

VILLAGE OF INNSBROOK
BOARD OF TRUSTEES MEETING MINUTES
Innsbrook Village Hall
1835 Highway F
Tuesday, August 9, 2016, 7:30 PM

AGENDA

Public notice is hereby given that the Board of Trustees will meet at Innsbrook Village Hall, 1835 Highway F, Innsbrook, Missouri, on Tuesday, August 9, 2016 at 7:30 PM for a meeting to discuss and act upon the matters on this agenda as follows:

- 1) CALL TO ORDER
- 2) PLEDGE OF ALLEGIANCE
- 3) ROLL CALL
- 4) APPROVAL OF AGENDA
- 5) APPROVAL OF MINUTES
 - a. Regular Meeting: July 12, 2016
- 6) **PUBLIC HEARING - 2016 Tax Levy**
- 7) PUBLIC COMMENTS - Citizens who have concerns or remarks who wish to speak on Village matters may do so at this time.
- 8) COMMUNICATIONS/PETITIONS/PRESENTATIONS
- 9) BOARD OF TRUSTEES COMMENTS
- 10) CHAIRMAN'S COMMENTS, REPORTS, APOINTMENTS
 - a. Swearing in Bud Oldani to Planning and Zoning Committee
 - b. Appointing Chuck Madinger to Board of Adjustments
- 11) DEPARTMENT REPORTS:
 - a. Financial Report
 - i. Bills of The Month
 - b. Administrator's Report
 - c. Planning & Zoning Commission
 - i. Appendix A Update - Sewer Issues
- 12) UNFINISHED BUSINESS:
 - a. Lake Charrette Homeowners Petition Update
- 13) NEW BUSINESS:
 - a. **BILL NO. 230 - AN ORDINANCE LEVYING AND ESTABLISHING THE RATE OF ANNUAL TAXATION FOR THE YEAR 2016 ON ALL PROPERTY WITHIN THE VILLAGE OF INNSBROOK, WARREN COUNTY, MISSOURI AND PROVIDING FOR THE EXTENSION OF SAID TAXES ON THE BOOKS OF THE COLLECTOR BY THE COUNTY CLERK OF WARREN COUNTY, MISSOURI (Ord. No. 228)**
 - b. **BILL NO. 231 - AN ORDINANCE AMENDING ORDINANCE NO. 5, SECTION FIVE, "REGULAR MEETINGS" BY CHANGING THE REGULAR MEETINGS OF THE BOARD OF TRUSTEES OF THE VILLAGE OF INNSBROOK TO THE SECOND TUESDAY OF EACH MONTH AT 5:00 PM BEGINNING IN SEPTEMBER, 2016 (Ord. No. 229)**
- 14) VOTE TO ADJOURN

Unfinished Business/ Hold Items

- BHS/Zykan Landfill Area
- Complaint Properties
- Animal Shelter
- Septic Issues
- Dry Hydrants
- Internet Speeds

(Next quarterly report Sept 2016)

MINUTES

The August 9, 2016 regular meeting of the Innsbrook Board of Trustees was held at Innsbrook Village Hall and called to order at 7:51 PM with Village Board Chairman Jeff Thomsen presiding. Chairman Thomsen led the Pledge of Allegiance. Upon Roll Call, Trustees Trish Dunn, Jerry Rust and Jeff Thomsen were present. Trustees Ted Sator, Tom Stevener were absent. After roll call Chairman Thomsen announced that a quorum was present for the transaction of business.

Also in attendance were Village Administrator/Clerk, Carla Heggemann; Bob Soderholm (L2130) and Jean Jarchow (L2133).

APPROVAL OF AGENDA

Chairman Thomsen asked for a motion to approve the August 9, 2016 agenda. Motioned by Trustee Rust, seconded by Trustee Dunn, to approve the agenda. All Trustees present voted "Aye". Motion passed with a 3-0 vote. Motion was approved.

APPROVAL OF MINUTES

Chairman Thomsen asked for a motion to approve the July 12, 2016 Minutes. Motioned by Trustee Rust, seconded by Trustee Dunn to approve minutes from the Regular Meeting on July 12, 2016. All Trustees present voted "Aye". Motion passed with a 3-0 vote. Motion was approved.

PUBLIC HEARING

Chairman Thomsen opened the Public Hearing for setting the Tax Rate on Real Estate for the year 2016. With no public comment, Chairman Thomsen closed the Public Hearing.

PUBLIC COMMENT

None at this time.

COMMUNICATIONS, PETITIONS, PRESENTATIONS

BOARD OF TRUSTEES COMMENTS

Trustee Rust stated that ~~Innsbrook Corporation~~ is in the process of obtaining bids to install fiber optic cable within Innsbrook Estates. **CENTURYLINK CM**

Trustee Dunn gave an update to the Board of Trustees pertaining to the Warren County Hazard Mitigation Plan Update meeting that Carla Heggemann and Trustee Dunn attended on August 4, 2016.

