



2020

**National Championships
Information Packet**

Congratulations! It is with great pleasure to congratulate all of Kansas State Gold Medalists on a job well done. You have earned your way to the National Leadership & Skills Championship Conference in Louisville, Kentucky June 22-26, 2020.

To prepare for your journey you will need to fill out the Registration & Liability release form and turn it in to your advisor by **Friday, May 8, 2020.**

IMPORTANT: If for some reason you will not be able to attend the national conference, please let our office know right away. If the silver medalist scored high enough, we will offer them the opportunity to attend the conference in your place. It is important that you contact us by **Monday, May 4, 2020** if you are not able to attend. bwarren@ksde.org or phone 620-820-9367

REGISTRATION FEES: \$300 + Hotel

National Registration Fees: \$170

Kansas State Package Fees: \$130

Hotel Fees: *All registered participants are required to stay with the Kansas Delegation at the assigned hotel.*

(Double 3 nights): \$240

(Double 4 nights): \$320

(Double 5 nights): \$400

(Double 6 nights): \$480

(Double 7 nights): \$560

(Double 8 nights): \$640

(Triple 4 nights): \$213

(Triple 5 nights): \$267

(Triple 6 nights): \$320

(Triple 7 nights): \$373

(Triple 8 nights): \$427

(Quad 4 nights): \$160

(Quad 5 nights): \$200

(Quad 6 nights): \$240

(Quad 7 nights): \$280

(Quad 8 nights): \$320

NOTE: Single rooms are limited!

(Single 3 nights): \$600

(Single 4 nights): \$800

(Single 5 nights): \$1000

(Single 6 nights): \$1200

(Single 7 nights): \$1400

(Single 8 nights): \$1600

Meals: Monday evening Belle of Louisville – *Part of Kansas Package*
Competition day – box lunches provided for contestants only
Tuesday – Friday you are responsible for your meals.

National Registration Fees includes:

- Entrance to opening and closing (Awards) ceremonies, access to competition floor, bus transportation between hotel, conference center and SkillsUSA events and one Kentucky Kingdom admission ticket.

Activate, Leverage, and Engage pre-conference activity with a pre-conference fee of \$165

Tag Tuesday is Free, but you must register for the event.

Event tickets:

- Kentucky Kingdom Tickets: \$20. Paid registrants will receive a ticket as part of the registration. Non-paying attendees will need to purchase a ticket.
- Awards Ceremony Tickets available online in June at <https://www.skillsusa.org/events-training/national-leadership-and-skills-conference/registration-and-logistics/faq>

Kansas Package Fees includes:

- Boarding on the Belle of Louisville Monday evening dinner and delegation meeting
- Official national SkillsUSA t-shirt
- Kansas national SkillsUSA t-shirt
- Kansas High School and College/Postsecondary Trading Pins. Kansas Middle school will have their own trading pins
- Conference brochures
- Kansas packaged gift bag

SkillsUSA Kansas Contest & Sessions

TECHNICAL STANDARDS:

Each advisors assisting a student to the national contest should have a copy of the national technical standards and a copy of the national score card. This information must be reviewed with your contestant making sure all procedures are being followed. If you don't have a copy of the technical standards a copy can be purchased at:

<http://www.skillsusa.org/store/technicalskills.html>

CLOTHING:

- All contestants must wear the appropriate SkillsUSA attire for the national contests. If unsure about attire, go to the skillsusastore.org website and review the Official Uniform Competition Chart:
<https://www.skillsusastore.org/products?s%5Bf%5D%5Bc%5D%5B%5D=%2FCompetition+Apparel+%26+Accessories%2FAccessories>
- During the Kansas Delegation meeting on Monday evening, students are required to wear the National Kansas T-shirt distributed during registration on Monday from 1:00 pm – 4:00 pm. (Note: if time permits, t-shirts may be mailed out to the schools prior to the conference).

- Official SkillsUSA Attire or Business Attire must be worn by everyone in the Kansas Delegation during Opening & Closing (Award) Ceremonies.

