CITY OF SUMMERSET PLANNING AND ZONING BOARD SPECIAL MEETING ONLINE ZOOM MEETING REGULAR MEETING 7055 LEISURE LANE THURSDAY June 10, 2021 5:30 P.M.

Agenda

1) ROLL CALL

Hirsch, Oldfield, Hough

2) CALL FOR CHANGES

Approval of Agenda of the Regular Meeting of June 10, 2021 as presented or amended.

3) CONSENT CALENDAR

Approval of the minutes of the regular meeting of March 9, 2021, as presented or amended.

4) SWEAR IN PLANNING AND ZONING MEMBER Swear in John Hough

5) APPOINTMENTS OF CHAIRMAN, VICE CHAIRMAN, SECRETARY

6) APPROVAL OF FINAL PLAT APPLICATION

Plat of Lots 17 thru 19, Block 1; Lots 5 thru 8, Block 2; and Lots 1 thru 12, Block 5; Green Space 2; And Dedicated Public Right-Of-Way for Glenwood Drive and Foley Drive, All of Sun Valley Estates. Formerly a Portion of the Un-platted Portion of the SE ¼ of Section 14, Township 3 North, Range 6 East, Black Hills Meridian, City of Summerset, Meade County, South Dakota.

7) APPROVAL OF PRELIMINARY MINOR PLAT

Plat of Lots 4A, 4B and 4C of Red Arrow Subdivision (formally all of Lot 4 of Red Arrow Subdivision) Located in Government Lot 4, Section 31, T3N, R7E, BHM, Meade County, South Dakota.

8) ADJOURNMENT

Information regarding accessibility for the disabled may be obtained by calling the Summerset City Finance Officer at 605-718-9858. Individuals needing special accommodations are asked to call at least 48 hours prior to the meeting.

Call-In

City of Summerset is inviting you to a scheduled Zoom meeting.

Topic: Joint Public Hearing

Time: Jun 10, 2021 05:25 PM Mountain Time (US and Canada)

Join Zoom Meeting

https://us02web.zoom.us/j/81127692525?pwd = MDVLNU1jci9rNG5

ndTlkSDg1dGQ5dz09

Meeting ID: 811 2769 2525

Passcode: 510948

One tap mobile

+12532158782,,81127692525#,,,,*510948# US (Tacoma)

+13462487799,,81127692525#,,,,*510948# US (Houston)

Dial by your location

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 669 900 9128 US (San Jose)

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

+1 646 558 8656 US (New York)

Meeting ID: 811 2769 2525

Passcode: 510948

Find your local number: https://us02web.zoom.us/u/kQEgR1GVM

OFFICIAL MINUTES SUMMERSET PLANNING AND ZONING COMMISSION ONLINE ZOOM MEETING REGULAR MEETING 7055 LEISURE LANE MARCH 09, 2021

The meeting was called to order by Chairman Osten at 6:00 PM. Commissioners Osten, Oldfield, Mcintosh, Hirsch and Christensen were present. Also present was the City Administrator.

Motion by Mcintosh, second by Christensen to approve the Agenda of the meeting of March 09, 2021. Motion carried.

Motion by Christensen, second by Osten to approve the minutes of the regular meeting of January 26, 2021. Motion carried.

NEW BUSINESS

PRELIMINARY AND FINAL PLAT APPLICATION

Plat of Tract 1A and Tract 1B of Pine Hills Subdivision. Formerly Tract 1 of Pine Hills Subdivision, all located in the NE 1/4 of the SE 1/4 of section 36, Township 3 North, Range 6 East, Black hills Meridian, Meade County, South Dakota.

Access for the lots will be through Walden Ln. The Plat was approved with all in favor.

Motion by Christensen second by Oldfield for approval of plat motion carried

OLD BUSINESS

None.

