

FEE PROPOSAL FOR THE LAMORINDA SCHOOL BUS STOP SAFETY STUDY NOVEMBER 4, 2016



SUBMITTED BY:
FEHR & PEERS

SUBMITTED TO:
**LAMORINDA
SCHOOL BUS
TRANSPORTATION
AGENCY**

Fee Proposal for Lamorinda School Bus Stop Safety study

Tasks	Fehr & Peers (Prime)								Labor Hours	Direct Costs	Total	Total Hours	Total Costs
	Principal	Project Manager	Associate-in-Charge	Pedestrian Specialist	Project Engineer	GIS Specialist	Survey Staff	Admin/Graphics					
	\$325	\$230	\$225	\$245	\$135	\$145	\$30	\$120					
Task 1 - GIS Map Preparation													
1.1 GIS Map and Analysis Tool Preparation		8	8		20	24		8	68	\$750	\$11,530	68	\$11,530
Task 2 - Project Kick-Off Meeting													
2.1 Project Kick-Off		4	4	4	4			2	18	\$250	\$3,830	18	\$3,830
Task 3 - Bus Stop Screening													
3.1 Initial Screening	1	1	1		4	24		4	35	\$370	\$5,650	35	\$5,650
3.2 Technical Memorandum		2			4			1	7	\$80	\$1,200	7	\$1,200
3.3 Revisions (if requested)		1			2	2		1	6	\$60	\$970	6	\$970
Task 4 - First Set Evaluation													
4.1 Survey Team Training	2	8	8	8	14			14	7	\$660	\$10,060	61	\$10,060
4.2 Surveys		16	16		114			114	33	\$2,100	\$32,150	293	\$32,150
4.3 Data Entry					20	20		8	6	\$460	\$7,020	54	\$7,020
4.4 Field Reviews (up to 20 stops)	1	20	20	20	20			10	91	\$1,280	\$19,505	91	\$19,505
4.5 Administrative Draft Technical Memorandum	1	8	8	4	40	8		25	94	\$1,020	\$15,525	94	\$15,525
4.6 Draft Technical Memorandum	1	4	4		24	4		13	50	\$530	\$8,055	50	\$8,055
Task 5 - Second Set Evaluation*													
5.1 Survey Team Training	2	8	8	8	14			14	7	\$660	\$10,060	61	\$10,060
5.2 Surveys		16	16		114			114	33	\$2,100	\$32,150	293	\$32,150
5.3 Data Entry					20	20		8	6	\$460	\$7,020	54	\$7,020
5.4 Field Reviews (up to 20 stops)	1	20	20	20	20			10	91	\$1,280	\$19,505	91	\$19,505
5.5 Administrative Draft Technical Memorandum	1	6	6	4	24	6		22	69	\$750	\$11,535	69	\$11,535
5.6 Draft Technical Memorandum	1	4	4		24	4		13	50	\$530	\$8,055	50	\$8,055
5.7 Final Technical Memorandum (Both Sets)	1	4	4		16	4		4	33	\$380	\$5,745	33	\$5,745
Task 6 - Meetings													
6.0 Two staff meetings, two public meetings	2	20	20	8	8			7	65	\$950	\$14,580	65	\$14,580
Total for all Tasks	14	150	147	76	506	116	272	212	1,493	\$14,670	\$224,145	1,493	\$224,145
Optional Tasks													
Task 4.5A/4.6A Set 1 Web Map (Opt)	2	2	0	0	4	24		4	36	\$390	\$6,000	36	\$6,000
Task 5.5A/5.6A Set 2 Web Map (Opt)	2	2	0	0	4	24		4	36	\$390	\$6,000	36	\$6,000
Total with Optional Tasks Included	18	154	147	76	514	164	272	220	1,565	\$15,450	\$236,145	1,565	\$236,145

Notes:

- This fee proposal is valid for a period of 90 days from the proposal submittal date.*
- Actual billing rate at the time of service may vary depending on the final staffing plan at the time the project starts; the overall fee will not be exceeded.*
- Mileage is billed at the IRS rate plus 10% handling fee*
- All other direct and subconsultant expenses are billed with 10% handling fee*
- Other direct costs include computer, communications, and reproduction charges are billed as a percentage of labor*
- Rates and staff are subject to change at any time, without notice, and within the total budget shown*
- Optional tasks assume web maps as additional deliverables, using same data separately documented in a report in Tasks 4.4/4.5 and 5.4/5.5. Costs includes map set-up.*