CONTEST UPDATES:

The national contest updates can be found on the SkillsUSA.org website. Make sure to check these updates daily for any changes that may occur in the Technical Standards, tool listings, etc. Any updates to the national contest can only be found at this link:

<http://www.skillsusa.org/competitions/skillsusa-championships/contest-updates/>

CODE OF CONDUCT:

As a student and advisor of the SkillsUSA Organization the Code of Conduct must be followed at all times. If anyone violates the Code of Conduct they will be dismissed from the conference immediately. If traveling with a school group, the individual(s) parents will be notified and will be sent home at their own expense. These rules are in place to give everyone a pleasant and safe experience during the national conference. Every student and advisor attending the national conference must sign the Code of Conduct Agreement and submit it to their lead advisor who is attending the conference. The advisor is responsible turning the agreements in to the State Director: bwarren@ksde.org

Code of Conduct Agreement

SkillsUSA activities are designed to be an educational function, and all plans are made with that objective. The activities offered by the SkillsUSA Organization may have thousands of students attending from all over nation. It is an approved major education activity by the Kansas Board of Education, the Kansas Board of Regents, The National Association of Secondary Principals and the Association for Skilled and Technical Sciences.

SkillsUSA wants every person to have an enjoyable experience with every attention paid to safety and comfort. All participants will be expected to conduct themselves in a manner best presenting SkillsUSA as the nation's greatest student organization.

For everyone to receive the maximum benefits from participation, SkillsUSA's "Code of Conduct," as established by its national board of directors, must be followed at all times.

Note that attendance is not mandatory. By voluntarily participating, you agree to follow the official conference rules and regulations or forfeit your personal rights to participate. SkillsUSA is proud of its students and knows that by signing the "Code of Conduct" you are simply reaffirming your dedication to be the best possible representative of your State.

<ol style="list-style-type: none"> 1. I will, at all times, respect all public and private property, including the hotel/motel in which I am housed. 2. I will spend each night in the room of the hotel/motel to which I am assigned. 3. I will strictly abide by the curfew established and shall respect the rights of others by being as quiet as possible after curfew. 4. I will not enter any hotel room other than the one to which I am assigned. I understand that I am assigned a hotel room for the sole purpose of overnight accommodations. 5. I will not leave the hotel/motel without the express permission of my advisor or state SkillsUSA director. Should I receive permission, I will leave a written notice of where I will be. 6. I will not use alcoholic beverages. I will not use drugs unless I have been ordered to take certain prescription medications by a licensed physician. If I am required to take medication, I will, at all times, have the orders of the physician on my person. 7. I will not have in my possession any firearms, dangerous weapons, explosive compound, or an object that can reasonably be considered and/or used as a weapon. 	<ol style="list-style-type: none"> 8. My conduct shall be exemplary at all times. 9. I will not engage in bullying, which includes hazing; menacing; taunting; intimidating; the use of lewd, profane or vulgar language; verbal or physical abuse of others; or other threatening behavior toward others in person or through acts of cyberbullying. 10. I will not engage in any behavior that might be deemed sexual harassment, which includes, but is not limited to, verbal, written or physical in nature. 11. I will keep my advisor or state SkillsUSA director informed of my whereabouts at all times. 12. I will, when required, wear my official identification badge that bears my name only on it and not that of another person. 13. I will respect official SkillsUSA attire and not smoke while wearing it. 14. I will attend, and be on time for all general sessions and activities that I am assigned to and registered for. 15. I will adhere to the dress code at all required times.
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Violations and Penalties

I agree that if, for any reason, I am in violation of any of the rules, I may be brought before the appropriate disciplinary committee for an analysis of the violation. I also agree to accept the penalty imposed on me. I understand that any penalty and reasons for it will be explained to me before it is carried out. I further realize that the severity of violation, even to the extent of being immediately sent home at my own expense.

1. Violations of Items 1 through 6 of the "Code of Conduct" will be grounds for immediate removal from office and relinquishment of awards and recognition. In addition, the violator will be sent home at his or her own expense. Notification of the violation and the action taken will be sent to the participant's school and parents or guardians. The participant's misconduct or infraction could result in the disqualifying of his or her schools or state delegation as well.

