

# MINUTES

FEBRUARY 13, 2017

ROME CITY TOWN COUNCIL  
PUBLIC MEETING

ROME CITY TOWN HALL  
402 KELLY STREET  
ROME CITY, IN 46784

Meeting was called to order at 6:30pm by Carl Castle. All members Carl Castle, Gary Furlow and Nick Heffner present. Also present Brenda Conley, Dennis Narkter, Bill Eberhard, Paul Hoffman, Jim Sheffield, Mr. and Mrs. Mayfield, Terry Williams and Carl Grove.

Carl Castle asked for a motion to wave reading the minutes from the last meeting. Nick Heffner made the motion to wave reading the minutes. Gary Furlow seconds the motion. 3 yeas, 0 nays. Motion carried.

## **OLD BUSINESS:**

### **Appointments to Boards**

Christine Coe would like to be appointed to the BZA board, Dan Beall to the Redevelopment Board and Les Nivens to the County and town Economic Development Committee. Carl Castle asked for a motion to accept the appointments. Nick Heffner made a motion to accept the appointments. Gary Furlow seconds the motion. 3 yeas, 0 nays. Motion carried.

### **Mowing the sewer plant**

Carl Castle stated they have all looked over the quotes for mowing the sewer plant. Gary Furlow stated it would be better to contract it out then have someone use the town's mower and equipment to do the mowing. Nick Heffner stated Green Side Up has the best quote but he would like the town employees to spray for the weeds. Gary and Carl agree. Carl stated we still need the proof of insurance from Green Side Up. Carl asked for a motion. Nick Heffner made the motion to accept Green Side Up for mowing the sewer plant contingent on providing proof of insurance and have the town employee's spray for weeds. Gary Furlow seconds the motion. 3 yeas, 0 nays. Motion carried.

### **Camera on the building**

Jim Sheffield gave an update on the cameras for the back parking lot and on the south side on the building looking toward Lions Drive will cost approximately \$2297.00. Gary asked about the camera in the basement. Jim did not get the quote on that as of yet. Carl stated it could be a motion detection camera due to the basement isn't used much this would be for when the school has to use it. Jim will check into the cost of everything and report back to the town council. Carl Castle asked for a motion to table this until a future meeting. Nick Heffner made the motion to table. Gary Furlow seconds the motion. 3 yeas, 0 nays. Motion carried.

## **NEW BUSINESS**

### **1782, 2017 Budget Approval**

Brenda Conley stated the 1782, Budget Approval, has been approved. The only cuts were Rainy Day \$252.00 and CCI \$808.00. Everything else was approved.

### **Watershed Agreement**

Brenda stated the industrial park and Orange Township Fire Department will be meeting Feb. 23, 2017 at 3:30pm at the Rome City Town Hall to sign the agreement. Brenda stated we had a lot of work done last year due to a leak and the agreement stated that the industrial shall help with the payment of the repairs. Brenda asked if one town council member can attend. Carl Castle stated he will attend. Gary Furlow asked if we contacted the industries with the leak was noticed? Brenda stated Leigh Pranger contacted them and when it was finished a cost of the repairs was sent to them.

### **ROME CITY SCHOOL CARNIVAL**

Brenda presented a letter to the town council from the Rome City School asking for help with the carnival, which will take place March 10, 2017. Carl stated we have helped in the past. Brenda stated we donated pop to them last year. Nick Heffner suggested we help but spend \$30.00 to \$40.00 on it. Brenda will contact the school to see what they need. Carl Castle asked for a motion. Nick Heffner made the motion to help the school with the carnival and spend \$30.00 to \$40.00. Gary Furlow seconds the motion. 3 yeas, 0 nays. Motion carried.

### **ORDINANCE #2017-01 TRANSFER TO GRANT FUND**

Brenda presented Ordinance #2017-01 and Carl Castle read it. Brenda stated with the LOIT we received for road money and with the grant that INDOT gave the town that the money in LOIT and Rainy Day for the road project has to be transferred into the Grant Fund to be spent. Bill Eberhard has read the ordinance and approves. Carl Castle asked for a motion. Nick Heffner made the motion to approve Ordinance 2017-01 on the first reading. Gary Furlow seconds the motion. 3 yeas, 0 nays. Motion carried.

