



## NOTIFICATION FORM

FOR THE INSTALLATION OF DBS SATELLITE DISH,  
MMDS ANTENNA, OR TV ANTENNA

### Installation Specifications

Below you will find the rules and restrictions on having a Satellite dish installed. These rules will be strictly enforced and anyone found in violations will be accountable for all costs incurred to have the violation meet all the rules stated in this memo.

- Prior to the installation of any satellite or antenna, a form must be filled out, signed and approved by the board
- The unit owner is responsible to make sure the vendor follows the “Vendor Installation Specifications”.

Installation locations:

- There are only 2 possible locations for installing a disk or antenna
  - The back of your unit in your exclusive area on a POLE (pole must be rust resistant) or
  - On the Chimney stack located on your roof on the top area of the stack, see attached picture.

Vendor installation Specification:

- Installation your exclusive area
  - The dish **MUST** be installed on a pipe that is put into the ground.
    - No installations will be allowed on decks, railing or privacy fence
  - The cable(s) must run underground from the pole to the foundation.
    - The cable is to be at least 10 inches below the ground.
  - The cable can then come up the foundation and brought into the cellar.
  - Drip ear technique must be used for any cable(s) entering the outer wall
    - Drip ear must be fastened securely to the outer wall
  - Any holes put in the siding for screws or cables must be caulked with 100% silicone
- Chimney chase installation:
  - The dish or antenna may be installed anywhere on the chimney stack.
  - Drip ear technique must be used for any cable(s) entering the outer wall
  - All cables must be securely attached to the building.
  - Any holes put in the siding for screws or cables but be caulked with 100% silicone
- **NO** Wires are allowed to run outside the building wall, along the roof, in the gutters.
  - All cable should be installed neatly and to the best of the vendors ability kept out of sight.

Unit owner will assume full responsibilities for any leaks that occur from the installation.



**CHAPMAN PLACE  
CONDOMINIUM TRUST**

1 CHAPMAN PLACE  
LEOMINSTER, MA 01453-6149

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MMDS ANTENNA, OR TV ANTENNA

This form **MUST** be completed and returned prior to the installation of a Satellite Dish or Antenna.

TO: Board of Trustees of the Chapman Place Condominium Trust  
Satellite Dish/Antenna Installation  
1 Chapman Place  
Leominster MA 01453-6149

FROM: Owner's Name \_\_\_\_\_  
Owner's Address \_\_\_\_\_  
Unit # \_\_\_\_\_  
Phone Number \_\_\_\_\_

Type of satellite dish or antenna to be installed (check any that apply)

DBS satellite dish, 1 meter or smaller (e.g. Dish network, Direct TV)  
 MMDS antenna (wireless cable) 1 meter or smaller (e.g. WANTV)

Installation will include a mast  NO  YES  
If yes, insert total length or height of mast: \_\_\_\_\_ feet (Note: mast may not exceed 12 feet)

Installation of the dish or antenna will be done by the following licensed contractor:

Name \_\_\_\_\_  
Tele. No. \_\_\_\_\_  
Insurance Agent \_\_\_\_\_

NOTE: A copy of the Contractor's license and Certificate of Insurance naming Chapman Place Condominium Trust as an "Additional Insured" is attached hereto and made a part hereof.

- (2) Where will the satellite/antenna be installed:  Chimney Chase  Privacy area on pole
- (3) Does the location of the dish or antenna comply with Chapman Place's specifications as stated on page 1?  
 Yes  No. If no, state in detail on a separate piece of paper the reason for noncompliance.
- (4) **Once the Installation is complete you must call the office so we can inspect the installation.**
- (5) Send this completed and signed form with \$15.00 Inspection Fee to:

Chapman Place Condominium Trust  
1 Chapman Place  
Leominster MA 01453

I acknowledge that I have read, understand and have complied or will comply at all times with Chapman Place Condominium Trust's regulations with respect to the installation of satellite dishes and antennas.

\_\_\_\_\_  
Signature of Unit Owner

\_\_\_\_\_  
Date



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**NOTIFICATION FORM**

FOR THE INSTALLATION OF DBS SATELLITE DISH,  
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APPROVAL OR DENIAL OF REQUEST  
FOR THE INSTALLATION OF DBS SATELLITE DISH,  
MMDS ANTENNA OR TV ANTENNA

The request for unit \_\_\_\_\_, to install a satellite dish or antenna was \_\_\_\_\_ Approved \_\_\_\_\_ Denied

If denied explain reason:

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Chapman Place Condominium Trust

\_\_\_\_\_  
CPC Authorized Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

\_\_\_\_\_  
Inspected by

\_\_\_\_\_  
Date Inspected

Inspection Notes: \_\_\_\_\_

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