



VILLAGE OF MAGDALENA
PO BOX 145, MAGDALENA, NM 87825
P. 575.854.2261 F. 575.854.2273
WWW.VILLAGEOFMAGDALENA.COM

AGENDA

**NOTICE OF REGULAR MEETING OF THE VILLAGE OF MAGDALENA BOARD OF TRUSTEES
MONDAY, MARCH 25, 2019
VILLAGE HALL 108 N. MAIN STREET 6:00 PM**

1. CALL TO ORDER
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE
4. APPROVAL OF AGENDA
5. APPROVAL OF MINUTES
 - a. REGULAR MEETING – MARCH 11, 2019
6. APPROVAL OF CASH BALANCE REPORT
7. APPROVAL OF BILLS
8. MAYOR'S REPORT
9. CLERK'S REPORT
 - a. DISCUSSION & POSSIBLE DECISION CONCERNING APPROVAL OF BUDGET ADJUSTMENT RESOLUTION NO. 2019-05
10. LIBRARY – DISCUSSION & POSSIBLE DECISION CONCERNING AWARD OF CATEGORY 1 (INTERNET) TO WESTERN NEW MEXICO COMMUNICATIONS
11. LIBRARY – DISCUSSION & POSSIBLE DECISION CONCERNING AWARD OF CATEGORY 2 (NETWORK EQUIPMENT) TO POWERON
12. DISCUSSION & POSSIBLE DECISION CONCERNING APPLYING FOR RECYCLING GRANT TO PURCHASE STREET BENCHES MADE WITH RECYCLED PLASTIC MATERIAL
13. PUBLIC INPUT – 1 TOPIC PER PERSON – 3 MINUTE LIMIT
14. ADJOURNMENT

NOTE: THIS AGENDA IS SUBJECT TO REVISION UP TO 72 HOURS PRIOR TO THE SCHEDULED MEETING DATE AND TIME (NMSA 10-15-1 F). A COPY OF THE AGENDA MAY BE PICKED UP AT THE VILLAGE OFFICE, 108 N. MAIN STREET, MAGDALENA, NM 8725. IF YOU ARE AN INDIVIDUAL WITH A DISABILITY WHO IS IN NEED OF A READER, AMPLIFIER, QUALIFIED SIGN LANGUAGE INTERPRETER OR ANY OTHER FORM OF AUXILIARY AID OR SERVICE TO ATTEND OR PARTICIPATE IN THE MEETING, PLEASE CONTACT THE VILLAGE CLERK AT 575-854-2261 AT LEAST ONE WEEK PRIOR TO THE MEETING OR AS SOON AS POSSIBLE.

**MINUTES OF THE REGULAR MEETING OF THE VILLAGE OF MAGDALENA
BOARD OF TRUSTEES
HELD MONDAY, MARCH 11, 2019 AT 6:00 PM**

DRAFT

Mayor Richard Rumpf called the meeting to order at 6:00 p.m.

PRESENT: Mayor Richard Rumpf, James Nelson, Lynda Middleton, Donna Dawson, Clark Brown, Carleen Gomez – Deputy Clerk, Attorney Kathy Stout

GUESTS: Sally Rogers, John Larson, Kayla Scartaccini, Elizabeth Briggs, Curtis L. Lucero, Cricket Courtney, JJ Chavez, Abby Haven, Dr. Glenn Haven, Yvonne Magener, Fritz Kapraun, John Sakel, Mike Danielsen, Ann Danielsen, Sarita Johnson, John W. Briggs, Karolyn Rolston, Alejandra Paez – Assistant Clerk

Mayor Richard Rumpf requested that Attorney Kathy Stout lead the gallery in reciting the Pledge of Allegiance.

APPROVAL OF AGENDA: Mr. Nelson motioned to approve the agenda as presented, seconded by Mr. Clark. The motion carried unanimously.