2. Violations of Items 7 through 12 will result in a warning and reprimand. Notification of the violation and the action taken will be sent to the participant's school administrator and parents or guardians. Repeated violations of Items 7 through 12 may result in the participant being sent home at his/her own expense.

It is within the spirit of being a proud and meaningful member of SkillsUSA that I agree to these rules of conduct by signing my name here:

Date: ___/___/___

Signature of SkillsUSA Member

EMERGENCY DATA

The SkillsUSA organization does not collect emergency data from its members, but requires that all students carry with them the following information that may be used during a time of emergency:

- Insurance Card
- Medical Information (Medicines/Allergies etc.)
- Emergency Contact Phone Numbers
- Advisor(s) Name & Cell Phone Number
- KS State Director: Becky Warren | Phone: 620-820-9367

In case of any emergency during the National Conference, 911 should be the first to contact if the situation is life threatening. Getting the situation under control is high priority and should be the first response. Then the State Director and the advisor should be contacted. Please have students fill out the data card below and insert it in their wallet prior from leaving for the national conference. This along with their insurance card should get them immediate treatment if an accident should occur.

Kansas SkillsUSA Member: EMERGENCY DATA CARD

Name: _____

AGE: _____ DOB: _____

Medical Info: Medicines _____

Allergies _____

Emergency Contact Person (Parent/Guardian): _____

Emergency Contact Phone Number: _____

Advisor: _____

Advisor Cell Phone Number: _____

Kansas State Director: Becky Warren

Director's Cell Phone: 620-820-9367

2020 NLSC Condensed (*Tentative Agenda*)

This is a tentative, condensed agenda and *is subject to change*. Please check back prior to conference to check for any changes.

Saturday, June 20

7 a.m. SkillsUSA Championships Move-in
8 a.m. – 9 a.m. – Leverage, Activate and Engage registration
9 a.m. – 4 p.m. – Leverage, Activate and Engage
11 a.m. – 6 p.m. – State Director Conference Registration

Sunday, June 21

7 a.m. – SkillsUSA Championships Move-in
8:30 a.m. – 4 p.m. – Leverage, Activate and Engage
9 a.m. – 6 p.m. – State Director Conference Registration

Monday, June 22

7 a.m. – SkillsUSA Championships move-in
8:30 a.m. – 9:15 a.m. – SkillsUSA Store open to State Directors Only
8:30 a.m. – 3 p.m. – Leverage, Activate and Engage
9 a.m. – State Directors' Meeting
9 a.m. – noon – Alumni Roundtable
1 p.m. – 6 p.m. – SkillsUSA Store Grand Opening
2 p.m. Contest Chairs' Meeting
6:00 pm – Kansas Delegation Dinner on the Belle of Louisville

Tuesday, June 23

7:30 a.m. – International Degree Interviews
7:30 a.m. – 5 p.m. – SkillsUSA Store open
9 a.m. – 3 p.m. – TAG Tuesday (Delegates)
9 a.m. – Noon – Advisor of the Year Interviews
9:30 a.m. – National Officer Candidate Procedure
10 a.m. – 5 p.m. – SkillsUSA TECHSPO
10 a.m. – 5 p.m. – SkillsUSA Championships Open to the Public
10 a.m. – 5 p.m. – Contestant Orientation Meetings
12 p.m. – 6 p.m. – Set up display event, exhibits and check in notebooks
7 p.m. – Opening Ceremony

Wednesday, June 24

7:30 a.m. – International Degree Interviews
7:30 a.m. – Leadership contestants report to contest area
7:30 a.m. – 5 p.m. – SkillsUSA Store open
7:45 a.m. – Teachers' Continental Breakfast

8:30 a.m. – 9:45 a.m. – A Call to Action Teachers' Session
8 a.m. – 5 p.m. – SkillsUSA Championships Open to the Public
8 a.m. – 5 p.m. – SkillsUSA TECHSPO
9 a.m. – 5 p.m. – Models of Excellence Interviews
10 a.m. – First Delegate Sessions
10:30 a.m. – 4 p.m. – SkillsUSA University
11 a.m. – Joint Delegate Session
12:45 p.m. – Delegate Business Meetings
1:30 p.m. – SkillsUSA Corporate Meeting
6 p.m. – 9 p.m. – Models of Excellence Dinner
6:30 p.m. Champions Night at Louisville Bats, game time 7:00 p.m.