ADJOURNMENT

ADJOURINIENT	
Motion by Christensen, second by Hirsch to adjourn	the meeting at 6:09 PM. Motion carried.
Candace Sealey, Finance Officer	Michael Osten, Chairman
Published March 19, 2021 at a cost of \$37.70	



Date Paid:_

COMMUNITY PLANNING & DEVELOPMENT SERVICES

City of Summerset
7055 Leisure Lane, Summerset, SD 57718
Fax: (605) 718-9883 Web

APPLICATION FOR

Phone: (605) 718-9858 F	ax: (605) /18-9883 vve	b: www.summerset.us		REVIEW	J
REQUEST (please check all that a Annexation Annexation Comprehensive Plan Amendan Fence Height Exception Planned Development (Overland Designation Initial Plan Final Pland Major Amendment Minimal Amendment	☐ Layout Plan nent ☐ Preliminary Pla ☐ Final Plat ay) ☐ Minor Plat ☐ Rezoning ☐ Road Name Chang	ge	☐ ☐ Ma ☐ Wacatio ☐ Uti ☐ R.0 ☐ Ac ☐ Pla	lity / Drainage Easen D.W. / Section Line Hi cess / Non-Access anting Screen Easem R (specify)	ghway
EVICTING		RIPTION (Attach additio			
EXISTING LOT 4 OF GOVERNMENT L MEADE COUNT	OT A OF SECTIO	IN 31, T3N	RTE	BHM -	
PROPOSED LOTS 4A		DARROWS	DUBD_		
LOCATION 6900 An	IDERÍSN RO.				
Size of Site-Acres 9 7-	Square Footage	392,262 7-	Proposed	Zoning N/A	
DESCRIPTION OF REQUEST	: SUBDIVIDE F	DE Z ADDI	TIONAL.	Utilities: Private / F	Public
RESIDENTIAL L	OTS EVARIANCE	TO IMPROVE	MENTS	Water PRIVAT	E
TO ANDERSON RO	AD & ACCESS E	ASEMENT.		Sewer PRIVAT	TE
	APPL	ICANT			The state of the s
Name JOE ALLER	1		Phone3°	11-2345	
Address 6900 AND			E-mail		
City, State, Zip BLACK					
Name FISK LAND Address Do Boy 819	PROJECT PLA	NNER - AGENT	EN6		Date
Name FISK LAND	SURVEYINE F	CONSULTY	Phone 34		
1 U UUX UX	<u> </u>		E-mail jane	11e@fiskla	nd 9
City, State, Zip RAPID			ature	<u>ulletuck</u>	5-3-
	OWNER OF RECOR				Date
NameAddress			Phone		
			E-mail		
City, State, Zip					
Chertel	5-4-21				
Property Owner Signature	Date	Property Owner S	ignature		Date
Signature	Date	Signature		-	Date
Print Name:		Print Name:			
Title*: *required for Corporations, Partners	hins etc.	Title*:			
	FOR STAF	F USE ONLY		_	
ZONING	☐ Sewer Utility☐ Fire Department	☐ BHP&L ☐ Finance Officer] Diamond D Water] Black Hills Water	
North	☐ Public Works	Register of Deeds	Ē]	
South	☐ Planning	☐ County - Planning☐ SD DOT		Other:	
East West	☐ Building Inspector☐ Engineering	☐ SD DENR	L F	Other:	
Planner	☐ City Code Enforcement	☐ Auditor - Annexatior	, =	Other:	
File No.	Police	Drainage	Ē		
Comp Plan	☐ City Attorney	☐ Parks & Recreation			
Received By:		Coven	ants filing fee? Ye	s No	
Planning and Zoning Meeting Date: Commission Meeting Date:					٦
Date Paid:		Payment Ty	/pe: Cash 🔲 C	heck 🔲 Credit Card 🛚	J ,,

Preliminary Plat Review

Plat Of Lots 4A, 4B and 4C Of Red Arrow Subdivision

Formerly: All Of Lot 4 Of Red Arrow Subdivision

Located in: Government Lot 4 of Section 31 T3N, R6E, BHM.

Meade County, South Dakota

General Information:

Parcel Acreage

9.00 acres

Location

Red Arrow Sub. Meade Co. SD.

