GLOBAL PROCUREMENT

## CUSTOMS TRADE PARTNERSHIP AGAINST TERRORISM (CTPAT)

It is Wal-Mart's policy that all suppliers establish facility security procedures to guard against the introduction of non-manifested cargo into outbound shipments. Such items would include drugs, biological agent, explosives, weapons, radioactive material, illegal aliens, and other contraband.

The supplier/factory must comply with all domestic laws, rules and regulations governing the sale, use, or shipment of contraband. Also, the supplier/factory will cooperate with local, national, and foreign customs agencies to guard against the illegal shipment of contraband.

Prior to selection of a supplier/factory, the enclosed excel file containing the questions must be answered.

## Please follow the direction below:

- Open the excel file with the questionnaires
- Answer all questions.
  - Only enter **"Y**" for yes, **"N**" for no and **"NA**" (not applicable) for NA.
  - Include any
  - Use space provided at bottom of each question in the excel spreadsheet to enter comments appropriate comments. Also include an 'action plan' for any negative responses
  - Once the spreadsheet is completed, first save the document and then send it to the Global Procurement Factory certificate department via e-mail at

(e-mail address).