



Monroe Fire Protection District



MINUTES OF MEETING OF THE BOARD OF TRUSTEES

Chair Sorensen called the meeting of the Board of Trustees of the Monroe Fire Protection District to order at 6:00p.m. EST Wednesday, May 8, 2024. The meeting was held in person at Station 21, located at 9094 S. Strain Ridge Road, Bloomington Indiana and via Zoom for public to view. Public notice of the meeting had been duly made to local media by email transmission and hard copy notices had been placed in all the usual places.

Mrs. Bovenschen called the roll of the board of trustees to determine members present, absent, and to identify others present via Zoom.

Present in person were as follows: Vicky Sorensen, Chair
Michael Baker, Fiscal Officer
John Bernstein, Trustee
Kevin R. Robling, Trustee

Those absent were as follows: Mark Kruzan, Vice-Chair
Christina Courtright, Trustee
Dan Vest, Trustee

Others present were as follows: Dustin Dillard, Chief
George Cornwell, Deputy Chief, Operations
Matt Bright, Deputy Chief, EMS
Steve Coover, Deputy Chief, Community Risk Reduction
Jeffrey Combs, Assistant Chief of Administration
Tim Deckard, Assistant Chief of Training
Christine Bartlett, Attorney, Ferguson Law
Tammy Bovenschen, Administrative Assistant
Lorie Robinson, Financial Assistant
Darrell Cooper, IT Specialist
Kylie Bovenschen, Chief's Aide

HEADQUARTERS
3953 S KENNEDY DRIVE
BLOOMINGTON IN
812-331-1906
812-336-1166 (FAX)

CHANGES OR AMENDMENTS TO THE AGENDA

Chair Sorensen asked if there were any changes or amendments to the agenda. Mrs. Bovenschen reported no changes to the agenda.

PUBLIC COMMENT

Chair Sorensen explained this was the time when any member of the public could speak to the board concerning any matter not listed on the agenda. There was no public comment.

MINUTES OF PREVIOUS MEETING

Minutes from the April 10, 2024 regular meeting were presented to the board for approval.

Trustee Robling made a motion to approve the minutes of April 10, 2024.

Trustee Bernstein 2nd

Motion passed 4-0

UNFINISHED BUSINESS

There was no unfinished business this month.

DEPARTMENT UPDATES

Department Updates

a. Legal Updates

Legal Counsel, Christine Bartlett stated that the only thing she has been working on that is not already on the Agenda to discuss is the Airport lease agreement that she and Chief Dillard have been working on. Once completed it will come to the board for approval.

b. Statistics

	<u>Mar 2024</u>	<u>APR 2024</u>
TOTAL Emergency Calls	405	374
Fire Calls	35	18
<i>Structure</i>	8	5
<i>Vehicle</i>	2	3
<i>Wildland</i>	20	8
<i>Other</i>	5	2
Over Pressure Rupture, Explosion, Overheat	1	1
EMS Calls	222	229
<i>Medical</i>	143	141
<i>EMS Crew Assist</i>	52	56
<i>Motor Vehicle Accidents</i>	27	32
Hazardous Conditions	39	18
Service Calls	37	42
Good Intent Calls	41	41
False Alarms	29	24
Severe Weather	1	0
Special Incidents	0	1
Incidents by Township	342	307

Benton	18	16
Bloomington	28	36
Clear Creek	44	32
Indian Creek	10	11
Perry	78	86
Van Buren	146	112
Washington	18	14
Incidents – Contracted Townships	22	18
Polk	6	2
Salt Creek	16	16
Incidents by Aid Given	41	49
Bean Blossom	1	2
Bloomington City	4	4
Ellettsville	14	9
Richland Township (EFD)	16	26
Greene County	4	6
Lawrence County	2	1
Brown County	0	0
Owen County	0	0
Morgan County	0	1
AID Received - Year to Date		91

Station 81 Response
Engine 81 – 42

Squad 81 – 13

Average Response (dispatch to arrival on scene)	7 min 29 sec	7 min 32 sec
Average Turnout (dispatch to enroute)	1 min 03 sec	0 min 58 sec
Average Time on Scene	40 min 40 sec	23 min 54 sec

