

# Township Trustees of Schools

TOWNSHIP 38 NORTH, RANGE 12 EAST

www.lyonstto.net

BOARD OF SCHOOL TRUSTEES  
Michael S. Thiessen, President  
Shakana L. Kirksey-Miller, Trustee  
Jessica A. Doherty, Trustee

6438 Joliet Road, Unit 103  
Countryside, IL 60525  
Phone 708-352-4480  
Fax 708-888-5651

## NOTICE

### **NOTICE OF A SPECIAL MEETING OF THE BOARD OF TRUSTEES OF THE LYONS TOWNSHIP SCHOOL TREASURER'S OFFICE**

**June 30, 2022 – 6:00 P.M.**

The Board of Township Trustees of Schools, Range 38 North, Range 12 East, Illinois (Lyons Township) have called a special meeting on June 30, 2022, at 6:00 P.M., at the Lyons Township School Treasurer's Office, 6438 Joliet Road, Unit 103, Countryside, IL 60525.

## AGENDA

1. **Call to Order & Roll Call**

2. **Pledge of Allegiance**

3. **Public Comments**

4. **Review/Approval of Minutes**

Board of School Trustees review and approval of the Lyons Township School Treasurer's minutes of:

- May 16, 2022 – TTO Open Meeting
- May 16, 2022 – TTO Closed Meeting

5. **Treasurer's Report**

6. **Review the Lyons Township Treasurer's Financial Reports**

Board of School Trustees discussion and review of the Lyons Township School Treasurer's financial statements for the following months as presented.

- May 2022

7. **Review/Approval of Payables List**

Board of School Trustees approval and ratification for the payment of expenses is requested for the Lyons Township School Treasurer's payables in the amount of

- June 30, 2022 - \$ 57,251.31
  - **Total \$ 57,251.31**

**8. Review /Approval of Review School Districts Official Records**

Board of School Trustees discussion and review of the Lyons Township Schools and Coop’s financial records for:

- April 2022
- May 2022

**NEW BUSINESS:**

**9. Approval of Cyber Liability Insurance Policy – FY2023**

**10. Lyons Township Summer Employment Work Program**

**11. Semi-Annual Review of Closed Session Minutes**

**12. Cook County Property Tax Collection Delay – FY2023**

- LTTO Warrant Purchase Agreement

**OLD BUSINESS:**

**13. Pro-Rata Receivables - FY2021**

**14. Motion to suspend the Board Meeting for the purpose of entering Closed Session**

- *Illinois Open Meetings Act, (5 ILCS 120/2 (c)(1),* “Discussion on the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body.”
- *Illinois Open Meetings Act, (5 ILCS 120/2 (c)(11),* “Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.”
- *Illinois Open Meetings Act, (5 ILCS 120/2(c)(21),* “Discussion of minutes of meetings lawfully closed under this Act, whether for the purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06.”