Date of Application

May 7, 2021

Reviewed By:

Gary Anderson, LS, HDR Engineering, Inc.

Purpose:

Divide Lot 4 into three lots

Access and Utilities:

Access is off Anderson Road. Sewer is onsite septic. Water is community water system that is located on Lot 4C adjacent to Anderson Road.

Fire Protection:

Drainage:

Located outside flood hazard

Final Plat Review:

- Bearings and distances close.
- Center plat title/description at the top of the page.
- The shared driveway will require a variance. Can access be provided off of Aspen Road or is that a private road?
- What is the plan for getting water to the rear lots? Does access easement also need to be a utility easement?
- Remove note regarding building setbacks.

Replace the "Approved by the Summerset Planning Commission" with the following certification: "Certificate of Planning Commission The City of Summerset Planning and Zoning Commission certifies it has reviewed the final plat and hereby recommends approval to the City Commission of the City of Summerset, South Dakota. Dated this_____day of _____, 2021. Planning Commission Member" • Add the following resolution: "Resolution of City Commission Whereas there has been presented to the City Commission of the City of Summerset, South Dakota, the within plat of the above described lands, and it appears to this Council of Commissioners that: a. The system of streets set forth therein conforms to the system of streets of the existing plats of the City, b. All provisions of the City subdivision regulations have been complied with, c. All taxes and special assessments upon the tract or subdivision have been fully paid, and d. Such plat and survey thereof have be executed according to law. Now therefore, be it resolved that said plat is hereby approved in all respects. Dated at Summerset, South Dakota this ____ day of _____, 2021. Mayor Date" Add first signature block for city finance officer (the second signature block regarding special assessments was included and is correct). "Certificate of City Finance Officer I, Finance Officer of the City of Summerset, South Dakota, do hereby certify that the foregoing instrument is a true and correct copy of the resolution adopted by the City Commission of the City of Summerset, South Dakota at a meeting held on the _ Day of _____, 2021. Finance Officer of the City of Summerset" 12000 SCANY D. AVEERSON STATE Land Ambres

Gary Anderson, LS 12000

601 Metz Dr. Gillette WY. 82717

hdrinc.com

RF: Plat

Janelle Finck < janelle@fisklandsurveying.com>

Tue 5/25/2021 12:42 PM

To: Morgan Valandra < mvalandra@summerset.us >

1 attachments (1 MB)

Allen - Red Arrow Revised Plat 5-24-21.pdf;

Morgan:

Attached is the revised plat for Lots 4A, 4B and 4C of Red Arrow Subdivision.

We have addressed the "Final Plat Review" comments on the document and offer the following clarifications:

- 1. We request a Variance for the shared driveway. This is similar to the condition on adjoining Lots 5A, 5B and 5C to the east. Aspen Road to the west is part of the internal circulation system for the mobile home parkit does not provide connectivity to the Allen property.
- 2. The Access Easement has been modified to an "Access & Utility Easement" and water will be extended to Lots 4A and 4B from the water line across the south portion of Lot 4C.

Please provide the revised plat and comments to the reviewing surveyor and advise what additional action is required on our part.

Please let us know if/when we need to provide a mylar and if we need to attend or participate in any meetings.

Thank you for your assistance.

Janelle Finck

President

Fisk Land Surveying & Consulting Engineers, Inc.

1022 W Main Street P.O. Box 8154 Rapid City, SD 57709 (p) 605-348-1538

janelle@fisklandsurveying.com

www.fisklandsurveying.com

From: Morgan Valandra < mvalandra@summerset.us>

Sent: Monday, May 24, 2021 11:29 AM **To:** janelle@fisklandsurveying.com

Subject: Plat

Good morning,

Here are the comments from HDR, these comments need to be addressed.

Thank you,



FISK LAND SURVEYING & CONSULTING ENGINEERS, INC.

