

City of Webster

85 East Central Blvd.
Webster, FL 33597
(352) 793-2073



Position: Part Time Public Works Parks and Grounds Maintenance Technician

Pay: 15.00 – 17.00 hr.

Job Characteristics

This position performs park and grounds keeping maintenance and construction work in the City, parks and recreation areas. Incumbents in this class are expected to operate trucks, trailers, mowers, chainsaws, weed eater and other equipment as part of their regular assignments. Must be able to perform heavy manual work involving semi-skilled maintenance tasks within the City. Work is to be performed in accordance with specific instruction and defined procedures. Routine tasks are performed with independence and more difficult work is performed under direct supervision. Position may be required to work additional hours during any emergency event.

Supervision Received

Reports to the Public Works Supervisor

Essential Job Functions

- Maintains grounds (mowing, bush hogging, trimming, edging, raking, weeding, sodding, watering, picking up trash and disposing of same).
- Preventative maintenance and repair equipment as need or per manufactures specifications.
- Performs custodial duties within parks.
- Performs basic carpentry, masonry and electrical work.
- Performs plumbing tasks, on a semi-skilled level, on park facilities and irrigation systems.
- Repairs and maintains playground equipment.
- Performs spraying with hand held sprayer.
- Performs painting tasks on picnic tables and park buildings.
- Trims trees and removes branches.
- Performs minor construction and maintenance on athletic fields and courts.
- Read water meters.
- Mowing and trimming or right of ways
- Maintains a log of all work done
- Any other duties assigned by the Department Director and/or designee.

Knowledge, Abilities and Skills

- Knowledge of tools, methods and materials in general maintenance work.
- Ability to understand and follow oral and written instructions.
- Ability to learn to operate light construction equipment.
- Ability to deal with the public in providing information and/or enforcement of City regulations.

- Ability to learn maintenance procedures for equipment.

Physical Demands

This is heavy physical work most of the working time. Requires frequent walking, frequent standing, climbing, stooping, reaching, bending, lifting 50+ pounds, carrying/pushing/pulling 50+ pounds; good finger/hand dexterity and hand/eye coordination; good eyesight; hearing and speech or vocal communication (for Safety); working in adverse environmental conditions (heat, cold, rain, dust, dirt, etc.) for long periods of time; regular driving and operation of assigned equipment.

Minimum Qualifications

High School diploma or GED equivalency; Must possess a valid Florida driver's license; A demonstrated ability to read and write English is a prerequisite for employment in this position.

Note: Job Descriptions are only intended to present a descriptive summary or the range of duties and responsibilities associated with specified positions. Therefore, specifications **may not include all duties** performed by individuals within this classification. In addition, specifications are intended to outline the **minimum** qualifications necessary for entry into the class and do not convey the qualifications of incumbents within the position.

The City of Webster, Florida is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the City of Webster, Florida will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

"The City of Webster maintains and enforces a drug- free workplace program. As part of this program, applicants will be required to submit to a drug and/ or alcohol screening test."

Employee

Date

Supervisor/Department Head

Date