**15. Motion to reconvene the Board Meeting of the Board of Trustees**

16. Action as a result of Closed Session

- LTTO Employee Compensation – FY2023

17. Adjournment

Call to Order

# Pledge of Allegiance

# Public Comments

# Review/Approval of Minutes

May 16, 2022 – TTO Open Meeting  
May 16, 2022 – TTO Closed Meeting

# Treasurer's Report



# Review the Lyons Township Treasurer's Financial Reports

- May 2022

# Lyons Township Trustee of Schools

## Account Level Operating Statement For the Period 05/01/2022 through 05/31/2022

Fiscal Year: 2021-2022

		<u>05/01/2022 - 05/31/2022</u>	<u>Budget</u>	<u>Budget Balance</u>		
<b>All Funds</b>						
<b>REVENUE</b>						
		MTD	YTD	Budget	BudgetBalance	Percent
10.4.1940.0000.000.4001	PRORATA - CURRENT YEAR	\$0.00	\$0.00	(\$2,127,360.00)	(\$2,127,360.00)	0.0%
10.4.1940.0000.000.4002	PRORATA - IMMEDIATE PRIOR YEAR	\$0.00	(\$966,620.41)	(\$966,620.00)	\$0.41	100.0%
10.4.1950.0000.000.0000	REFUND OF PRIOR YEARS' EXPENDITURES	\$0.00	(\$442.00)	(\$1,000.00)	(\$558.00)	44.2%
<b>REVENUE</b>		<b>\$0.00</b>	<b>(\$967,062.41)</b>	<b>(\$3,094,980.00)</b>	<b>(\$2,127,917.59)</b>	<b>31.2%</b>
<b>EXPENDITURE</b>						
		MTD	YTD	Budget	BudgetBalance	Percent
10.5.2520.1000.000.5001	SALARIES - TREASURER	\$14,583.30	\$160,416.70	\$175,000.00	\$14,583.30	91.7%
10.5.2520.1000.000.5002	SALARIES - OFFICE MANAGER	\$0.00	\$35,480.00	\$35,480.00	\$0.00	100.0%
10.5.2520.1000.000.5004	SALARIES - PAYROLL	\$5,569.70	\$61,267.30	\$66,836.70	\$5,569.40	91.7%
10.5.2520.1000.000.5008	SALARIES - PT RECORDS MANAGEMENT	\$5,833.30	\$63,541.62	\$70,000.00	\$6,458.38	90.8%
10.5.2520.1000.000.5011	SALARIES - DIR OF FINANCE AND OPERATIONS	\$9,724.90	\$105,585.09	\$116,699.00	\$11,113.91	90.5%
10.5.2520.1000.000.5012	SALARIES - ACCOUNTANT	\$5,923.34	\$65,070.32	\$71,080.30	\$6,009.98	91.5%
10.5.2520.1000.000.5016	SALARIES - STAFF ACCOUNTANT	\$4,583.28	\$4,583.28	\$9,167.00	\$4,583.72	50.0%
10.5.2520.2120.000.0000	BENEFITS - IMRF	\$2,726.82	\$35,468.95	\$38,750.00	\$3,281.05	91.5%
10.5.2520.2130.000.0000	FICA	\$3,925.48	\$38,160.73	\$42,100.00	\$3,939.27	90.6%
10.5.2520.2140.000.0000	MEDICARE	\$918.06	\$9,847.60	\$11,000.00	\$1,152.40	89.5%
10.5.2520.2210.000.0000	LIFE INSURANCE	\$0.00	\$984.00	\$1,080.00	\$96.00	91.1%
10.5.2520.2220.000.0000	MEDICAL INSURANCE	\$6,743.14	\$57,367.76	\$64,500.00	\$7,132.24	88.9%
10.5.2520.2230.000.0000	DENTAL INSURANCE	\$182.85	\$2,559.90	\$3,250.00	\$690.10	78.8%
10.5.2520.2341.000.0000	VISION INSURANCE	\$0.00	\$472.29	\$605.00	\$132.71	78.1%
10.5.2520.3100.000.0000	CPA SERVICES	\$0.00	\$24,635.00	\$40,000.00	\$15,365.00	61.6%
10.5.2520.3100.000.0019	PROGRAMMING & TRAINING	\$0.00	\$0.00	\$4,000.00	\$4,000.00	0.0%
10.5.2520.3100.000.0023	PROF. & TECH. SERVICES - IT	\$1,972.02	\$10,355.77	\$12,000.00	\$1,644.23	86.3%
10.5.2520.3160.000.0000	ANNUAL I.V. LICENSE	\$0.00	\$139,166.37	\$139,167.00	\$0.63	100.0%
10.5.2520.3160.000.0027	SOFTWARE	\$600.74	\$5,384.88	\$7,000.00	\$1,615.12	76.9%
10.5.2520.3170.000.0000	AUDIT/FINANCIAL SERVICES	\$0.00	\$22,411.25	\$22,412.00	\$0.75	100.0%
10.5.2520.3180.000.0000	LEGAL SERVICES	\$416.25	\$19,697.25	\$26,000.00	\$6,302.75	75.8%
10.5.2520.3190.000.0000	OTHER PROFESSIONAL AND TECHNICAL SERVICES	\$3,860.00	\$6,211.25	\$6,500.00	\$288.75	95.6%
10.5.2520.3200.000.0000	PROPERTY SERVICES	\$0.00	\$520.74	\$521.00	\$0.26	100.0%
10.5.2520.3210.000.0000	SANITATION SERVICES	\$0.00	\$560.00	\$560.00	\$0.00	100.0%
10.5.2520.3220.000.0000	CLEANING SERVICES	\$0.00	\$3,400.00	\$3,400.00	\$0.00	100.0%
10.5.2520.3250.000.0000	RENTALS	\$236.00	\$52,674.00	\$59,470.00	\$6,796.00	88.6%
10.5.2520.3250.000.0003	COPIER & PRINTER LEASE	\$1,477.75	\$11,209.25	\$13,700.00	\$2,490.75	81.8%
10.5.2520.3330.000.0000	MEETING EXPENSE	\$0.00	\$338.57	\$1,200.00	\$861.43	28.2%
10.5.2520.3400.000.0005	POSTAGE	\$166.50	\$649.95	\$705.00	\$55.05	92.2%
10.5.2520.3400.000.0008	INTERNET	\$219.90	\$2,376.03	\$2,600.00	\$223.97	91.4%
10.5.2520.3600.000.0000	PRINTING AND BINDING	\$0.00	\$18,835.50	\$18,636.00	(\$199.50)	101.1%
10.5.2520.3800.000.0011	RETIREE/COBRA BENEFITS	(\$54.57)	\$8,651.22	\$8,750.00	\$98.78	98.9%
10.5.2520.3800.000.0013	COMMERCIAL PACKAGE	\$0.00	\$8,482.00	\$8,482.00	\$0.00	100.0%
10.5.2520.3800.000.0014	WORKERS COMPENSATION	\$0.00	\$2,282.00	\$2,282.00	\$0.00	100.0%
10.5.2520.3800.000.0016	PUBLIC OFFICIALS LIABILITY	\$15,000.00	\$15,000.00	\$15,000.00	\$0.00	100.0%
10.5.2520.3800.000.0017	CYBER LIABILITY	\$0.00	\$0.00	\$4,500.00	\$4,500.00	0.0%
10.5.2520.4100.000.0000	OFFICE SUPPLIES	\$1,480.42	\$4,470.87	\$15,000.00	\$10,529.13	29.8%
10.5.2520.4100.000.0024	ENVELOPES	\$0.00	\$462.50	\$465.00	\$2.50	99.5%
10.5.2520.4400.000.0000	PERIODICALS	\$0.00	\$776.61	\$830.00	\$53.39	93.6%
10.5.2520.4900.000.0020	CHECKS	\$585.00	\$1,899.00	\$1,965.00	\$66.00	96.6%
10.5.2520.5500.000.0000	CAPITALIZED EQUIPMENT	\$0.00	\$0.00	\$4,000.00	\$4,000.00	0.0%
10.5.2520.6400.000.0000	DUES AND FEES	\$55.00	\$2,653.12	\$3,200.00	\$546.88	82.9%
<b>EXPENDITURE</b>		<b>\$86,729.18</b>	<b>\$1,003,908.67</b>	<b>\$1,127,893.00</b>	<b>\$123,984.33</b>	<b>89.0%</b>
<b>Net (Revenue)/Expense</b>		<b>\$86,729.18</b>	<b>\$36,846.26</b>	<b>(\$1,967,087.00)</b>	<b>(\$2,003,933.26)</b>	<b>1.9%</b>

