITURE AND FIXTURES	0	0	0	0	0			
59600 VEHICLES	0	0	0	2,000	2,400			
80001 DEBT SERVICE-PRINCIPAL	0	0	0	0	0			
80002 DEBT SERVICE-INTEREST	0	0	0	0	0			

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	Prior Year Actual	Original Budget	Amended Budget	Current Year Actual Thru April	Estimated Total	(6) Requested	(7) Recommended	(8) Adopted
Month: 4/30/2017								
Fund: 502 - SOLID WASTE FUND								
Expenditures								
Dept: 00								
80003 DEBT SERVICE-ADMIN FEE	0	0	0	0	0			
90001 OPERATING TRANSFER-IN	0	0	0	0	0			
90002 OPERATING TRANSFER-OUT	4,863	0	0	0	0			
Dept: 00	120,352	115,000	115,000	105,591	126,708	107,196	0	0
Total Expenditures	120,352	115,000	115,000	105,591	126,708	107,196	0	0
SOLID WASTE FUND	-1,477	0	0	-2,884	-3,480	12,804	0	0

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	Prior Year Actual	Original Budget	Amended Budget	Current Year Actual Thru April	Estimated Total	(6) Requested	(7) Recommended	(8) Adopted
Month: 4/30/2017								
Fund: 503 - WASTE WATER (SEWER) FUND								
Revenues								
Dept 00								
41910 CONTRIBUTIONS & DONATIONS	0	0	0	0	0			
41920 SALES-FIXED ASSETS	0	0	0	0	0			
41925 SALES-OTHER	0	0	0	0	0			
41930 MISCELLANEOUS INCOME	0	0	0	0	0			
41935 REIMBURSEMENTS & REFUNDS	0	0	0	0	0			
42401 CDBG-COMM DEVELOP BLOCK GRANT	0	0	0	0	0			
42500 GRANTS - STATE	0	0	0	0	0			
43000 LEGISLATIVE APPROPRIATIONS	0	0	0	0	0			
44500 GRANTS - FEDERAL	0	0	0	0	0			
46004 UTILITY SERVICE - WASTEWATER	64,221	65,000	65,000	55,466	66,559	70,000		
46005 UTILITY SERVICE-SEWER TAP FEE	1,200	0	0	0	0			
46006 UTILITY SERVICE-PENALTIES	0	0	0	0	0			
48000 INTEREST INCOME	0	0	0	0	0			
Dept 00	65,421	65,000	65,000	55,466	66,559	70,000	0	0
Total Revenues	65,421	65,000	65,000	55,466	66,559	70,000	0	0
Expenditures								
Dept 00								
50020 FULL TIME EMPLOYEE WAGES	10,219	0	0	2,220	2,864	22,201		
50030 PART TIME EMPLOYEE WAGES	2,701	13,716	13,716	9,048	10,858			
50040 TEMPORARY EMPLOYEE WAGES	0	0	0	0	0			
50050 OVERTIME WAGES	0	0	0	0	0			
51010 FICA MEDICARE	187	199	199	163	196	322		
51020 FICA REGULAR	801	850	850	698	838	1,376		
51030 GROUP HEALTHCARE INSURANCE	1,030	1,000	1,000	491	589	1,670		
51050 PERA RETIREMENT CONTRIBUTIONS	939	1,015	1,015	816	979	1,643		
51070 UNEMPLOYMENT COMP INSURANCE	53	50	50	38	45	50		
51080 WORKERS COMP FEE ASSESSMENT	5	10	10	4	5	10		
51090 WORKERS COMP INSURANCE PREM	13	500	500	403	484	500		
52010 ADVERTISING & PROMOTION	0	0	0	0	0			
52030 BOOKS, PERIODICALS & SOFTWARE	0	0	0	539	647			
52040 CLAIMS, JUDGE, SETTLE, DEDUCT	0	0	0	0	0			
52050 DUES, SUBSCRIPT & MEMBERSHIPS	0	0	0	0	0			
52060 EDUCATION AND TRAINING	0	1,000	1,000	0	0	500		
52080 LIABILITY & PROPERTY INSURANCE	1,431	2,000	2,000	2,565	3,078	2,600		
52090 MILEAGE AND PER DIEM	0	500	500	0	0	500		
52100 POSTAGE AND MAIL SERVICES	428	500	500	769	922	500		

