

# Arrowbear Park County Water District

## REGULAR MEETING OF THE BOARD OF DIRECTORS

### AGENDA

DATE: Oct. 17, 2024

TIME: 6:00 p.m. Open Session

APCWD BOARD OF DIRECTORS  
P.O. Box 4045  
Arrowbear Lake, CA 92382-4045

POSTING: This agenda was  
posted prior to 5:00 p.m. on  
October 14, 2024 per Policy #5020.40

### MEETING LOCATION

Arrowbear Park County Water District Office  
2365 Fir Drive  
Arrowbear Lake, CA 92382

### OPEN SESSION

- A. CALL TO ORDER – Sheila Wymer, President
- B. PLEDGE OF ALLEGIANCE TO THE FLAG
- C. AGENDA POSTING CERTIFICATION
- D. ROLL CALL
- E. PUBLIC COMMENT

This portion of the agenda is reserved for the public to discuss matters of interest, within the District's jurisdiction, which are *not on the agenda*. For public comment on items not on the agenda, no action may be taken by the Board, except to refer the matter to staff and/or place it on a future agenda. It is in the best interest of the person speaking to the Board to be concise and to the point. *A time limit of five minutes per individual will be allowed.* Visitors are reminded to please refrain from making comments or talking amongst themselves while the meeting is in progress. Public comments may be made when a Discussion/Action Item is being discussed, provided the visitor raises their hand *and* are recognized by the President.

### F. CONSENT AGENDA

The following consent items are expected to be routine and non-controversial and will be acted on at one time without discussion, unless an item is withdrawn by a Board member for questions or discussion. Any person wishing to speak on the Consent or Open agenda may do so by raising their hand and being recognized by the President.

- A) Minutes of Regular Meeting, September 19, 2024.
- B) Summary of Bank Balances / Income & Expense Summary.
- C) Expense & Budget Reports.
- D) Vacation and Sick Leave Balances.

### G. STAFF REPORTS

- A) Water & Sewer Field Operations Supervisor Weber

1. Monthly Report
- B) Chief Lindley
  1. Calls for the previous month.
- C) General Manager Dumas
  1. Administrative Highlights.

**Excuse Staff not needed for Action Items**

**H. DISCUSSION / ACTION ITEMS**

A) Board

1. Presentation of Certificates of Appreciation for Fire Department / District office Staff.
2. Discussion with motion to approve Well 3 pump replacement purchase for Well 3 pump.  
Staff Recommendation: Approve pump replacement purchase.
3. Discussion with motion to approve Policy #2010.110 Emergency Situations. Policy (to also be included in the Employee Handbook), includes remote work, Administrative Leave, or working in hazardous situations, due to investigations, safety, or security.  
Staff Recommendation: Confirm as written.
3. Discussion to reaffirm Policy #4010 (Code of Ethics) and Policy #2180 (Grievance Procedure) as written in the current District Policy Handbook for contacting the Legal Department.  
  
Staff Recommendation: Seek approval from the Board to obtain quotes for a less expensive alternative to contacting the attorney.
4. Discussion with motion to approve the purchase of new Android Tablets for meter reads. Cost - \$1,500  
Staff Recommendation: Approve.
5. Discussion regarding enhanced security for the District office. GM is asking for this to be placed on the November Agenda in order to conduct more extensive research.

**T. ANNOUNCEMENTS / REPORTS**

- A) President
- B) Board Members
- C) Staff

The next Regular Board Meeting will be November 21, 2024, at 6:00 p.m.

**U. ADJOURNMENT**

Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation to participate in a meeting should direct such a request to Caroline Rimmer, Board Secretary at (909) 867-2704 at least 48 hours before the meeting, if possible.

Materials related to an item on this agenda submitted to the Board of Directors after distribution of the agenda packet are available for public inspection in the District's office located at 2365 Fir Dr., Arrowbear Lake, during normal business hours.

NOT APPROVED

Arrowbear Park County Water District  
Regular Meeting  
September 19, 2024  
6:00 PM

The regular meeting of the Board of Directors of Arrowbear Park County Water District was held September 1, 2024, at the District office located at 2365 Fir Drive, Arrowbear Lake, California.

Directors in attendance:

President Sheila Wymer  
Vice President Mark Bunyea  
Director Seth Burt  
Director Craig Carpenter  
Director Paul Miller

Also present were the following:

Interim General Manager Weber  
Board Secretary Rimmer  
Chief Lindley

Open Session

President Wymer called the meeting to order. Ouida Rendelman led the recitation of the Pledge of Allegiance. President Wymer certified the posting of the agenda. President Wymer performed a roll call. Directors that were present: Directors Miller, Carpenter, Bunyea, Burt, and Wymer. Directors that were absent: None.

Approval of Consent Agenda

Director Miller made a motion to accept the consent agenda, second was by Director Carpenter. Motion passed by unanimous vote.

Ayes: Miller, Carpenter, Wymer, Bunyea, and Burt.

Nays: None

Abstain: None

Absent: None

Public Comments:

Terisa Bonito thanked the Fire Department for their service in the recent Line Fire.

Staff Reports:

1. Interim General Manager Weber reported on the maintenance performed for the month of August 2024.
2. Interim General Manager Weber reported that Erik Howard of Engineering Resources was no longer with the Engineering firm. Interim General Manager Weber continued by reporting on the SDRMA (Workers' Comp), audit and discussed the quotes for Well 3.
3. Chief Lindley reported on the Fire Department calls for the month of August 2024.

President Wymer excused any individuals who were not required for the balance of the meeting.

## Discussion / Action Items:

### A) Fire Department

1. There was a discussion regarding the Fire Department's webpage charges (GoDaddy), from FY 23-24 and current FY 24-25.
2. There was a discussion with a motion to approve CAL FIRE Cooperative Fire Protection Grant Agreement and Resolution #2024-0919B, Motion to approve the CAL FIRE Cooperative Fire Protection Grant Agreement and Resolution #2024-0919B, was made by Director Burt. Second was by Director Miller and approved by a unanimous vote.

Ayes: Miller, Carpenter, Wymer, Bunyea, and Burt.

Nays: None

Abstain: None

Absent: None

### B) Board

1. There was a discussion and a motion to approve the Board of Director's choice for non-payment at the August 20, 2024 Special Meeting. Motion to approve the choice for non-payment at the August 20, 2024 Special Meeting, was made by Director Miller. Second was by Director Carpenter and approved by a unanimous vote.

Ayes: Miller, Carpenter, Bunyea, Burt and Wymer.

Nays: None

Abstain: None

Absent: None

2. There was a discussion and a motion to approve the biennial review of the District's Conflict of Interest Code and approve/confirm the District's Conflict of Interest Code as written in Policy1020 with no revisions or amendments. Motion to approve the District's Conflict of Interest Code as written in Policy1020 with no revisions or amendments, was made by Director Miller. Second was by Director Carpenter and approved by a unanimous vote.

Ayes: Miller, Carpenter, Wymer, Bunyea, and Burt.

Nays: None

Abstain: None

Absent: None

3. There was a discussion and a motion to approve the to adjust the calendar year 2025 Health Care Benefit premium ceilings (the employer contribution) for each employee or annuitant up to a maximum of \$981.00 per month with respect to employee or annuitant enrolled for self alone, \$1,729.00 per month for employee or annuitant enrolled for self and one family member, and \$2,251.00 per month for employee or annuitant enrolled for self and two or more family members and amend Policy 2110.20 to reflect the new amount and approve Resolution #2024-09-19A fixing these amounts under the PEMCHA. Motion to approve the contributions and Resolution #2024-19-16A was made by Director Miller. Second was by Director Burt and approved by a unanimous vote.

Ayes: Miller, Carpenter, Wymer, Bunyea, and Burt.

Nays: None

Abstain: None

Absent: None

4. There was a discussion regarding amending the Employee Handbook policy regarding emergency Measures / Mandatory Evacuations. No motion was made, no Board action was taken. The Board requested that the new General Manager create a policy and present it to the Board at the Regular October 16, 2024 Board Meeting.

#### **STATEMENT REGARDING THE PURPOSE OF FIRST CLOSED SESSION**

Closed session was being held pursuant to Government Code section 54957(b)(1) to consider the appointment, employment, ... of a public employee. Position: General Manager

Adjournment of Open Session: 6:58 PM

Closed Session began: 7:00 PM

Adjournment of Closed Session: 7:05 PM

Open Session began: 7:06 PM

Public announcement of action taken (if any) during first Closed Session.

President Wymer announced that the Board had taken no action in Closed Session.

#### C) Board

1. There was a discussion with a motion to the General Manager Employment Agreement with Christopher Dumas. Motion to approve the General Manager Employment Agreement with Christopher Dumas, was made by Director Miller. Second was by Director Carpenter and approved by a unanimous vote.

Ayes: Miller, Carpenter, Bunyea, Burt, and Wymer.

Nays: None

Abstain: None

Absent: None

#### **STATEMENT REGARDING THE PURPOSE OF SECOND CLOSED SESSION**

Closed session pursuant to Government Code § 54956.9 (d)(4) Number of cases: (1) – Conference with Legal Counsel – Anticipated Litigation Exception

Adjournment of Open Session: 7:28 PM

Closed Session began: 7:30 PM

Adjournment of Closed Session: 7:50 PM

Open Session began: 7:51 PM

Public announcement of action taken (if any) during second Closed Session.

President Wymer announced that the Board had taken no action in Closed Session.

#### **Announcements:**

- A) The President had no announcements.
- B) The Board members had no announcements.
- C) Staff had no announcements.

The next Regular Board Meeting will be October 16, 2024, at 6:00 PM.

Adjournment of Open Meeting

There being no further business, President Wymer adjourned the meeting at 7:55 PM.

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Sheila Wymer, President

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Caroline V. Rimmer, Secretary

**SUMMARY OF BANK BALANCES**

9/1/2024 to 9/30/2024

|                                   | GENERAL<br>ACCOUNTS      | RESTRICTED<br>ACCOUNTS | RESERVES             |
|-----------------------------------|--------------------------|------------------------|----------------------|
|                                   | First Foundation<br>Bank | CALPers<br>OPEB        | LAIF FUNDS           |
| Account Beginning Balance         | \$ 137,686.94            | \$ 254,653.97          | Water - \$78,918.26  |
|                                   |                          |                        | Sewer - \$81,141.31  |
|                                   |                          |                        | Fire - \$210,448.71  |
| Total Cleared Deposits - 48       | \$ 105,953.87            |                        |                      |
| Total Cleared Checks/Debits - 58  | \$ (110,967.22)          |                        |                      |
| Interest earned (Investment Loss) | \$ 4.69                  |                        |                      |
|                                   |                          |                        |                      |
| Service Charge(s)                 | \$ -                     |                        |                      |
| <b>Ending Balance</b>             | <b>\$ 132,678.28</b>     | <b>\$ 254,653.97</b>   | <b>\$ 370,508.28</b> |

|   | LAIF GENERAL         | CEPPT                |
|---|----------------------|----------------------|
| <b>Investment Accounts</b>                |                      |                      |
| Beginning Balance                         | \$ 370,508.28        | \$ 42,114.39         |
| Quarterly Interest                        |                      |                      |
| Service Charge(s)                         |                      |                      |
| Transfer From/To General Checking Account |                      |                      |
| <b>Ending Balance</b>                     | <b>\$ 370,508.28</b> | <b>\$ 42,114.39</b>  |
| <b>TOTALS</b>                             | <b>\$ 503,186.56</b> | <b>\$ 296,768.36</b> |

**SUMMARY OF INCOME & EXPENSES**

|                                | September 2024       | YEAR TO DATE        | BUDGET               | REMAINING           | %      |
|--------------------------------|----------------------|---------------------|----------------------|---------------------|--------|
| TOTAL INCOME                   | \$ 102,245.44        | \$ 423,509.49       | \$1,818,173.00       | \$ 1,394,663.51     | 23.29% |
| TOTAL OPERATING EXPENSES       | \$ 107,805.50        | \$ 354,139.76       | \$1,669,663.94       | \$ 1,315,524.18     | 21.21% |
| <b>NET SURPLUS / (DEFICIT)</b> | <b>\$ (5,560.06)</b> | <b>\$ 69,369.73</b> | <b>\$ 148,509.06</b> | <b>\$ 79,139.33</b> |        |



