

**Clarion County Career Center  
Joint Operating Committee  
March 27, 2023 Minutes**

The regular meeting of the Clarion County Career Center Joint Operating Committee was called to order on March 27, 2023 at 7:00 p.m. by Jill Foys, Chairperson. Members present were: Rick Best, Chris Boozer, Heidi Byers, Dave Estadt, Brady Feicht, Jill Foys, Todd MacBeth, Donald Nair, Gary Sproul, Terry Sweeney, and Dwayne VanTassel.

Members absent: Jim Beary, Jeff Shirey and Jameen Stump.

Lisa Norbert is temporarily being replaced by Terry Sweeney.

Mitchell Blose has stepped down from the JOC and has been replaced by Donald Nair.

Administration present were: Traci Wildeson, Director, Dr. Joseph Carrico, Superintendent of Record and Linda Maze, Board Secretary/ Confidential Secretary.

***Public Comment Period:***

David Hollis from The Clarion News was in attendance.

No public comments were presented.

***Committee Reports:***

No committee meeting was held prior to the regular meeting.

***Agenda:***

On a motion by Gary Sproul seconded by Todd MacBeth with all members voting in the affirmative, **IT WAS RESOLVED** to approve the agenda of the March 27, 2023 meeting.

***Minutes Approved:***

On a motion by Brady Feicht seconded by Dwayne VanTassel, with all members voting in the affirmative, **IT WAS RESOLVED** to approve the minutes of the February 27, 2023 regular meeting.

***Financial Reports Approved:***

On a motion by Terry Sweeney, seconded by Brady Feicht, with all members voting in the affirmative, **IT WAS RESOLVED** to approve the payment of the General Fund bills for March, 2023, the Activity report for March, 2023 and the Treasurer's report for February, 2023.

***Executive Session:***

On a motion by Dwayne VanTassel, seconded by Terry Sweeney, with all members voting in the affirmative, **IT WAS RESOLVED** to enter into Executive Session to discuss Personnel items.

***Personnel:***

On a motion by Rick Best, seconded by Brady Feicht, with all members voting in the affirmative, **IT WAS RESOLVED to A.** Approve the correction in the Length of Contract (number of additional days) in the Director of Student Services job description.

On a motion by Todd MacBeth, seconded by Brady Feicht, with all members voting in the affirmative, **IT WAS RESOLVED to B.** Approve unpaid days for Employee #1014 from March through the end of the 2022-23 school year.

On a motion by Terry Sweeney, seconded by Brady Feicht, with all members voting in the affirmative, **IT WAS RESOLVED to C.** Approve the hire of Emilee Parkes as the Cosmetology Styling Academy Instructional Aide, at a

rate of \$12/hr. with benefits and a \$0.25/hr. increase after a 90-day probation, effective in August, 2023 for the 2023-24 school year, pending receipt of all required clearances.

On a motion by Dwayne VanTassel, seconded by Brady Feicht, with all members voting in the affirmative, **IT WAS RESOLVED to D.** Approve hire of Dave Bradley, as the full time Automotive Instructor at Step 3, with benefits, effective March 27, 2023. Clearances are on file.

On a motion by Brady Feicht, seconded by Todd MacBeth, with all members voting in the affirmative, **IT WAS RESOLVED to E.** Approve Gary Kahle to be added to the substitute list for the remainder of the 2022-23 school year, pending receipt of clearances.

On a motion by Dwayne VanTassel, seconded by Brady Feicht, with members R. Best, H. Byers, D. Estadt, B. Feicht, T. MacBeth, D. Nair, T. Sweeney, G. Sproul, D. VanTassel voting in the affirmative, and member C. Boozer voting in the negative, **IT WAS RESOLVED to F.** Approve the 2023-2028 Administrator and Management Staff Compensation Plan for the Director of Career and Technical Education, effective July 1, 2023 through June 30, 2028, including changes to contract.

On a motion by Brady Feicht, seconded by Todd MacBeth, with all members voting in the affirmative, **IT WAS RESOLVED to G.** Approve David McDeavitt, A-C Valley School District Superintendent, as the Career Center Superintendent of Record beginning July 1, 2023 for a two-year term, at a rate of \$5,000 per year.

*Other/New Business:*

No Other or New Business items were presented.

*Travel:*

On a motion by Gary Sproul, seconded by Rick Best, with all members voting in the affirmative, **IT WAS RESOLVED to A.** Approve Ben Black and Jen Maher to accompany thirty-eight (38) Construction students to Kronospan on April 12, 2023, at 9:15am and 12:40pm, at no cost.

On a motion by Brady Feicht, seconded by Todd MacBeth, with all members voting in the affirmative, **IT WAS RESOLVED to B.** Approve a change in one chaperone for the previously approved HOSA Sate Leadership Conference on March 28-31, 2023, from Kelly flick to Brandy Girt.

On a motion by Rick Best, seconded by Brady Feicht, with all members voting in the affirmative, **IT WAS RESOLVED to C.** Approve Kelly Flick and Bridget O'Brien to accompany twenty-six (26) Allied Health students to Penn West University on April 18, 2023, at an approximate cost of \$150.00.

*Policy*

On a motion by Rick Best, seconded by Brady Feicht, with all members voting in the affirmative, **IT WAS RESOLVED to A.** Approve the first reading of Policy 249-Bullying.

*Considerations:*

On a motion by Dwayne VanTassel, seconded by Brady Feicht, with all members voting in the affirmative, **IT WAS RESOLVED to A.** Approve the 2023-24 Career Center school calendar.

On a motion by Todd MacBeth, seconded by Brady Feicht, with all members voting in the affirmative, **IT WAS RESOLVED to B.** Approve the Technical Assistance Program (TAP) MOU for the 2023-24 school year.