April SOR (Statements of Refusal) signed: 0

IT Specialist Cooper explained that Trustee Courtright had texted him stating she was having trouble logging into the Zoom link. IT Specialist Cooper explained that due spam from foreign countries we have blocked anyone outside of the United States to join our Zoom link. Trustee Courtright is currently out of the country on travel and this would be the reason she cannot connect.

c. Emergency Medical Services – Special Operations

Deputy Chief Bright updated the board on EMS/Special Operations

Current Situation:

- Working with State Image Trend reporting system
 - Integration with Central Dispatch for ambulance calls
 - Setting up the Elite Field for use in the ambulance

Accomplishments:

- Completed the final inspection for Ambulance #2
- Met with the ED coordinator(s) at IU Bloomington
 - Toured facility, established points of contact-including for stroke and cardiac cases
 - Learned about uploading EKG to the hospital
 - General Q & A

Planned Activities:

- After ambulance reporting set up, confirm report sharing capabilities with Monroe and IU Bloomington Hospitals
 - Also look at IU Bedford and IU Morgan for the same

Chair Sorensen asked how we will determine when our ambulance will run on a call instead of an IU Ambulance. Chief Bright stated that he and Assistant Chief Combs are working on that. The way the system works now is that it looks for an ambulance in a zone when there are no ambulances available in that zone, then it looks for the closest to that zone. We potentially would be the last resource if no other ambulances were available. We will continue to work on this prior to the ambulance going into service. Trustee Bernstein asked if 911 tracks all emergency vehicles. Assistant Chief Combs stated that in Monroe County, the system tracks Engines, Ladder Trucks and Marine units.

d. Operations

Deputy Chief Cornwell updated the board on Operations

Current Situation:

- Engine 21 is in Indy for a motor repair – we hope to have back in the next week
- Milwaukee Chainsaw (battery powered) being tested by station 22 personnel

Accomplishments:

- FDIC was attended by 30-40 members and a few non-members
- Work Orders completed: Total-28; Minor-16; Moderate-10; Major-02

Planned Activities:

- Live burn with Hoosier Hills students on May 13th at Station 25 beginning around 9am if anyone would like to attend

e. Training

Assistant Chief Deckard updated the board on Training:

Current Situation:

- Working with IDHS District 8 on upcoming class taught at MFD - Flashover, Driver Pumper and Mobile Water Supply & Public Education Life Safety
- Maintenance on the training grounds

Accomplishments:

- Total Training hours for April: 2,728.25

- Full Time Personnel: 2,495.25
 - Part Time Personnel: 210.50
 - Volunteer/Substitutes: 22.50
 - Hosted Car Seat Inspection class – IU School of Medicine
 - Tested FF I/II skills with IVY Tech Students
 - HazMat Conference in Chicago
- Planned Activities:
- HazMat IQ
 - Driver Pumper General on shift training certification
 - Training Grounds spring cleaning

f. Community Risk Reduction

Deputy Chief Coover updated the board on Community Risk Reduction.

Current Situation:

- Two youths misusing fire going through the Fire Stop program
- The SHIELD Domestic violence safe place signs at fire stations is now active

Accomplishments:

- Initiated VA program for veterans who need emergency treatment for an acute suicidal crisis
- NaloxBoxes
 - Distributed 124 overdose kits

Planned Activities:

- Creating coalition with Moms Demand Action and VA
- Exodus has requested additional training for refugees relocating to the Bloomington area

Fiscal Officer Baker asked if there where any other baby boxes installed in Monroe County? Deputy Chief Coover explained that Bloomington City Headquarters does have a baby box however their building is under construction for a flood. We have the only baby box in Monroe County currently.

g. Administrative Report

Chief Dillard updated the board on the April 8th eclipse. Chief Dillard thanked IT Specialist Cooper for everything he had done in concerns with being prepared for the eclipse.