APPROVAL OF MINUTES: Mr. Nelson motioned to approve the minutes of the Regular Meeting of the March 11, 2019, as amended, seconded by Mrs. Middleton. The motion carried unanimously.

APPROVAL OF CASH BALANCE REPORT: Mrs. Middleton motioned to approve the cash balance report, as presented, seconded by Mr. Brown. The motion carried unanimously.

Mrs. Middleton stated that the Solid Waste Fund did not look good and they needed to keep an eye on it.

APPROVAL OF BILLS: Deputy Clerk Gomez stated that she would like to add some invoices from the City of Socorro in the amount of \$375.00, El Defensor Chieftain in the amount of \$231.29 and Sierra Propane in the amount of \$101.21.

Mrs. Middleton motioned to approve the bill list with the additions, seconded by Mr. Nelson. The motion carried unanimously.

Mrs. Middleton asked that the City of Socorro Animal Shelter bill be clarified.

Admin. Office of the Courts	\$258.00	Bugs Or Us Pest Control	\$140.00
Carrott-Top Industries	86.77	Eagle Wholesale	51.40
EMS Billing Services	134.49	EQC Technologies Corp.	403.83

El Defensor Chieftain	\$231.29	City of Socorro	\$375.00
JV Professional Automotive	4,281.16	Magdalena Municipal Schools	468.26
Nance, Pato & Stout LLC	638.25	Ned's Pipe And Steel	67.80
NM Judicial Education Center	129.00	NMLLPS – Labor Law Poster	89.50
NTS Communications	46.62	OverDrive	1,500.00
Pitney Bowes	214.86	Quill	1,739.18
Rak's Building Supply	156.18	Route 60 Trading Post	100.00
RR Donnelley	767.50	Secretary of State	20.00
Sierra Propane	618.49	Tyler Technologies	500.00
Valley Tractor LLC	1,095.00	Verizon Wireless	1,023.94
Williams Windmill	28.70	WNM Communications	1,097.95

MAYOR'S REPORT

Mayor Rumpf had nothing to report at this time.

CLERK'S REPORT

Deputy Clerk Gomez reported that the Village had receive its Small Cities Assistance at the beginning of the month.

DISCUSSION & POSSIBLE DECISION CONCERNING MEMORANDUM OF UNDERSTANDING - DELEGATION OF AUTHORITY TO THE MAGDALENA MARSHAL, WITH THE APPROVAL OF THE MAYOR AND VILLAGE ATTORNEY, TO ENTER INTO COOPERATIVE AGREEMENTS WITH LAW ENFORCEMENT AGENCIES WHICH INVOLVE THE NEED FOR DISCRETION CONCERNING COOPERATING STATUS; AND, WHICH DO NOT INVOLVE THE ADDITIONAL EXPENDITURE OF VILLAGE RESOURCES

Mr. Curtis Lucero and Mr. JJ Chavez, Special Agents with the State Office of Special Investigations & Auto Theft Prevention Authority introduced themselves. They stated that five years ago they entered into an agreement and are currently working with counties around the State concerning auto theft. They presented a VIN etching machine and described how it works. Mr. Chavez described how the etching is placed on each window of a vehicle. He stated that thieves are detoured from stealing a vehicle with etched windows because they will have to be replaced. He stated that the service is free to the community and they may be around during upcoming community events. He stated that all who work as agents are certified officers and use internal prosecutors.

Mrs. Middleton motioned to approve the Memorandum of Understanding, seconded by Mr. Nelson.

Mayor Richard Rumpf suggested that Deputy Clerk Gomez request a roll call vote:
Mr. Nelson – AYE, Mr. Brown – AYE, Mrs. Middleton – AYE
The motion carried unanimously.

