



LIBRARY INSURANCE MANAGEMENT AND RISK CONTROL COMBINATION (LIMRiCC)  
PO Box 1016, Orland Park, IL 60462 Phone: (815) 922-8745 or (708) 790-2807

BOARD OF DIRECTORS' MEETING  
3 Plaza Dr., Woodridge, IL 60517 (630-487-2549)  
Tuesday, January 17, 2012 Time 8:30 a.m.

## Minutes

### Call to Order, Roll Call

Kozak called the meeting to order at 8:35 a.m. The roll was called and the following Board members were present to establish a quorum:

Anne Kozak, Susan McNeil-Marshall, Kathy Parker, Beth Dostert, Christine Fine (via phone)

Others Present: Scott Remmenga, Executive Director and April Krzeczkowski, Deputy Director

### Introduction of Visitors / Public Comments

Visitors are asked to introduce themselves at this time and present any issues they wish to discuss. Visitors wishing to address specific agenda items will be granted two to five minutes at the discretion of the President, not to exceed a total of twenty minutes.

There were no visitors present.

### Consent Agenda

McNeil-Marshall moved, seconded by Parker that it be

RESOLVED, THAT THE LIMRiCC BOARD OF DIRECTORS  
APPROVE THE CONSENT AGENDA AS PRESENTED

- a. Approval of Agenda
- b. Acceptance of the November 30, 2011 LIMRiCC Board Meeting Minutes (Exhibits A.1-A.3)
- c. LIMRiCC Business Services for December 1, 2011 through January 17, 2012 in the amount of \$34,908.63 (Exhibit B.1)
- d. Approval of the payment of bills for December 1, 2011 through January 17, 2012 Joint Self-Insurance Pool (JSIP) in the amount of \$4,971.51 (Exhibit B.1)
- e. Purchase of Health Insurance Program (PHIP) for December 1, 2011 through January 17, 2012 in the amount of \$915,231.10 (Exhibit B.1)
- f. Unemployment Compensation Group Account (UCGA) for December 1, 2011 through January 17, 2012 in the amount of \$685.50 (Exhibit B.1)
- g. Approval of Balance Sheet and detail of expenditures for November and December 2011 (Exhibit C.1-C.4)

Roll was called with the following results: 5 yes, 0 no. Motion carried.

### Action #1

Approve participation in IMRF (Exhibit D.1)

Parker moved, seconded by Dostert that it be

RESOLVED THAT THE LIMRiCC BOARD OF DIRECTORS APPROVE  
PARTICIPATION IN IMRF EFFECTIVE FEBRUARY 1, 2012

Voice vote carried 5 yes, 0 no.

### Action #2

Approve benefits for employees (Exhibit E.1-E.2)

McNeil-Marshall moved, seconded by Dostert that it be

RESOLVED THAT THE LIMRiCC BOARD OF DIRECTORS APPROVE THE BENEFITS AS LISTED FOR EMPLOYEES WORKING 30 HOURS OR MORE

Voice vote carried 5 yes, 0 no.

### **Executive Session – JSIP Case Updates**

For the purposes of discussing “Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probably or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.” 5ILCS 120/2(c)(11).

Executive Session was not needed. There were no additional updates on pending JSIP claims.

### **Action #3**

Approve payment of bills for February

Parker moved, seconded by McNeil-Marshall that it be

RESOLVED THAT THE LIMRiCC BOARD OF DIRECTORS APPROVE THE PAYMENT OF BUDGETED EXPENSES FOR FEBRUARY

Voice vote carried 5 yes, 0 no.

### **Action #4**

Approve appointment of IMRF Authorized Agent

Parker moved, seconded by Fine that it be

RESOLVED THAT THE LIMRiCC BOARD OF DIRECTORS APPOINT SCOTT REMMenga TO BE THE IMRF AUTHORIZED AGENT EFFECTIVE JANUARY 17, 2012

Voice vote carried 5 yes, 0 no.

### **Discussion #1**

Update on Board election process for 2012

The election will be from February 15 to March 31, 2012. It will be done electronically through survey software. Deirdre Brennan from Oak Park PL will also be a candidate along with the 3 current Board members running for another term. After discussion it was determined that each candidate would be asked the following information to include on the ballot:

Name, Library, how long at current library, what LIMRiCC pools their library is in, and experience on LIMRiCC Board or any other experience on a Board.

### **Information Item #1**

Executive Director’s Report (Exhibit F.1)

Remmenga went over the Executive Director’s Report as included in the Board packet. It was also mentioned that a meeting was conducted with our banking representative from Win Trust. Rates will be looked at regarding our maturing CD in the next couple months. There may also be a consolidation so all bank accounts are with Hinsdale Bank instead of being with IL Funds to simply record keeping. This would be done in April if new signature cards are required.

### **New Business**

There was no new business to discuss.

**Next Board Meeting and Location**

The next LIMRiCC Board meeting will be on March 20, 2012 at Woodridge Public Library at 8:30 a.m.

**Adjournment**

Parker moved, seconded by McNeil-Marshall to adjourn the meeting at 9:14 a.m.

Minutes prepared by Scott Remmenga

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Beth Dostert, Board Secretary