**Arrowbear Park County Water District**

Vendor Activity

From 9/1/2024 Through 9/30/2024

| Vendor Name                           | Description                                    | Expenses         |                   |
|---------------------------------------|--|------------------|-------------------|
| Active 911                            | FD   | 15.75            |                   |
|                                       |  | <u>15.75</u>     | Transaction Total |
| Total Active 911                      |  | 15.75            |                   |
| Adrian Gonzalez                       | FD Coverage 09/01/24-09/14/24 Line Fire        | 3,723.60         |                   |
|                                       |  | <u>3,723.60</u>  | Transaction Total |
| Total Adrian Gonzalez                 |  | 3,723.60         |                   |
| ATT                                   | FD   | 104.47           |                   |
|                                       |  | <u>104.47</u>    | Transaction Total |
| Total ATT                             |  | 104.47           |                   |
| Bound Tree Medical, LLC               | FD - Medical Supplies                          | 45.74            |                   |
|                                       |  | <u>45.74</u>     | Transaction Total |
| Total Bound Tree Medical, LLC         |  | 45.74            |                   |
| Brayden Wilmer                        | FD Coverage 08/18/24 - 08/31/24 (1) Hard Shift | 100.00           |                   |
|                                       |  | <u>100.00</u>    | Transaction Total |
| Total Brayden Wilmer                  |  | 100.00           |                   |
| CA Special District Association       | CSDA Conference - GM                           | 720.00           |                   |
|                                       |  | <u>720.00</u>    | Transaction Total |
| Total CA Special District Association |  | 720.00           |                   |
| CalPERS                               | Cal PERS 08/28/24 - 09/10/24                   | 1,156.76         |                   |
|                                       | PERS 08/14/24 - 08/27/24                       | <u>1,156.76</u>  |                   |
|                                       |  | <u>2,313.52</u>  | Transaction Total |
| Total CalPERS                         |  | 2,313.52         |                   |
| CalPERS Health Ins                    | Health Premium Sept 2024                       | 12,189.37        |                   |
|                                       |  | <u>12,189.37</u> | Transaction Total |
| Total CalPERS Health Ins              |  | 12,189.37        |                   |
| Center Electric                       | DO - Warehouse Well 1 Troubleshooting          | 1,071.95         |                   |
|                                       |  | <u>1,071.95</u>  | Transaction Total |
| Total Center Electric                 |  | 1,071.95         |                   |
| Charter Cable                         | DO / FD - Cable                                | 181.22           |                   |

**Arrowbear Park County Water District**

Vendor Activity

From 9/1/2024 Through 9/30/2024

| Vendor Name                          | Description                 | Expenses |                   |
|--------------------------------------|-----------------------------|----------|-------------------|
|                                      | FD - Cable                  | 149.98   |                   |
|                                      |                             | 331.20   | Transaction Total |
| Total Charter Cable                  |                             | 331.20   |                   |
| Chevron - Hesperia                   | FD - Fuel                   | 231.54   |                   |
|                                      |                             | 231.54   | Transaction Total |
| Total Chevron - Hesperia             |                             | 231.54   |                   |
| Clinical Laboratory of SB Inc        | DO - Sep 2024 Water Testing | 151.50   |                   |
|                                      |                             | 151.50   | Transaction Total |
| Total Clinical Laboratory of SB Inc  |                             | 151.50   |                   |
| Core & Main                          | DO - Repairs                | 110.29   |                   |
|                                      |                             | 110.29   | Transaction Total |
| Total Core & Main                    |                             | 110.29   |                   |
| Covered in Ink                       | DO - Yellow Door Hangers    | 373.16   |                   |
|                                      |                             | 373.16   | Transaction Total |
| Total Covered in Ink                 |                             | 373.16   |                   |
| Customer Returned Transactions       | Cust. Ret Trans #0528       | 113.22   |                   |
|                                      | Ret Transction #0400        | 84.18    |                   |
|                                      |                             | 197.40   | Transaction Total |
| Total Customer Returned Transact...  |                             | 197.40   |                   |
| De Lage Landen Financial Services... | Copier Sep 2024             | 65.61    |                   |
|                                      |                             | 65.61    | Transaction Total |
| Total De Lage Landen Financial Se... |                             | 65.61    |                   |
| Del Taco                             | FD - Food (Line Fire)       | 53.85    |                   |
|                                      |                             | 53.85    | Transaction Total |
| Total Del Taco                       |                             | 53.85    |                   |
| Diamondback Fire & Rescue, Inc.      | FD - Vehicle Testing        | 881.77   |                   |
|                                      |                             | 881.77   | Transaction Total |
| Total Diamondback Fire & Rescue,...  |                             | 881.77   |                   |
| Fast Lube & Tune                     | FD - Vehicle Maintenance    | 107.64   |                   |

**Arrowbear Park County Water District**

Vendor Activity

From 9/1/2024 Through 9/30/2024

| Vendor Name                       | Description                                     | Expenses        |                   |
|-----------------------------------|---|-----------------|-------------------|
|                                   |   | <u>107.64</u>   | Transaction Total |
| Total Fast Lube & Tune            |   | 107.64          |                   |
| Freddie Rodriguez, Jr.            | FD Coverage 08/18/24 - 08/31/24 (3) Hard Shifts | 225.00          |                   |
|                                   | FD Coverage 09/01/24-09/14/24 (6) Hard Shifts   | <u>825.00</u>   |                   |
|                                   |   | <u>1,050.00</u> | Transaction Total |
| Total Freddie Rodriguez, Jr.      |   | 1,050.00        |                   |
| Frontier Communications           | DO - Warehouse Phone                            | <u>119.03</u>   |                   |
|                                   |   | <u>119.03</u>   | Transaction Total |
| Total Frontier Communications     |   | 119.03          |                   |
| Halliday & Company, CPA's         | DO/FD - Audit Chgs FY 23/24                     | <u>6,561.00</u> |                   |
|                                   |   | <u>6,561.00</u> | Transaction Total |
| Total Halliday & Company, CPA's   |   | 6,561.00        |                   |
| Heartland PR Co                   | 09/04/24 PR                                     | 135.68          |                   |
|                                   | 09/18/24 PR                                     | <u>135.68</u>   |                   |
|                                   |   | <u>271.36</u>   | Transaction Total |
| Total Heartland PR Co             |   | 271.36          |                   |
| In and Out                        | FD - Food (Line Fire)                           | <u>55.08</u>    |                   |
|                                   |   | <u>55.08</u>    | Transaction Total |
| Total In and Out                  |   | 55.08           |                   |
| Interstate Billing Services       | FD - Vehicle Maintenance                        | <u>6,500.00</u> |                   |
|                                   |   | <u>6,500.00</u> | Transaction Total |
| Total Interstate Billing Services |   | 6,500.00        |                   |
| Invoice Cloud                     | Sep 2024 CC Processing Chgs - Invoic Cloud      | <u>198.80</u>   |                   |
|                                   |   | <u>198.80</u>   | Transaction Total |
| Total Invoice Cloud               |   | 198.80          |                   |
| Jacob Sanchez                     | FD Coverage 09/01/24-09/14/24 Line Fire         | <u>3,723.60</u> |                   |
|                                   |   | <u>3,723.60</u> | Transaction Total |
| Total Jacob Sanchez               |   | 3,723.60        |                   |
| James Pacelli                     | FD Coverage 08/18/24 - 08/31/24 (3) Hard Shifts | 250.00          |                   |
|                                   | FD Coverage 09/01/24-09/14/24 (4) Hard Shifts   | <u>500.00</u>   |                   |

**Arrowbear Park County Water District**

Vendor Activity

From 9/1/2024 Through 9/30/2024

| Vendor Name                   | Description                                     | Expenses        |                   |
|-------------------------------|---|-----------------|-------------------|
|                               |   | <u>750.00</u>   | Transaction Total |
| Total James Pacelli           |   | 750.00          |                   |
| Janelle Elms                  | Notary Fees 09/06/24                            | <u>45.00</u>    |                   |
|                               |   | <u>45.00</u>    | Transaction Total |
| Total Janelle Elms            |   | 45.00           |                   |
| Jason Weber                   | Reimburse - Uniforms                            | <u>55.06</u>    |                   |
|                               |   | <u>55.06</u>    | Transaction Total |
| Total Jason Weber             |   | 55.06           |                   |
| Jonathan Houhanessian         | FD Coverage 09/01/24-09/14/24 Line Fire         | <u>3,723.60</u> |                   |
|                               |   | <u>3,723.60</u> | Transaction Total |
| Total Jonathan Houhanessian   |   | 3,723.60        |                   |
| Joseph Carpenter              | FD Coverage 08/18/24 - 08/31/24 (2) Hard Shifts | 270.00          |                   |
|                               | FD Coverage 09/01/24-09/14/24 (3) Hard Shifts   | <u>332.50</u>   |                   |
|                               |   | <u>602.50</u>   | Transaction Total |
| Total Joseph Carpenter        |   | 602.50          |                   |
| Lloyd Pest Control            | FD - Pest Control                               | <u>80.00</u>    |                   |
|                               |   | <u>80.00</u>    | Transaction Total |
| Total Lloyd Pest Control      |   | 80.00           |                   |
| Logan Stinson                 | Reimburse - Uniforms                            | <u>158.20</u>   |                   |
|                               |   | <u>158.20</u>   | Transaction Total |
| Total Logan Stinson           |   | 158.20          |                   |
| Lowes                         | FD - Maintenance                                | <u>83.42</u>    |                   |
|                               |   | <u>83.42</u>    | Transaction Total |
| Total Lowes                   |   | 83.42           |                   |
| Managsorn Vu                  | FD Coverage 09/01/24-09/14/24 (1) Hard Shift    | <u>100.00</u>   |                   |
|                               |   | <u>100.00</u>   | Transaction Total |
| Total Managsorn Vu            |   | 100.00          |                   |
| Mesquit's Janitorial Supplies | FD - Maintenance                                | <u>137.93</u>   |                   |
|                               |   | <u>137.93</u>   | Transaction Total |

**Arrowbear Park County Water District**

Vendor Activity

From 9/1/2024 Through 9/30/2024

| Vendor Name                         | Description   | Expenses        |                   |
|-------------------------------------|---|-----------------|-------------------|
| Total Mesquit's Janitorial Supplies |   | 137.93          |                   |
| Nicholas Novelich                   | FD Coverage 08/18/24 - 08/31/24 (4) Hard Shifts       | 600.00          |                   |
|                                     | FD Coverage 09/01/24-09/14/24 (2) Hard Shifts + Li... | <u>4,023.60</u> |                   |
|                                     |   | 4,623.60        | Transaction Total |
| Total Nicholas Novelich             |   | 4,623.60        |                   |
| Northern Safety                     | DO - Boots - GM                                       | <u>169.40</u>   |                   |
|                                     |   | 169.40          | Transaction Total |
| Total Northern Safety               |   | 169.40          |                   |
| Oak Valley 76                       | FD - Fuel   | <u>105.53</u>   |                   |
|                                     |   | 105.53          | Transaction Total |
| Total Oak Valley 76                 |   | 105.53          |                   |
| Office Depot                        | DO - Office supplies                                  | 30.20           |                   |
|                                     | DO - Paper for Bills                                  | 398.84          |                   |
|                                     | DO / FD Office Supplies                               | <u>126.93</u>   |                   |
|                                     |   | 555.97          | Transaction Total |
| Total Office Depot                  |   | 555.97          |                   |
| Paya CC Processing                  | Sep 2024 CC Processing Chgs - Paya                    | <u>824.19</u>   |                   |
|                                     |   | 824.19          | Transaction Total |
| Total Paya CC Processing            |   | 824.19          |                   |
| Rick Mesa                           | FD Coverage 08/18/24 - 08/31/24 (6) Avail Shifts      | 200.00          |                   |
|                                     | FD Coverage 09/01/24-09/14/24 Line Fire               | <u>3,773.60</u> |                   |
|                                     |   | 3,973.60        | Transaction Total |
| Total Rick Mesa                     |   | 3,973.60        |                   |
| Ronald Rivera                       | FD Coverage 08/18/24 - 08/31/24 (2) Hard Shifts       | 100.00          |                   |
|                                     | FD Coverage 09/01/24-09/14/24 (1) Hard Shift          | <u>50.00</u>    |                   |
|                                     |   | 150.00          | Transaction Total |
| Total Ronald Rivera                 |   | 150.00          |                   |
| Ryan Brewart                        | FD Coverage 09/01/24-09/14/24 (5) Hard Shifts         | <u>875.00</u>   |                   |
|                                     |   | 875.00          | Transaction Total |
| Total Ryan Brewart                  |   | 875.00          |                   |

