

Village of Innsbrook
Regular Meeting Minutes
November 12, 2024

Chairman Reuter called the meeting to order at 5:15PM and asked the body to stand for the Pledge of Allegiance. He then called for a roll call to establish a quorum. Members present were: Trustees: West, Simon, Cook, and Reuter. Also present were Cynthia Freeman, consultant, acting as board secretary and Allen Huddleston, Chair of Planning and Zoning.

Chairman Reuter then call for a motion to approve the consent agenda consisting of prior meeting minutes and financial reports. Upon a motion by Trustee Cook and a second by Trustee Simon the motion was approved and the following were unanimously approved:

Regular Meeting Minutes-October 8, 2024
Financial Reports – September 2024
Expenditures For the Month

Chairman Reuter then called for those who indicated that they wish to speak during Public Comments.

Mike Caton, 42 S. Lionshead Drive, spoke on the enactment of ordinances. City Attorney, Chris Graville responded to his concerns.

Les Kauble, non-resident, inquired about the water tower at Highway F and what color it is to be painted. He also inquired about when an administrator was to be hired and the length of time it was taking to fill the position.

Chairman Reuter provided an update on the new Village Hall project stating that the ground work was complete and the foundation and utilities were going in. He then mentioned the possibility of a ground breaking, and different dates were being considered. He then brought the board's attention to the planned Town Hall Meeting and Comprehensive Plan. He stated that there had been a meeting with the Corporation about the future of the Village and the corporation and another meeting was set to get their concept of development for the comprehensive plan that will show residents where the village is headed in the future.

In Department/Committee Reports, the Clerk had nothing to report. For Planning & Zoning Commission, Chairman Allen Huddleston reported that the 7.53-acre plots were approved and that discussion was held and approved of the proposed updated ordinance for lagoon. Village Planner, Todd Streiler concurred with Chairman Huddleston and mentioned that the updated plats had been corrected. He then stated that a focus session with 15 in attendance proved very fruitful. An explanation of how the Corporation and the Village had started. He then stated that many of the attendees started as seasonal owners and became full time residents. One of their primary concerns were tackling rental issues and updating the master plan from 15 years ago.

Chairman Reuter reminded the board that candidate filing begins December 10th at 8AM and runs until December 31st at 5PM. Ordinance 302 describes the documents required for filing.

Chairman Reuter then brought the body's attention to unfinished business with a call for a motion to read Bill No. 358 - Innsbrook Corporation- 7.53-Acre Preliminary Plat- Innsbrook Estates Plat 11 by title only. Upon a motion by Trustee Simon and a second by Trustee West, the motion passed. Chairman Reuter then read the bill by title only twice. Upon a motion by Trustee Cook and a second by Trustee Simon, a roll call vote was taken and the motion passed.

West yes
Simon yes
Bowers absent
Cook yes
Reuter yes

Chairman Reuter then called for a motion to read Bill No. 359 - Innsbrook Corporation- 7.53-Acre Final Plat- Innsbrook Estates Plat 112 by title only. Upon a motion by Trustee Simon and a second by Trustee West, the motion passed. Chairman Reuter then read the bill by title only twice. Upon a motion by Trustee West and a second by Trustee Cook, a roll call vote was taken and the motion passed.

West yes
Simon yes
Bowers absent
Cook yes
Reuter yes

Chairman Reuter then the board's attention to new business and called for a motion to read Bill No. 360 – Amending Various Sections of the Zoning Code by title only. Upon a motion by Trustee Cook and a second by Trustee Simon, the motion passed. Chairman Reuter then read the bill by title only and was interrupted by questions from the floor. Discussion concerning various aspects of the existing ordinance concerning lagoons inside the village and City Engineer Streiler was requested to clarify some of these concerns. Due to the ambiguity of specific references to prior ordinances, a motion to table the bill was made by Trustee West and a second by Trustee Cook, a roll call vote was taken and the bill was tabled.

West yes
Simon yes
Bowers absent
Cook yes
Reuter yes

Chairman Reuter then called for a motion to read Bill No. 361- Authorization for the Chairman to Contract for Codification Services by title only. Upon a motion by Trustee Cook and a second by Trustee Simon, the motion passed. Chairman Reuter then read the bill by title only twice. Upon a motion by Trustee Cook and a second by Trustee Simon, a roll call vote was taken and the motion passed.

West yes
Simon yes
Bowers absent
Cook yes
Reuter yes

Chairman Reuter then called for a motion to read Bill No. 362- Authorization for the Chairman to Contract for Professional IT Services by title only. Upon a motion by Trustee Simon and a second by Trustee Cook, the motion passed. Chairman Reuter then read the bill by title only twice. Upon a motion by Trustee Simon and a second by Trustee Cook, a roll call vote was taken and the motion passed.

West yes
Simon yes
Bowers absent

Cook yes
Reuter yes

Board Of Trustee Announcements

Trustee Cook reported of growing concern for safety of the well at the new village hall property. Trustee Cook consulted Mo Geological Survey through the Department of Natural Resources and confirmed that the well has been registered since 2015 when it was installed. She indicated that she will volunteer to conduct the testing of the well to ensure its potable. She then described the process for well testing and requested that her report be included in the minutes of the meeting.

Trustee Simon brought up the concern of short-term rentals and the challenges surrounding them. He then discussed the suggestion brought to him by a citizen of a new ordinance limiting rentals to a minimum of 30 days.

Trustee West discussed staffing issues, Ms. Kemp’s vacation and eventual exit and the potential of volunteers working for free during her absence. She commented that Ms. Kemp has done a wonderful job with permits and business license and that the village has been fortunate to have her. She mentioned that interviews were being conducted this week with two candidates to fill the Village’s needs. She also mentioned that she has been contacted about the trash at Innsbrook Market and Creamery on F Hwy.

Chairman Reuter then called for a motion to go into Executive Session for discussion pertaining to Legal Counsel (section 620.021.1, RSMo.) and Personnel (Section 10.021.3 RSMo.). Upon a motion by Trustee Cook and a second by Trustee West, the motion passed and the meeting was adjourned at 5:45PM.

I hereby certify that these are the original minutes of the regular meeting of the Board of Trustee held on November 12, 2024.

Jackie Kemp, Village Clerk

Date Minutes Approved: _____

Dan E. Reuter, Chairman
Village of Innsbrook Board of Trustees

Attest: Jackie Kemp
Village Clerk

(seal)