**Lyons Township Trustee of Schools**

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**Account Level Operating Statement For the Period 05/01/2022 through 05/31/2022**

Fiscal Year: 2021-2022

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05/01/2022 - 05/31/2022

Budget

Budget Balance

End of Report

# Review/Approval of Payables List

- June 30, 2022 - \$ 57,491.31

➤ **Total Amount - \$ 57,491.31**

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# LYONS TOWNSHIP TRUSTEE OF SCHOOLS VOUCHER

Voucher No: 1104      Voucher Date: 06/30/2022      Prepared By: Brigid Murphy

*Printed: 06/28/2022 05:46:44 PM*

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LYONS TOWNSHIP TRUSTEE OF SCHOOLS is hereby authorized to draw warrants against LYONS TOWNSHIP TRUSTEE OF SCHOOLS funds for the sum of \$57,491.31 on account of obligations incurred for value received in services and for materials as shown below for period August 2, 2021 to June 30, 2022 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.



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Michael S. Thiessen      Board President

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Shakana L. Kirksey-Miller      Trustee

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Jessica A. Doherty      Trustee

LYONS TOWNSHIP TRUSTEE OF SCHOOLS

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Fund		Amount
10	EDUCATION	\$57,491.31
		<hr/>
		\$57,491.31

## Lyons Township Trustee of Schools

### Voucher Detail Listing

Voucher Batch Number: 1104

06/30/2022

Fiscal Year: 2021-2022

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
ACCURATE OFFICE SUPPLY CO.	1000018					
Check Group:						
OFFICE SUPPLIES		1 0		571567/279344 6/30/2022	10.5.2520.4100.000.0000 OFFICE SUPPLIES	\$1,934.56
OFFICE SUPPLIES		1 0		572326/280067 6/30/2022	10.5.2520.4100.000.0000 OFFICE SUPPLIES	\$591.69
OFFICE SUPPLIES		1 0		Q280103 6/30/2022	10.5.2520.4100.000.0000 OFFICE SUPPLIES	\$385.71
Check #: 0						
PO/InvoiceTotal:						\$2,911.96
Vendor Total:						\$2,911.96
AP Technology						
Check Group:						
ADDITIONAL LICENSES-EZ SIGNER SOFTWARE		1 0		IN032033 6/30/2022	10.5.2520.3160.000.0027 SOFTWARE	\$391.53
Check #: 0						
PO/InvoiceTotal:						\$391.53
Vendor Total:						\$391.53
ASBO International						
Check Group:						
FY23 DUES		1 0		844336 6/30/2022	10.5.2520.6400.000.0000 DUES AND FEES	\$240.00
Check #: 0						
PO/InvoiceTotal:						\$240.00
Vendor Total:						\$240.00
BLUE CROSS AND BLUE SHIELD OF IL						
Check Group:						
M-06/01/2022-07/01/2022		1 0		ACCT#245480 05.17.22 6/30/2022	10.2.0481.0000.000.9944 HEALTH INSURANCE PAYABLE-ER	\$9,059.58

Lyons Township Trustee of Schools

Voucher Detail Listing

Voucher Batch Number: 1104

06/30/2022

Fiscal Year: 2021-2022

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
D-06/01/2022-07/01/2022		1	0	ACCT#245480 05.17.22 6/30/2022	10.5.2520.3800.000.0011 RETIREE/COBRA BENEFITS	\$36.57
D-06/01/2022-07/01/2022		1	0	ACCT#245480 05.17.22 6/30/2022	10.5.2520.2230.000.0000 DENTAL INSURANCE	\$462.81
M-07/01/2022-07/31/2022		1	0	ACCT#245480 06.16.22 6/30/2022	10.2.0481.0000.000.9944 HEALTH INSURANCE PAYABLE-ER	\$7,263.21
D-07/01/2022-07/31/2022		1	0	ACCT#245480 06.16.22 6/30/2022	10.5.2520.2230.000.0000 DENTAL INSURANCE	\$347.64
D-07/01/2022-07/31/2022		1	0	ACCT#245480 06.16.22 6/30/2022	10.5.2520.3800.000.0011 RETIREE/COBRA BENEFITS	\$39.38
Check #: 0						
						PO/InvoiceTotal: <u>\$17,209.19</u>
						Vendor Total: <u>\$17,209.19</u>
COMCAST	1000050					
Check Group:						
04/29/2022-06/28/2022		1	0	05.25.2022 6/30/2022	10.5.2520.3400.000.0008 INTERNET	\$599.65
Check #: 0						
						PO/InvoiceTotal: <u>\$599.65</u>
						Vendor Total: <u>\$599.65</u>
Companion Life Insurance Company						
Check Group:						
V-07/01/2021-06/30/2022 RETROACTIVE BILLING ADJ		1	0	472543 6/30/2022	10.5.2520.2341.000.0000 VISION INSURANCE	(\$67.59)
V-07/01/2021-06/30/2022 RETROACTIVE BILLING ADJ		1	0	472543 6/30/2022	10.5.2520.3800.000.0011 RETIREE/COBRA BENEFITS	(\$18.83)
L-06/01/2022-06/30/2022		1	0	472543 6/30/2022	10.5.2520.2210.000.0000 LIFE INSURANCE	\$42.50