CHAIRMAN'S COMMENTS, REPORTS, APPOINTMENTS

Chairman Thomsen stated that Village Attorney Chris Graville and Chairman Thomsen met with Doug Rice regarding the Charrette Lake Petition. Chris Graville explained the Board's position on the issue. The Ordinance that was proposed in the petition could be passed, but it would only affect future properties and not resolve the issues with the current properties.

- a. Swearing in Bud Oldani to Planning and Zoning Commission - This will be done at the next Planning and Zoning Meeting to be held on September 7, 2016.
- b. Appointing Chuck Madinger to Board of Adjustments - Motioned by Trustee Rust, seconded by Trustee Dunn to appoint Chuck Madinger to the Board of Adjustments. By roll call vote, Trustee Dunn "Aye", Trustee Rust "Aye" and Trustee Thomsen "Aye". All Trustees present voted "Aye". Motion passed with a 3-0 vote. Motion was approved.

DEPARTMENT REPORTS

- a. Financial Report - The financial report and the bills of the month were distributed and viewed by all Trustees in attendance. Motioned by Trustee Rust, seconded by Trustee Dunn to approve the financial report and pay all the bills of the month. All Trustees present voted "Aye". Motion passed with a 3-0 vote. Motion was approved.
- b. Administrator's Report - Carla Heggemann presented her Administrator Report to the Board of Trustees.
- c. Planning and Zoning Commission - No meeting was held on August 3, 2016.
 - i. Appendix A Update - Bob Soderholm stated that a draft update for Appendix A and the Procedures Manual has been distributed to the Commission to review. Innsbrook Corporation will also receive a copy to review. A discussion will be held at the September 7, 2016 Planning and Zoning Meeting with a possible Public Hearing and recommendation for approval of the update at the November 2, 2016 meeting.

UNFINISHED BUSINESS:

- a. Lake Charrette Homeowners Petition Update - (See Chairman's Comments)

NEW BUSINESS:

- a. **BILL NO. 230 - AN ORDINANCE LEVYING AND ESTABLISHING THE RATE OF ANNUAL TAXATION FOR THE YEAR 2016 ON ALL PROPERTY WITHIN THE VILLAGE OF INNSBROOK, WARREN COUNTY, MISSOURI AND PROVIDING FOR THE EXTENSION OF SAID TAXES ON THE BOOKS OF THE COLLECTOR BY THE COUNTY CLERK OF WARREN COUNTY, MISSOURI (Ord. No. 228)** Motioned by Trustee Rust, seconded by Trustee Dunn to have the first and second reading of Bill 230 by title only. All Trustees present voted "Aye". Motion passed and approved with a 3-0 vote. Chairman Thomsen read Bill No. 230 twice by title only. No comments were made. Motioned by Trustee Rust, seconded by Trustee Dunn to pass Bill No. 230 to Ordinance No. 228. By roll call vote, Trustee Dunn - "Aye", Trustee Rust - "Aye", Trustee Thomsen - "Aye". With a 3-0 vote, Bill 230 is enacted as Ordinance 228 of the Village of Innsbrook, Missouri.
- b. **BILL NO. 231 - AN ORDINANCE AMENDING ORDINANCE NO. 5, SECTION FIVE, "REGULAR MEETINGS" BY CHANGING THE REGULAR MEETINGS OF THE BOARD OF TRUSTEES OF THE VILLAGE OF INNSBROOK TO THE SECOND TUESDAY OF EACH MONTH AT 5:00 PM BEGINNING IN SEPTEMBER, 2016 (Ord. No. 229)** Motioned by Trustee Rust, seconded by Trustee Dunn to have the first and second reading of Bill 231 by title only. All Trustees present voted "Aye". Motion passed and approved with a 3-0 vote. Chairman Thomsen read Bill No. 231 twice by title only. No comments were made. Motioned by Trustee Dunn, seconded by Trustee Rust to pass Bill No. 231 to Ordinance No. 229. By roll call vote, Trustee Dunn - "Aye", Trustee Rust - "Aye", Trustee Thomsen - "Aye". With a 3-0 vote, Bill 231 is enacted as Ordinance 229 of the Village of Innsbrook, Missouri.

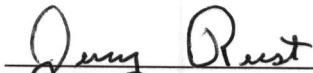
VOTE TO ADJOURN

Motioned by Trustee Rust, seconded by Trustee Dunn, to adjourn the regular meeting. All Trustee's present voted "Aye". Motion passed with a 3-0 vote. Meeting adjourned at 8:34 PM.

I hereby certify that these are the original minutes of the regular meeting of the Board of Trustees held on Tuesday, August 9, 2016.

Carla Heggemann, Village Administrator/Clerk

Date Minutes Approved: 9-13-16


Jerry Rust,

Village Board Clerk


Attest: Carla Heggemann,
Village Administrator/Clerk

(seal)

