

Washington Lavender Festival - 2019

Artist/Craftsperson Application – Guidelines and Information

The ninth annual Washington Lavender Festival, produced by Washington Lavender Farm, will be held July 12-21, 2019. Yes, you read that right! After a very successful ten-day festival in 2018, we are repeating the schedule for 2019. Much of this was initially driven by the horrendous traffic on Sequim Lavender Weekend in 2017, but it was wildly popular in 2018 and also allows us to offer afternoon tea on the first weekend. Our caterer is not available on Sequim Lavender Weekend, but our annual lavender tea has become a tradition.

Again this year, **admission to the farm will be free!** Although the loss of revenue required a few minor changes in 2018 (mostly we simply cut the live music and replaced it with all-day classical/colonial pre-recorded music), we continued to offer crafts, demonstrations, food, and of course our wonderful vendors! The end result was attracting a lot more visitors to the farm over the course of the ten days, and that's good for all of us!

Because of the increased duration of the festival, you will again have several participation options available to you. You can come for one weekend, both weekends, or the entire ten days. We realize that some of our vendors have other jobs that may not allow weekday participation. If you choose to join us for both weekends but are unable to be here during the week, you are welcome to leave your tent set up as long as it's secured and you take your merchandise with you. We cannot be responsible for security, but we want to make this as easy for you as possible.

FEES: Our fee structure is designed to be equitable to all vendors, and your success is our goal. Your booth fee will be 15% of your gross sales for the duration of the festival rather than a flat fee. To hold your space, a \$50.00 non-refundable deposit will be required and must be submitted with this **application no later than April 30, 2019**. This deposit will be applied to the 15% commission at the conclusion of the festival.

Hours of Operation: *All Booths must be open for business all day on the days you are here - 10 a.m. to 6 p.m. Monday through Saturday, 10 a.m. to 5 p.m. on Sunday.* You may begin tearing down at 5 on Sunday if traffic has begun to die down, but you need to remain available to visitors until the farm closes at 6 pm. Booth set-up will be on Thursday afternoon, July 11 and/or 18 depending on your participation in the festival. A load-in schedule and details will be sent to you approximately one week prior to the event.

Booth Security: Booths may be left up overnight during your days of participation, but all merchandise must be secured. Washington Lavender is not responsible for loss or damage. Booths must be covered and able to withstand wind and rain during the closed hours. **Sides of booths should be open during festival hours except in case of inclement weather.**

SMOKE-FREE & DRUG-FREE POLICY: Washington Lavender Farm is a smoke-free & drug-free property. Violation of this policy may result in a vendor being asked to leave. Please communicate this to all persons working your booth.

Vendor Responsibility: Vendors will be responsible for their own tents, tables, seating and trash removal. Any request for electricity or running water must be agreed upon at the time of application. Sanikans are available on the property for vendor use. Use of indoor restrooms is not permitted. **Vendors' tents must have a fire retardant label as required by the Fire Department.** Please remember that we also require that Washington Lavender and George Washington Inn be added as additional insured on your insurance policy. Please provide us a copy of this endorsement. If you are new to our event, many of our vendors have found ACT to be affordable insurance for this purpose.

Vendor Dress: In keeping with the colonial atmosphere of Washington Lavender and George Washington Inn, we encourage our vendors to dress in period costume if possible. This is not mandatory, but we appreciate your efforts to contribute to the individuality and uniqueness of our event.

ARTIST/CRAFTSPERSON APPLICATION

2019 WASHINGTON LAVENDER FESTIVAL

Business Name

First & Last Names of each Vendor (including anyone who is helping you during the festival)

Signature of Responsible Individual

Date

Mailing Address

City

State

Zip Code

Cell #/Telephone

E-mail Address

I certify that the products being sold in my booth have been handcrafted locally by me or by a friend/relative. **No booths may be reserved for commercial products.** All new vendors must provide a full description of their products and provide photos before being accepted as a vendor on the farm.

Any special requests regarding booth placement? We will consider each request but may not be able to honor every request. Preference will be given based on prior participation at our festival. _____

Please let us know when you plan to have your booth open for business. Mark as many as apply.

I plan to be a vendor July 12-14 I plan to be a vendor July 19-21 I plan to be open on weekdays also

Questions? info@walavender.com or call 360-452-4877

Deadline: April 30, 2019. Return signed application and Hold Harmless Agreement with \$50.00 deposit to

**Washington Lavender
PO Box 2915
Sequim, WA 98382**

VENDOR HOLD HARMLESS AGREEMENT

In consideration for Washington Lavender ("Farm") and George Washington Inn ("Inn") allowing me _____ ("Vendor") to participate as a vendor on the premises at 939 Finn Hall Rd., Port Angeles, Washington during the 2019 Washington Lavender Festival, I hereby agree to indemnify and hold harmless the Farm (part of George Washington Inn, LLC), the Inn, George Washington Society, Clallam County, and their agents, employees, contractors, or volunteers from any loss, liability, damage or costs, including court costs and attorney's fees, resulting from and arising out of the Washington Lavender Festival.

I hereby release the Farm, the Inn, Clallam County and their agents, employees, contractors, or volunteers from any loss, theft, vandalism, fire or other damage to my property which may occur during these festivals.

I agree to obtain and maintain any and all required licenses related to the products or services provided and to provide adequate general and liability insurance to cover activities during the Washington Lavender Festival. I acknowledge that I am subject to the regulations of the Clallam County Health Department as applicable.

In signing this Agreement, I acknowledge and represent that I have read the foregoing, understand it and sign it voluntarily.

Vendor's Signature

Print Name

Date