

**BOROUGH OF ST. LAWRENCE
MEETING MINUTES
THURSDAY, APRIL 9, 2015**

ATTENDANCE: Mr. Robert J. May, Council President
Mr. David W. Eggert, Council Vice President
Rev. D. Michael Bennethum, Councilman
Mrs. Joan Eshelman, Councilwoman
Mr. Rick Davidson, Councilman
Mr. Warren Lubenow, Councilman
Mr. Cary G. Whitman, Councilman

OTHERS IN ATTENDANCE: Mrs. Susan Eggert, Borough Secretary
Ms. Allison Leinbach, Borough Manager
Ms. Pamela Stevens, Borough Engineering – SDE
Ms. Joan London, Borough Solicitor – KS
Ms. Carole Duran, Reading Eagle
Mr. John Fielding, Candidate for District Judge

ABSENT: Mr. Michael Fritz, Borough Mayor

CALL TO ORDER: The meeting of the St. Lawrence Borough Council was called to order at 7:30 PM by Council President, Mr. Robert J. May.

APPROVAL OF THE MINUTES: The minutes from the March 12, 2015, meeting were presented to Council for review. There were no questions, corrections or clarifications to the minutes. **MOTION:** Mr. David Eggert made the motion to approve the minutes as presented; seconded by Mrs. Joan Eshelman; all were in favor and the motion carried.

TREASURER'S REPORT: The treasurer's report was distributed to Council prior to the meeting for review. There were no questions, corrections or clarifications and Ms. Leinbach indicated that the treasurer's report could be approved as presented and filed for audit. **MOTION:** Mr. Rick Davidson made the motion to approve the treasurer's report as presented and file it for audit; seconded by Mr. Cary Whitman; all were in favor and the motion carried.

GENERAL: \$114,108.85 **SEWER:** \$208,774.87 **LIQUID FUELS:** \$136,804.69 **RESERVES:** \$48,713.74

APPROVAL OF THE BILLS: The bills requiring payment and ratification were presented to Council for their review. There were no questions, corrections or clarifications. Bills requiring payment and ratification from the general fund totaled \$56,098.85. Bills requiring payment from the sewer fund totaled \$8,126.61. **MOTION:** Mrs. Eshelman made the motion approving payment and ratification of all bills presented from both the general and sewer funds; seconded by Mr. Whitman; all were in favor and the motion carried.

PUBLIC HEARINGS

MR. JOHN FIELDING - Mr. Fielding introduced himself as a candidate who is running for District Judge. He told Council that he has 12 years of experience on the school board and 22 years experience as a lawyer. He has also served as president of the little league board which has given him a good knowledge of community.

REPORT OF THE BOROUGH ENGINEER - PAMELA STEVENS

130 PROSPECT STREET - We have received the lighting information and the lighting level has some deficiency and we will continue to encourage and advised them to upgrade the lighting.

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LANDIS PROPERTY - A zoning permit was submitted. Ms. Stevens reviewed and there are some deficiencies in the permit packet. There is a proposed warehouse use that will require a conditional use before Council; Mr. May asked if this would be ready to go by the May meeting; the answer is no it will not be ready for the May meeting.

SOPHIA'S - Sophia's is the Italian restaurant that is going in at 3150 St. Lawrence Avenue. They are requesting permission to use a temporary banner until their sign can be finalized. Ms. Leinbach and Ms. Stevens have been working with the owners on the sign which has presented some issues.

UGI - Ms. Stevens explained that there have been several incidents of noncompliance with PA One Calls. They have either not pulled a PA One Call or have not marked out the sites. They have told us that PA One Call is a courtesy and not a requirement or they fail to mark it out because they don't have the time. Since this has been an ongoing issue there was a discussion about amending the street opening permit to add a surcharge for noncompliance. **MOTION:** Mr. Eggert made the motion authorizing amendment to the street opening permit to allow a surcharge fee for noncompliance of the street opening ordinance; seconded by Mrs. Eshelman; all were in favor and the motion carried.

PA AMERICAN - PA American Water Company has submitted a street opening permit for Beechwood Drive which unfortunately is a newly paved road. The street opening permit around \$8000 because they must restore and pave the travel lane. This in compliance with the ordinance.

TOSCO PROPERTY - Traffic Planning & Design did the traffic study that was requested at the last Council meeting. The traffic studies are enclosed for details. The Planning Commission reviewed two different parking plans. The review letters state how the counts were done. It was clarified that they are planning on having two delivery vehicles. The Planning Commission also sent Council a letter expressing their concerns with the property as well which was reviewed and is included in the engineer's report. Ms. London advised Council that Traffic Planning & Design will appear at the zoning hearing to testify. **MOTION:** Mr. Eggert made a motion authorizing Ms. London, Ms. Stevens and Traffic Planning and Design to attend the zoning hearing meeting to testify on behalf of the Borough for the Tosco Variance request; seconded by Mr. Rick Davidson; all were in favor and the motion carried.

REPORT OF THE BOROUGH SOLICITOR - JOAN LONDON

The report has been covered elsewhere on the agenda.

BUDGET & FINANCE- ALLISON LEINBACH

The cash flow documents were available for review. Tax dollars have been coming in nicely.

STREETS & LIGHTS - JOAN ESHELMAN

PROPOSAL FOR QUARTERLY STREET SWEEPING - Mrs. Eggert indicated that she did contact Industrial Grounds Maintenance to get a proposal for street sweeping quarterly. Mrs. Eggert reported that the cost would be \$1600 quarterly to sweep the streets. This is a possible requirement under the Borough's MS4 permit. Mr. May asked to get pricing for semi-annual street sweeps.

PLANNING COMMISSION

The Planning Commission did meet and reviewed the Tosco Variance Application. There was a letter sent to Council addressing their concerns with the property and this letter was already reviewed under the engineer's report.

TRASH & RECYCLING - CARY WHITMAN

Mr. Whitman commented about recycling blowing around on trash days. Once again it was noted that the residents do not put recycling in lidded containers. We are currently working on an ordinance requiring this however the enforcement of such is still going to be a problem. This will once again be addressed in the May newsletter.

RECREATION - DAVID EGGERT

The annual Easter Egg hunt was very successful.

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ZONING HEARING BOARD

The Zoning Hearing for the Tosco Property is scheduled for April 15, 2015 at 7:00 PM.

MUNICIPAL LANDS

Mr. Lubenow will be having his annual hike in the woodlands in about 2 wks. If anyone is interested please see Mr. Lubenow for details.

INSURANCE

Ms. Leinbach indicated that we have received a \$2,000 reimbursement on our workman's compensation insurance last year.

NEWSLETTER

The next newsletter will hopefully be ready to go out after the May meeting. This will include the summertime information including the playground.

ADJOURNMENT - MOTION: Mr. Eggert made the motion to adjourn; seconded by Mr. Whitman; all were in favor and the motion carried. The meeting of the St. Lawrence Borough Council adjourned at 8:32 PM.

Respectfully submitted



Susan D. Eggert
Borough Secretary