**Arrowbear Park County Water District**

Vendor Activity

From 9/1/2024 Through 9/30/2024

| Vendor Name                           | Description                                    | Expenses |                   |
|---------------------------------------|--|----------|-------------------|
| San Bernardino County Recorder-...    | Release Lien #0385                             | 20.00    |                   |
|                                       | Release Lien #0981                             | 20.00    |                   |
|                                       |  | 40.00    | Transaction Total |
| Total San Bernardino County Reco...   |  | 40.00    |                   |
| SBSO                                  | SBSO Report 09/18/24                           | 5.00     |                   |
|                                       |  | 5.00     | Transaction Total |
| Total SBSO                            |  | 5.00     |                   |
| Sean Aragon                           | FD Coverage 09/01/24-09/14/24 (10) Hard Shifts | 1,325.00 |                   |
|                                       |  | 1,325.00 | Transaction Total |
| Total Sean Aragon                     |  | 1,325.00 |                   |
| Southern California Edison            | Electric - DO                                  | 126.91   |                   |
|                                       | Electric Pumps / FD                            | 4,231.02 |                   |
|                                       |  | 4,357.93 | Transaction Total |
| Total Southern California Edison      |  | 4,357.93 |                   |
| SpringHill Suites                     | DO / FD - Lodging for Training                 | 605.18   |                   |
|                                       |  | 605.18   | Transaction Total |
| Total SpringHill Suites               |  | 605.18   |                   |
| Starlight Photography                 | DO / FD Photo - GM                             | 253.80   |                   |
|                                       |  | 253.80   | Transaction Total |
| Total Starlight Photography           |  | 253.80   |                   |
| SWRCB-DWOCP                           | DO - Fernandez D2 Cert                         | 60.00    |                   |
|                                       |  | 60.00    | Transaction Total |
| Total SWRCB-DWOCP                     |  | 60.00    |                   |
| Tad Marshall DC                       | DO / FD - Physical - Dumas                     | 110.00   |                   |
|                                       |  | 110.00   | Transaction Total |
| Total Tad Marshall DC                 |  | 110.00   |                   |
| Technical Duplicator Services, Inc.   | DO / FD - Copier Chgs                          | 39.18    |                   |
|                                       | Toner for Copier                               | 28.93    |                   |
|                                       |  | 68.11    | Transaction Total |
| Total Technical Duplicator Service... |  | 68.11    |                   |

**Arrowbear Park County Water District**

Vendor Activity

From 9/1/2024 Through 9/30/2024

| Vendor Name                          | Description                                     | Expenses |                   |
|--------------------------------------|---|----------|-------------------|
| The Gas Company                      | DO - Gas Warehouse                              | 30.33    |                   |
|                                      | DO / FD - Gas Fir                               | 94.41    |                   |
|                                      |   | 124.74   | Transaction Total |
| Total The Gas Company                |   | 124.74   |                   |
| The Standard Life Insurance Com...   | Sept. 2024 Dental Premium                       | 619.60   |                   |
|                                      |   | 619.60   | Transaction Total |
| Total The Standard Life Insurance... |   | 619.60   |                   |
| Timothy Fernandez, Jr.               | DO - Reimbursement for D2                       | 65.00    |                   |
|                                      | Reimburse - Uniforms                            | 55.06    |                   |
|                                      |   | 120.06   | Transaction Total |
| Total Timothy Fernandez, Jr.         |   | 120.06   |                   |
| Varner and Brandt                    | Legal - Sep 2024                                | 1,132.80 |                   |
|                                      |   | 1,132.80 | Transaction Total |
| Total Varner and Brandt              |   | 1,132.80 |                   |
| Verizon Wireless                     | DO - After hours phone                          | 65.24    |                   |
|                                      |   | 65.24    | Transaction Total |
| Total Verizon Wireless               |   | 65.24    |                   |
| Village Hardware                     | DO - Sewer Repairs                              | 17.46    |                   |
|                                      | DO - Water / Sewer Repairs                      | 42.22    |                   |
|                                      |   | 59.68    | Transaction Total |
| Total Village Hardware               |   | 59.68    |                   |
| Vista Printing                       | Business Cards - GM                             | 30.14    |                   |
|                                      |   | 30.14    | Transaction Total |
| Total Vista Printing                 |   | 30.14    |                   |
| Wayne Eder                           | FD Coverage 08/18/24 - 08/31/24 (2) Hard Shifts | 225.00   |                   |
|                                      | FD Coverage 09/01/24-09/14/24 (2) Hard Shifts   | 300.00   |                   |
|                                      |   | 525.00   | Transaction Total |
| Total Wayne Eder                     |   | 525.00   |                   |
| WEX Bank                             | Fuel DO / FD                                    | 1,878.42 |                   |
|                                      |   | 1,878.42 | Transaction Total |

**Arrowbear Park County Water District**

Vendor Activity

From 9/1/2024 Through 9/30/2024

| Vendor Name                          | Description           | Expenses          |                   |
|--------------------------------------|-----------------------|-------------------|-------------------|
| Total WEX Bank                       |                       | 1,878.42          |                   |
| Wingstop                             | FD - Food (Line Fire) | <u>209.02</u>     |                   |
|                                      |                       | <u>209.02</u>     | Transaction Total |
| Total Wingstop                       |                       | 209.02            |                   |
| Zoom                                 | FD / DO Zoom          | <u>15.99</u>      |                   |
|                                      |                       | <u>15.99</u>      | Transaction Total |
| Total Zoom                           |                       | <u>15.99</u>      |                   |
| Report<br>Opening/Current<br>Balance |                       | <u>          </u> |                   |
| Report Transaction<br>Totals         |                       | 69,885.94         |                   |
| Report Current Balances              |                       | <u>          </u> |                   |



## Arrowbear Park County Water District

### Statement of Revenues and Expenditures

#### Water

From 9/1/2024 Through 9/30/2024

|                           | Current Period<br>Actual             | Current Year<br>Actual | Total Budget \$ | Total Budget \$<br>Variance | Percent<br>Total<br>Budget<br>Remaining |           |
|---------------------------|--------------------------------------|------------------------|-----------------|-----------------------------|---|-----------|
| <b>Income Categories</b>  |                                      |                        |                 |                             |   |           |
| 4000                      | Sales And Fees                       | 48,038.13              | 152,227.95      | 623,311.00                  | (471,083.05)                            | (75.58)%  |
| 4010                      | Sales To Other Agencies              | 4,966.97               | 19,091.92       | 55,000.00                   | (35,908.08)                             | (65.29)%  |
| 5000                      | Property Taxes                       | 0.00                   | 1,837.04        | 0.00                        | 1,837.04                                | 0.00%     |
| 5005                      | Standby Charges                      | 0.00                   | 1,880.79        | 35,000.00                   | (33,119.21)                             | (94.63)%  |
| 5010                      | Interest Income                      | 2.81                   | 3,315.43        | 3,000.00                    | 315.43                                  | 10.51%    |
| 5015                      | Late Charge Income                   | 609.68                 | 1,732.29        | 70,000.00                   | (68,267.71)                             | (97.53)%  |
| 5020                      | Grant Income                         | 0.00                   | 0.00            | 500.00                      | (500.00)                                | (100.00)% |
| 5030                      | Other Adjustment                     | 24.74                  | (199.50)        | (500.00)                    | 300.50                                  | (60.10)%  |
| 5035                      | Other Fees Charges                   | 279.07                 | 26,174.36       | 6,500.00                    | 19,674.36                               | 302.68%   |
|                           | Total Income Categories              | 53,921.40              | 206,060.28      | 792,811.00                  | (586,750.72)                            | (74.01)%  |
| <b>Expense Categories</b> |                                      |                        |                 |                             |   |           |
| 6000                      | Salaries Wages Mgmt                  | 0.00                   | 0.00            | 79,206.25                   | 79,206.25                               | 100.00%   |
| 6005                      | Salaries Wages Office Reg            | 4,515.58               | 13,506.92       | 57,881.74                   | 44,374.82                               | 76.66%    |
| 6010                      | Salaries Wages Office Ot             | 0.00                   | 0.00            | 500.68                      | 500.68                                  | 100.00%   |
| 6015                      | Salaries Wages Field Reg             | 11,886.08              | 35,571.92       | 135,905.51                  | 100,333.59                              | 73.83%    |
| 6020                      | Salaries Wages Field Ot              | 3,820.58               | 5,753.62        | 16,164.11                   | 10,410.49                               | 64.40%    |
| 6035                      | Payroll Taxes                        | 1,537.07               | 4,165.31        | 22,840.56                   | 18,675.25                               | 81.76%    |
| 6100                      | Benefits Retirement                  | 1,446.00               | 8,838.80        | 26,532.02                   | 17,693.22                               | 66.69%    |
| 6105                      | Benefits Dental Insurance            | 371.76                 | 1,115.28        | 5,735.23                    | 4,619.95                                | 80.55%    |
| 6110                      | Benefits Health Ins Active           | 4,373.44               | 13,120.32       | 66,534.96                   | 53,414.64                               | 80.28%    |
| 6115                      | Benefits Health Ins Retired          | 2,859.45               | 8,578.35        | 38,742.95                   | 30,164.60                               | 77.86%    |
| 6116                      | Benefits OPEB                        | 0.00                   | 0.00            | 9,000.00                    | 9,000.00                                | 100.00%   |
| 6118                      | CEPPT Trust                          | 0.00                   | 0.00            | 12,000.00                   | 12,000.00                               | 100.00%   |
| 6120                      | Training                             | 860.11                 | 860.11          | 900.00                      | 39.89                                   | 4.43%     |
| 6200                      | Director Fees                        | 0.00                   | 0.00            | 8,911.14                    | 8,911.14                                | 100.00%   |
| 6205                      | Director Training Conference         | 0.00                   | 0.00            | 120.00                      | 120.00                                  | 100.00%   |
| 6210                      | Board Misc                           | 9.59                   | 28.77           | 240.00                      | 211.23                                  | 88.01%    |
| 6300                      | Prof Svcs Legal                      | 642.51                 | 2,371.02        | 4,800.00                    | 2,428.98                                | 50.60%    |
| 6305                      | Prof Svcs Accounting                 | 0.00                   | 0.00            | 1,680.00                    | 1,680.00                                | 100.00%   |
| 6310                      | Prof Svcs Engineering                | 0.00                   | 0.00            | 250.00                      | 250.00                                  | 100.00%   |
| 6315                      | Prof Svcs Audit                      | 2,187.00               | 2,187.00        | 12,240.00                   | 10,053.00                               | 82.13%    |
| 6320                      | Prof Svcs Dues Membership Fees       | 20.00                  | 717.24          | 5,160.00                    | 4,442.76                                | 86.10%    |
| 6325                      | Prof Svcs Bank Fees Charges          | 744.11                 | 1,979.70        | 5,920.00                    | 3,940.30                                | 66.56%    |
| 6330                      | Prof Svcs Regulatory Fees            | 60.00                  | 767.00          | 4,400.00                    | 3,633.00                                | 82.57%    |
| 6335                      | Prof Svcs Testing Lab                | 151.50                 | 847.00          | 4,500.00                    | 3,653.00                                | 81.18%    |
| 6340                      | Prof Svcs Computer Network           | 0.00                   | 205.50          | 3,650.00                    | 3,444.50                                | 94.37%    |
| 6345                      | Prof Svcs Misc                       | 221.28                 | 938.98          | 1,080.00                    | 141.02                                  | 13.06%    |
| 6400                      | Office Supplies                      | 351.66                 | 423.35          | 720.00                      | 296.65                                  | 41.20%    |
| 6405                      | Office Printing                      | 304.14                 | 390.53          | 960.00                      | 569.47                                  | 59.32%    |
| 6410                      | Office Postage                       | 0.00                   | 86.91           | 4,800.00                    | 4,713.09                                | 98.19%    |
| 6415                      | Office Software Computer             | 0.00                   | 265.78          | 240.00                      | (25.78)                                 | (10.74)%  |
| 6420                      | Office Equipment/Furniture           | 0.00                   | 30.04           | 240.00                      | 209.96                                  | 87.48%    |
| 6425                      | Office Misc                          | 0.00                   | 0.00            | 120.00                      | 120.00                                  | 100.00%   |
| 6500                      | Insurance Workers Comp               | 0.00                   | 26,903.33       | 25,675.45                   | (1,227.88)                              | (4.78)%   |
| 6505                      | Insurance Property Liability Vehicle | 0.00                   | 0.00            | 30,000.00                   | 30,000.00                               | 100.00%   |
| 6600                      | Vehicle Maintenance                  | 0.00                   | 124.03          | 3,300.00                    | 3,175.97                                | 96.24%    |