DISCUSSION & POSSIBLE DECISION CONCERNING VILLAGE OF MAGDALENA PUBLIC LIBRARY NOTIFICATION OF INTENT TO AWARD FY19 E-RATE CATEGORY 2 (NETWORK EQUIPMENT)

Librarian Yvonne Magener stated that she would like to award one of three bidders the E-Rate Category 2 contract for network equipment. She stated that the budget is \$9,500.00 and E-Rate will pay 90% of it. She stated that there are ten libraries in this pilot program. Ms. Magener suggested that the contract be awarded to Poweron Technology Service. She stated that the Library would pay \$1,996.24 and E-Rate would pay \$7,574.00 with an annual \$291.00 maintenance cost. Mrs. Middleton asked if that was reimbursable and asked Ms. Magener to please check.

Mr. Nelson motioned to award the FY19 E-Rate Category 2 Contract to Poweron Technology Service, seconded by Mrs. Middleton.

Mayor Richard Rumpf suggested that Deputy Clerk Gomez request a roll call vote:

Mr. Brown – AYE, Mr. Nelson – AYE, Mrs. Middleton – AYE

The motion carried unanimously.

DISCUSSION & POSSIBLE DECISION CONCERNING LIBRARY BOARD REQUESTING A MINIMUM OF 2 HOURS MORE PER WEEK FOR THE LIBRARIAN POSITION

Mrs. Sally Rogers with the Friends of the Library stated that there are so many more people using the Library and there are so many events going on. Mrs. Rogers requested that the Board consider adding to more hours per week to her pay. She explained that it would help with her PERA Retirement Pension because currently she must work two months to received one month's credit. Ms. Magener stated that she was not aware of that when she took the job. Mrs. Middleton questioned how many hours the librarian is currently working. Ms. Magener stated that she works 29 hours per week. Mayor Rumpf stated that if she was given more hours the position would not be considered part time and benefits would have to be looked at. Mayor Rumpf stated that this could be looked at, at the upcoming budget cycle. Mrs. Middleton also suggested that the Village Insurance be revisited as they look at the budget.

DISCUSSION & POSSIBLE DECISION CONCERNING REQUEST FOR LODGER'S TAX FUNDS FOR CHAMBER OF COMMERCE FOR FULL PAGE AD IN DISCOVER SOCORRO

Mr. John Lee stated that he is working with the Magdalena Chamber of Commerce and would like to request Lodger's Tax Funds to help cover the cost of the annual one page spread in Discover Socorro. He stated that members would be paying for one and a half pages individually and the ad will be spread out far and wide. Mr. Fritz Kapraun stated that the cost would be \$1,250.00. Mayor Rumpf stated that the advertisement must read "Paid for by Magdalena Lodger's Tax". Mr. John Lee assured that it would be. Mayor Rumpf suggested that the print for that be a little larger.

Mrs. Middleton motioned to approve the request for Lodger's Tax funds in the amount of \$1,250.00, seconded by Mr. Nelson. The motion carried unanimously.

DISCUSSION & POSSIBLE DECISION CONCERNING APPROVAL OF JOINT RESOLUTION #2019-01, A RESOLUTION CREATING A COUNTYWIDE CENSUS 2020 COMPLETE COUNT COMMITTEE STRUCTURE TO PLAN AND CONDUCT LOCAL EDUCATIONAL INITIATIVE, PUBLICITY AND PROMOTIONAL ACTIVITIES TO INCREASE COMMUNITY AWARENESS AND PARTICIPATION IN CENSUS 2020

Mayor Rumpf stated that it was a county wide effort, but Socorro County is taking the lead. He stated that Ms. Alejandra Paez would be working as the liaison for Magdalena and she would work with the county on this. Mr. Nelson asked if there were any guidelines for the committees. Mayor Rumpf stated that Mrs. Gail Rogers-Tripp with Socorro County Mapping will be in charge and Assistant Clerk Paez would attend meetings. He stated that it would be no cost to the Village.

Mr. Nelson motioned to approve Joint Resolution #2019-01, seconded by Mr. Brown.