### **ORDINANCE #2017-02 PUBLIC SAFETY TAX PROCEEDS**

Bill Eberhard read ordinance #2017-02. Bill stated this ordinance is to set up a fund for the Public Safety money that is being received from the county. Bill explained the law states this money can be used for a lot of different things if it pertains to public safety. Brenda stated we should use it just for the police department equipment or what the police need. Brenda will get with Jim Sheffield and see what kind of appropriations he will need because right now it is not appropriated so we cannot spend it. Carl Castle asked for a motion to approve Ordinance #2017-02. Nick Heffner made the motion to approve on the first reading ordinance 2017-02. Gary Furlow seconds the motion. 3 yeas, 0 nays. Motion carried.

### **Red Truck Repairs**

Brenda presented the town council with a list from Max Platt on the repairs that are needed on the red street truck. Leigh Pranger was not present at the meeting and Brenda stated she is not sure what parts have been purchased. Brenda stated Scott Neukom, town employee, can repair most of the things except the manifold. Scott got a cost from Tire Star on the manifold and Brenda presented it to the council which the council stated it was more than Max Platt's estimate. Gary asked why this truck has to have so much work done when it should have been maintained. Carl wants to meet with the employees and find out why also. Nick stated they will have to have it aligned after the ball joints are installed. All council want to know what parts have been ordered and installed. Brenda stated she will let them know when she knows. Carl Castle asked for a motion to have the manifold and alignment done. Nick Heffner

made the motion to have Max Platt repair the manifold and do the alignment. Gary Furlow seconds the motion. 3 yeas, 0 nays. Motion carried.

**MISCELLANEOUS BUSINESS:**

Brenda state Advance Rome City is having a Spring Fling, April 22, 2017 at 6:30pm at Sylvan Cellars Event Center. This will help raise money for business in Rome City on facade.

**DEPARTMENTAL REPORTS:**

Town Manager, Street, Wastewater (see attached)

Town Marshal: (see attached)

Clerk-Treasurer, bank reconciliation. Brenda stated she will be attending a 2 day class in Muncie on March 6 and 7, 2017.

**CLAIM PRESENTED FOR PAYMENT:**

**TOWN FUNDS: \$106,206.76**


**SEWER OPERATING: \$57,018.79**

Carl Castle asked for a motion to pay the claim. Gary Furlow made the motion to pay the claims. Nick Heffner seconds the motion. 3 yeas, 0 nays. Motion carried.

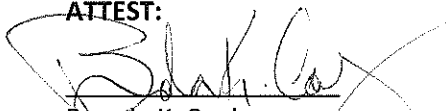
Next town council meeting is March 13, 2017 at 6:30pm at the Rome City Town Hall, 402 Kelly Street, Rome City, IN 46784

Carl Castle asked for a motion to adjourn the meeting at 7:35pm. Nick Heffner made the motion to adjourn. Gary Furlow seconds the motion. 3 yeas, 0 nays. Motion carried.

**ROME CITY TOWN COUNCIL**

  
Carl Castle, President

**ATTEST:**

  
Brenda K. Conley  
Clerk-Treasurer

## TOWN MANAGER REPORT January 2017

1. Meetings Attended:           1-Town Council  
  1-RCCD  
  1-Baseball  
  1-Plan commission  
  1-BZA  
  1-Permitting Excellence  
  6
2. Issued 3 building permits for the month of January: 1-Support Beam-home, 1-gas, 1-Decks
3. Typed TM and utility reports
4. Plan Commission-1 lot Subdivision, BZA 1-variance for subdivision-Both approved.
5. Rome City Conservancy- Paid bills, balance books, year end report, audit completed with no comments. Watched Lake Water Levels with the high amount of rainfall. Worked with
6. Baseball –Taking registrations for the new season and fundraising
7. Took water sample and sent to IDEM.
8. Park Board meeting canceled for the month-Received a \$5000 grant from Noble County Community Foundation. Still waiting to hear from the Cole Foundation.
9. Worked on and completed Plan commission subdivision application and BZA application, notices to interested parties, legal notices, findings of fact for the January meeting.
10. Working on legal notices to update UDO.
11. Spoke with property owner regarding complaints with his construction project on North Shore.
12. Met with surveyor on an administrative subdivision. Adjoining landowners moving property lines. No new building parcels.
13. Attended annual meeting for the Noble County Economic Development Commission held at the Albion Library.
14. Met with new member of the BZA to discuss board member role and duties.
15. Working on bid document for the Bayview Project.
16. Working Internal controls and materiality for the Conservancy District.

