



Minutes

Board of Directors Meeting

Wednesday, October 23, 2019 @ 6:30 pm

2323 W. Parkside Lane, Phoenix, AZ 85027

Adams Traditional Academy • Jefferson Preparatory • Choice Services LLC

Board Members Present

Brent Garrett, Ray Malnar, Judd Lewis, Thomas McCauley, David Weston, Lisa Fink, Marcus Kelley (Remote)

Board Members Absent

Guests Present

Audra Wilson-Smith, Debi Ryder, Stacy Smith, Tawnya Mecham

I. Opening Items

A. Record Attendance and Guests

B. Call Meeting to Order

C. Call to Public-The board members can not discuss or vote on comments made by the public. The public may comment on any agenda item when the agenda item is called.

Scottee Barry spoke

II. Consent Agenda

A. Board of Directors Meeting Minutes for September 25, 2019

B. Academic Excellence Committee minutes for October 10, 2019, 2019

C. Finance Committee Minutes for October 21, 2019

D. Approve Consent Agenda Items

Ray Malnar made a motion to Approve the Consent Agenda

Judd Lewis seconded the motion.

The board **VOTED** unanimously to approve the motion.

III. CEO Report

A. Summary report for Choice Academies

Audra Wilson-Smith presented a summary for all schools and the business office. Parent/teacher conferences are completed for ATA. ATA flag football team and volleyball team did very well this season. Volleyball season ended on a high with the girls ranked #1 in our division. The volleyball team won their first game at regionals. Several seniors have received full tuition scholarships to U of A, NAU, and GCU. There will be many more over the next couple of months.

The financial audit is complete. The audited financials in draft form will be presented to the Board. The 401K audit is scheduled to begin on or about November 14, 2019. The tax credit has some changes/amendments that allow for additional use of funds including assessment tests, science laboratory supplies, playground equipment and shading. CEO will continue to meet with and discuss capital equipment needs with the Facilities Manager. Facilities will provide estimates of cost to be included in the capital equipment replacement report.

IV. Finance

A. Quarterly reports for Jul-Sept 2019

Audra Wilson-Smith presented the first quarter financial reports.

B. Audit results for 2018-2019

Audra Wilson-Smith presented to the board the complete financial report for 2018-2019. The only finding was a low debt service ratio which has already been addressed and rectified.

C. Annual Financial Report (AFR) 2018-2019

Audra Wilson-Smith presented the Annual Financial Report. All board members need to sign the cover page prior to submission.

D. Consultant report

Audra Wilson-Smith presented the consultant report.

V. Academic Excellence

A. AZ Merit results

Overall, AzMerit scores were very good. There is still some missing information from ADE for comparison to previous years.

JP took the ACT instead of the AzMerit for the annual assessment last year. The comparison was against national statistics and ACT scores were significantly above the national average.

B. Academic Excellence goals for 2018-2019

Audra Wilson-Smith presented the academic goals for 2019-2020 from each school to the board. The goals addressed academic performance, teachers, and marketing.

Judd Lewis made a motion to Approve

Ray Malnar seconded the motion.

The board **VOTED** unanimously to approve the motion.

VI. Governance

VII. Other Business

A. Board Members Suggestions for Future Agenda Items

VIII. Closing Items

A. Adjourn Meeting

Ray Malnar made a motion to Adjourn

Judd Lewis seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at .