

1 **Rockford Town Regular Council Meeting**
2 **November 4, 2020 7:00pm Teleconference**
3

4 NOTE TO PERSONS REVIEWING THIS DOCUMENT: THIS IS NOT A VERBATIM TRANSCRIPT. WHILE AN
5 ATTEMPT HAS BEEN MADE TO DOCUMENT PERTINENT POINTS, THESE MINUTES CONTAIN ONLY A
6 SUMMARY OF THE DISCUSSION AND VOTING.
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8 Mayor Roecks opened the public hearing at 7:00pm. Because of the COVID19, and the social distancing
9 guidelines, the meeting was conducted via Zoom conference. She stated that the purpose of the hearing
10 was to take public input on the 2021 preliminary budget.

11 Ms. Harnois mentioned that she liked how detailed the budget was, showing each project on as its own line
12 item.

13 Ms. Roecks said that she instructed Mrs. Johnson to budget for a \$1.00 increase in wages for each
14 employee, then asked Council how they feel about that. The council members came to a consensus to keep
15 the increase.

16 Ms. Harnois suggested we start budgeting for Geographic Information Systems (GIS) mapping. Mr.

17 Thompson said that he would speak with our engineers again to see if they are still working on getting the
18 mapping done, and that the town still has some work to do finding the infrastructure.

19 Ms. Jennie Hagen asked if ordinance codifying expenses were budgeted for. Ms. Johnson said no, but that
20 she will include a number before the next public hearing. Mr. Thompson asked if the expense for codifying
21 ordinance could be taken out of all the funds. Mrs. Johnson confirmed this.

22 Ms. Roecks closed the public hearing at 7:11pm and called the regular meeting to order.

23 Roll call took place. Those present were Councilmembers Clint Stevenson, Micki Harnois, Tim Fricke,
24 William Benson and Brian Laude. Clerk/Treasurer Heidi Johnson and Public Works' Dave Thompson
25 were also in attendance.
26

27 **Mr. Benson made a motion to approve the amended agenda. Mr. Laude seconded the motion. Motion**
28 **was carried.**
29

30 **Mr. Benson made a motion to approve the minutes from the 10/21/2020 regular meeting. Mr. Fricke**
31 **seconded the motion. Ms. Harnois mentioned that on line 34, there was an extra announcement and**
32 **asked if it was a test. Ms. Johnson said yes, she was checking to see if the minutes are thoroughly**
33 **read by Council. Motion was carried.**
34

35 **ANNOUNCEMENTS**

- 36 - Public Hearing 11/18/2020 at 7pm to take input on the final proposed budget for 2021.
 - 37 - Town Hall will be closed 11/11/2020 for Veteran's Day and 11/26-11/27/2020 for Thanksgiving.
- 38

39 **COUNCIL REPORTS**

40 Ms. Harnois mentioned that she attends several meetings each year that are "town related". She offered to
41 start a list of all meetings she attends for the other Councilmembers to review, if interested.
42

43 Ms. Roecks said that she attended a Zoom meeting with the other small-town Mayors in Spokane County,
44 hosted by Kevin Freeman (Millwood Mayor). Mr. Freeman sits on the Spokane County Board of Health as a
45 representative of the small towns. He wanted to fill in the attendees of the meeting on what has been going
46 on with the Board of Health, regarding Dr. Lutz.
47

48 **COMMISSION REPORTS - None**

49 **COMMITTEE REPORTS - None**

50 **PUBLIC COMMENT - None**

51
52 **ORDINANCES/RESOLUTIONS - None**

53 OLD BUSINESS

54 Ms. Harnois asked how long before Wifiber would be up and running. Ms. Roecks said probably next week.

55
56 NEW BUSINESS

57 Interlocal Agreement for Emergency Management Services
58 Council had no changes or additions to the proposed agreement with Spokane County.

59
60 STAFF REPORTS

61 Public Works

- 62 - Mr. Thompson said that a building permit was approved for 334 S Third Street. This permit is for the
- 63 placement of a manufactured home on the parcel that already has existing utilities connected.
- 64 - Public Works plowed snow a couple weeks ago and worked out some of the kinks on the equipment.
- 65 They are now ready for winter.

66
67 Clerk/Treasurer

- 68 - Mrs. Johnson said there were no utility bill adjustments in October, so no approval of the report is
- 69 needed.
- 70 - The Treasurer’s Report for October was reported as having \$675,976.35 in all funds.

71
72 Mr. Laude said that the Harvest Moon will be closing for most of 11/05/2020 to install a grease trap in the
73 kitchen.

74
75 Mr. Fricke asked the approaches at the North First Street Bridge should be addressed soon, as there are
76 several potholes on both sides. Mr. Thompson said it may have to wait until after winter, so the grader does
77 not tear up any gravel that is placed.

78
79
80 PUBLIC COMMENT – None

81
82 APPROVE CHECKS

83 **Mr. Stevenson made a motion to approve checks 16772-16795, and three EFTs, for a total of**
84 **\$24,533.65. Mr. Benson seconded the motion. Motion was carried.**

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86 Mr. Benson spoke about the Brick Building on South First Street, that has recently gone up for sale, and said
87 he has directed zoning questions to Ms. Harnois. There was discussion on what the building could be used
88 for.

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90 **Mr. Benson made a motion to adjourn the meeting at 7:35pm. Mr. Stevenson seconded the motion.**
91 **Motion was carried.**

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Heidi Johnson, Clerk/Treasurer

Carrie Roecks, Mayor