## Arrowbear Park County Water District

Statement of Revenues and Expenditures  
Water  
From 9/1/2024 Through 9/30/2024

|      |                                   | Current Period<br>Actual | Current Year<br>Actual | Total Budget \$   | Total Budget \$<br>Variance | Percent<br>Total<br>Budget<br>Remaining |
|------|-----------------------------------|--------------------------|------------------------|-------------------|-----------------------------|---|
| 6605 | Vehicle Fuel                      | 747.80                   | 1,818.95               | 6,600.00          | 4,781.05                    | 72.44%                                  |
| 6700 | Utility Phone Internet            | 279.29                   | 797.87                 | 3,500.00          | 2,702.13                    | 77.20%                                  |
| 6705 | Utility Gas                       | 74.85                    | 145.27                 | 2,880.00          | 2,734.73                    | 94.96%                                  |
| 6710 | Utility Electric Facilities       | 76.15                    | 287.79                 | 1,080.00          | 792.21                      | 73.35%                                  |
| 6715 | Utility Electric Pumping          | 3,074.98                 | 9,873.93               | 30,000.00         | 20,126.07                   | 67.09%                                  |
| 6720 | Utility Security                  | 0.00                     | 126.00                 | 756.00            | 630.00                      | 83.33%                                  |
| 6800 | Operations Routine Maint          | 0.00                     | 1,005.26               | 3,000.00          | 1,994.74                    | 66.49%                                  |
| 6805 | Operations Repairs                | 1,212.61                 | 2,516.91               | 16,000.00         | 13,483.09                   | 84.27%                                  |
| 6810 | Operations Inspecting/Testing     | 0.00                     | 178.25                 | 400.00            | 221.75                      | 55.44%                                  |
| 6815 | Operations Facilities             | 0.00                     | 8.12                   | 1,000.00          | 991.88                      | 99.19%                                  |
| 6820 | Operations Tools Equipment        | 0.00                     | 0.00                   | 2,000.00          | 2,000.00                    | 100.00%                                 |
| 6825 | Operations Uniforms               | 161.00                   | 161.00                 | 720.00            | 559.00                      | 77.64%                                  |
| 6830 | Operations Safety Equipment       | 101.64                   | 101.64                 | 900.00            | 798.36                      | 88.71%                                  |
| 6837 | Water Standby Purchase            | 0.00                     | 2,611.00               | 2,611.00          | 0.00                        | 0.00%                                   |
|      | <b>Total Expense Categories</b>   | <u>42,090.18</u>         | <u>149,408.80</u>      | <u>662,397.60</u> | <u>512,988.80</u>           | <u>77.44%</u>                           |
|      | <b>Net Surplus/(Deficit)</b>      | <u>11,831.22</u>         | <u>56,651.48</u>       | <u>130,413.40</u> | <u>(73,761.92)</u>          | <u>(56.56)%</u>                         |
|      | <b>Master Plan Expenses</b>       | 0.00                     | 0.00                   | 109,540.05        | 109,540.05                  | 100.00%                                 |
| 0059 | Hwy 18 Pipeline                   | 0.00                     | 3,153.90               | 97,100.00         | 93,946.10                   | 96.75%                                  |
| 0075 | Water Equip. Lease                | 0.00                     | 0.00                   | 12,440.05         | 12,440.05                   | 100.00%                                 |
|      | <b>Total Master Plan Expenses</b> | <u>0.00</u>              | <u>3,153.90</u>        | <u>219,080.10</u> | <u>215,926.20</u>           | <u>98.56%</u>                           |

## Arrowbear Park County Water District

### Statement of Revenues and Expenditures

#### Sewer

From 9/1/2024 Through 9/30/2024

|                           | Current Period<br>Actual             | Current Year<br>Actual | Total Budget \$   | Total Budget \$<br>Variance | Percent<br>Total<br>Budget<br>Remaining |
|---------------------------|--------------------------------------|------------------------|-------------------|-----------------------------|---|
| <b>Income Categories</b>  |                                      |                        |                   |                             |   |
| 4000                      | Sales And Fees                       | 47,050.21              | 141,103.36        | 560,000.00                  | (418,896.64) (74.80)%                   |
| 5000                      | Property Taxes                       | 0.00                   | 2,755.58          | 0.00                        | 2,755.58 0.00%                          |
| 5005                      | Standby Charges                      | 0.00                   | 3,679.90          | 69,000.00                   | (65,320.10) (94.67)%                    |
| 5010                      | Interest Income                      | 1.17                   | 1,381.43          | 2,000.00                    | (618.57) (30.93)%                       |
| 5015                      | Late Charge Income                   | 808.19                 | 2,296.31          | 6,500.00                    | (4,203.69) (64.67)%                     |
| 5020                      | Grant Income                         | 0.00                   | 0.00              | 500.00                      | (500.00) (100.00)%                      |
| 5030                      | Other Adjustment                     | 93.83                  | 198.35            | 400.00                      | (201.65) (50.41)%                       |
| 5035                      | Other Fees Charges                   | 369.93                 | 16,230.74         | 8,000.00                    | (8,230.74) 102.88%                      |
|                           | <b>Total Income Categories</b>       | <b>48,323.33</b>       | <b>167,645.67</b> | <b>646,400.00</b>           | <b>(478,754.33) (74.06)%</b>            |
| <b>Expense Categories</b> |                                      |                        |                   |                             |   |
| 6000                      | Salaries Wages Mgmt                  | 0.00                   | 0.00              | 33,002.61                   | 33,002.61 100.00%                       |
| 6005                      | Salaries Wages Office Reg            | 2,401.58               | 7,244.51          | 24,117.39                   | 16,872.88 69.96%                        |
| 6010                      | Salaries Wages Office Ot             | 0.00                   | 0.00              | 208.62                      | 208.62 100.00%                          |
| 6015                      | Salaries Wages Field Reg             | 6,477.12               | 19,384.88         | 90,603.68                   | 71,218.80 78.60%                        |
| 6020                      | Salaries Wages Field Ot              | 2,057.16               | 3,097.28          | 10,776.07                   | 7,678.79 71.26%                         |
| 6035                      | Payroll Taxes                        | 831.23                 | 2,258.17          | 12,423.23                   | 10,165.06 81.82%                        |
| 6100                      | Benefits Retirement                  | 780.84                 | 4,766.02          | 17,688.01                   | 12,921.99 73.06%                        |
| 6105                      | Benefits Dental Insurance            | 227.91                 | 683.73            | 3,265.85                    | 2,582.12 79.06%                         |
| 6110                      | Benefits Health Ins Active           | 2,360.75               | 7,082.25          | 37,872.30                   | 30,790.05 81.30%                        |
| 6115                      | Benefits Health Ins Retired          | 1,559.69               | 4,679.07          | 16,142.90                   | 11,463.83 71.01%                        |
| 6116                      | Benefits OPEB                        | 0.00                   | 0.00              | 6,000.00                    | 6,000.00 100.00%                        |
| 6118                      | CEPPT Trust                          | 0.00                   | 0.00              | 5,000.00                    | 5,000.00 100.00%                        |
| 6120                      | Training                             | 331.30                 | 331.30            | 200.00                      | (131.30) (65.65)%                       |
| 6200                      | Director Fees                        | 0.00                   | 0.00              | 3,712.98                    | 3,712.98 100.00%                        |
| 6205                      | Director Training Conference         | 0.00                   | 0.00              | 50.00                       | 50.00 100.00%                           |
| 6210                      | Board Misc                           | 4.00                   | 12.00             | 100.00                      | 88.00 88.00%                            |
| 6300                      | Prof Svcs Legal                      | 428.34                 | 1,237.05          | 2,000.00                    | 762.95 38.15%                           |
| 6305                      | Prof Svcs Accounting                 | 0.00                   | 0.00              | 700.00                      | 700.00 100.00%                          |
| 6310                      | Prof Svcs Engineering                | 0.00                   | 0.00              | 200.00                      | 200.00 100.00%                          |
| 6315                      | Prof Svcs Audit                      | 2,187.00               | 2,187.00          | 11,880.00                   | 9,693.00 81.59%                         |
| 6320                      | Prof Svcs Dues Membership Fees       | 20.00                  | 310.52            | 2,650.00                    | 2,339.48 88.28%                         |
| 6325                      | Prof Svcs Bank Fees Charges          | 776.75                 | 2,251.80          | 4,680.00                    | 2,428.20 51.88%                         |
| 6330                      | Prof Svcs Regulatory Fees            | 0.00                   | 707.00            | 3,000.00                    | 2,293.00 76.43%                         |
| 6340                      | Prof Svcs Computer Network           | 0.00                   | 90.13             | 2,100.00                    | 2,009.87 95.71%                         |
| 6345                      | Prof Svcs Misc                       | 92.95                  | 443.15            | 720.00                      | 276.85 38.45%                           |
| 6400                      | Office Supplies                      | 210.89                 | 240.76            | 300.00                      | 59.24 19.75%                            |
| 6405                      | Office Printing                      | 182.69                 | 218.69            | 400.00                      | 181.31 45.33%                           |
| 6410                      | Office Postage                       | 0.00                   | 42.58             | 3,200.00                    | 3,157.42 98.67%                         |
| 6415                      | Office Software Computer             | 0.00                   | 110.75            | 100.00                      | (10.75) (10.75)%                        |
| 6420                      | Office Equipment/Furniture           | 0.00                   | 12.52             | 100.00                      | 87.48 87.48%                            |
| 6425                      | Office Misc                          | 0.00                   | 0.00              | 50.00                       | 50.00 100.00%                           |
| 6500                      | Insurance Workers Comp               | 0.00                   | 14,558.19         | 15,137.59                   | 579.40 3.83%                            |
| 6505                      | Insurance Property Liability Vehicle | 0.00                   | 0.00              | 20,000.00                   | 20,000.00 100.00%                       |
| 6600                      | Vehicle Maintenance                  | 0.00                   | 82.68             | 2,200.00                    | 2,117.32 96.24%                         |
| 6605                      | Vehicle Fuel                         | 498.54                 | 1,212.64          | 4,400.00                    | 3,187.36 72.44%                         |
| 6700                      | Utility Phone Internet               | 159.02                 | 450.38            | 1,750.00                    | 1,299.62 74.26%                         |

## Arrowbear Park County Water District

### Statement of Revenues and Expenditures

#### Sewer

From 9/1/2024 Through 9/30/2024

|                                  | Current Period<br>Actual | Current Year<br>Actual | Total Budget \$   | Total Budget \$<br>Variance | Percent<br>Total<br>Budget<br>Remaining |
|----------------------------------|--------------------------|------------------------|-------------------|-----------------------------|---|
| 6705 Utility Gas                 | 35.73                    | 73.40                  | 1,900.00          | 1,826.60                    | 96.14%                                  |
| 6710 Utility Electric Facilities | 50.76                    | 191.85                 | 450.00            | 258.15                      | 57.37%                                  |
| 6715 Utility Electric Pumping    | 700.56                   | 2,174.62               | 8,500.00          | 6,325.38                    | 74.42%                                  |
| 6720 Utility Security            | 0.00                     | 68.25                  | 315.00            | 246.75                      | 78.33%                                  |
| 6800 Operations Routine Maint    | 0.00                     | 0.00                   | 500.00            | 500.00                      | 100.00%                                 |
| 6805 Operations Repairs          | 29.31                    | 438.73                 | 500.00            | 61.27                       | 12.25%                                  |
| 6815 Operations Facilities       | 0.00                     | 3.39                   | 600.00            | 596.61                      | 99.44%                                  |
| 6820 Operations Tools Equipment  | 0.00                     | 0.00                   | 1,400.00          | 1,400.00                    | 100.00%                                 |
| 6825 Operations Uniforms         | 107.32                   | 107.32                 | 480.00            | 372.68                      | 77.64%                                  |
| 6830 Operations Safety Equipment | 67.76                    | 67.76                  | 600.00            | 532.24                      | 88.71%                                  |
| 6835 Operations Treatment        | 0.00                     | 0.00                   | 266,976.00        | 266,976.00                  | 100.00%                                 |
| Total Expense Categories         | <u>22,579.20</u>         | <u>76,820.37</u>       | <u>618,952.23</u> | <u>542,131.86</u>           | <u>87.59%</u>                           |
| Net Surplus/(Deficit)            | <u>25,744.13</u>         | <u>90,825.30</u>       | <u>27,447.77</u>  | <u>63,377.53</u>            | <u>230.90%</u>                          |
| Master Plan Expenses             | 0.00                     | 0.00                   | 225,803.23        | 225,803.23                  | 100.00%                                 |
| 0044 RS Treatment Plant          | 0.00                     | 0.00                   | 168,660.00        | 168,660.00                  | 100.00%                                 |
| 0074 Sewer Equip. Lease          | 0.00                     | 0.00                   | 57,143.23         | 57,143.23                   | 100.00%                                 |
| Total Master Plan Expenses       | <u>0.00</u>              | <u>0.00</u>            | <u>451,606.46</u> | <u>451,606.46</u>           | <u>100.00%</u>                          |