Lyons Township Trustee of Schools

Voucher Detail Listing

Voucher Batch Number: 1104

06/30/2022

Fiscal Year: 2021-2022

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
L-06/01/2022-06/30/2022		1	0	472543 6/30/2022	10.5.2520.3800.000.0011 RETIREE/COBRA BENEFITS	\$70.89
V-07/01/2022-07/31/2022		1	0	486656 6/30/2022	10.5.2520.2341.000.0000 VISION INSURANCE	\$39.86
V-07/01/2022-07/31/2022		1	0	486656 6/30/2022	10.5.2520.3800.000.0011 RETIREE/COBRA BENEFITS	\$5.37
L-07/01/2022-07/31/2022		1	0	486656 6/30/2022	10.5.2520.2210.000.0000 LIFE INSURANCE	\$42.50
L-07/01/2022-07/31/2022		1	0	486656 6/30/2022	10.5.2520.3800.000.0011 RETIREE/COBRA BENEFITS	\$70.89
Check #: 0						
PO/InvoiceTotal:						\$185.59
Vendor Total:						\$185.59
Cook County Farm Bureau						
Check Group:						
JULY 2022 RENT		1	0	JULY 2022 6/30/2022	10.5.2520.3250.000.0000 RENTALS	\$4,000.00
Check #: 0						
PO/InvoiceTotal:						\$4,000.00
Vendor Total:						\$4,000.00
De Lage Landen Financial Services, Inc.						
Check Group:						
06/15/2022-07/14/2022		1	0	76535716 6/30/2022	10.5.2520.3250.000.0000 RENTALS	\$968.00
Check #: 0						
PO/InvoiceTotal:						\$968.00
Vendor Total:						\$968.00
DEL GALDO LAW GROUP, LLC						
Check Group:						



Lyons Township Trustee of Schools

Voucher Detail Listing

Voucher Batch Number: 1104

06/30/2022

Fiscal Year: 2021-2022

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
05/01/2022-05/31/2022		1	0	28865 6/30/2022	10.5.2520.3180.000.0000 LEGAL SERVICES	\$2,127.50
					Check #: 0	
					PO/InvoiceTotal:	\$2,127.50
					Vendor Total:	\$2,127.50
DESPLAINES VALLEY NEWS	1000059					
Check Group:						
PERIODICALS		1	0	06.14.22 6/30/2022	10.5.2520.4400.000.0000 PERIODICALS	\$19.00
					Check #: 0	
					PO/InvoiceTotal:	\$19.00
					Vendor Total:	\$19.00
FIRST NATIONAL BANK OF LAGRANGE	1000078					
Check Group:						
OFFICE SUPPLIES		1	0	06022022 6/30/2022	10.5.2520.4100.000.0000 OFFICE SUPPLIES	\$389.94
OFFICE SUPPLIES		1	0	06022022 6/30/2022	10.5.2520.4100.000.0000 OFFICE SUPPLIES	\$1,243.00
OFFICE SUPPLIES		1	0	06022022 6/30/2022	10.5.2520.4100.000.0000 OFFICE SUPPLIES	\$38.97
OFFICE SUPPLIES		1	0	06022022 6/30/2022	10.5.2520.4100.000.0000 OFFICE SUPPLIES	\$810.96
OFFICE SUPPLIES		1	0	06022022 6/30/2022	10.5.2520.4100.000.0000 OFFICE SUPPLIES	\$26.59
OFFICE SUPPLIES		1	0	06022022 6/30/2022	10.5.2520.4100.000.0000 OFFICE SUPPLIES	\$6.59
OFFICE SUPPLIES		1	0	06022022 6/30/2022	10.5.2520.4100.000.0000 OFFICE SUPPLIES	\$749.99
OFFICE SUPPLIES		1	0	06022022 6/30/2022	10.5.2520.4100.000.0000 OFFICE SUPPLIES	\$38.59

Lyons Township Trustee of Schools

Voucher Detail Listing

Voucher Batch Number: 1104

06/30/2022

Fiscal Year: 2021-2022

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
OFFICE SUPPLIES		1	0	06022022 6/30/2022	10.5.2520.4100.000.0000 OFFICE SUPPLIES	\$424.00
OFFICE SUPPLIES		1	0	06022022 6/30/2022	10.5.2520.4100.000.0000 OFFICE SUPPLIES	\$11.49
OFFICE SUPPLIES		1	0	06022022 6/30/2022	10.5.2520.4100.000.0000 OFFICE SUPPLIES	(\$19.08)
OFFICE SUPPLIES		1	0	06022022 6/30/2022	10.5.2520.4100.000.0000 OFFICE SUPPLIES	(\$124.98)
OFFICE SUPPLIES		1	0	06022022 6/30/2022	10.5.2520.4100.000.0000 OFFICE SUPPLIES	(\$1.63)
OFFICE SUPPLIES		1	0	06022022 6/30/2022	10.5.2520.4100.000.0000 OFFICE SUPPLIES	(\$19.99)
OFFICE SUPPLIES		1	0	06022022 6/30/2022	10.5.2520.4100.000.0000 OFFICE SUPPLIES	(\$3.26)
OFFICE SUPPLIES		1	0	06022022 6/30/2022	10.5.2520.4100.000.0000 OFFICE SUPPLIES	(\$1.63)
OFFICE SUPPLIES		1	0	06022022 6/30/2022	10.5.2520.4100.000.0000 OFFICE SUPPLIES	(\$8.15)
OFFICE SUPPLIES		1	0	06022022 6/30/2022	10.5.2520.4100.000.0000 OFFICE SUPPLIES	(\$1.63)
OFFICE SUPPLIES		1	0	06022022 6/30/2022	10.5.2520.4100.000.0000 OFFICE SUPPLIES	(\$1.63)
OFFICE SUPPLIES		1	0	06022022 6/30/2022	10.5.2520.4100.000.0000 OFFICE SUPPLIES	(\$1.63)
OFFICE SUPPLIES		1	0	06022022 6/30/2022	10.5.2520.4100.000.0000 OFFICE SUPPLIES	\$299.99
OFFICE SUPPLIES		1	0	06022022 6/30/2022	10.5.2520.4100.000.0000 OFFICE SUPPLIES	\$255.56
OFFICE SUPPLIES		1	0	06022022 6/30/2022	10.5.2520.4100.000.0000 OFFICE SUPPLIES	\$54.49