Thursday, June 25

7:30 a.m. – Contestants report to contest area
7:30 a.m. – 4 p.m. – SkillsUSA Store open
8 a.m. – Leadership contests finals
8 a.m. – 5 p.m. – SkillsUSA Championships Open to the Public
9 a.m. – 4 p.m. – SkillsUSA Championships (open to the public)
8 a.m. – 5 p.m. – SkillsUSA TECHSPO
10 a.m. – 4 p.m. – SkillsUSA University
1 p.m. – Delegate Business Meetings/Meet the Candidates/Voting Primary Ballot High School Regional VP
6 p.m. – 10 p.m. – “SkillsUSA Night” at Kentucky Kingdom
6 p.m. – 7 p.m. – 100% Advisor and Chapter Distinction Reception Registration
7 p.m. – 9 p.m. – 100% Advisor and Chapter Distinction Celebration (No admittance once program begins)

Friday, June 26

9 a.m. – State Directors' Breakfast
7 a.m. – 1:30 p.m. – Community Service Project
8 a.m. – SkillsUSA Championships Move-out
10 a.m. – State Directors' Business Meeting
10 a.m. – 3 p.m. – Meet the Employer
9 a.m. – 4 p.m. – SkillsUSA University
10:30 a.m. – Delegate Business Meetings/Meet the Candidates/Final Ballot Voting
10:30 a.m. – 1:30 p.m. – ASTS Business Meeting and Teachers Luncheon
5 p.m. – Awards Ceremony

NOTE: Louisville, Kentucky is one-hour ahead of Kansas time.

KANSAS TIME



KENTUCKY TIME





Kansas Delegation Hotels

1501 Broadway, Clarksville, IN

Hampton Inn Louisville-North/Clarksville

1501 Broadway | Clarksville, Indiana, 47129 | 812-280-1501

CHECK IN: 3:00 PM
CHECK OUT: 12:00 PM

Directions: Traveling on I-65 going North: Take exit #4 to the first light, turn left onto Hwy 131, go through the next light and take a right at the Enterprise Rent-A-Car onto Horn St., go two blocks to hotels.

Traveling I-65 South take Exit #4 take first right onto Broadway and follow Broadway one block to the hotels.

Overflow hotel:



1624 Leisure Way | Clarksville, IN 47129 | 812-920-1880

<https://www.hilton.com/en/hotels/ckvbhht-home2-suites-clarksville-louisville-north/>





Kansas Delegation Dinner & Meeting

June 22, 2020

6:00 pm (Boarding)

The Kansas Delegation is required to attend this meeting to be briefed on the details of the week long Championships Conference. Dinner will be served onboard the Belle of Louisville prior to the delegation meeting.

Members of the Kansas Delegation must wear their conference Kansas t-shirt to board the Belle of Louisville.



Kansas Delegation Dinner & Meeting Agenda

June 22, 2020 at 6:00 PM

Location: 401 W River Road, Louisville, KY

The Belle of Louisville and Spirit of Jefferson are located on the downtown wharf at Waterfront Park, an award-winning 85-acre public park on the banks of the Ohio River in downtown Louisville, Kentucky.