January 2017

3 Callouts  
15 Locates  
13 Lift Pumps Pulled - Raes  
Influent - 3,006,970 Gallons  
Daily Testing at Sewer Plant  
Run Lift Station Route, Mondays & Fridays  
Clean Drains as needed  
Plow & Sand Roads as needed  
Clean Town Hall Parking lot & Sidewalks as needed  
Install new Log ~~Float~~ Float Switch SC Lift St  
Repair self Leveler on Loader  
Clean all Trucks / Clean & Organize Shop  
Repair Light Bar & Light Fixtures on 2017 Ford  
Take down X-mas lights  
Install new signs (Road Closed) at School  
Install new Lighting Circuit at Street Barn  
Remove Fallen Tree - Norine Drive  
Install new serpentine Belt & Tension Pulley <sup>Ford</sup> Ford  
Repair Discharge Bracket 10C Lift St.  
Remove Fallen Tree N. Shore Dr.  
Install new Grinder Pump & add Alarm Float <sup>456</sup> spring <sup>3</sup>  
Add new Alarm Floats to all 3 Float Grinder Stations  
Fab & Prep new Grinder St. Lids  
Repair Merry Go Round Kelly Park  
Install new Dedicated Low Voltage Circuit <sup>w/holes</sup> Grinder  
Install new Sewer Tap at 622 Lions Dr.

**ROME CITY MARSHAL'S OFFICE**  
**P.O. BOX 338**  
**402 Kelly Street**  
**Rome City, Indiana 46784**  
**1-(260) 854-3113**  
**Fax 1-260-854-9270**

To: Rome City Town Council

From: James Sheffield, Marshal

Re: Monthly Report for January 2017

Date: February 4, 2017

Vehicle Mileage: <sup>Paul</sup> Sqd.#1 – 940, <sup>Charger</sup> Sqd.#2 – 420, <sup>Jim</sup> Sqd.#3 – 1,226, <sup>Charger</sup> Sqd.#4 – 326

Hours Worked: RC#1 – 178, RC#2 – 172, Part-Time – 106.25, Reserve – 78.5

Town Ordinance Violations:

Abandoned Vehicles:	Animals:	Nuisances:
Weed Abatement:	Fire Prevention:	Sidewalks:
Curfew:	Garbage:	

Officer Initiated Events:

Business Checks: <u>2</u>	Residential Checks: <u>1</u>	Assist Other Dept: <u>14</u>
Warrants: <u>8</u>	Assist Motorist:	Special Details: <u>21</u>

Traffic Violations

Traffic Tickets: <u>4</u>	Written Warnings: <u>7</u>
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Other Events

VIN Check: <u>1</u>	HIN Check:	Handgun License: <u>1</u>
Golf Cart Insp:		

Complaints

Animal: <u>3</u>	Juvenile: <u>2</u>	Drug: <u>9</u>	Misc: <u>9</u>
Susp. Person: <u>1</u>	Susp. Veh.: <u>1</u>	Disabled Veh.: <u>1</u>	Open Door:
Welfare Check: <u>5</u>	OWI: <u>   </u>	DWS: <u>   </u>	Family Fight/Dist: <u>1</u>
Accidents: <u>4</u>	Medic Assist: <u>1</u>	911 Hang-up: <u>3</u>	Alarm: <u>   </u>
Emergency Msgs.: <u>   </u>	Criminal Arrests: <u>1</u>		