

**Board of Trustees  
VILLAGE OF MILLERTON  
Regular Meeting  
January 21, 2020**

A regular meeting of the Village of Millerton Board of Trustees was held on Monday, January 21, 2020. It was called to order at 7:00 PM with Mayor Debra Middlebrook presiding. Deputy Mayor Jennifer Najdek, Trustees Alicia Sartori, Matthew Hartzog and Joshua Schultz, Clerk Kelly Kilmer and Treasurer Stephany Eisermann were present. Also in attendance were: Highway Supervisor Cole Lawrence, Police Officer-In-Charge Michael Veeder, Jeffrey Palfini of the Boondocks Film Society, Erin Moore of engineering firm Tighe & Bond, Craig Wickwire, Avery Wickwire, Chris Kennan, Carol Ann Fuss, K. Chow, Kaitlin Lyle, Jeanne Vanecko, Steve Buerger, Kent Gailith, Eleanor Nurzia, Mimi Ramos, Edie Greenwood, Catherine Galvin, Thomas Parrett, Donald Najak, Tara Breyette, and Kristen Panzer. A sign-in sheet is attached.

***Presentations***

**Erin Moore – Tighe & Bond - Water and Wastewater Projects**

Ms. Moore presented an update on the WIIA grant and the scope of the project. She also provided a detailed update on the wastewater study process and various proposal considerations for Board and community feedback that Tighe & Bond can use in submitting its final proposal/study to the Village. She also answered Board members' questions thereof.

**Tom Parrett. Townscape**

Mr. Parrett of Townscape presented plastic recycling bins and asked for approval from the Board to proceed with a pilot project installing two units for about a year, with an eye toward ultimately installing more in the Village, as part of an effort to reduce the Village's carbon footprint. Plastic bins are proposed for installation on the Rail Trail and in Veterans Park, and they would replace current trash bins. He and the Board discussed various specifications of the proposed units and installation, which would be of no cost to the Village. *Motion* to allow Townscape to install two recycling bins for a pilot project in Memorial Park was made by Deputy Mayor Najdek, seconded by Trustee Hartzog and agreed to by all five (5) members present, thus the motion carried.

**Jeffrey Palfini, Co-Founder of Boondocks Film Society**

Mr. Palfini of Boondocks proposed a Valentine's Day film event February 14, 2020 from 7-10PM, during which approximately 75-80 people would gather for a happy hour and the screening of *Heartbeats*, a Canadian film from 2010. Boondocks has applied to the NYSLA to sell beer, wine and cider and intends to apply to the NYSDOH to offer food service on a small scale for the event. Boondocks has license for the film and carries additional insurances and wanted to inform the Board and community of its intentions for the event, particularly as it would be held in a space not typically used for such. The Board discussed public safety and parking and saw nothing contentious about the singular proposed event provided all necessary State permits are obtained.

**Eleanor Nurzia – 52 Main Tapas & Bar**

Ms. Nurzia raised the issue of the economic impact of the Police Department existing right next door to 52 Main. She also mentioned that retail space on Main Street is consistently deemed a precious commodity and asked if there might be other sites that are potentially good for the Department's base of operations. She said the merchants are willing to help fund moving the Department offices and paying rent for up to a year. The Board agreed to discuss this issue at its upcoming workshop meeting. Ms. Nurzia requested that the Board post its agendas prior to meetings in the interest of informing and remaining transparent and legitimate to the public.

## **Reports**

### **Highways and Water**

Highway Superintendent Lawrence informed the Board that the collection of water on Century Boulevard alongside the post office is a concern, and there is a need to remove soil there. He also stated that on Century Boulevard near North Maple Street, where the basin was fixed, people are parking right up to the stop sign and it causes a visibility issue for drivers. The Mayor asked if it could be striped and he replied that the Department will do that. He asked the Board to reach out to visit and see the new storage shed, which is working out well.

### **Police**

Officer-in-Charge Veeder reported on statistics from the prior month of police activity and discussed Scott Mullin as a potential hire, effective ASAP. *Motion* to hire Mr. Mullin at \$20.60 per hour once all his approvals come through from Dutchess County was made by Deputy Mayor Najdek, seconded by Trustee Hartzog and approved by all five (5) members present, thus it carried.