1022 W. Main Street • P.O. Box 8154 • Rapid City, SD 57709 Phone (605) 348-1538 • E-mail: info@fisklandsurveying.com www.fisklandsurveying.com

May 7, 2021

City of Summerset 7055 Leisure Lane Summerset, SD 57718

RE:

Minor Plat Application

Joe Allen – 6900 Anderson Road

Proposed Lots 4A, 4B and 4C of Red Arrow Subdivision, Meade County, SD

To Whom It May Concern:

I have made repeated attempts to contact someone at your offices regarding the above referenced plat submittal. I left messages 2 separate times for Lonnie and an additional voice mail for someone at your general number. Mr. Allen stopped in at your offices and was given direction to contact someone named Chris at HDR Engineering. I contacted their local number and left a message but did not receive a return call. I was hoping to get some additional information and direction on the enclosed application.

In the absence of more specific direction and on behalf of Joe Allen of 6900 Anderson Road, Black Hawk, SD 57718, we are requesting your review and approval of the above referenced and attached Minor Plat application for proposed Lots 4A, 4B and 4C of Red Arrow Subdivision.

Mr. and Mrs. Allen own property south of the municipal limits of the City of Summerset, but within your 3-mile platting jurisdiction. Their existing property is Lot 4 of Red Arrow Subdivision containing 9 acres. They are proposing to divide their 9 acres into 3 residential lots – one for the existing residence and two for future development. The proposal is similar to the division of Lot 5 directly to the east of Lot 4 (see enclosed aerial).

The properties will be served by individual on-site waste disposal systems and a community water system that is located on the south side of the lot (north side of Anderson Road).

The proposed lots would share the existing approach on Anderson Road and a common driveway would extend north along the east side of the property line to serve the 2 future residences.

Since the property is not within the municipal limits of the City of Summerset, we are requesting waivers or variances for any road improvements to Anderson Road – which is an existing road developed to Meade County specifications. Anderson Road is not maintained by the City of Summerset and changes or alterations to your typical municipal street section for the segment

adjoining the Allen property would create a discontiguous street segment that could potentially be confusing to motorists and create maintenance issues for Meade County. The proposed access easement will serve and function as a shared driveway (16 +/- ' wide with gravel surface) that is maintained by the respective landowners.

We are enclosing the requested copies of the site plan and proposed plat document, along with the fees specified for a Minor Plat.

Please review the application and submittal and advise if any additional information is required at this time. Presuming that this information meets the requirements for your preliminary review can you please notify me of the hearing time and date for your Planning Commission meeting?

Thank you for your time and assistance and please let me know if there is anything else that we can or should provide for this request.

Sincerely,

FISK LAND SURVYEING & CONSULTING ENGINEERS, INC.

Janelle L. Finck

President

jlf encl Plat of Lots 4A, 4B and 4C of Red Arrow Subdivision, (formerly all of Lot 4 of Red Arrow Subdivision) located in Government Lot 4, Section 31, T3N, R7E, BHM, Meade County, South Dakota Prepared by:
Fisk Land Surveying &
Consulting Engineers, Inc.
P.O. Box 8154
Repid City, South Dakota 57709
605-318-1538
Project # 21-03-08 Tract D of Lot 4 NB9'43'14"E 230.86 Lot 2 Utility and Minor Drainage Easements: 8' on the interior sides of all lot lines Building Envelope: 25' Front 25' Rear 8' Side J" = 100' April 9, 2021 Lot A 4A LEGEND 3.00 Ac = Found Survey Monument LS 3095 = Found Rebar (size noted) id i v i s i o n S89"49"52"W b u PRELIMINARY S r r o W R e d Lot B 0 Lot 3 0 89'49'52"W Access 4C 3.00 Ac 130,777 SF)' Waterline Easement Back 525, Page 367 382.59 SR0'40'52"W 33, Section 31, T3N, R7E - Anderson Road ---Section 6, T2N, R7E 33, CERTIFICATE OF SURVEYOR
State of South Dakota County of Pennington CERTIFICATE OF STREET AUTHORITY State of South Dakota County of Meade sa The location of the proposed occess road to the County or State highway or City Street as shown herson is a hereby approved. Any change in the location of the proposed access shall require additional approved. Land in Witness Whereof, I have hereunto set my hand and official seal Street Authority CERTIFICATE OF FINANCE OFFICER State of South Dakota City of Summerset § Fisk Ronald W. Fisk Registered Land Surveyar Na. 6565 l, Finance Officer of the City of Summerset, do hereby certify that all special assessments which are liens upon the within described lands are fully pold according to the records of my office. CERTIFICATE AND ACKNOWLEDGEMENT OF OWNERSHIP __ day of _ State of South Dokoto Country of Meede services and the services of the conversation of the services of the services of the conversation of the services of the conversation of the services of the conversation of the services of the services of the conversation of the services of the se Finance Officer of the City of Summerset APPROVED BY THE SUMMERSET PLANNING COMMISSION
WHEREAS lawre has been presented to the Board of Commissioners, the within plot of the
booker-described lands, and disposes to the Board of commissioners that:

