



Meeting Minutes January 9, 2023 7:00 P.M.

The Bexar County Emergency Services District No. 4 (ESD 4) conducted a meeting at 28036 Old Boerne Stage Road, Boerne, Texas, 78006 on Monday January 9, 2023, at 7:00 P.M. The following was discussed:

1. Commissioner Huber called the Bexar County ESD 4 Meeting to Order at 7:00 P.M. and established a quorum. All Commissioners were present.
2. Citizen Public Forum. No citizens chose to speak.
3. The approval of the minutes from the December 5, 2022, Board Meeting. Commissioner Surratt motioned to approve the Board Meeting Minutes. Commissioner Rasmussen seconded the motion. Motion carried by a 5/0 vote in favor of.
4. A Board received a presentation from Southwest Ambulance on the equipment they have available in support of the possible procurement of ambulances. The District is considering medical transport as area to better serve the community. Southwest has ordered 10 stock ambulances to support immediate needs of customers. A newly ordered ambulance has a 24-month delivery period.
5. Leon Springs Fire Department (LSFD) Reports due to ESD 4. Summarized and reviewed the following with the Board.
 - a. Mr. Joe Costantino, LSFD Treasurer, presented the November 2022 Run Report by the Service Provider.
 - b. Assistant Chief Ramon presented the LSFD Chief's report and discussed the Community Health Paramedic activities, training conducted during the month, and a structure fire that occurred in Fair Oaks Ranch on Christmas Eve.
 - c. Mr. Costantino reviewed the LSFD expenditures for December 2022.
 - d. Action by the ESD 4 Board on approving the reimbursement request and monthly payment to the LSFD. Commissioner Haygood motioned to approve the reimbursement of the Service Providers expenses. Commissioner Surratt seconded the motion. Motion carried by a 5/0 vote in favor of.
6. Discussion and appropriate action on the following:
 - a. The Board considered a project management contract extension for Mr. Gabe Perez, Perez Project Consulting, and Mr. Perez provided the status of the Station 132 construction. Commissioner Rasmussen motioned to extend the Perez Project Consulting contract through 31 March 2023. Commissioner Lopez-Maddox seconded the motion. Motion carried by a 5/0 vote in favor of. Mr. Perez reported on the final punch list items are being completed and the Bexar County Fire Marshall's Office has conducted an initial inspection for the Certificate of Occupancy.

- b. Mr. Perez and Mr. Laljer reviewed the presented invoices. Commissioner Rasmussen motioned to authorize payment of the invoices presented. Commissioner Haygood seconded the motion. Motion carried by a 5/0 vote in favor of.
 - c. The Board discussed joining the Bexar County ESDs Association (BCESDA) for the promotion of favorable legislation. Commissioner Haygood provided an update on the formation status and documentation required. Commissioner Rasmussen motioned for the ESD 4 to join the BCESDA and for Commissioner Haygood to be the primary representative with Commissioner Huber as a secondary representative. Commissioner Lopez-Maddox seconded the motion. Motion carried by 5/0 vote in favor of.
 - d. Assistant Chief Ramon discussed the inspection of Rescue 132 at Skeeter in Hillsboro, TX. The truck is ready with just a few minor corrections required. Skeeter will make the corrections and deliver the truck later in January 2023. Assistant Chief Ramon discussed the status of the new pumper truck procurement. Two bids were in-house and one additional bid is pending. The Board determined that a two-tone color scheme of black top and blue stripe was preferred.
 - e. The Board confirmed the attendance of all the Commissioners to the annual SAFE-D Conference in Round Rock, TX.
7. Financial discussions and appropriate action:
 - a. Mr. Laljer reviewed the January 2023 financial report.
 - b. The outstanding bills owed by ESD 4 were reviewed.
 - c. Action by the Board on approving payments by ESD 4. Commissioner Surratt motioned to approve the ESD 4 payment requests. Commissioner Rasmussen seconded the motion. Motion carried by a 5/0 vote in favor of.
8. Commissioners Lopez-Maddox and Haygood discussed the status of the LSFDFire Chief search and that LSFDF anticipated appointing the new Chief at their Board Meeting on 10 January 2023
9. Determine date, time, and possible agenda items for the next meeting. Board members will be attending the SAFE-D Conference in Round Rock, TX from February 2, 2023 through February 4, 2023, no ESD 4 business will be discussed during the conference. The next regularly scheduled Board meeting will be Monday, February 6, 2023.
10. Adjourn. With no further business before the Board, Commissioner Rasmussen made a motion to adjourn. Commissioner Lopez-Maddox seconded the motion. Motion carried by a 5/0 vote in favor of. Meeting was adjourned at 9:08 P.M.