

# WEST BRANDYWINE TOWNSHIP MUNICIPAL AUTHORITY

Incorporated 1995

198 Lafayette Road, West Brandywine, PA 19320-1230

Kent D. Nation, *Chairperson*  
Scott A. Lauchlan, *Secretary*  
William S. Clark, *Treasurer*

Joseph S Sawicki, *Vice-Chairman*  
Joseph S. Boldaz, *Asst. Secretary/Treasurer*  
Anita M. Ferenz, *Administrator*

## Meeting Agenda – March 27, 2025

**Call to Order** (time: \_\_\_\_\_)

**Pledge of Allegiance**

**Roll Call of Board Members**

Joe Boldaz (JB) \_\_\_\_\_, Will Clark (WC) \_\_\_\_\_, Scott Lauchlan (SL) \_\_\_\_\_, Kent Nation (KN) \_\_\_\_\_ and Joe Sawicki (JS) \_\_\_\_\_.

**Others Present**

Solicitor \_\_\_\_\_, Engineer \_\_\_\_\_, Operator \_\_\_\_\_ and Administrator \_\_\_\_\_

**Action on Minutes of Previous Meeting(s)**

- February 27, 2025 regular meeting

**Public Comment / Presentation.**

**Reports:**

1. Operator
  - a. Monthly Report.
2. Engineer
  - a. Monthly Report – general operations.
3. Solicitor
4. Committees
  - a. Finance – March / June / September / December
  - b. Operations – April / July / October / January – site visit to be scheduled in the fall
  - c. Planning – May / August / November / February
    - i. Meeting held 3/11/2025 to discuss sewer connection options for Ridings of Hibernia; further meeting to be held with members of the Township Planning Commission and Township staff.
5. Administrator
  - a. Monthly Report.

**New Business:**

1. Resolution 02-2025 Updated Fee Schedule effective 3/27/2025

**Finances:**

As of February 28, 2025:

1. Mid Penn Operating - \$286,480.17
2. Mid Penn Debt Service - \$78,762.62
3. Mid Penn Capital Reserve - \$877,829.77
4. Mid Penn DSRF - \$565,073.63
  
5. Bills paid and to be ratified (2/27/2025 to 3/27/2025) - \$ \_\_\_\_\_
6. Payroll for February 2025 - \$5,149.08

**Dates of Upcoming Meetings**

1. Board of Supervisors on Thursday, April 17, 2025 at 7:30 p.m.
2. Municipal Authority, on Thursday, April 24, 2025 at 7:00 p.m.

**Adjournment** (time: \_\_\_\_\_)