

**CALL MEETING TO ORDER BY:** Tim: 7:30 p.m. Pledge of Allegiance lead Tim Pfile

Roll Call

Pfile: Chair, present, Bixler Vice chair:, present Trustee Diehl: present, Bill McCluskey, Fiscal officer, present Jesse Baughman, fire chief, absent, Rhonda Lippy, zoning, absent;

Guest: James Repasky;

**I. MOTION TO APPROVE AGENDA FOR 6/06/2023**

Moved By:Diehl Second: Bixler

Mr. Pfile: Yes Mr. Diehl: yes Bixler: yes

**II. MOTION TO APPROVE MINUTES:**

A. Trustee meeting 5/25/2023, motion

Moved By: Diehl Second: Bixler

Mr. Pfile: Yes Mr. Diehl: yes Bixler: yes

**III. Correspondences**

none

**IV. Old BUSINESS**

Motion: Jeffrey made a motion to state the township will no longer be in service with Mr. Bob Houser and company, Moody and Nowland. Tim seconded motion.

Bill asked what charges have been generated for service previously performed. Trustees were not aware of any amounts yet invoiced, but will expect some.

Mr. Pfile: Yes Mr. Diehl: yes Bixler: yes

Jeffrey asked about the \$40,000 Marks grant and if any money remained in fund. Bill stated the money was all used with first billing from VASU. Jeffrey said he would share this with Jesse as he thought money remained. Bill asked about the outstanding invoice, but stated they did bill about 300.00 for additional charges Jesse ordered, even though he said there were no additional invoices.

Chris mentioned Debbie Diehl needed more large trash bags at the park because of raccoons.

**V. Trustee Report:**

Tim mentioned special work session with Frank Pavliga and Civil engineer on 6/29/2023 at 6 pm.

Chris mentioned they will also be getting a surveyor.

Tim mentioned there is a \$20,000 grant available for Fire Fighter bonuses. Bill mentioned he thinks he sent a copy of a OTA newsletter to the fire department and Jeff, but did not know anything further about the grant. Tim mention Fiscal officer at Randolph has information and Bill said he would follow up with it. Bil mentioned the BWC grant still remains in the hands of the fire chief.

**VI. Department Reports.**

**1. Roads:** Sign grant has been turned in to Mike Collins for review. Watered flowers at Town hall and town Center, mowed roads 1 pass, got new blade. Will be patching some holes/ park mowing and Patty Dillion and Judy French continue to care for flowers at park and Cemetery. Thank You. Mowed cemetery and one funeral.

Edinburg Township Trustees Meeting

Town Hall

June 8th

2023

**2. Fire:** Jeffrey reported Jesse did report back to Sarchionne for pricing but has not heard back and also contacted Stadium Chevrolet, a state contract member for quote.

Chris made motion to pay bill 3907.06 over pre approved amounts for repairs. Jeffrey seconded.

Mr. Pfile: Yes                      Mr. Diehl: yes                      Bixler: yes

**3. Zoning:** Chris reported Rhonda has been working on zoning violations. Tim reported he was looking for an email he received stating resident has not been able to get a hold of zoning officer since attempts starting in April. Jeffrey reported he will contact her, but frequently when he calls her, she will fill him in on the issues, even though the report was she had not responded.

**4. Fiscal Officer:** Bill reported he needed trustees to review NOPEC Energized Community grant, and make a resolution if they wish to participate.

**Motion; Resolution 2023-015** Chris made motion to approve participation and assign Bill as contact Seconded by Jeffrey

Mr. Pfile: Yes                      Mr. Diehl: yes                      Bixler: yes

Bill asked Chris if he can change contact for these grants to Tim since Chris is not active with his email. Chris approved.

Bill made a request to the Trustees to review the Payroll Policy of Time sheets he set years ago, that Payroll needs to be submitted by Sunday, before a trustee meeting. He is unable to process the payroll separately without having to double the work for himself if paying Federal and State taxes separately and Will receive a late fee if State retirement is not paid timely, as payroll must include the actual month hours, not the payment date of payroll. The bank will also charge additional fees for an additional ACH transfer. He reported he has another business, and schedules staff to work there while he takes the time required to complete payroll submissions process. When it is not available, he is personally financially affected, must rush to meet time deadlines, and can make mistakes more easily. He also reported Holidays are not being correctly identified, causing further processing. He reported the road department, and the Town hall staff have not been a problem, however, Fire and Zoning consistently are late and need reminders. As well doing process in pieces at a time make mistakes more likely. He reported he did pay the EMS coordinator salary and Fire Chief Salary early by mistake, and is on this payroll, rather than last payroll of the Month.

Resident arrived to attend Fire meeting, with mistake in time. Some questions answered and invited back to June 29th meeting.

**Motion** to pay EFT' and warrants 43085-43097 Moved By: Chris                      Second: Jeffrey  
Mr. Pfile: yes                      Mr. Diehl: Yes                      Bixler: Yes

**VII. Motion** to adjourn at 7:50 pm. Moved By: Diehl                      Second: Bixler  
Mr. Pfile: Yes                      Mr. Diehl: yes                      Bixler: Yes

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Tim Pfile, Chairman

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Jeffrey Bixler Vice Chairman

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Chris Diehl Trustee

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William McCluskey, Fiscal Officer