### **Vouchers**

*Motion* to process vouchers numbered **2019256-2019290**, allocated as follows: **General \$13,497.05; Water \$4,365.21; Total \$17,862.26** was made by Trustee Hartzog, seconded by Trustee Schultz and approved by all five (5) members present, thus it carried.

### **Committee Reports**

The Board agreed to review each member's report and discuss at the next Workshop Meeting.

### **Clerk Report**

Clerk Kilmer reported that the Village needs office signs so people can find the new Village offices, and she gave sample options with office hours displayed, at a cost that could come to \$850-950 dollars. *Motion* to allow Clerk Kilmer to order signs in alignment with the Village's new procurement policy, not to exceed a cost of \$950 for purchase and installation, was made by Trustee Hartzog, seconded by Trustee Sartori and approved by all five (5) members present, thus the motion carried. The Clerk reviewed new non-discrimination rules of hiring procedures mandated by New York State and reminded all trustees that when interviewing for hires, they are not allowed to ask anyone their current or past salary ranges. Clerk Kilmer also stated the need to pump oil out of the oil tanks at the old office; she obtained a \$1,144 estimate (plus sales tax) which would be offset by the credit the Village would incur for any remaining good oil. *Motion* to allow the Clerk to arrange to have the old oil tanks pumped out was made by Trustee Hartzog, seconded by Trustee Schultz, and approved by all five (5) members present, thus it carried.

### **Treasurer's Report**

Treasurer Eisermann distributed an end-of-year budget report and announced that preliminary budget conversations will begin at the Board's February workshop meeting.

### **Mayor**

The Mayor reported that the Village's Buildings Department Secretary resigned, effective January 15, 2020. *Motion* to accept the resignation was made by Deputy Mayor Najdek, seconded by Trustee Sartori and approved by all five (5) members present, thus the resignation was duly accepted. *Motion* was made by Deputy Mayor Najdek to enact **Resolution 2020-1 – a Local Law amending the Village of Millerton's Zoning Law to allow adaptive reuse and impose certain regulations regarding such use**. The motion was seconded by Trustee Hartzog. Resolution 2020-1 was approved by all five (5) members present, thus the law was enacted. The Mayor reported that a group requested the clock tower be shut down during certain hours, but the company that maintains the clock informed her that it can only be shut down completely, which is not an option.

Approved: 02162021

The Mayor also reported that the Learning Center has expressed interest in serving as lead agency on the rail trail trailhead design so that the design is congruent with its own to whatever degree may be possible, and she has told them she agrees provided they fully apprise the Board in advance of any commitment.

### **Public Comments**

Kristen Panzer, in support of 52 Main and merchants in general, commented on the Police Department presence on Main Street. Particularly from a safety standpoint, she stated that the current location is not a great spot from which to initiate emergency response. Trustees Hartzog and Schultz posed other perspectives based on their own experiences there. Officer Veeder commented as well. Ms. Panzer also said posting agendas would be in the best interest of the Village for transparency and give the public more confidence in the work the Village is doing. She suggested public comment be slated for beginnings of meetings so those interested in giving feedback don't have to wait the entire meeting to provide it.

Town of Northeast Supervisor Chris Kennan shared that the new Town and Village mutual storage space is up and running and ready to be seen, and he extended the Town's invitation to Board members to visit it. He reported that, this year, the goal is to get a sand and salt storage building and have fuel distribution tanks installed. He asserted that the Town should have input regarding the Village's Wastewater Study, particularly as it is a driving component of the newly adopted Town/Village Comprehensive Plan. Additionally, he said the Town was tasked with revising its Emergency Preparedness Plan, and that while there might be two different plans emerging from the Town and the Village, they should be revised in concert.

Mimi Ramos asked some questions about relocating the Police Department, relevant to the John Street location mentioned in discussion and the Millerton Elementary School building. The Mayor asserted that the adaptive reuse law now passed could open options up regarding potential alternate locations.

Trustee Schultz asked present merchants for a contact to reach out to about attending Millerton Business Group meetings.

### **Adjourn**

*Motion* was made by Deputy Mayor Najdek to adjourn at 8:45 PM. The motion was seconded by Trustee Sartori, all five (5) members in attendance were in favor and the motion passed, thus ending the meeting.

Respectfully Submitted,

Kelly Kilmer  
Village Clerk

Prepared By:

Suzanne Bressler  
Deputy Clerk (1/14/21)