## Lyons Township Trustee of Schools

### Voucher Detail Listing

Voucher Batch Number: 1104

06/30/2022

Fiscal Year: 2021-2022

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
OFFICE SUPPLIES		1	0	06022022 6/30/2022	10.5.2520.4100.000.0000 OFFICE SUPPLIES	\$14.99
OFFICE SUPPLIES		1	0	06022022 6/30/2022	10.5.2520.4100.000.0000 OFFICE SUPPLIES	\$70.78
OFFICE SUPPLIES		1	0	06022022 6/30/2022	10.5.2520.4100.000.0000 OFFICE SUPPLIES	\$17.99
OFFICE SUPPLIES		1	0	06022022 6/30/2022	10.5.2520.4100.000.0000 OFFICE SUPPLIES	\$19.99
OFFICE SUPPLIES		1	0	06022022 6/30/2022	10.5.2520.4100.000.0000 OFFICE SUPPLIES	\$116.60
OFFICE SUPPLIES		1	0	06022022 6/30/2022	10.5.2520.4100.000.0000 OFFICE SUPPLIES	\$101.37
OFFICE SUPPLIES		1	0	06022022 6/30/2022	10.5.2520.4100.000.0000 OFFICE SUPPLIES	\$177.16
OFFICE SUPPLIES		1	0	06022022 6/30/2022	10.5.2520.4100.000.0000 OFFICE SUPPLIES	\$141.75
OFFICE SUPPLIES		1	0	06022022 6/30/2022	10.5.2520.4100.000.0000 OFFICE SUPPLIES	\$9.95
MICROSOFT TEAMS ROOM		1	0	06022022 6/30/2022	10.5.2520.5500.000.0000 CAPITALIZED EQUIPMENT	\$3,222.89
OFFICE SUPPLIES		1	0	06022022 6/30/2022	10.5.2520.4100.000.0000 OFFICE SUPPLIES	\$274.00
OFFICE SUPPLIES		1	0	06022022 6/30/2022	10.5.2520.4100.000.0000 OFFICE SUPPLIES	\$50.43
OFFICE SUPPLIES		1	0	06022022 6/30/2022	10.5.2520.4100.000.0000 OFFICE SUPPLIES	\$38.69
OFFICE SUPPLIES		1	0	06022022 6/30/2022	10.5.2520.4100.000.0000 OFFICE SUPPLIES	\$7.90
OFFICE SUPPLIES		1	0	06022022 6/30/2022	10.5.2520.4100.000.0000 OFFICE SUPPLIES	\$54.99

Lyons Township Trustee of Schools

Voucher Detail Listing

Voucher Batch Number: 1104

06/30/2022

Fiscal Year: 2021-2022

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
OFFICE SUPPLIES		1	0	06022022 6/30/2022	10.5.2520.4100.000.0000 OFFICE SUPPLIES	\$29.91
OFFICE SUPPLIES		1	0	06022022 6/30/2022	10.5.2520.4100.000.0000 OFFICE SUPPLIES	\$7.82
OFFICE SUPPLIES		1	0	06022022 6/30/2022	10.5.2520.4100.000.0000 OFFICE SUPPLIES	\$178.88
OFFICE SUPPLIES		1	0	06022022 6/30/2022	10.5.2520.4100.000.0000 OFFICE SUPPLIES	\$169.00
OFFICE SUPPLIES		1	0	06022022 6/30/2022	10.5.2520.4100.000.0000 OFFICE SUPPLIES	\$153.32
OFFICE SUPPLIES		1	0	06022022 6/30/2022	10.5.2520.4100.000.0000 OFFICE SUPPLIES	\$101.17
OFFICE SUPPLIES		1	0	06022022 6/30/2022	10.5.2520.4100.000.0000 OFFICE SUPPLIES	\$77.47
OFFICE SUPPLIES		1	0	06022022 6/30/2022	10.5.2520.4100.000.0000 OFFICE SUPPLIES	\$72.92
OFFICE SUPPLIES		1	0	06022022 6/30/2022	10.5.2520.4100.000.0000 OFFICE SUPPLIES	\$71.25
OFFICE SUPPLIES		1	0	06022022 6/30/2022	10.5.2520.4100.000.0000 OFFICE SUPPLIES	\$51.99
OFFICE SUPPLIES		1	0	06022022 6/30/2022	10.5.2520.4100.000.0000 OFFICE SUPPLIES	\$38.00
OFFICE SUPPLIES		1	0	06022022 6/30/2022	10.5.2520.4100.000.0000 OFFICE SUPPLIES	\$26.98
OFFICE SUPPLIES		1	0	06022022 6/30/2022	10.5.2520.4100.000.0000 OFFICE SUPPLIES	\$15.47
OFFICE SUPPLIES		1	0	06022022 6/30/2022	10.5.2520.4100.000.0000 OFFICE SUPPLIES	\$5.96
HUMBLE FAX 06/15/2022-07/15/2022		1	0	06022022 6/30/2022	10.5.2520.3160.000.0027 SOFTWARE	\$10.00