Directions from Indiana I-65 South

Stay right after crossing (Kennedy) bridge. Get on I-64 west towards St. Louis. Take Exit 5B, 3rd Street and River Road. Follow instructions for parking

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|---------|------------------------------------|
| 6:00 pm | (BOARDING) |
| 6:20 pm | Welcome |
| 6:25 pm | Roll Call of the Kansas Delegation |
| 6:35 pm | Dinner Served |
| 7:35 pm | Delegation Meeting |
| 8:30 pm | (DOCKING) |

Each year the national conference hosts community service projects in the Louisville community to say thanks for allowing us to come to your city. It is our way of saying, Thank you. The Kansas Delegation will participate in this event, make sure to click on the added options in the registration "Community Service". This activity is conducted on Friday morning.

Community Service Project Conflicts

The following contests have debriefing meetings on Friday. Please do not register these students for Community Service Day.

3-D Visualization and Animation
Advertising Design Architectural
Drafting Audio/Radio Production
Automated Manufacturing Technology
Automotive Service Technology Broadcast
News Production
Criminal Justice
Diesel Equipment Technology Early
Childhood Education Electrical
Construction Wiring Graphic
Communications Industrial Motor Control
Information Technology Service
Job Interview
Mechatronics
Motorcycle Service Technology
Photography
Power Equipment Technology Robotics and
Automation Technology
Team Engineering Challenge (Middle School)
TeamWorks
Technical Drafting
Television (Video) Production Welding

Here is a great opportunity to provide professional development training for advisors and students. **Activate & Engage** are developed to strengthen your chapter's activities by training key leaders of your chapter. If you and/or your student would like to participate in this event, make sure to click on the added options in the registration "Activate" or "Engage". The training is conducted on Friday – Monday, June 20-22 2020.

Activate – Student Leader Training



For Chapter Student Leaders

June 20-22, 2020

Crowne Plaza Louisville Airport, Louisville, Ky. \$165 per participant

Get ready to be activated! Activate is a two-and-a-half-day leadership conference that will help SkillsUSA members find their “start button” through hands-on, high-energy and motivational programming. Activate is open to all SkillsUSA student leaders. During the course of the conference, chapter leaders will discover how to ignite the leader in them and maximize their potential.

Participants will spend time working together in a project management atmosphere. Collectively they will learn to work as a team to set and accomplish goals. They will take a look at what it means to present a positive image — and the effects that image can have not only on themselves, but also on their school, SkillsUSA, and career and technical education. Participants can expect to grow their skill set in the following areas:

- project management
- values and character
- maximizing strengths and talents
- goal setting
- time management
- responsibility and self-discipline
- leadership characteristics
- teamwork
- conflict resolution
- respecting others
- communication
- facilitation

Students will complete the course feeling empowered with the necessary tools for success, which include their individual playbook of strategies and *Jump into STEM!*

Cost of the Activate conference is \$165 per participant. [Register](#) here for Activate.

Engage – Advisor Training



For Chapter Advisors

June 20-22, 2020

Crowne Plaza Louisville Airport, Louisville, Ky. \$165 per participant

Engage is a professional development training conference that is designed to help teachers better understand and use the many leadership development materials and interactive resources available through SkillsUSA. Teachers will grow their chapters through the latest information and tools in classroom management, student motivation, employability, leadership development and teaching strategies.

The two-and-one-half-day program is taught by experts within youth leadership development as well as by guest presenters. Advisors will discover how to use SkillsUSA as an educational teaching strategy and an integral component of any career and technical education program. Teachers will gain the latest techniques involved in giving clear directions, questions, processing and accessing student achievement.

Answers will be revealed on how to successfully engage students in chapter meetings, committees, recruitment, fundraising, public relations and the entire program of work. Participants will unpack resources and share best practices on how to implement these tools for the greatest impact in their SkillsUSA chapters. Teachers participating in Engage will receive educational resources as a part of the training.

The cost of the Engage conference is \$165 per participant. [Register](#) for Engage.



TAG Tuesday – Delegates

June 23, 2020

TAG Tuesday leads conference delegates on a quest to “Train, Act, Grow” (TAG) from their leadership experiences. It helps students engage more, give more and be better delegates for their state associations.

Training for middle-school and high-school delegates builds on servant leadership, member recruitment and creating an atmosphere of teamwork.

