

**SUMMERSET CITY COMMISSION
REGULAR MEETING
SUMMERSET MUNICIPAL BUILDING
7055 LEISURE LANE
THURSDAY JANUARY 5, 2023 6:00 P.M.**

AGENDA

- 1) ROLL CALL**
Kitzmiller, Nasser, Butler, Hirsch, Torno.
- 2) PLEDGE OF ALLEGIANCE**
- 3) INVOCATION**
- 4) CALL FOR CHANGES**
Approval of the Agenda of the Regular Meeting of the Summerset City Commission for January 5, 2023 as presented or amended.
- 5) CONSENT CALENDAR**

APPROVAL OF THE MINUTES

- 5A)** Approval of the minutes of the Regular Meeting December 19th, 2022 as presented or amended.

APPROVAL OF THE CLAIMS

- 5B)** Approval of claims and hand checks in the amount of \$343,754.64 from December 15th 2022 through January 4th, 2023 as presented or amended.

APPROVAL OF PAYROLL – DECEMBER 2022 – SDCL 6-1-10

- 5C)** Dept. 4000 - \$18,442.81 Wastewater/Public Works
Dept. 4110 - \$2,333.32 Commission
Dept. 4120 - \$1,083.33 Mayor
Dept. 4140 - \$12,606.82 Finance
Dept. 4210 - \$27,576.35 Police
Dept. 4652 - \$75.00 Planning & Zoning

- 6) UTILITY BILLING ADJUSTMENTS**
Approval of utility billing adjustments of \$841.37 for the period December 1-December 31, 2022.
- 7) COMMISSIONER REPORTS**
- 8) MUNICIPAL ELECTION**
Set municipal election: April 11, 2023 location: 7055 Leisure Lane, Summerset, South Dakota.

- 9) **NOTICE OF VACANCY**
Two (2) City Commissioner Seats -Three Year Term
- 10) **CONTRACTOR’S APPLICATION FOR PAYMENT - HDR**
- 11) **OFFICAL NEWSPAPER**
Designation of Rapid City Journal as official newspaper for 2023.
- 12) **RECOGNITION OF VOLUNTEERS**
Recognition of the following volunteers in the Summerset Police Department:
Tracy Wiest and Mark Boddicker.
Recognition of the following volunteer in the Summerset Public Works Department:
Gerard Torno – snow removal.
- 13) **APPROVAL OF CONTINGENCY FUNDS – to close out FY2022**
- 14) **APPOINT PLANNING & ZONING MEMBERS**
Brody Oldfield, Dustin Hirsch, Casey Kenrick, John Hough, and Mike Martin.
- 15) **SECOND READING FOR ORDINANCE 2022-16 AMENDING SUPPLEMENTAL ITEMS AND LICENSING FEE.**
(15A) Motion to approve/deny the second reading for Ordinance 2022-16.

(15B) Adopt Ordinance 2022-16.
- 16) **SECOND READING FOR ORDINANCE 2022-17 AMENDING PERMANENT LICENSES**
(16A) Motion to approve/deny the second reading for Ordinance 2022-17.

(16B) Adopt Ordinance 2022-17.
- 17) **FIRST READING – ORDINANCE 2023-01 REPEAL ORDINANCE 31.024**
(17A) Motion to approve/deny the first reading for Ordinance 2023-01.

(17B) Set second reading for January 19th, 2023.
- 18) **BLACK HAWK INCORPORATION INTENT LETTER**
- 19) **AGREEMENT WITH RCS CONSTRUCTION, INC.**
- 20) **BUILDING PERMIT VARIANCE-RCS STORAGE**
*Recommended do pass by Planning & Zoning.
- 21) **FINALIZATION OF PERSONNEL HANDBOOK**
- 22) **CITIZENS INPUT**
- 23) **UPCOMING EVENTS:**
Summerset Christmas Party, January 6th – Meadowood Lanes
City offices will be closed Monday, January 16th in observance of Martin Luther King Day.

24) ITEMS FROM CITY ATTORNEY

Executive Session per SDCL 1-25-2 for discussing legal, economic development, and personnel issues.

25) ADJOURNMENT

Information regarding accessibility for the disabled may be obtained by calling the Sommerset City Finance Officer at 605-718-9858. Individuals needing special accommodations are asked to call at least 48 hours prior to the meeting.

ALL MEETINGS OF THE SUMMERSET CITY COMMISSION ARE OPEN TO THE PUBLIC

City of Sommerset is inviting you to a scheduled Zoom meeting.

*Topic: City of Sommerset Commission Meeting
Time: Jan 5, 2023 06:00 PM Mountain Time (US and Canada)*

Join Zoom Meeting

<https://us02web.zoom.us/j/89760155537?pwd=bzhhQjVTSTJTVEVhWmE5bkdlbjBTUT09>

Meeting ID: 897 6015 5537

Passcode: 899563

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+13462487799,,89760155537#,,,,*899563# US (Houston)

Dial by your location

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+1 253 205 0468 US

+1 312 626 6799 US (Chicago)

+1 360 209 5623 US

+1 386 347 5053 US

+1 507 473 4847 US

+1 564 217 2000 US

+1 646 558 8656 US (New York)

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