(A) The system of streats as furth therein conforms to the system of streats of the existing
plots of the city;

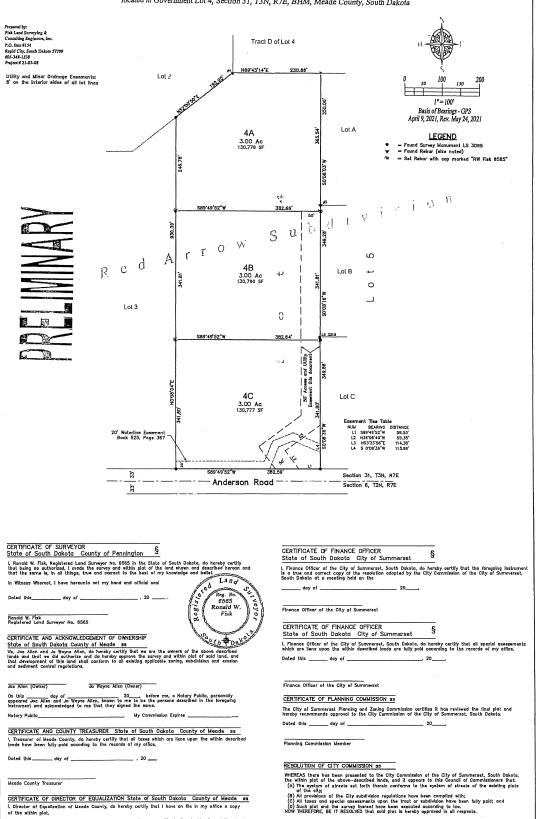
(B) All provisions of the City's subdivision regulations have been compiled with;

(C) All treats and special casessments upon the treat or subdivision have been fully paid; and

(C) Such plot and the survey thereof have been executed occording to law.

NOW TREATERIES, BE IT INSOCIAE that said plot is to heely approved in oil respects. Jae Allen (Owner) Jo Wayne Allen (Owner) On this day of 20 before me, a Notary Public, personally appeared Joe Allen and Jo Wayne Allen, known to me to be the persons described in the foregoing instrument and acknowledged to me that they aligned the same. CERTIFICATE AND COUNTY TREASURER State of South Dokata County of Meade 35 I, Treasurer of Meade County, do hereby certify that all toxes which are liens upon the within described londs have been fully pold according to the recent of any office. The City's Planning and Zoning Board has reviewed this Minor Plat on _ and provided a recommendation to this _____ doy of ____ Meade County Treasurer Dated this_____day of __ ... 20 CERTIFICATE OF DIRECTOR OF EQUALIZATION State of South Dakota County of Meade ss), Director of Equalization of Neade County, do hereby certify that I have an Me in my office a capy of the within plot. CERTIFICATE OF THE REGISTER OF DEEDS State of South Dakota County of Meade BS ____, 20 ____ Meade County Director of Equalization Filed for record this ____day of ___ ______. 20__at____o'dock__M... and recorded in Plat Book _____ on Page _ Meade County Register of Deeds ____

Plat of Lots 4A, 4B and 4C of Red Arrow Subdivision, (formerly all of Lot 4 of Red Arrow Subdivision) located in Government Lot 4, Section 31, T3N, R7E, BHM, Meade County, South Dakota



____, 20 ____ Meade County Director of Equalization

CERTIFICATE OF STREET AUTHORITY State of South Dakota County of Meade on the isocalen of the proposed occess road to the County or Stale highway or City Street as shown heren to hereby approved. Any change in the location of the proposed occess that require scaledling of approved.