## Arrowbear Park County Water District

### Statement of Revenues and Expenditures

#### Fire

From 9/1/2024 Through 9/30/2024

|                           |                                      | Current Period<br>Actual | Current Year<br>Actual | Total Budget \$   | Total Budget \$<br>Variance | Percent<br>Total<br>Budget<br>Remaining |
|---------------------------|--------------------------------------|--------------------------|------------------------|-------------------|-----------------------------|---|
| <b>Income Categories</b>  |                                      |                          |                        |                   |                             |   |
| 4020                      | Paid Call From Other Agencies        | 0.00                     | 24,223.07              | 10,000.00         | 14,223.07                   | 142.23%                                 |
| 5000                      | Property Taxes                       | 0.00                     | 818.18                 | 382,962.00        | (382,143.82)                | (99.79)%                                |
| 5010                      | Interest Income                      | 0.71                     | 828.86                 | 3,000.00          | (2,171.14)                  | (72.37)%                                |
| 5020                      | Grant Income                         | 0.00                     | 20,809.24              | 22,000.00         | (1,190.76)                  | (5.41)%                                 |
| 5035                      | Other Fees Charges                   | 0.00                     | 3,124.19               | 24,000.00         | (20,875.81)                 | (86.98)%                                |
|                           | <b>Total Income Categories</b>       | <u>0.71</u>              | <u>49,803.54</u>       | <u>441,962.00</u> | <u>(392,158.46)</u>         | <u>(88.73)%</u>                         |
| <b>Expense Categories</b> |                                      |                          |                        |                   |                             |   |
| 6000                      | Salaries Wages Mgmt                  | 2,769.24                 | 8,307.72               | 58,964.13         | 50,656.41                   | 85.91%                                  |
| 6005                      | Salaries Wages Office Reg            | 1,220.67                 | 3,662.05               | 14,470.44         | 10,808.39                   | 74.69%                                  |
| 6010                      | Salaries Wages Office Ot             | 0.00                     | 0.00                   | 125.17            | 125.17                      | 100.00%                                 |
| 6025                      | Salaries Wages Coverage              | 6,577.50                 | 17,127.50              | 97,240.00         | 80,112.50                   | 82.39%                                  |
| 6030                      | Salaries Wages Paid Call             | 18,668.00                | 19,137.44              | 0.00              | (19,137.44)                 | 0.00%                                   |
| 6035                      | Payroll Taxes                        | 303.25                   | 909.23                 | 5,797.75          | 4,888.52                    | 84.32%                                  |
| 6100                      | Benefits Retirement                  | 86.68                    | 27,393.15              | 30,673.09         | 3,279.94                    | 10.69%                                  |
| 6105                      | Benefits Dental Insurance            | 19.93                    | 59.79                  | 557.64            | 497.85                      | 89.28%                                  |
| 6110                      | Benefits Health Ins Active           | 227.00                   | 681.00                 | 6,484.34          | 5,803.34                    | 89.50%                                  |
| 6115                      | Benefits Health Ins Retired          | 779.84                   | 2,339.53               | 9,685.74          | 7,346.21                    | 75.85%                                  |
| 6118                      | CEPPT Trust                          | 0.00                     | 0.00                   | 3,000.00          | 3,000.00                    | 100.00%                                 |
| 6120                      | Training                             | 198.77                   | 438.77                 | 3,000.00          | 2,561.23                    | 85.37%                                  |
| 6200                      | Director Fees                        | 0.00                     | 0.00                   | 2,227.79          | 2,227.79                    | 100.00%                                 |
| 6205                      | Director Training Conference         | 0.00                     | 0.00                   | 30.00             | 30.00                       | 100.00%                                 |
| 6210                      | Board Misc                           | 2.40                     | 7.20                   | 60.00             | 52.80                       | 88.00%                                  |
| 6300                      | Prof Svcs Legal                      | 61.95                    | 405.58                 | 1,500.00          | 1,094.42                    | 72.96%                                  |
| 6305                      | Prof Svcs Accounting                 | 0.00                     | 0.00                   | 420.00            | 420.00                      | 100.00%                                 |
| 6315                      | Prof Svcs Audit                      | 2,187.00                 | 2,187.00               | 11,880.00         | 9,693.00                    | 81.59%                                  |
| 6320                      | Prof Svcs Dues Membership Fees       | 15.75                    | 284.55                 | 3,480.00          | 3,195.45                    | 91.82%                                  |
| 6325                      | Prof Svcs Bank Fees Charges          | 45.09                    | 134.33                 | 650.00            | 515.67                      | 79.33%                                  |
| 6340                      | Prof Svcs Computer Network           | 0.00                     | 513.91                 | 2,000.00          | 1,486.09                    | 74.30%                                  |
| 6345                      | Prof Svcs Misc                       | 556.99                   | 1,118.96               | 10,900.00         | 9,781.04                    | 89.73%                                  |
| 6400                      | Office Supplies                      | 23.56                    | 41.50                  | 1,380.00          | 1,338.50                    | 96.99%                                  |
| 6405                      | Office Printing                      | 20.05                    | 41.63                  | 340.00            | 298.37                      | 87.76%                                  |
| 6410                      | Office Postage                       | 0.00                     | 11.76                  | 55.00             | 43.24                       | 78.62%                                  |
| 6415                      | Office Software Computer             | 0.00                     | 66.45                  | 1,260.00          | 1,193.55                    | 94.73%                                  |
| 6420                      | Office Equipment/Furniture           | 0.00                     | 7.52                   | 750.00            | 742.48                      | 99.00%                                  |
| 6425                      | Office Misc                          | 0.00                     | 0.00                   | 180.00            | 180.00                      | 100.00%                                 |
| 6500                      | Insurance Workers Comp               | 0.00                     | 21,227.78              | 17,948.04         | (3,279.74)                  | (18.27)%                                |
| 6505                      | Insurance Property Liability Vehicle | 0.00                     | 0.00                   | 30,000.00         | 30,000.00                   | 100.00%                                 |
| 6600                      | Vehicle Maintenance                  | 6,607.64                 | 9,287.85               | 10,000.00         | 712.15                      | 7.12%                                   |
| 6605                      | Vehicle Fuel                         | 969.15                   | 1,952.98               | 7,500.00          | 5,547.02                    | 73.96%                                  |
| 6700                      | Utility Phone Internet               | 177.16                   | 531.48                 | 2,750.00          | 2,218.52                    | 80.67%                                  |
| 6705                      | Utility Gas                          | 14.16                    | 23.43                  | 7,500.00          | 7,476.57                    | 99.69%                                  |
| 6710                      | Utility Electric Facilities          | 455.48                   | 1,603.82               | 4,970.00          | 3,366.18                    | 67.73%                                  |
| 6720                      | Utility Security                     | 0.00                     | 120.75                 | 483.00            | 362.25                      | 75.00%                                  |
| 6800                      | Operations Routine Maint             | 0.00                     | 0.00                   | 250.00            | 250.00                      | 100.00%                                 |
| 6810                      | Operations Inspecting/Testing        | 881.77                   | 4,683.10               | 7,000.00          | 2,316.90                    | 33.10%                                  |
| 6815                      | Operations Facilities                | 221.35                   | 441.29                 | 2,500.00          | 2,058.71                    | 82.35%                                  |

## Arrowbear Park County Water District

### Statement of Revenues and Expenditures

#### Fire

From 9/1/2024 Through 9/30/2024

|   | Current Period<br>Actual | Current Year<br>Actual | Total Budget \$   | Total Budget \$<br>Variance | Percent<br>Total<br>Budget<br>Remaining |
|---|--------------------------|------------------------|-------------------|-----------------------------|---|
| 6820 Operations Tools Equipment                   | 0.00                     | 0.00                   | 2,000.00          | 2,000.00                    | 100.00%                                 |
| 6825 Operations Uniforms                          | 0.00                     | 1,538.45               | 3,000.00          | 1,461.55                    | 48.72%                                  |
| 6830 Operations Safety Equipment                  | 0.00                     | 1,163.88               | 10,000.00         | 8,836.12                    | 88.36%                                  |
| 6840 Operations Medical Supplies                  | 45.74                    | 459.21                 | 1,000.00          | 540.79                      | 54.08%                                  |
| 6845 Operations Dispatching                       | 0.00                     | 0.00                   | 10,000.00         | 10,000.00                   | 100.00%                                 |
| 6850 Operations Fire Prevention Weed<br>Abatement | 0.00                     | 0.00                   | 4,300.00          | 4,300.00                    | 100.00%                                 |
| Total Expense Categories                          | <u>43,136.12</u>         | <u>127,910.59</u>      | <u>388,312.13</u> | <u>260,401.54</u>           | <u>67.06%</u>                           |
| Net Surplus/(Deficit)                             | <u>(43,135.41)</u>       | <u>(78,107.05)</u>     | <u>53,649.87</u>  | <u>(131,756.92)</u>         | <u>(245.59)%</u>                        |
| <br>Master Plan Expenses                          |                          |                        |                   |                             |   |
|   | 0.00                     | 0.00                   | 58,528.01         | 58,528.01                   | 100.00%                                 |
| 0003 2016 Engine Lease Payments                   | <u>0.00</u>              | <u>0.00</u>            | <u>48,528.01</u>  | <u>48,528.01</u>            | <u>100.00%</u>                          |
| 0013 Radios                                       | <u>0.00</u>              | <u>0.00</u>            | <u>10,000.00</u>  | <u>10,000.00</u>            | <u>100.00%</u>                          |
| Total Master Plan Expenses                        | <u>0.00</u>              | <u>0.00</u>            | <u>117,056.02</u> | <u>117,056.02</u>           | <u>100.00%</u>                          |

**Status Report of Employee's Accumulated Days of Sick Leave & Vacation**

Month of September 2024

|          | SICK TIME (HRS) |           |           |         |         |         | VACATION TIME (HRS) |           |           |         |         |         | COMP TIME (HRS) |           |           |         |         |         |
|----------|-----------------|-----------|-----------|---------|---------|---------|---------------------|-----------|-----------|---------|---------|---------|-----------------|-----------|-----------|---------|---------|---------|
|          | Start           | Earned #1 | Earned #2 | Used #1 | Used #2 | Accrued | Start               | Earned #1 | Earned #2 | Used #1 | Used #2 | Accrued | Start           | Earned #1 | Earned #2 | Used #1 | Used #2 | Accrued |
|          | 0.00            | 0.00      | 0.00      | 0.00    | 0.00    | 0.00    | 0.00                | 0.00      | 0.00      | 0.00    | -       |         |                 |           |           |         |         |         |
| Jason    | 480.90          | 3.69      | 3.69      | 1.50    | 0.00    | 486.78  | 213.65              | 5.85      | 5.85      | 0.00    | 225.35  | 39.920  | 0.000           | 0.000     | 0.000     | 0.000   | 0.000   | 39.920  |
| Caroline | 242.07          | 3.69      | 3.69      | 12.25   | 2.00    | 235.20  | 110.96              | 5.23      | 5.23      | 0.00    | 99.92   | 19.250  | 0.000           | 0.000     | 0.000     | 0.000   | 0.000   | 0.750   |
| Logan    | 40.34           | 3.69      | 3.69      | 0.00    | 0.00    | 47.72   | 24.33               | 3.08      | 3.08      | 0.00    | 30.49   | 38.750  | 0.000           | 1.500     | 0.500     | 0.000   | 0.000   | 39.750  |
| Tim      | 73.10           | 3.69      | 3.69      | 0.25    | 0.25    | 79.98   | 31.14               | 3.08      | 3.08      | 0.00    | 37.30   | 14.250  | 0.000           | 21.000    | 0.250     | 0.000   | 0.000   | 35.000  |