Lyons Township Trustee of Schools

Voucher Detail Listing

Voucher Batch Number: 1104

06/30/2022

Fiscal Year: 2021-2022

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
LAPTOP		1	0	06022022 6/30/2022	10.5.2520.5500.000.0000 CAPITALIZED EQUIPMENT	\$1,297.96
SOFTWARE		1	0	06022022 6/30/2022	10.5.2520.3160.000.0027 SOFTWARE	\$648.00
OFFICE SUPPLIES		1	0	06022022 6/30/2022	10.5.2520.4100.000.0000 OFFICE SUPPLIES	\$12.86
OFFICE SUPPLIES		1	0	06022022 6/30/2022	10.5.2520.4100.000.0000 OFFICE SUPPLIES	\$89.99
OFFICE SUPPLIES		1	0	06022022 6/30/2022	10.5.2520.4100.000.0000 OFFICE SUPPLIES	\$579.99
OFFICE SUPPLIES		1	0	06022022 6/30/2022	10.5.2520.4100.000.0000 OFFICE SUPPLIES	\$358.00
OFFICE SUPPLIES		1	0	06022022 6/30/2022	10.5.2520.4100.000.0000 OFFICE SUPPLIES	\$27.99
OFFICE SUPPLIES		1	0	06022022 6/30/2022	10.5.2520.4100.000.0000 OFFICE SUPPLIES	\$12.96
OFFICE SUPPLIES		1	0	06022022 6/30/2022	10.5.2520.4100.000.0000 OFFICE SUPPLIES	\$114.00
OFFICE SUPPLIES		1	0	06022022 6/30/2022	10.5.2520.4100.000.0000 OFFICE SUPPLIES	\$1.99
OFFICE SUPPLIES		1	0	06022022 6/30/2022	10.5.2520.4100.000.0000 OFFICE SUPPLIES	(\$568.00)
OFFICE SUPPLIES		1	0	06022022 6/30/2022	10.5.2520.4100.000.0000 OFFICE SUPPLIES	\$62.44
OFFICE SUPPLIES		1	0	06022022 6/30/2022	10.5.2520.4100.000.0000 OFFICE SUPPLIES	\$10.59
OFFICE SUPPLIES		1	0	06022022 6/30/2022	10.5.2520.4100.000.0000 OFFICE SUPPLIES	\$42.96
OFFICE SUPPLIES		1	0	06022022 6/30/2022	10.5.2520.4900.000.0020 CHECKS	\$49.99

Lyons Township Trustee of Schools

Voucher Detail Listing

Voucher Batch Number: 1104

06/30/2022

Fiscal Year: 2021-2022

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
OFFICE SUPPLIES		1	0	06022022 6/30/2022	10.5.2520.4100.000.0000 OFFICE SUPPLIES	\$159.58
HUMBLE FAX 05/15/2022-06/15/2022		1	0	06022022 6/30/2022	10.5.2520.3160.000.0027 SOFTWARE	\$10.00
OFFICE SUPPLIES		1	0	06022022 6/30/2022	10.5.2520.4100.000.0000 OFFICE SUPPLIES	\$31.71
OFFICE SUPPLIES		1	0	06022022 6/30/2022	10.5.2520.4100.000.0000 OFFICE SUPPLIES	\$39.27
OFFICE SUPPLIES		1	0	06022022 6/30/2022	10.5.2520.4100.000.0000 OFFICE SUPPLIES	\$15.88
OFFICE SUPPLIES		1	0	06022022 6/30/2022	10.5.2520.4100.000.0000 OFFICE SUPPLIES	(\$60.09)
OFFICE SUPPLIES		1	0	06022022 6/30/2022	10.5.2520.4100.000.0000 OFFICE SUPPLIES	\$29.78
OFFICE SUPPLIES		1	0	06022022 6/30/2022	10.5.2520.4100.000.0000 OFFICE SUPPLIES	\$3.18
OFFICE SUPPLIES		1	0	06022022 6/30/2022	10.5.2520.4100.000.0000 OFFICE SUPPLIES	\$213.00
OFFICE SUPPLIES		1	0	06022022 6/30/2022	10.5.2520.4100.000.0000 OFFICE SUPPLIES	\$392.00
OFFICE SUPPLIES		1	0	06022022 6/30/2022	10.5.2520.4100.000.0000 OFFICE SUPPLIES	(\$49.00)
OFFICE SUPPLIES		1	0	06022022 6/30/2022	10.5.2520.4100.000.0000 OFFICE SUPPLIES	(\$78.25)
OFFICE SUPPLIES		1	0	06022022 6/30/2022	10.5.2520.4100.000.0000 OFFICE SUPPLIES	(\$38.59)
OFFICE SUPPLIES		1	0	06022022 6/30/2022	10.5.2520.4100.000.0000 OFFICE SUPPLIES	(\$52.99)
OFFICE SUPPLIES		1	0	06022022 6/30/2022	10.5.2520.4100.000.0000 OFFICE SUPPLIES	(\$52.99)

Lyons Township Trustee of Schools

Voucher Detail Listing

Voucher Batch Number: 1104

06/30/2022

Fiscal Year: 2021-2022

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
OFFICE SUPPLIES		1	0	06022022 6/30/2022	10.5.2520.4100.000.0000 OFFICE SUPPLIES	(\$52.99)
OFFICE SUPPLIES		1	0	06022022 6/30/2022	10.5.2520.4100.000.0000 OFFICE SUPPLIES	(\$52.99)
OFFICE SUPPLIES		1	0	06022022 6/30/2022	10.5.2520.4100.000.0000 OFFICE SUPPLIES	(\$52.99)
OFFICE SUPPLIES		1	0	06022022 6/30/2022	10.5.2520.4100.000.0000 OFFICE SUPPLIES	(\$52.99)
Check #: 0						
PO/InvoiceTotal:						\$12,588.42
Vendor Total:						\$12,588.42
HINCKLEY SPRINGS	1000092					
Check Group:						
OFFICE SUPPLIES		1	0	22340370 052822 6/30/2022	10.5.2520.4100.000.0000 OFFICE SUPPLIES	\$50.92
OFFICE SUPPLIES		1	0	22340370 062522 6/30/2022	10.5.2520.4100.000.0000 OFFICE SUPPLIES	\$79.86
Check #: 0						
PO/InvoiceTotal:						\$130.78
Vendor Total:						\$130.78
ILLINOIS ASSOC OF SCH BUSINESS OFFICIALS	1000096					
Check Group:						
08/01/2022-07/31/2023 DUES		1	0	0033354 6/30/2022	10.5.2520.6400.000.0000 DUES AND FEES	\$340.00
Check #: 0						
PO/InvoiceTotal:						\$340.00
Vendor Total:						\$340.00
ILLINOIS ASSOC. OF SCHOOL BOARDS	1000094					
Check Group:						