Street Authority ___

Dated at Summerset, South Dakota this _____

CERTIFICATE OF	THE REGISTER	OF DEEDS	State of South	Dakata	County o	f Meade	35
Filed for record thisdoy of, 20al							

and recorded in Plat Book ____ on Page ____ Meada County Register of Deeds _____

o'clack......M.,

COMMUNITY PLANNING & DEVELOPMENT SERVICES City of Summerset

	., Summerset, SD 57718 05) 718-9883 Web	b: www.summerset.us	52	REVIEW
REQUEST (please check all that apply) Annexation Comprehensive Plan Amendment Fence Height Exception Planned Development (Overlay) Designation	☐ Subdivision ☐ Layout Plan ☐ Preliminary Pla ☐ Final Plat ☐ Minor Plat	nt	☐ M ☐ M ☐ Vacat ☐ U ☐ R	tility / Drainage Easement .O.W. / Section Line Highway
☐ Initial Plan ☐ Final Plan ☐ Major Amendment	☐ Rezoning			ccess / Non-Access lanting Screen Easement
☐ Minimal Amendment	Road Name Chang	je		ER (specify)
	LEGAL DESCF	RIPTION (Attach addition	al sheets as ne	ecessary)
EXISTING Formary a forecast Renge 6 Easy Maken Hills in	of the Uniformed population. Copy of som	other in the 1987 ig Indian Macche Cours	y - South	Various App 3 March
PROPOSED LOW TOTAL AND STATE OF THE PROPOSED LOW TOTAL AND STATE O	to S. & Ange ? was 1. " Our was felly more	THE RIVER & Great LAND	· ANN A	and filler there is any
LOCATION Stewards Dr. well for	ster porte All 14 50	s. Villey Estatis	5.14 of	24 Janes Colored
Size of Site-Acres	Square Footage		Propose	ed Zoning
DESCRIPTION OF REQUEST: Fine	1 Hat			Utilities: Private / Public
				Water Amari
				Sewer Papilia
	APPL	ICANT		
Name Brancin Paules		P	hone: 🖟 🖰	7-431-2627
Address / Bea 9650	,Ang			
City, State, Zip Rapid City	•	 Sian	ature	ven Pentes (Yahas ce)
Oity, State, Zip	PROJECT PLA	NNER - AGENT	127	Rust, J.
Name		P	hone	•
Address				
City, State, Zip				
<i></i>	OWNER OF RECOR	O (If different from applicant)	
Name Joseph Stranger		F	hone <u>60</u>	5-436-7240
Address 7765 Elk Coech	Rul	E	-mail	
City, State, Zip And In the state of the sta				
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Property Owner Signature	vs	James & of	Jim ro	4/13/20
Property Owner Signature		Property Owner Sig	nat ure	bate .
	Me Nos 4/13/10 Date	21		
Signature	_			Date
THE R. P. L.	MUGRAS	Print Name: Title*:		
litle*: గుండ్ల *required for Corporations, Partnerships, e	tc.	Title .		
	FOR STAF	F USE ONLY		
	Sewer Utility Fire Department	☐ BHP&L ☐ Finance Officer		☐ Diamond D Water ☐ Black Hills Water
	Public Works	Register of Deeds		Diack fills water
	Planning	County - Planning	İ	☐ Other:
	Building Inspector	☐ SD DOT ☐ SD DENR		Other:
	Engineering City Code Enforcement	☐ Auditor - Annexation		☐ Other: ☐ Other:
File No.	Police	☐ Drainage	'	
Comp Plan	City Attorney	☐ Parks & Recreation		
Received By:				
Planning and Zoning Meeting Date:		Covenants	filing fee? Yes	No 🗌
Commission Meeting Date: Date Paid:		Payment Tyr	oe: Cash	Check Credit Card 11/3