Current Activities:

- 7710 Worker's compensation audit completed
- Submitted 2019 SAFER Grant request for \$460,573.65 reimbursement
-

Accomplishments:

- Completed Post Eclipse after action with EMA – after action meeting held at Emergency Management. There were items noted that we will continue to work on over the next year with all emergency responders in the county

Planned Activities:

- Nationwide Representative will visit all stations May 22-24 to speak with members about what they offer

Personnel Report:

- Hiring – 0
- Promotions – 0
- Hiring - 2
- Resignations – 1

Trustee Robling asked about the staffing levels. Administrative Assistant Bovenschen reported that there are 91 full-time employees, 9 permanent part-time and 15 substitute employees. Administrative Assistant Bovenschen explained that after the next recruit class we will have a total of 101 full-time employees.

Chief Dillard stated that he will be attending the Bean Blossom Township meeting concerning the options that they are considering in the future.

NEW BUSINESS

a. Ordinance 01-2024 – Amended Ordinance for Special Program Donation Fund

Financial Assistant Robinson explained the need to amend Ordinance 02-2021 the special program donation fund so that interest earned can be appropriated and expended.

Trustee Robling made a motion to approve ordinance 01-2024 – amending ordinance 02-2021.

Fiscal Officer Baker 2nd

Motion passed 4-0

FINANCIALS

a. Financial – Claims

Financial Assistant Robinson presented claims signed April 4, 15, 24 and 29, 2024.

Trustee Robling made a motion to approve the claims for April 2024 as presented.

Fiscal Officer Baker 2nd

Motion passed 4-0

b. Payroll

Administrative Assistant Bovenschen presented the April monthly payrolls for approval included April 15th and 30th, 2024.

Trustee Robling made a motion to approve the payrolls for April 2024 as presented.

Trustee Bernstein 2nd

Motion passed 4-0

c. Financial – Statement

Financial Assistant Robinson stated that we have spent 26.7% for the General Fund and 13% for the Cumulative Fund for 2024, we could have expended up to 33% currently.

Trustee Baker made a motion to approve the Financial Statement as presented for April 30, 2024.

Trustee Robling 2nd

Motion passed 6-0

ADDITIONAL COMMENTS

NEXT MEETING

Chair Sorensen stated that the next meeting will be in person on June 12, 2024 at Station 25, located at 5081 N. Old State Road 37, Bloomington, IN. The meeting will also be held via zoom.

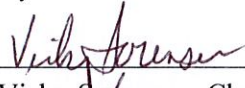
ADJOURN

Chair Sorensen called for a motion to adjourn.


Trustee Robling made a motion to adjourn at 6:39p.m.

Minutes approved by the board of trustees on June 12, 2024:

Aye:



Vicky Sorensen, Chair



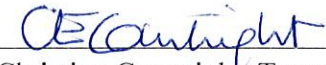
Mark Kruzan, Vice-Chair



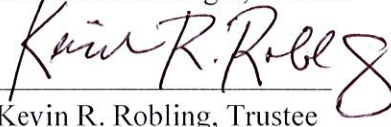
Michael Baker, Fiscal Officer



John Bernstein, Trustee



Christina Courtright, Trustee



Kevin R. Robling, Trustee

Nye:

Vicky Sorensen, Chair

Mark Kruzan, Vice-Chair

Michael Baker, Fiscal Officer

John Bernstein, Trustee

Christina Courtright, Trustee

Kevin R. Robling, Trustee



Dan Vest, Trustee

Copy furnished:

Mrs. Vicky Sorensen, Chair
Mr. Michael Baker, Fiscal Officer
Ms. Christina Courtright, Trustee
Mr. Daniel Vest, Trustee
Mr. David Ferguson, Legal Counsel
Headquarters, Bulletin Board
Station No. 22, Bulletin Board
Station No. 24, Bulletin Board
Station No. 29, Bulletin Board

Dan Vest, Trustee

Mr. Mark Kruzan, Vice-Chair
Mr. John Bernstein, Trustee
Mr. Kevin R. Robling, Trustee
Mr. Dustin Dillard, Fire Chief
Mrs. Christine Bartlett, Legal Counsel
Station No. 21, Bulletin Board
Station No. 23, Bulletin Board
Station No. 25, Bulletin Board
Station No. 39, Bulletin Board