Mayor Rumpf suggested that Deputy Clerk Gomez request a roll call vote:

Mrs. Middleton – AYE, Mr. Nelson – AYE, Mr. Brown – AYE

The motion carried unanimously.

DISCUSSION & POSSIBLE DECISION CONCERNING SUBMISSION OF RECYCLING AND ILLEGAL DUMPING GRANT APPLICATION

Mrs. Middleton stated that she had attended the pre-meeting for the Recycling & Illegal Dumping Grant. She stated that if the Village put on a clean-up day it is very expensive. She stated that if the Village receives the grant, we would be able to have four annual clean-ups with four forty-yard bins at each. Mrs. Middleton stated that one bin would be for tires, one for appliances and metal, one for construction debris and one for household trash. Mrs. Middleton stated that \$12,520.00 is being requested as a budget for this. The public stated that the Village should not accept refrigerators or air conditioners.

Mr. Nelson motioned to submit the Recycling & Illegal Dumping Grant application, seconded by Mr. Brown.

Mayor Richard Rumpf suggested that Deputy Clerk Gomez request a roll call vote:

Mr. Nelson – AYE, Mrs. Middleton – AYE, Mr. Brown – AYE

The motion carried unanimously.

PUBLIC INPUT – 1 TOPIC PER PERSON - 3 MINUTE LIMIT

Mrs. Cricket Courtney read a letter to the Mayor and Board on behalf of the Friends of the Library. Mrs. Courtney spoke to the neglect and lack of maintenance of the Library. She stated that the library is used by many people and is an asset to the Village. She stated that there had been eighty-two educational workshops and presentations. She stated that the Internet is always being used. She pointed out that the west end of the building is currently the most critical to repair. She asked that the Village give fixing the building serious consideration and prioritize funding in the upcoming budget. Mayor Rumpf stated that he met with the Friends of the Library. He stated that Mr. Rich Esposito got quotes on materials and will be giving

preliminary numbers for repairs. Mr. Esposito emphasized that materials would need to be purchased in bulk to save money. He stated that the west and south walls have eight windows in total and siding and trim would need to be put up to where the solar box sits. He stated that it was suggested that the trim be white, and the siding be yellow. He stated that the windows be white vinyl with double paned glass.

Dr. Glenn Haven, Superintendent of the Magdalena Schools, stated that they had received a few different grants. He stated that those grants included one for replacement of a thirty-year old boiler and duct work. The other grant is for safety and to further secure the building. He added that they also received a demonstration grant which allowed the hire of three new employees. He stated that a new weight room was also built. He stated that it has been a good year and in May 2019 there would be approximately 24 students graduating from Magdalena High School. Dr. Haven added that the Basketball State Playoffs would be coming up.

Mrs. Middleton motioned to adjourn the meeting at 7:12 p.m., seconded by Mr. Brown. The motion carried unanimously.

Respectfully Submitted,

Carleen Gomez, CMC
Deputy Clerk

Richard Rumpf
Mayor

VILLAGE OF MAGDALENA
BOARD OF TRUSTEES
BUDGET ADJUSTMENT RESOLUTION NO. 2019-05

WHEREAS, The Board of Trustees of the Village of Magdalena met in regular session on _____ did purpose to make certain transfer(s) or increase(s); and

WHEREAS, The Village of Magdalena asks that authorization for the following transfer(s) or increase(s) be granted:

(List funds and/or items involved) From 101 to 503

1. Transfer \$20,000.00 out of General Fund (101)
2. Transfer \$20,000.00 in Library Fund (291)
3. Transfer \$20,000.00 out of General Fund (101)
4. Transfer \$20,000.00 in Waste Water (Sewer) Fund (503)

And **WHEREAS**, the reason(s) for the above transfer(s) or increase(s) is (are):

1. Transfer \$20,000.00 out of General Fund (101) to cover costs for emergency repairs to Library building
2. Transfer \$20,000.00 into the Library Fund (291) to cover costs for emergency repairs to Library building
3. Transfer \$20,000.00 out of the General Fund (101) to help cover operating costs until a rate increase can be implemented
4. Transfer \$20,000.00 into the Waste Water (Sewer) Fund (503) to help cover operating costs until a rate increase can be implemented

NOW THEREFORE, it is respectfully requested that authorization to make the above transfer(s) or increase(s) be granted by the Local Government Division of the Department of Finance and Administration.

