

HLS PTSO General Meeting

September 8, 2017

Attendees: Rachel Pedigo, Jessica Brown, Christina Wyatt, Dana Cox, Jill Glennie, Stephanie Martson, Jen Buonano, Angie McMahon, Elisa Herndon, Erin Getting, Jacqueline Netzel, Caroline Yeryomenko, Varsha Dhekane, Diane Gebhardt

- I. Meeting called to order at 9:00am – Elisa
- II. Treasurers Report – Erin
 - Changing categories for tax purposes
 - 2017-2018 Budget set up based on 75% of LY Totals
 - Jill motions to approve budget for 2017-2018
 - Elisa seconds
 - Budget approved
 - Current budget reflects totals through Aug 31
 - Total Income: \$12,306
- III. Recruitment of Volunteers
 - Elisa encouraged ideas for PTSO volunteer recruitment
 - Jessica suggested Gift Cards or Disneyland Tickets for those who serve
 - Elisa thought the winner could be identified on the Marquee
 - Parking Spot has been used in the past. Would need someone to implement that.
- IV. Concessions
 - Mr. Nelson has vetoed popcorn, due to the mess left after the first game.
 - Volunteers and club/organization sign-ups have been sparse.
 - Angie questioned if it was something we could potentially 'give' to another club.
 - Erin reminded the attendees that \$4500 was brought in through concessions LY.
 - Jill & Jessica (gljmb2000@gmail.com) agreed to Co-Chair Concessions.
 - Angie will send them the email from Mr. Nelson with the volleyball schedule, as well as the concessions sign-up.
- V. Bearathon (November 15)
 - The volunteer who has created the logo in the past declined this year, thus a Graphic Designer is needed. Jessica is going to try a contact at Grad's Photography. Angie has a contact at work who will do it but for a nominal fee. Jessica suggested a competition for a kid's design. Christina suggested putting the ask out on to volunteers. Attendees agreed there wasn't time and that they would move forward with these 2 options.
 - Elisa has been told from LY sponsors that the current Sponsorship Levels are confusing. Stephanie agrees they should be listed by donation levels vs. type. Elisa asked for Stephanie's help in revising the existing document.
 - Volunteer Requests were identified, as follows:

- September
 - Graphic Designer – logo
 - Sponsorships
- October
 - Oct 20 – stuff and distribute teacher packets, package brochures
 - Oct 27 – Kick-Off Assembly
 - LY featured Cheerleaders & Mock Lip Sync Battle
- November/December
 - Nov 9 – donation of candy and update goal calendars
 - Nov 2, 9, 16 – distribution of otter pops/popcorn during lunch
 - Nov 15 – photographers, water station, color run
 - Nov 30/Dec 1 – Bundle prizes
 - Dec 8 – prize distribution

VI. Board Positions:

- Elisa called for a volunteer to serve as Secretary, specifically taking notes on the meetings.
- Caroline volunteered.
 - Elisa motioned to move Caroline into Secretary position (veryca@hotmail.com)
 - Angie seconded.
 - Approved.
- Elisa makes a motion to place Angie into position of Vice President.
- Jill seconded.
- Approved.

VII. Family Night

- Daddy/Daughter Dance
 - Jacqueline, Jessica and Christina expressed interest in chairing.
 - Angie will email contacts so they may meet and begin planning.
- Other Ideas
 - Donuts with Dad/Muffins with Mom/Pastries for Parents
 - Movie Nights in the Cafeteria
 - Restaurant Nights

VIII. Joys/Concerns

- Elisa shared the joy of a recent teacher request approved for additional \$150 upon a reimbursement request for only \$50 for supplies for a brand-new classroom.
- Jill informed the PTSO of an incident report available at the front desk to encourage them to document any negative feedback or potential concerns.

IX. Elisa adjourns meeting at 9:59pm