On a motion by Brady Feicht, seconded by Rick Best, with members R. Best, H. Byers, D. Estadt, B. Feicht, T. MacBeth, D. Nair, T. Sweeney, G. Sproul, D. VanTassel voting in the affirmative, and member C. Boozer voting in the negative **IT WAS RESOLVED to C.** Approve the 2023-24 Career Center Operating Budget, as presented.

On a motion by Todd MacBeth, seconded by Rick Best, with all members voting in the affirmative, **IT WAS RESOLVED to D.** Approve contacting Amos Rudolph to provide drawings for the construction of a new locker room.

On a motion by Brady Feicht, seconded by Dwayne VanTassel, with all members voting in the affirmative, **IT WAS RESOLVED to E.** Approve the RFP from CS Technologies in the amount of \$48,420 for IT Contracted Services.

On a motion by Rick Best, seconded by Brady Feicht, with all members voting in the affirmative, **IT WAS RESOLVED to F.** Approve the RFP from TIP Construction in the amount of \$19,400 for painting of the HVAC ducts in Construction, Automotive and Diesel shops.

On a motion by Rick Best, seconded by Brady Feicht, with all members voting in the affirmative, **IT WAS RESOLVED to G.** Retroactively approve Culinary Arts students to complete community service at Clarview Nursing & Rehabilitation, under the supervision of Kelly Flick, starting March 21, 2023 through the remainder of the 22/23 school year.

On a motion by Todd MacBeth, seconded by Dwayne VanTassel, with all members voting in the affirmative, **IT WAS RESOLVED to H.** Approve holding the National Technical Honor Society Induction ceremony on March 30, 2023 at 6:00pm at Keystone High School.

On a motion by Brady Feicht, seconded by Rick Best, with all members voting in the affirmative, **IT WAS RESOLVED to I.** Approve holding a Job Fair for students on April 28, 2023 at the Career Center.

On a motion by Brady Feicht, seconded by Rick Best, with all members voting in the affirmative, **IT WAS RESOLVED to J.** Approve the Senior Recognition program on May 18, 2023 at Cornerstone Church in Shippenville.

On a motion by Brady Feicht, seconded by Todd MacBeth, with all members voting in the affirmative, **IT WAS RESOLVED to K.** Approve the New Student Orientation/Parent Night to be held on May 3, 2023 at 5:30pm at the Career Center.

*Dwayne VanTassel commented on items H. and J. the importance of showing up for these events and that it means a lot to the students when they see their school board members in attendance. Todd MacBeth stated that the programs are very well done and do not take a lot of your time in the evening. Traci Wildeson pointed out that a list of the events and their dates was provided in the board packet, as well as paper copies being available on the back table.*

*Gary Sproul asked about enrollment numbers. He stated he has a concern regarding the Culinary Arts program which only has 7 or 8 kids in the afternoon session. Traci stated this is the first year that program has had a low enrollment in the afternoon. Gary asked what the enrollment numbers look like for next year. Traci looked up the anticipated enrollment list for 23-24 and stated there are 9 students in the Culinary afternoon session, however we are still accepting applications. Gary asked if this included Clarion-Limestone students being moved to the afternoon, Traci indicated no it did not. Gary said there is discussion about CL students attending in the afternoon with Clarion Area. Joe Carrico stated that CL moving to the afternoon has been tabled by Brian Weible until possibly next year due to other changes occurring with transportation by CL.*

**Old Business:**

No Old Business was discussed.

***Director's Report – Traci Wildeson:***

- Traci encouraged the group to attend the National Technical Honor Society Induction ceremony, which is this Thursday, March 30<sup>th</sup>, at 6pm at Keystone High School. The Senior Recognition night will be held on May 18<sup>th</sup> at Cornerstone Church in Shippenville at 6pm. The plans include serving light refreshments and hor d'oeuvres this year because there is not a facility large enough to hold over 300 people for a sit-down dinner, as has been done in the past.
  - We have received donations from local businesses and the community to be put towards this student event. The local businesses and co-op employers respect what we do here and the students are doing great for them and they want to show their support of the school.
- The modular home was pulled out and placed at its location in Chicora. The buyers are more than happy with the house and we just received a thank you note from them and they are thrilled.
  - The students were able to interact with the buyers here at the school, to select finishes, paint color, etc. which provided them with a great learning experience. The students enjoyed seeing the positive response of the buyers when they came in to see the house.
  - The Career Center charges the cost of the building supplies plus fifteen percent.
  - The buyers are responsible for the additional cost involved with getting the house wrapped, transported and set.
  - All of the pictures of the house were posted on Facebook and we received a lot of positive response both on the school Facebook page and the What's Happening in Clarion FB page.
- COVID CDC Grant was approved this morning for \$111,189.00 for a new computer for the Nurse and other expenditures related to mental health concerns.
- It is a busy time of year, including NOCTI testing coming up in two weeks. Seniors are practicing for the NOCTI hands-on Practical testing. We have been focusing on NOCTI and improving their test scores, by presenting to the students the importance of being able to successfully demonstrate the skills they have learned.

***Superintendent of Record – Joseph Carrico***

- Dr. Carrico agreed this is a busy time of year. He encouraged the members to also consider attending the New Student Orientation Night, as well as the other upcoming student events.

***Announcements***

- Committee: Strategic Planning, 4/24/23, 6pm
- Regular JOC meeting for April, 2023: 4/24/23, 7pm

***Adjournment***

On a motion by Dwayne VanTassel seconded by Todd MacBeth, with all members voting in the affirmative, **IT WAS RESOLVED** to adjourn the meeting at 8:13 p.m.

Respectfully submitted,

Linda Maze  
J.O.C. Secretary