PASSED, SIGNED AND APPROVED BY the Governing Body of the Village of Magdalena, this _____ day of _____, 20_____.

Mayor

Attested:

Deputy Clerk

Carleen Gomez

From: Yvonne Magener
Sent: Thursday, March 21, 2019 4:27 PM
To: Carleen Gomez
Subject: FW: Magdalena Library E-rate
Attachments: Magdalena_C1_Vendor_Award_Letter_FY19.docx

From: Richard Govea <rgovea@nmopsfa.org>
Sent: Thursday, March 21, 2019 3:21 PM
To: Yvonne Magener <library@villageofmagdalena.com>
Subject: Magdalena Library E-rate

Yvonne,

Per our conversation...

Category 1 (Internet)

"The Library is involved with 2 parallel procurements for the Library and the West Central Consortium (WCC) and both address how to improve internet access to the site. The WCC solution that was presented to the Council is to address the internet access as a long term solution. This current funding request for internet from WNM at 100 Mbps/100 Mbps for \$549.83 per month and a one-time installation charge of \$185, will be used as a transitional service until the WCC long term solution is completed. After E-rate funding (when/if approved), the Library will pay 10% of the monthly charge and 10% of the one-time cost."

Category 2 (Network Equipment)

"In conjunction with procuring new internet services for the Library, the site will require scalable robust network equipment to support the upgraded internet speeds. After reviewing the 3 proposals that the Library received for Category 2 Items and services, the Library is seeking to award Poweron to install the new network equipment. The total project cost, as proposed by the vendor, is \$9,187.15. Of that total project cost, the Library will be responsible for a one-time cost of \$2,109.07. This amount reflects the remaining non-discounted amounts after E-rate funding and any ineligible E-rate items. The Library will not be accepting the option Basic Maintenance as listed in the vendors proposal."

If the Mayor would like to have a discussion about these items, please share my information with him.

Please let me know if this language works for you.

Thank You

Richard Govea
Broadband Project Manager
New Mexico Public School Facilities Authority
Office: 505-843-6272 ext. 1075
Direct: 505-468-0269
Email: rgovea@nmopsfa.org
Web: www.nmopsfa.org



108 N. MAIN STREET
P.O. BOX 145
MAGDALENA, NM 87825
PH: (575) 854-2261
FAX: (575) 854-2273
www.villageofmagdalena.com



Friday, March 15, 2019

Western New Mexico Communications
314 W. Yankee St
Silver City, NM 88061

Dear John Francis,

Congratulations. We are pleased to inform you that Magdalena Village approved the recommendation of the Village of Magdalena Library, and the evaluation committee, to select Western New Mexico Communications for the Library's service provider and is based on the E-rate Form 190017353. The service and pricing is based on the proposal submitted by the vendor and is attached

The speed Library is selecting 100/100 Mbps at a monthly cost of \$549.83 as specified on the attached proposal/bid submitted by Western New Mexico Communications.

The procurement of the service(s) will be dependent on the following conditions:

1. Awarding of E-rate funding in the form a Funding Decision Commitment Letter;
2. Village of Magdalena council approval;
3. Final contract negotiations agreed upon by both the Library and vendor;
4. Issuance of a purchase order from the Library

To accept these terms and conditions, please sign and return the form to Richard Rumpf at mayor@villageofmagdalena.com

Sincerely,

Richard Rumpf, Mayor

Vendor Agreement:

Western New Mexico Communications