Notes:

SICK ACCRUAL CAP IS 500 HOURS

VACATION ACCRUAL CAP IS 240 HOURS

COMP TIME ACCRUAL CAP IS 40 HOURS

## MONTHLY MAINTENANCE AND REPAIR REPORT

September 2024

| # | DATE     | METER # | ADDRESS   | SVC | NOTES  |
|---|----------|---------|-----------|-----|--|
| 1 | 09/01/24 | 0978    | Ridge     | 5   | Holiday weekend repair on 2" steel Main          |
| 2 | 09/13/24 | 0979    | Spruce    | 6   | Steel service line leak, removed from system     |
| 3 | 09/09/24 | 0978    | Robin     | 5   | Leak on 4" Main (Replace 12 ft section)          |
| 4 | 09/12/24 | 0979    | Lone Pine | 6   | Leak on 3/4" steel service line, clamp installed |
| 5 | 09/13/24 | 0979    | Elko      | 6   | Leak on 3/4" steel service line, clamp installed |
| 6 | 09/24/24 | 0978    | Ridge     | 5   | Reinstalled clamp on 2" steel Main               |
| 7 | 09/25/24 | 0978    | Lookout   | 5   | Leak on 2" Main, clamp installed                 |
| 8 | 09/27/24 | 0735    | Cedar     | 1   |  |

| SVC | DESCRIPTION                              | CALLS    | ADDITIONAL INFORMATION   |
|-----|--|----------|--------------------------|
| 1   | Customer requested turn off/on           | 1        | New Owners. 3            |
| 2   | District initiated shut off (leak, etc.) | 0        | Liens filed 3            |
| 3   | District equipment repair                | 0        | Liens Released 1         |
| 4   | Meter reads/re-reads                     | 0        | Total Liens 9            |
| 5   | Main Repairs                             | 4        | Shut off notices 53      |
| 6   | Service Line Repairs                     | 3        | Non-payment shut offs 12 |
| 7   | Customer Inquiry Requiring Investigation | 0        | Turn on after shut off 7 |
| 8   | Sewer Issues/Repairs                     | 0        | Meters replaced 2        |
|     | <b>Total Calls</b>                       | <b>8</b> |                          |



# SUMMARY OF CALLS - SEPTEMBER 2024

| Date     | Incident Type   | Area | District | Mutual Aid | Out   | Avail | Time | Personnel           | Total |
|----------|-----------------|------|----------|------------|-------|-------|------|---------------------|-------|
| 09/01/24 | HAZ GAS         | ABL  | IN       | NO         | 19:27 | 19:39 | 0:12 | 219 140             | 2     |
| 09/01/24 | HAZ GAS         | ABL  | IN       | NO         | 20:08 | 20:24 | 0:16 | 219 140             | 2     |
| 09/02/24 | HAZ GAS         | ABL  | IN       | NO         | 3:04  | 3:17  | 0:13 | 219                 | 1     |
| 09/02/24 | MEDICAL         | ABL  | IN       | NO         | 9:14  | 10:14 | 1:00 | 199                 | 1     |
| 09/03/24 | PA PERSON       | ABL  | IN       | NO         | 9:07  | 9:22  | 0:15 | 147 207             | 2     |
| 09/03/24 | PA PERSON       | ABL  | IN       | NO         | 18:20 | 18:45 | 0:25 | 147 207             | 2     |
| 09/04/24 | PA PERSON       | ABL  | IN       | NO         | 13:01 | 13:23 | 0:22 | 147 215             | 2     |
| 09/04/24 | PA PERSON       | ABL  | IN       | NO         | 17:14 | 17:32 | 0:18 | 147 215             | 2     |
| 09/04/24 | MEDICAL         | ABL  | IN       | NO         | 17:55 | 18:27 | 0:32 | 147 215             | 2     |
| 09/04/24 | MEDICAL         | ABL  | IN       | NO         | 19:52 | 20:20 | 0:28 | 147 215             | 3     |
| 09/07/24 | MEDICAL         | ABL  | IN       | NO         | 19:25 | 19:32 | 0:07 | 192 193 199         | 3     |
| 09/15/24 | HAZ GAS         | ABL  | IN       | NO         | 15:54 | 16:39 | 0:45 | 140 147 206 209     | 4     |
| 09/16/24 | PA PERSON       | ABL  | IN       | NO         | 19:02 | 19:39 | 0:37 | 140 147 206 209     | 4     |
| 09/19/24 | PA PERSON       | ABL  | IN       | NO         | 12:20 | 13:21 | 1:01 | 140 147 206 209 216 | 5     |
| 09/19/24 | PA PERSON       | ABL  | IN       | NO         | 18:48 | 19:12 | 0:24 | 140 147 206 209 216 | 5     |
| 09/21/24 | MEDICAL         | ABL  | IN       | NO         | 20:32 | 20:47 | 0:15 | 193 217             | 2     |
| 09/23/24 | MED TRAFFIC COL | ABL  | IN       | NO         | 19:49 | 20:00 | 0:11 | 199 220             | 2     |
| 09/25/24 | HAZ ELECTRICAL  | ABL  | IN       | NO         | 15:47 | 15:56 | 0:09 | 147                 | 1     |
| 09/26/24 | MEDICAL         | ABL  | IN       | NO         | 9:14  | 9:41  | 0:27 | 206 216             | 2     |
| 09/28/24 | PA PERSON       | ABL  | IN       | NO         | 14:39 | 15:10 | 0:31 | 193 217             | 2     |
| 09/28/24 | PA PERSON       | ABL  | IN       | NO         | 18:46 | 19:08 | 0:22 | 193 217 140         | 3     |
| 09/30/24 | MEDICAL         | ABL  | IN       | NO         | 17:40 | 18:06 | 0:26 | 147 199 220 206     | 4     |

Total Calls: 22  
 Total in District: 22  
 Total Out of District: 0

140 Rick Mesa  
 146 Ryan Dorsett  
 147 Nick Novelich  
 148 Keith Ortiz  
 169 Paul Lindley  
 177 Tim Richard  
 192 Ryan Brewart

7  
 0  
 12  
 0  
 1  
 0  
 1

193 Joyce Vu  
 199 Freddie Rodriguez  
 201 Kennedy Toscano  
 207 Joseph Carpenter  
 206 Jonathan Hovhanessian  
 209 Adrian Gonzales  
 214 Brayden Willmer

4  
 4  
 0  
 2  
 6  
 4  
 0

215 Ronald Rivera  
 216 James Pacelli  
 217 Wayne Eder  
 218 Yvonne Frayre  
 219 Sean Aragon  
 220 Jacob Sanchez

4  
 3  
 3  
 0  
 3  
 2



Wicker Water Well Inc.  
P. O. Box 390356  
Anza, CA 92539 US  
951-763-2747  
wickerwaterwellinc@gmail.com  
http://www.wickerwaterwell.com

# Estimate



**ADDRESS**  
Arrowbear Park County Water District  
2365 Fir Drive Arrowbear Lake CA  
92382

**SHIP TO**  
Arrowbear Park County Water District  
2365 Fir Drive Arrowbear Lake CA  
92382

| ESTIMATE # | DATE       |
|------------|------------|
| 2347       | 09/23/2024 |

| DATE |                    | DESCRIPTION   | QTY | RATE     | AMOUNT    |
|------|--------------------|---|-----|----------|-----------|
|      | <b>Sub Pump</b>    | Goulds 6"PE 10STG 20HP<br>120LSERIES<br>(Pump @ full load requires 21.5 HP)   | 1   | 5,000.00 | 5,000.00T |
|      | <b>Motor</b>       | 6" 25HP 230/460 FRANKLIN<br>MOTOR SAND FIGHTER  | 1   | 5,169.00 | 5,169.00T |
|      | <b>Galv Pipe</b>   | 21'x3" Galvanized pipe with<br>coupling   | 11  | 282.00   | 3,102.00T |
|      | <b>Pump Cable</b>  | 4-3 W/GROUND SUBMERSIBLE<br>CABLE FLAT JACKETED H/D<br>500FT  | 240 | 7.18     | 1,723.20T |
|      | <b>check valve</b> | 3" FLOMATIC CHECK VALVE<br>80DI DUCTILE IRON FXF  | 1   | 474.00   | 474.00T   |
|      | <b>Well seal</b>   | 8"x3" Aluminum well seal  | 1   | 185.00   | 185.00T   |
|      | <b>PVC</b>         | 3/4" sounding tube  | 1   | 250.00   | 250.00T   |
|      | <b>Plumbing</b>    | 8"x20" steel casing   | 1   | 75.00    | 75.00T    |
|      | <b>Misc Parts</b>  | Splice,tape, plumbing and electrical<br>connections   | 1   | 250.00   | 250.00T   |
|      | <b>Labor</b>       | Pull and reinstall well pump with 6T<br>pump hoist<br>Please note 120L20 pump runs<br>above a 20HP Motor Service Factor<br>Amps. Suggest using 25HP Motor<br>to keep a cooler running motor | 10  | 175.00   | 1,750.00  |

**SUBTOTAL** 17,978.20  
**TAX (0.0775)** 1,257.69  
**TOTAL** **\$19,235.89**

**ROADRUNNER PUMP SERVICE**  
 PO Box 1052  
 12208 Pearblossom Hwy  
 Pearblossom, CA 93553  
 (661) 944-5073

# Estimate # 11315

DATE 9/6/2024

**Estimate Valid for 30 Days**

**REQUESTED BY**

Arrowbear Park County Water  
 2365 Fir Drive  
 Arrowbear Lake, CA 92382

**SERVICE ADDRESS**

33379 Cedar Drive  
 Arrowbear Lake, CA 95382

| QTY   | DESCRIPTION   | Phone    |          |
|---|---|----------|----------|
|   |   | COST     | TOTAL    |
| 2   | Labor hours, Pump Rig ( 2 men ) - mobilization  | 350.00   | 700.00   |
| 1   | Grundfos 150S200-10 submersible pump end  | 6,088.56 | 6,088.56 |
| 1   | Grundfos 20HP, 240v, 3phase submersible motor   | 4,529.80 | 4,529.80 |
| 1   | #12, 10 splice kit  | 12.00    | 12.00    |
| 6   | 10 mill pipe wrap tape  | 9.25     | 55.50    |
| 240   | 3" galv pipe  | 13.30    | 3,192.00 |
| 240   | 1" flush joint sounding tube  | 5.90     | 1,416.00 |
| 250   | # 6-4 submersible pump cable  | 5.32     | 1,330.00 |
| 1   | 1" x 12" galvanized nipple  | 5.71     | 5.71     |
| 1   | 2" galvanized plug  | 7.91     | 7.91     |
| 1   | Fabricate 18" of 8" casing extension (total height of 24")                            | 500.00   | 500.00   |
| 6   | Labor hours, Pump Rig ( 2 men ) - pull and replace submersible, weld casing extension | 350.00   | 2,100.00 |
| 2   | Labor hours, Pump Rig ( 2 men ) - de-mobilization                                     | 350.00   | 700.00   |
| <p>This estimate does not include anything not listed above. Running electrical conduit from well head to pump panel to be provided by other. If a return trip is required, the additional time will be bill by the hour.</p> <p>IT IS THE OWNERS RESPONSIBILITY TO INSULATE PIPES AND PUMP TO PROTECT FROM FREEZE DAMAGE</p> |   | 0.00     | 0.00     |

**TOTAL**

ROADRUNNER PUMP SERVICE  
 PO Box 1052  
 12208 Pearblossom Hwy  
 Pearblossom, CA 93553  
 (661) 944-5073

# Estimate # 11315

DATE 9/6/2024

**Estimate Valid for 30 Days**

REQUESTED BY

Arrowbear Park County Water  
 2365 Fir Drive  
 Arrowbear Lake, CA 92382

SERVICE ADDRESS

33379 Cedar Drive  
 Arrowbear Lake, CA 95382

| QTY | DESCRIPTION  | Phone |          |
|-----|--|-------|----------|
|     |  | COST  | TOTAL    |
|     | <p>I have authority to order the work outlined above. I agree that until full payment is received all equipment and materials are deemed rental equipment and remain the property of Roadrunner Pump Service. Roadrunner Pump Service can and will remove said equipment and materials at owners expense if full payment is not received. Any damage resulting from removal of said equipment shall NOT be the responsibility of Roadrunner Pump Service. Roadrunner Pump Service does not make any guarantees related to water quality or quantity.</p> <p>Prices are good for a period of 30 days.</p> <p>PORTIONS OF THIS JOB MAY BE BILLED AS COMPLETED.<br/>           FINAL PAYMENT IS DUE IMMEDIATELY AFTER THE JOB IS COMPLETED.</p> <p>*All work is done on a C.O.D basis.</p> <p>Print Name: _____</p> <p>Signature: _____<br/>           Please sign above</p> <p>SALES TAX</p> |       | 0.00     |
|     |  | 9.50% | 1,628.06 |

