

GARNETT PUBLIC LIBRARY BOARD
Meeting Minutes
Monday, September 13th, 2021
6:00 PM

Present: Linda Huettenmueller, Sandra Moffatt, Jennifer Sibley, Sharon Yost, Mike Hermann, Jordan Hall and Denise Scheibmeir as well as Library Director Andrea Sobba.

I. Secretary's Report – The minutes were approved (Sibley/Scheibmeir).

II. Treasurer's Report – Andrea provided an overview of the balance sheets for library revenue and expenditures. The library budget is on track for the year. Bank statements and check registers for the Gifts & Memorials account and SEKLS/State Aid account were available for review. Interest received for the month of August was \$1.85.

III. Payment of bills was approved (Moffatt/Yost).

IV. No citizens were present for comment.

V. Librarian Sobba presented the usual statistics for library usage and activities for August of 2021 as compared to August of 2020. Circulation was up by 380 items. E-books and e-audio were down slightly. There were no children's programs held due to the August break following the summer reading program. The storywalk had 3 uses reported. Two adult programs were held with 18 total participants. There were 5 library-related uses of the Archer Room and 4 public uses. Patron usage for the library averaged 53/day and 7/hour.

VI. The Walker Art Committee continues to work on exhibits for the community gallery.

VII. FOL raised \$1,100.00 with their outdoor used book and bag sale. Scheduling of future events will depend on Covid-19 trends.

VIII. A. Andrea is pleased to once again have a full staff.

B. Due to ongoing local Covid cases, the Board extended its recommendation for masking in the library and to avoid large group reservations for the Archer Room.

C. Wolken Plumbing & Electrical, Inc. has installed the new water fountain in the main library; however, it is not working properly so further work will be needed.

D. An engineer has recommended solutions to the west-side flooding. Adjacent property owner Mike Burns additionally offered input. Andrea will ask the City of Garnett staff to take a look as well before moving forward.

E. Andrea presented the Yutzy bids for the ARPA grant pavilion options. Board members approved the hip roof option that was bid at \$15,290.00 (Sibley/Huettenmueller). Trustees reviewed images of bench styles being considered for purchase with funds from the Tommy Lewis Memorial, and also considered options for the benches to be placed under the pavilion. The preferences for both included a black metal frame, ergonomic styling, wood-tone seat and back, and armrests with rounded ends. Two solar units will be purchased as well in a color sympathetic to the building façade.

F. The E-rate grant application has been submitted and awaits processing.

G. The SHARP grant application has passed staff review but final notification of any awarded funds will not be until the end of September at the earliest.

IX. A. The next regular meeting will be held Monday, 10/11/21 at 6:00 PM.

The meeting was adjourned (Sibley/Scheibmeir).

Submitted by Jennifer Sibley, Secretary