Lyons Township Trustee of Schools

Voucher Detail Listing

Voucher Batch Number: 1104

06/30/2022

Fiscal Year: 2021-2022

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
FY23 IASB ANNUAL MEMBERSHIP		1	0	361623 6/30/2022	10.5.2520.6400.000.0000 DUES AND FEES	\$500.00
					Check #: 0	
						PO/InvoiceTotal: \$500.00
						Vendor Total: \$500.00
IMAGETEC						
Check Group:						
06/05/2022-09/04/2022		1	0	665627 6/30/2022	10.5.2520.3250.000.0003 COPIER & PRINTER LEASE	\$509.75
					Check #: 0	
						PO/InvoiceTotal: \$509.75
						Vendor Total: \$509.75
KELLY BRADSHAW	1000114					
Check Group:						
03/01/2022-04/30/2022		1	0	121 6/30/2022	10.5.2520.3100.000.0000 CPA SERVICES	\$6,012.50
05/01/2022-06/23/2022		1	0	122 6/30/2022	10.5.2520.3100.000.0000 CPA SERVICES	\$5,548.75
					Check #: 0	
						PO/InvoiceTotal: \$11,561.25
						Vendor Total: \$11,561.25
Kenneth T Getty						
Check Group:						
FY23 LIFE INSURANCE		1	0	FY23 6/30/2022	10.5.2520.2210.000.0000 LIFE INSURANCE	\$610.00
					Check #: 0	
						PO/InvoiceTotal: \$610.00
						Vendor Total: \$610.00

PETTY CASH - LT SCHOOL TREASURER

Check Group:



Lyons Township Trustee of Schools

Voucher Detail Listing

Voucher Batch Number: 1104

06/30/2022

Fiscal Year: 2021-2022

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
POSTAGE		1	0	06.28.2022 6/30/2022	10.5.2520.3400.000.0005 POSTAGE	\$58.00
MEETING EXPENSE		1	0	06.28.2022 6/30/2022	10.5.2520.3330.000.0000 MEETING EXPENSE	\$34.19
Check #: 0						
PO/InvoiceTotal:						\$92.19
Vendor Total:						\$92.19
ProxIT, Inc.						
Check Group:						
CLOUD BACK UP-JUNE 2022		1	0	23061 6/30/2022	10.5.2520.3160.000.0027 SOFTWARE	\$109.00
MICROSOFT-JUNE 2022		1	0	23061 6/30/2022	10.5.2520.3160.000.0027 SOFTWARE	\$301.75
JUNE 2022		1	0	23061 6/30/2022	10.5.2520.3100.000.0023 PROF. & TECH. SERVICES - IT	\$800.00
CLOUD BACK UP-JULY 2022		1	0	23082 6/30/2022	10.5.2520.3160.000.0027 SOFTWARE	\$109.00
MICROSOFT-JULY 2022		1	0	23082 6/30/2022	10.5.2520.3160.000.0027 SOFTWARE	\$301.75
JULY 2023		1	0	23082 6/30/2022	10.5.2520.3100.000.0023 PROF. & TECH. SERVICES - IT	\$800.00
Check #: 0						
PO/InvoiceTotal:						\$2,421.50
Vendor Total:						\$2,421.50
Superior Awards						
Check Group:						
OFFICE SUPPLIES		1	0	32665 6/30/2022	10.5.2520.4100.000.0000 OFFICE SUPPLIES	\$75.00
OFFICE SUPPLIES		1	0	32679 6/30/2022	10.5.2520.4100.000.0000 OFFICE SUPPLIES	\$10.00

Lyons Township Trustee of Schools

Voucher Detail Listing

Voucher Batch Number: 1104

06/30/2022

Fiscal Year: 2021-2022

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
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Check #: 0

PO/InvoiceTotal:	\$85.00
Vendor Total:	\$85.00
Grand Total:	\$57,491.31

End of Report

# Review School Districts Official Records

- April 2022
- May 2022

Lyons Township School Treasurer's Office  
 District Operations Report  
 April 2022

District	Beginning FY22 Fund Balance	Beginning FY22 fund balance adjustments	Revenues	Beg. Balance + Revenues	Disbursements	Ending FY22 Fund Balance	% of Total Ending Fund Balance
101	7,772,547.28		21,625,991.54	29,398,538.82	17,222,739.60	12,175,799.22	4.80%
102	12,187,733.26		47,514,234.58	59,701,967.84	36,056,006.97	23,645,960.87	9.33%
103	19,282,981.33		40,426,819.23	59,709,800.56	31,078,628.78	28,631,171.78	11.30%
104	16,326,747.25		33,924,885.82	50,251,633.07	27,776,742.37	22,474,890.70	8.87%
105	16,715,416.77		30,017,014.62	46,732,431.39	21,622,522.62	25,109,908.77	9.91%
106	17,568,594.68		15,968,636.72	33,537,231.40	13,155,325.52	20,381,905.88	8.04%
106.5	4,401,628.71		34,896,048.66	39,297,677.37	33,400,458.08	5,897,219.29	2.33%
106.7	445,612.29		2,591,145.98	3,036,758.27	2,718,014.65	318,743.62	0.13%
107	13,497,630.87		16,436,404.83	29,934,035.70	11,318,937.02	18,615,098.68	7.34%
108	6,361,495.19		6,825,126.11	13,186,621.30	5,709,755.06	7,476,866.24	2.95%
109	38,324,141.08		42,713,270.22	81,037,411.30	39,690,177.75	41,347,233.55	16.31%
204	47,780,298.05		110,610.91	47,890,908.96	47,895,806.13	-4,897.17	0.00%
2045	3,581,993.98		21,781,428.24	25,363,422.22	19,809,360.67	5,554,061.55	2.19%
217	35,052,988.61		44,349,420.49	79,402,409.10	37,580,219.72	41,822,189.38	16.50%
<b>TOTAL</b>	198,552,285.54	0.00	359,181,037.95	598,480,847.30	345,034,694.94	253,446,152.36	100.00%