11/2014

Final Plat Review

Lots 17 thru 19, Block 1; Lots 5 thru 8, Block 2; and Lots 1 thru 12 Block 5; Green Space 1; Green Space 2; AND Dedicated Public Right-Of-Way for Glenwood Drive and Foley Drive, all of Sun Valley Estates.

General Information:

Parcel Acreage

7,358 acres

Location

City of Summerset, SE 1/4 Section 14, T3N, R6E.

Date of Application

3-3-2021

Reviewed By:

Gary Anderson, LS, HDR Engineering, Inc.

Purpose:

Create additional lots in Sun Valley Estates

Access and Utilities:

Glenwood Dr. and Foley Dr.

Fire Protection:

Piedmont Fire Department

Drainage:

No major drainage easements in this plat. 8' drainage and utility easement on

interior of all lots lines is noted.

Final Plat Review:

This Plat meets the requirements

12000 SCOVER ANGERSON SON

Gary Anderson, LS 12000

hdrinc.com

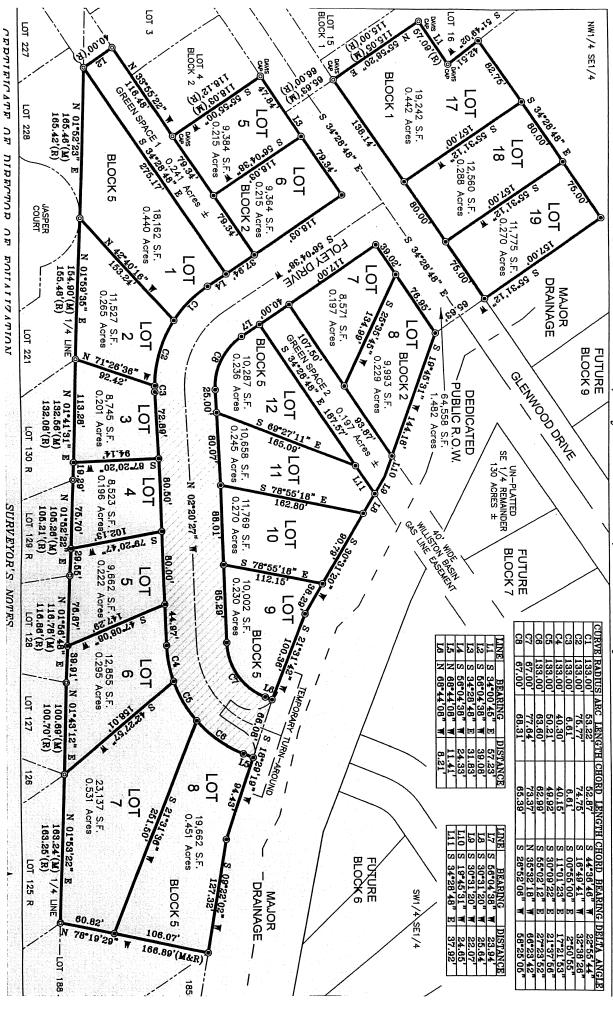
601 Metz Dr. Gillette WY. 82717

PLAT OF

LotsGreen Space 17 thru 19, 1; Green Block 1; SpaceLotsS 2; ANDthru 8, DedicatedBlockĵγ andPublic Right-Of-Way for Lots1 thru 12, Blockĵ.

GlenwoodDrive and Foley Drive, All of SunValley Estates.

Formerly ρ Portion of the Un-platted Portion of the SE 1/4 of Section 14, Black Hills Meridian, City of Summerset, Meade County, South Dakota. Township 3 North, Range 6





ABEAL OF RED ARROW AS DECINA OF TEN NOT 16 MAINTE