**TOTAL \$22,265.54**

Southern California Well Service  
 13736 Crystallite Ln  
 Valley Center, CA 92082 USA  
 +4408520  
 info@scwellservice.com



**ADDRESS**

Arrowbear Park County Water  
 District  
 2365 Fir Dr  
 Arrowbear Lake, CA 92382

Estimate 3057

DATE 09/04/2024

|                      | DESCRIPTION  | QTY | RATE     | AMOUNT   |
|----------------------|--|-----|----------|----------|
| 120L20               | 120GPM 20HP<br>10STG 304SS<br>6"PUMP<br>END 3"NPT                | 1   | 6,361.00 | 6,361.00 |
| 6SME-200T-2          | SME 20HP 230V<br>3PH 3450R<br>64.9SFA 6"                         | 1   | 3,666.00 | 3,666.00 |
|                      | SUB MOTOR  |     |          |          |
| gtc30                | 3" X 21FT<br>GALVANIZED<br>DROP PIPE                             | 14  | 356.00   | 4,984.00 |
|                      | SCH40 T&C<br>14/LIFT   |     |          |          |
| 670SB                | 3" DUCTILE<br>IRON<br>UNTAPPED<br>CHECK                          | 1   | 550.00   | 550.00   |
|                      | VALVE<br>SIMMONS   |     |          |          |
| FTPVC1-10-S40- SOLID | FLUSH THREAD<br>PVC 1" X 10'<br>SCH40<br>SOLID 20 PCS<br>PER BOX | 24  | 59.00    | 1,416.00 |
| BT2                  | 6T 2 Man hourly<br>service rate                                  | 1   | 3,000.00 | 3,000.00 |

|                         | DESCRIPTION  | QTY | RATE     | AMOUNT   |
|-------------------------|--|-----|----------|----------|
| <b>Well Casing</b>      | Repair Well Casing. Remove Concrete from around casing. Sleeve a 14" piece of casing over existing casing and repair concrete around casing. | 1   | 3,500.00 | 3,500.00 |
| <b>Plumbing Package</b> | Plumbing package   | 1   | 1,000.00 | 1,000.00 |
| <b>4/3</b>              | 4/3 HD Flat Jaketed Wire (19 STR) (8 Grd)  | 240 | 11.65    | 2,796.00 |

Labor and material to replace well pump, motor, drop pipe, check valve, and wire. Bring well casing up to 24".

SUBTOTAL 27,273.00  
TAX 0.00

**TOTAL \$27,273.00**

Accepted By

Accepted Date



August 20, 2024

Arrowbear Park County Water District  
2365 Fir Dr  
Arrowbear Lake, CA 92382

Attention: Jason Weber (apcwdmail@gmail.com)

Reference: Well Equipment (82024)

Dear Sir,  
We are pleased to offer our quotation

**A. Services**

- Mobilize/demobilize equipment
- Pull existing pump equipment and dispose of
- Goulds 120gpm 20hp 10stage 6" pump end
- Hitachi 20hp 230v 3phase motor 6"
- 3" galvanized drop pipe 252'
- 3" ductile iron check valve
- 8"x3" well seal
- #4-3 submersible cable
- 250' of 1"x10' sch.40 sounding tube pvc
- Labor to install pump equipment prevailing wage
- Labor and material to install 8" casing extension to 24" above ground surface

**Total Estimate \$35,149.00**



**INVOICES.** Invoices will be submitted once a month with payment due within 30 days of the invoice date. A late charge at the rate of 1½% per month, or the highest rate allowed by applicable law, whichever is lowest, will be added to all amounts outstanding after said 30 days. Purchaser agrees to pay any and all attorneys' fees and court costs should attorneys be utilized or court proceedings initiated to collect any past due amounts.

**CHANGED CONDITIONS.** The discovery of any hazardous waste, substance, pollutant, contaminant, underground obstruction, condition or utilities on or under the job site which were not brought to the attention of Well Tec Inc. prior to the date of this Work Order will constitute a materially different site condition entitling Well Tec Inc, at its option, to terminate this Work Order (and to receive payment for all work performed up to and including the date of such termination) or to receive an equitable adjustment in the contract price and time for performance. Well Tec Inc., however, shall only have the right to terminate if such different site condition(s) creates additional health and safety risks or requires Well Tec Inc to perform work outside the original scope or beyond its capabilities. In any event, Well Tec Inc. may terminate operations on a site, which it believes presents an unreasonable health or safety risk.

**HEALTH AND SAFETY.** If Purchaser is to provide health and safety compliance monitoring, such monitoring shall be done at mutually agreed intervals. The monitoring is to be documented and Well Tec Services Inc. ("Well Tec") will be provided with copies of the documentation upon request. If Well Tec Inc. employees observe that the monitoring is not being performed in strict compliance with the site-specific health and safety plan, applicable federal, state or local laws and/or any other agreement between Purchaser and Well Tec Inc., then Well Tec Inc. may cease operations and go on standby until monitoring is resumed. Well Tec Inc. shall be entitled to an equitable adjustment in its time for performance and to payment at its standby rate for any such standby time. In no event will this paragraph relieve Purchaser of its duties and responsibilities to perform all health and safety compliance monitoring required by law or this Work Order.

**INFORMATION.** It is recognized that Purchaser has superior knowledge of the job site, site history, access routes to the job site, known or suspected contaminants, surface and subsurface conditions, etc., and Purchaser is obligated to advise Well Tec Inc. of all or any conditions that may affect Well Tec's performance hereunder. Purchaser agrees to provide Well Tec Inc. with such specifications, plans, site history information, reports, studies or other information on surface and subsurface conditions as will be reasonably required by Well Tec Inc. for safe, proper and timely performance of the work. Purchaser shall obtain all necessary permits and rights-of-way and indemnify and hold Well Tec Inc. harmless for its failure to do so and for claims of trespass or damage to property, including underground utilities or structures, which arise out of performance of the work.

**PERFORMANCE.** Well Tec Inc. will exercise reasonable skill and judgment in performing the work. EXCEPT AS EXPRESSLY PROVIDED HEREIN, NO OTHER WARRANTIES (EXPRESS OR IMPLIED, INCLUDING, BUT NOT LIMITED TO, WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE) ARE GIVEN HEREUNDER. Well Tec Inc. does not warrant any specific results of any kind.

**LIABILITY.** *Neither party shall be liable to the other party for any special, indirect, incidental or consequential damages, whether based on contract, tort (including negligence), and strict liability or otherwise. Further, Purchaser agrees to indemnify and hold Well Tec Inc. harmless from and against any and all claims, demand, cases of action (including third party claims for contribution or indemnification), liability and costs (including attorneys' fees and other costs of defense) which result from (i) any release or threatened release of any substance (whether hazardous or not); (ii) any claim that Well Tec Inc. or any of its subcontractors was a "generator" or "transporter" of hazardous waste or an "operator" of the job site (as such terms are used or defined under local, state or federal laws or regulations); or (iii) any negligent or wrongful act or omission of Purchaser or others under Purchaser's control, except that this indemnification shall not apply to the extent any demand or cause of action results from Well Tec Inc. negligence or intentional misconduct.*

**POLLUTION CLAIMS.** *Well Tec's total liability to Purchaser resulting from any release or threatened release of any hazardous waste, substance, pollutant or contaminant, whether or not directly or indirectly generated from Well Tec's performance of the work hereunder (including any injury to persons or property or death resulting there from), shall not exceed the amount due Well Tec Inc. for services rendered hereunder. This limitation applies to all liabilities, including indemnification liabilities, whether based on contract, tort (including negligence), and strict liability or otherwise. This limitation of liability does not in any way limit or affect Purchaser's obligations to indemnify and hold Well Tec Inc. harmless. This limitation of liability shall not apply to the extent it is held that the loss or damage arose from Well Tec's gross negligence or intentional misconduct. In addition, Purchaser agrees to limit Well Tec's liability to the same extent that Purchaser's liability is limited pursuant to its contract with its client (if one exists).*

**DISPOSAL.** Well Tec Inc. is not, and has no authority to act as, a handler, generator, operator, treater, storer, transporter or disposer of hazardous waste, substances, pollutants or contaminants found or identified at the site. Well Tec Inc. shall have no responsibility for the transportation, storage, treatment or disposition of contaminated or potentially contaminated waste materials of any kind that are directly or indirectly generated from Well Tec's performance of the work hereunder. Purchaser or its client shall be responsible for the disposal of any such waste materials.

**DELAYS.** Well Tec Inc. shall have no liability to Purchaser, or its clients, contractors or consultants for delays attributable to acts of God, acts of third parties, weather which is not reasonably anticipatable, intervention of public authorities, inability to obtain permits necessary to perform the work, work stoppages, changes in applicable laws or regulations after the date of commencement of performance hereunder, and any other conditions or events which are beyond the reasonable control of Well Tec Inc. shall be entitled to additional time to perform this Work Order equal to the time or any such delay.

**MISCELLANEOUS.** The terms and conditions set forth in this Work Order constitute the entire understanding of the parties relating to the work. All previous proposals, offers, and other communications relative to the work, oral or written, are hereby superseded. Any additional or conflicting provision(s) contained in any purchase order, acknowledgment, or other form of the Purchaser is hereby expressly objected to by Well Tec Inc. and shall not modify this Work Order.

**INTERPRETATION.** This Work Order shall be governed and construed in accordance with the laws of the state of the job site location. If any term, provision or condition contained herein shall, to any extent, be invalid or unenforceable, pursuant to state law or otherwise, the remainder of the terms, provisions, or conditions stated in this Work Order (or the application of such term, provision, or condition to persons or circumstances other than those in respect of which it is invalid or unenforceable) shall not be affected, and each term, provision and condition of the Work Order shall be valid and enforceable to the fullest extent permitted by law.

**Special Conditions:**

1. Payments terms on execution of contract- 50% for special order items,- work order due when services are completed.
2. Well Tec Services Inc. does not guarantee a specific amount of water or water quality in any way or form, we use information on wells that are nearby that may not produce the same quantities or qualities.

*If you should require further information please contact our office. Thank you for choosing Well Tec Water Well & Pump Service, a full service pump, electrical and water well company.*

**Work Order**

*The undersigned Purchaser hereby instructs Well Tec Services to proceed with the work described with the understanding that the Terms and Conditions shown on the above are hereby incorporated as part of this work order. The Purchaser further understands that all Quotes or Estimates, if any, are based on the best information available prior to beginning work. As the scope, conditions or estimated quantities change, revised quotations or estimates will not be issued unless requested. All prices are subjected to Federal, State and local sales and use taxes.*

*Job site location: 2365 Fir Dr Well #3*

*Services per project Estimate: 82024*

| Purchaser    | Well Tec Services            |
|--------------|------------------------------|
| By: _____    | By: <u>Mike Rentz</u>        |
| Title: _____ | Title: <u>President</u>      |
| Date: _____  | Date: <u>August 20, 2024</u> |

**Policy Title: Emergency Situations**

**Policy Number: 2010.110**

**2010.110.1 Disaster Service Workers** - Pursuant to California law, all public employees are considered disaster service workers and may be called to assist as set forth in the California Emergency Services Act. District employees shall be assigned disaster service activities by the General Manager. Any employee who leaves their assigned duties during a disaster/emergency without authorization from the General Manager will not be paid for such time unless the employee elects to utilize accrued but unused vacation or comp time for the time missed.

**2010.120 Administrative Leave** - This policy applies to all full-time employees across all classifications. It aims to prevent loss of earnings when employees need to be away from the workplace due to investigations, safety concerns, or security issues.

**2010.120.1 Continuation of Pay and Benefits** - Employees on Administrative Leave will typically continue to receive their regular pay and benefits, including health insurance.