Lyons Township School Treasurer's Office  
 District Operations Report  
 May 2022

District	Beginning FY22 Fund Balance	Beginning FY22 fund balance adjustments	Revenues	Beg. Balance + Revenues	Disbursements	Ending FY22 Fund Balance	% of Total Ending Fund Balance
101	7,772,547.28		21,877,427.03	29,649,974.31	18,728,313.66	10,921,660.65	4.53%
102	12,187,733.26		48,463,870.04	60,651,603.30	39,507,077.53	21,144,525.77	8.77%
103*	19,282,981.33		40,426,819.23	59,709,800.56	31,078,628.78	28,631,171.78	11.87%
104	16,326,747.25		36,067,387.10	52,394,134.35	30,473,702.31	21,920,432.04	9.09%
105	16,715,416.77		31,310,643.90	48,026,060.67	23,485,729.04	24,540,331.63	10.17%
106	17,568,594.68		16,460,449.58	34,029,044.26	14,559,507.15	19,469,537.11	8.07%
106.5	4,401,628.71		37,533,608.65	41,935,237.36	36,766,276.49	5,168,960.87	2.14%
106.7	445,612.29		2,910,985.72	3,356,598.01	3,013,349.83	343,248.18	0.14%
107	13,497,630.87		16,933,040.63	30,430,671.50	12,635,319.69	17,795,351.81	7.38%
108	6,361,495.19		7,133,874.84	13,495,370.03	6,904,771.43	6,590,598.60	2.73%
109	38,324,141.08		45,871,212.72	84,195,353.80	43,353,172.59	40,842,181.21	16.93%
204	47,780,298.05		110,610.91	47,890,908.96	47,895,806.13	-4,897.17	0.00%
2045	3,581,993.98		22,136,557.41	25,718,551.39	21,984,932.05	3,733,619.34	1.55%
217	35,052,988.61		46,579,084.59	81,632,073.20	41,527,693.67	40,104,379.53	16.63%
<b>TOTAL</b>	198,552,285.54	0.00	373,815,572.35	613,115,381.70	371,914,280.35	241,201,101.35	100.00%

# Cyber Liability Insurance Policy FY2023

# Lyons Township Summer Employment Work Program

# Semi-Annual Review of Closed Session Minutes



Cook County Property  
Tax Collection Delay  
FY2023

# Pro-Rata Receivables FY2021

## ***Pro Rata Receivables - FY2021***

<b>DIST</b>	<b>Interest Earned</b>	<b>BILLED</b>	<b>PAID</b>	<b>DATE</b>	<b>RECEIVED</b>	<b>Balance Due</b>
101	\$ 144,676.65	\$ 114,792.94				\$ 114,792.94
102	\$ 239,246.78	\$ 257,642.41				\$ 257,642.41
103	\$ 276,328.92	\$ 219,808.68				\$ 219,808.68
104	\$ 234,723.61	\$ 197,746.94	X	6/6/2022	197,746.94	\$ -
105	\$ 259,534.70	\$ 153,641.85				\$ 153,641.85
106	\$ 244,475.11	\$ 87,183.09	X	6/15/2022	87,183.09	\$ -
1065	\$ 50,133.26	\$ 85,872.87	X	5/27/2022	85,872.87	\$ -
1065	\$ -	\$ 23,144.00	X	5/27/2022	23,144.00	\$ -
107	\$ 211,329.79	\$ 79,510.93	X	6/15/2022	79,510.93	\$ -
108	\$ 98,463.75	\$ 37,218.23				\$ 37,218.23
109	\$ 538,184.13	\$ 237,246.32				\$ 237,246.32
204	\$ 798,827.24	\$ 476,503.37				\$ 476,503.37
2045	\$ 129,948.61	\$ 144,580.25				\$ 144,580.25
217	\$ 554,332.96	\$ 258,838.25				\$ 258,838.25
<b>Total</b>	<b>\$ 3,780,205.51</b>	<b>\$ 2,373,730.13</b>			<b>473,457.83</b>	<b>1,900,272.30</b>

# Closed Session

## *Motion to suspend the Board Meeting for the purpose of entering Closed Session.*

- ***Illinois Open Meetings Act, (5 ILCS 120/2 (c)(1)***, “Discussion on the appointment, employment, compensation, discipline, performance or dismissal specific employees of public body.”
- ***Illinois Open Meetings Act, (5 ILCS 120/2 (c)(11)***, “Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.”
- ***Illinois Open Meetings Act, (5 ILCS 120/2(c)(21)***, “Discussion of minutes of meetings lawfully closed under this Act, whether for the purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06.”

Motion to reconvene the  
Board Meeting  
of the  
Board of Trustees

Time: \_\_\_\_\_

# Action as a result of Closed Session

- LTTO Employee Compensation – FY2023

# Adjournment