

GARNETT PUBLIC LIBRARY BOARD

Meeting Minutes

Monday, July 1st, 2019

6:00 PM

Present: Linda Huettenmueller, Sandra Moffatt, Jennifer Sibley, Jordan Hall, Denise Scheibmeir, Sharon Yost, and Mike Hermann as well as Library Director Andrea Sobba.

I. Secretary's Report – The minutes were approved. (Huettenmueller/Yost).

II. Treasurer's Report – Treasurer Linda Huettenmueller reported that the Gifts & Memorials account earned \$1.62 on the 6/7/19 statement. Check registers for both the SEK State Aid and Gifts & Memorials accounts were available for review.

III. Payment of bills was approved (Moffatt/Sibley).

IV. Librarian Sobba presented her report. Circulation is down as compared with June, 2018 possibly due to lower enrollment in the summer reading program. At this time the total enrollment shows 117 fewer children than last summer, but a few families are still signing up.

V. No minutes were received from the Walker Art Committee but GPL trustee Denise Scheibmeir, who also serves on the Walker committee, provided a verbal update. The committee has planned displays through January of 2020. Insurance updates to the Garnett City Art Collection are also nearly complete.

VI. Profits from the FOL annual ice cream social were \$480 less expenses.

VII. A. Trustees were able to inspect the office doors newly restored by Darwin Hamilton. The women's restroom door in the main library is currently being restored.

B. Andrea has conducted a few interviews to fill the part-time cleaning position. She will be offering the position to Sandy Chavez. The Board approved an increase in the hourly wage to \$9.25/hour for the cleaning position as well as the seasonal grounds person to keep pace with average wages for this type of work (Scheibmeir/Moffatt). Current groundskeeper Butch Rocker will be compensated retroactively for the work he has done since April.

C. Rain and storm damage on the Rail-Trail has put installation of the kiosks needed for the Storywalk on hold. The Storywalk project was funded in part by a dream grant from the regional library system. SEKLS Director Roger Carswell would like to see the project completed by the of 2019. City of Garnett staff may be able take over installation in Fall, 2019 but Andrea may need to seek a donor for the cement that the Kansas Dept. of Wildlife & Parks was to provide. Andrea would like to have the project completed by the end of October ahead of winter weather.

D. Part of the funds received from the Judy Brummel Memorial have been earmarked for the refurbishing of the display case in the main foyer. Eileen Poss will be starting that work soon. \$900 will be spent on toys for the children's area. Andrea will check with the family on ways to use the remaining \$800. The Board suggested adding some kind of sculpture to the courtyard garden area.

E. Trustees reviewed the projected library budget for 2020 after some slight revisions by City Manager Weiner were made.

VIII. A. The library's main building was constructed in 1968 and some potential problems with the exterior brick on the east side have been identified. City Manager Weiner will locate a structural engineer to inspect it and indicate if there are other structural issues contributing to this. Stanion Wholesale Electric Co. has provided a quote in the amount of \$1733.94 to update exterior ground lighting fixtures under the tile mural and install new lighting above the library's exterior lettering on the main façade.

B. The SRP will host a juggler at the fire station on the morning of 7/2/19. Kyle's Cartoon Platoon will also visit on Wednesday, 7/17/19. Due to cloudy weather, the Powell Observatory trip was rescheduled for Saturday, 7/13/19.

C. No upcoming vacations or meetings for library staff were noted.

D. The next meeting will be held Monday, 8/5/19 at 6:00 PM in the Archer Room.

The meeting was adjourned (Moffatt/Scheibmeir).

Submitted by Jennifer Sibley, Secretary