**2010.120.2 Duration of Leave** - The length of Administrative Leave can vary from a day to several months, depending on the situation. The District will strive to return the employee to work as promptly as possible.

**2010.120.3 Discretionary Nature** - Administrative Leave is not an entitlement and is granted at the discretion of the General Manager.

**2010.120.4 Return to Work** - Administrative Leave is not a vacation. Employees may be required to return to work as soon as the issues necessitating the leave are resolved. They are also expected to participate in meetings with supervisors or District representatives regarding the issues that led to the leave.

**2010.120.5 Inequitable Scenarios:** In situations where Administrative Leave may lead to inequitable outcomes, the General Manager has the discretion to award comp time. This comp time is not an entitlement and is granted solely at the General Manager's discretion.

**2010.130 Administrative Remote Work** - This policy applies to full-time employees with administrative responsibilities. Roles such as the General Manager, Secretary, and Field Operations Supervisor may be granted permission by the General Manager to work remotely when necessary due to special circumstances.

**2010.130.1 Expectations and Responsibilities** - Employees assigned to remote work are expected to maintain their normal work hours and be available for communication via email and phone, just as they would be in the office. They are expected to remain productive and focused. The General Manager will evaluate their performance during remote work.

**2010.130.2 Tools and Equipment** - Employees will be provided with a laptop and, if applicable, a District cell phone. The laptop will be equipped with the necessary programs and access to perform daily tasks. Calls to the office will be forwarded to the District cell phone if applicable. An internet stipend may be provided based on the duration and location of the remote work. Employees are expected to use the laptop and cell phone in accordance with District policies and maintain them as they would during a normal office day.

**2010.130.3 Security and Confidentiality** - Data security and customer confidentiality must be upheld as if it were a regular office day. No information should be shared or sent to personal computers or stored in an unsecured remote work area. Access to phones and laptops will be restricted to the employee and must be password protected. When not in use, laptops and cell phones should be kept in a secure, locked area.

**2010.130.4 Legal and Compliance Considerations** - Employees must comply with all policies and requirements as outlined in the employee handbook. Remote work locations should meet the same health and safety standards as office work. All applicable policies must be followed.

**2010.140.5 Support and Resources** - The District will provide all necessary support and resources to enable employees to perform their duties effectively.

**2010.150 Imminent Danger Pay** - This policy applies to all hourly Non-Exempt employees.

**2010.150.1 Purpose and Scope** - The District is committed to providing a safe and secure working environment for its employees. The District will take every reasonable precaution to provide its employees with a safe and secure working environment. However, external factors may sometimes create potentially unsafe conditions. In such cases, the District prioritizes the health and welfare of its employees and encourages them to evacuate dangerous environments quickly and safely. This policy aims to identify situations that exceed normal job duties and pose a serious risk to life or limb.

**2010.150.2 Eligibility Criteria** - Employees are eligible for imminent danger pay when they are exposed to conditions that present a prolonged and immediate risk to life or limb while at work. These conditions may arise from natural disasters, human-caused events, or other undefined incidents. Examples include blizzards, hurricanes, tornadoes, floods, fires, hazardous chemical or toxin spills, gunfire, or any other situation that poses a clear and prolonged risk to life or limb.

**2010.150.3 Compensation Details** - Employees will receive Imminent Danger Comp Time, which will be categorized separately from regular comp time and will not be subject to the usual allotment restrictions. This comp time will be valued at the employee's regular hourly wage. The comp time will correspond to the duration of exposure to imminent danger and match the hourly pay rate during the event. If the event occurs during regular working hours (8-hour day, 40-hour week), the comp time will match that rate. If it occurs during overtime periods, the comp time will match the overtime rate. This pay is non-scheduled and aims to set clear expectations and applicability.

**2010.150.4 Approval Process** - The General Manager has the authority to approve compensation based on their interpretation of the policy and the event. If an employee believes the General Manager has misjudged the situation, they may follow the District's normal Grievance Procedure. Once approved, the compensation will be recorded and reported to employees like regular comp time.

# ARROWBEAR PARK COUNTY WATER DISTRICT

## Policy Handbook


**POLICY TITLE:** Code of Ethics  
**POLICY NUMBER:** 4010

**4010.10** The Board of Directors of Arrowbear Park County Water District is committed to providing excellence in legislative leadership that results in the provision of the highest quality of services to its constituents. In order to assist in the government of the behavior between and among members of the Board of Directors, the following rules shall be observed,

**4010.11** The dignity, style, values and opinions of each Director shall be respected.

**4010.12** Responsiveness and attentive listening *in* communication is encouraged.

**4010.13** The needs of the District's constituents should be the priority of the Board of Directors.

 **4010.14** The primary responsibility of the Board of Directors is the formulation and evaluation of policy, Routine matters concerning the operational aspects of the District are to be delegated to professional staff members of the District.

**4010.15** Directors should commit themselves to emphasizing the positive, avoiding double talk, hidden agendas, gossip, backbiting, and other negative forms of interaction.

**4010.16** Directors should commit themselves to focusing on issues and not personalities, The presentation of the opinions of others should be encouraged. Cliques and voting blocks based on personalities rather than issues should be avoided.

**4010.17** Differing viewpoints are healthy in the decision-making process. Individuals have the right to disagree with ideas and opinions, but without being disagreeable. Once the Board of Directors takes action, Directors should commit to supporting said action and not to create barriers to the implementation of said action.

**4010.18** Directors should practice the following procedures:

**4010.181** In seeking clarification on informational items, Directors may directly approach professional staff members to obtain information needed to

# ARROWBEAR PARK COUNTY WATER DISTRICT

## Policy Handbook

supplement, upgrade, or enhance their knowledge to improve legislative decision-making.

**4010.182** In handling complaints from residents and property owners of the District, said complaints should be referred directly to the General Manager.

**4010.183** In handling items related to safety, concerns for safety or hazards should be reported to the General Manager or to the District office. Emergency situations should be dealt with immediately by seeking appropriate assistance.

**4010.184** In presenting items for discussion at Board meetings, see Policy #5020.

**4010.185** In seeking clarification for policy-related concerns, especially those involving personnel, legal action, land acquisition and development, finances, and programming, said concerns should be referred directly to the General Manager, or legal counsel.

**4010.19** When approached by District personnel concerning specific District policy, Directors should direct inquiries to the appropriate staff supervisor. The chain of command should be followed.

**4010.20** The work of the District is a team effort. All individuals should work together in the collaborative process, assisting each other in conducting the affairs of the District.

**4010.21** When responding to constituent requests and concerns, Directors should be courteous, responding to individuals in a positive manner and routing their questions through appropriate channels and to responsible management personnel.

**4010.22** Directors should develop a working relationship with the General Manager wherein current issues, concerns and District projects can be discussed comfortably and openly.

**4010.23** Directors should function as a part of the whole. Issues should be brought to the attention of the Board as a whole, rather than to individual members selectively.

**4010.24** Directors are responsible for monitoring the District's progress in attaining its goals and objectives, while pursuing its mission.

# ARROWBEAR PARK COUNTY WATER DISTRICT

## Policy Handbook

**POLICY TITLE:** Grievance Procedure  
**POLICY NUMBER:** 2180

**2180.10** This policy shall apply to all full-time employees in all classifications.

**2180.20** The purpose of this policy is to provide a procedure by which full time employees may formally claim that he/she has been affected by a violation, misapplication, or misinterpretation of a law, District policy, rule, regulation or instruction.

**2180.30** Specifically excluded from the grievance procedure are subjects involving the amendment of state or federal law; District Board of Directors resolutions, ordinances or minute orders, including decisions regarding wages, hours and terms and conditions of employment. Disciplinary actions are also excluded from the grievance procedure.

**2180.40** Grievance Procedure Steps.

**2180.40.1** Level I, Preliminary Informal Resolution. Any full time employee who believes he/she has a grievance shall present the evidence thereof orally to his/her immediate supervisor within five (5) working days after the full time employee knew, or reasonably should have known, of the circumstances which form the basis for the alleged grievance. The immediate supervisor shall hold discussions and attempt to resolve the matter within three (3) working days after the presentation of such evidence. It is the intent of this informal meeting that at least one personal conference be held between the full time employee and the immediate supervisor.

**2180.40.2** Level II, General Manager. If the grievance has not been resolved at Level I, the grievant must present his/her grievance in writing on a form provided by the District (attached hereto as Appendix "A") to the General Manager within ten (10) working days after the occurrence of the act or omission giving rise to the grievance.

**2180.40.2.1** The statement shall include the following:

- a. A concise statement of the grievance including specific reference to any law, policy, rule, regulation and/or instruction deemed to be violated, misapplied or misinterpreted;
- b. The circumstances involved;
- c. The decision rendered by the immediate supervisor at Level I;
- d. The specific remedy sought.

**2180.40.2.2** The General Manager shall communicate his/her decision within five (5) days after receiving the grievance. Decisions will be in writing setting forth the decision and the reasons therefore and will be transmitted promptly to all parties in interest. If the General Manager does not respond within the time limits, the grievant may appeal to the next level. Time limits for appeal shall begin the day following receipt of written decision by the General Manager. Within the above

# ARROWBEAR PARK COUNTY WATER DISTRICT

## Policy Handbook

time limits either party may request a personal conference with the other.

**2180.40.3 Level III, Board of Directors.** In the event the grievant is not satisfied with the decision at Level II, the grievant may appeal the decision in writing on a form provided by the District (attached hereto as Appendix "A") to the District's Board of Directors within five (5) days. The statement shall include a copy of the original grievance; a copy of the written decision by the General Manager; and a clear, concise statement of the reasons for the appeal to Level III.

**2180.40.3.1** The Board of Directors, as soon as possible at a regular monthly meeting of the Board, shall schedule a hearing to formally receive the written grievance and the answers thereto at each step and to hear evidence regarding the issue or issues. The Board of Directors shall thereafter issue a written decision, which shall be final and binding.

### **2180.50 Basic Rules.**

**2180.50.1** If a full time employee does not present the grievance, or does not appeal the decision rendered regarding the grievance within the time limits specified above, the grievance shall be considered resolved.

**2180.50.2** By agreement in writing, the parties may extend any and all time limitations of the grievance procedure.

**2180.50.3** The General Manager may temporarily suspend grievance processing on a District-wide basis in an emergency situation. Full time employees covered by this policy may appeal this decision to the Board of Directors.

**2180.50.4** A copy of all formal grievance decisions shall be placed in the full time employee's permanent personnel file.

Amended and Adopted by Motion with inclusion in District Employee Handbook 1/21/21.  
Approved and Adopted by Motion with inclusion in District Employee Handbook 3/19/2015.





# BIG CITY FEATURES WITH SMALL TOWN SERVICE

Creative Technologies Inc  
31103 Rancho Viejo Road STE D3365  
San Juan Capistrano 92675  
United States

Arrowbear Water District  
PO Box 4045  
2365 Fir Drive  
Arrowbear CA 92382  
United States

## Quotation # S00290

Quotation Date:  
08/07/2024

Expiration:  
10/31/2024

Salesperson:  
Marc Sciocchetti

| DESCRIPTION  | QUANTITY   | UNIT PRICE | TAXES | AMOUNT      |
|--|------------|------------|-------|-------------|
| Samsung Tablet with rugged case with expedited shipping and Easy Reader Software 2.0 | 4.00 Units | 375.00     |       | \$ 1,500.00 |

|              |                    |
|--------------|--------------------|
| <b>Total</b> | <b>\$ 1,500.00</b> |
|--------------|--------------------|

## Options

| Description   | Unit Price |
|---|------------|
| Easy Reader 2.0 software only - Perpetual License (Customer will supply tablet) | \$ 185.00  |

This quote is for 2 options:

Option 1) Creative Tech will supply tablet, rugged case and new version of Easy Reader Software preinstalled on the tablet and shipping \$1,500.00

Option 2) Arrowbear can purchase their own tablet or use any Android phone, and Creative Tech will supply the Easy Reader Software version 2.0 and assist on setting it up. \$740.00

By accepting this quote, you agree to the terms and conditions of sale as listed found at: [5832de\\_3daef6376cb04ecd80dd2292233bd095.pdf](https://www.utilitybillingsoftware.com/5832de_3daef6376cb04ecd80dd2292233bd095.pdf) (utilitybillingsoftware.com)

Phone: 1-800-898-3838

Email: [Sales@creativetechusa.com](mailto:Sales@creativetechusa.com)

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Web: [www.utilitybillingsoftware.com](http://www.utilitybillingsoftware.com)