## BUDGET WORKSHEET

Village of Magdalena

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Month: 4/30/2017	Prior Year Actual	Current Year		Estimated Total	(6) Requested	(7) Recommended	(8) Adopted
		Original Budget	Amended Budget				
Fund: 503 - WASTE WATER (SEWER) FUND							
Expenditures							
Dept: 00							
52110 PRINTING AND PUBLISHING	0	0	0	241	289		
53010 BAD DEBT EXPENSE	0	0	0	0	0		
53040 DEPRECIATION EXPENSE	27,937	0	0	0	0		
53045 FEES & PERMITS	2,300	0	0	306	367	300	
53050 FUEL-GASOLINE AND DIESEL	1,669	2,000	2,000	840	1,008	1,000	
53080 SUPPLIES-BUILDING & STRUCTURES	0	0	0	0	0		
53090 SUPPLIES-EQUIPMENT & MACHINERY	19	0	0	1,299	1,558		
53100 SUPPLIES-GROUNDS & ROADS	0	0	0	0	0		
53110 SUPPLIES-OFFICE SUPPLIES	143	0	0	29	35		
53120 SUPPLIES-OTHER	336	500	500	938	1,126	500	
53130 SUPPLIES-SAFETY EQUIPMENT	266	500	500	70	84	500	
53140 SUPPLIES-UNIFORM & LINEN	692	500	500	509	611	500	
53150 SUPPLIES-VEHICLES	0	0	0	27	33		
53160 TELEPHONE, CELL AND INTERNET	0	0	0	202	242	250	
53170 UTILITIES-ELECTRIC AND PROPANE	281	1,000	1,000	342	411	500	
55010 REPAIR & MAINT-BUILD & STRUCT	0	0	0	0	0		
55020 REPAIR & MAINT-EQUIP & MACH	1,544	3,000	3,000	830	996	1,000	
55030 REPAIR & MAINT-GROUNDS & ROADS	0	0	0	0	0		
55040 REPAIR & MAINT-OTHER	0	0	0	0	0		
55050 REPAIR & MAINT-VEHICLES	1,423	2,500	2,500	766	920	1,000	
57300 RENT/LEASE-LAND, BUILD, STRUCT	0	0	0	0	0		
57310 RENT/LEASE-EQUIP AND MACHINE	0	0	0	0	0		
57320 RENT/LEASE-VEHICLES	0	0	0	0	0		
58150 ARCHITECT & ENGINEER SERVICES	0	0	0	0	0		
58160 AUDIT SERVICES (REG & SPEC)	1,900	1,500	1,500	1,500	1,800	1,500	
58170 LEGAL SERVICES	0	0	0	0	0		
58180 MEDICAL, PSYCH, DRUG TESTING	0	0	0	0	0		
58200 OTHER PROFESSIONAL SERVICES	18,646	7,983	7,983	5,606	6,727	5,000	
59100 LAND	0	0	0	0	0		
59200 LAND IMPROVEMENTS	0	0	0	0	0		
59300 BUILDING & STRUCTURE IMPROVE	0	0	0	0	0		
59400 EQUIPMENT AND MACHINERY	0	0	0	550	660		
59500 FURNITURE AND FIXTURES	0	0	0	0	0		
59600 VEHICLES	0	0	0	1,500	1,800		
80001 DEBT SERVICE-PRINCIPAL	1,500	0	0	15,487	18,584		
80002 DEBT SERVICE-INTEREST	3,105	0	0	8,555	10,266		
80003 DEBT SERVICE-ADMIN FEE	0	0	0	0	0		

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Village of Magdalena

Month: 4/30/2017	Prior Year Actual	Current Year			Estimated Total	(6)	(7)	(8)
		Original Budget	Amended Budget	Actual Thru April		Requested	Recommended	Adopted
Fund: 503 - WASTE WATER (SEWER) FUND								
Expenditures								
Dept: 00								
90001 OPERATING TRANSFER-IN	0	0	0	0	0			
90002 OPERATING TRANSFER-OUT	0	24,177	24,177	0	0	19,967		
Dept: 00	79,568	65,000	65,000	57,351	68,822	63,889	0	0
Total Expenditures	79,568	65,000	65,000	57,351	68,822	63,889	0	0
WASTE WATER (SEWER) FUND	-14,147	0	0	-1,885	-2,263	6,111	0	0

## BUDGET WORKSHEET

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Village of Magdalena

	Prior Year Actual	Original Budget	Amended Budget	Current Year Actual Thru April	Estimated Total	(6) Requested	(7) Recommended	(8) Adopted
Month: 4/30/2017								
Fund: 701 - COURT FEES								
Revenues								
Dept: 00								
47002 ADMIN OFFICE OF COURTS	0	0	0	1,194	1,433	4,050		
47003 JUDICIAL EDUCATION FEE	0	0	0	599	719	1,350		
Dept: 00	0	0	0	1,793	2,152	5,400	0	0
Total Revenues	0	0	0	1,793	2,152	5,400	0	0
Expenditures								
Dept: 00								
53030 ADMIN OFFICE OF COURTS	0	0	0	984	1,181	4,050		
53060 JUDICIAL EDUCATION FEES	0	0	0	492	590	1,350		
Dept: 00	0	0	0	1,476	1,771	5,400	0	0
Total Expenditures	0	0	0	1,476	1,771	5,400	0	0
COURT FEES	0	0	0	317	381	0	0	0
Grand Total:	-51,046	-17,184	-50,184	147,907	177,493	-63,551	0	0