College/postsecondary delegates will focus on skills to kick-start their careers: successful networking, marketing themselves, interviewing skills and creating personal and professional success. Training concludes with live interviews with business leaders who offer feedback on résumés and interviewing techniques.

Delegate Sessions

SkillsUSA is a student run organization, whereby student members are charged with the responsibility of governing the affairs associated with the student constitution. States are entitled to student voting delegates commensurate with their membership to represent the views of their state association within the structure of the National House of Delegates.

National House of Delegate sessions are three days of a business meeting setting. There are two houses of voting delegates: one for college/postsecondary students and one for high school students. Approximately 600 young adults, who are geographically diverse and hold various leadership roles within their SkillsUSA chapters, come together to conduct the business of SkillsUSA.

Duties and Responsibilities of the National House of Delegates

The duties of the voting delegates are important to the operation of the organization, therefore the selection process for voting delegates must be seriously considered to assure that the voting delegates are aware of their duties and will carry them out diligently

- Enact bylaws, rules and regulations necessary for carrying out the affairs and activities of the organization
- Elect national officers of the organization
- Act upon items of business as requested by the National Executive Council and Board of Directors.

NOTE: *Because of the delegate schedule during conference, it is not recommended for contestants to serve as delegates. A national officer candidate may serve as a delegate and vote, but may not be seated in the House of Delegates meeting during campaign speeches and problematic questions.*

TAG Tuesday

The ultimate delegate training experience

Delegate training just got ramped up a notch with TAG Tuesday! TAG Tuesday will lead on a quest that will allow them to Train, Act and Grow from their leadership experiences so that their ability to engage more, give more and ultimately be a better delegate for their state is key. Preregistration is required and three tracks are available: high school state officer, high school chapter member and college/postsecondary state officer or member.

Leadership training for high school delegates will build upon creating successful partnerships, opportunities to get involved, managing your reputation and essentials of creating an effective organization. High school delegates will conclude their day with a hands-on, experiential activity that is sure to make an impact on and enhance their leadership ability.

College/postsecondary delegates will have an opportunity to focus on individual skills that will kickstart their careers: successful networking, creating a marketable you, and balancing personal and professional success. The college/postsecondary training will conclude with live interviews with business leaders who will offer individual feedback on résumés and interviewing techniques.

VOTING DELEGATE: If you have a student that would like to serve as a voting delegate and participate in the Delegate sessions and Tag Tuesday activities, make sure to click on the added options in the registration, and click on "Delegate". Kansas needs 4 High School Voting Delegates and 5 College/Postsecondary Delegates.

National Courtesy Corps

The National Courtesy Corps is the elite group of high-school and post-high-school students as well as advisors and chaperones who are selected to represent their state delegation. These individuals are afforded the opportunity to work with and build a network of industry and educational resources while gaining skills, leadership qualities, developing friendships and having fun.

- Be prepared to have the time of your life
- Meet and work with people from across the country
- Work side by side and network with professionals in every technical area
- Interact with corporate sponsors, educators and dignitaries
- Perform jobs with little or no direct supervision making mature choices and demonstrating responsible behavior; follow directions and be cooperative under all circumstances
- Work harder than you have ever worked before and *enjoy it*
- Perform tasks that may seem major or menial but make all national contests fair for everyone
- Go to bed tired every night satisfied that you did a good job, but wake up eager to begin the next day
- Work as a team member and be a positive role model for SkillsUSA
- Be where you're supposed to be — when you're supposed to be
- Develop friendships that will last a lifetime

National Courtesy Corps Member Responsibilities

[Download the guidelines](#) for being a member of the National Courtesy Corps.

THE FINAL NLSC KANSAS CONFERENCE PACKET: The final registration packet will be sent out to the advisor on **June 1, 2020**. This packet will be confirmation of your registration, hotel arrangements, step by step instructions once you arrive in Louisville, a list of evening activities for the week, the Kansas delegation seating assignments for opening & closing (Awards) ceremonies, and other information sent out by the national office. The final packet will not be posted to the Kansas website due to the confidential information it will contain.