

City of New Summerfield Utility Department  
P.O. Box 38  
New Summerfield, Texas 75780  
Phone (903) 726-3651/ Fax (903) 726-3544

**GAS, WATER, AND/OR SEWER APPLICATION FOR SERVICE**

DATE: \_\_\_\_\_

NAME: \_\_\_\_\_

SPOUSE NAME (if joint): \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

PHYSICAL ADDRESS: \_\_\_\_\_

HOUSE PHONE: \_\_\_\_\_ CELL PHONE: \_\_\_\_\_

SS# \_\_\_\_\_ D/L# \_\_\_\_\_ ID# \_\_\_\_\_

COMMERCIAL:      RESIDENTIAL:      OWNED:      RENTING:

If renting, provide landlord name & phone number \_\_\_\_\_

**HOW WOULD YOU LIKE TO RECEIVE YOUR UTILITY BILL?**

MAILED:      EMAILED:      TEXT:      ALL:

EMAIL ADDRESS: \_\_\_\_\_

Would you like to donate a \$1.00 to the Volunteer Fire Department each month?      yes      no

CUSTOMER ID# ASSIGNED: \_\_\_\_\_ LOCATION#: \_\_\_\_\_

GAS METER      GAS DEPOSIT: \$

SERIAL#: \_\_\_\_\_      WATER DEPOSIT: \$

WATER METER      SEWER DEPOSIT: \$

SERIAL#: \_\_\_\_\_      TOTAL AMOUNT OF DEPOSITS: \$

MISCELLANEOUS CHARGES: \$

\_\_\_\_\_  
TOTAL AMOUNT TO BE COLLECTED: \$

I have been aware that my utility bill(s) will be billed out at the end of each month and are due on the 15 of every month. After the due date, I will be charged a 10% penalty. My utility service(s) will be cut off on the 20<sup>th</sup> of the month if my bill(s) is not paid in full. In the event my utility service(s) has been cut, my utility(s) will not be reinstated until I have paid in full all my past due charges plus the \$100.00 disconnection/reconnection fee per meter. This applies to all my utilities.

Signed: \_\_\_\_\_, responsible party.

**Rates, Deposits, and Fees (Residential & Commercial)**

**GAS RATES:**

Base Meter Charge (for no usage)	<b>\$11.46</b>
Step two (First 2 units)	<b>\$37.02 (\$18.51 per 1000 units)</b>
Step three (2.01 to infinity units)	<b>Charges vary each month (outside city+.50)</b>

**DEPOSITS: (Refundable at termination of service) \$250.00 (\$500.00-commercial)**

**FEES:**

* Meter tap charge (residential)	<b>\$700.00</b>
* Meter tap charge (commercial)	<b>Meter Charge plus tap fee</b>
* Lock meter	<b>\$50.00</b>
* Unlock meter	<b>\$50.00</b>
* Reread at customers' request (if original reading is correct)	<b>\$25.00</b>

**WATER RATES:**

Base Meter Charge (0 usage)	<b>\$9.95</b>
Step two (First 2,000 gallons)	<b>\$18.36 (outside city +.50) (\$9.18 per 1,000)</b>
Step three (2,001 to infinity gallons)	<b>\$9.18 (outside city +.50)</b>

**DEPOSITS: (Refundable at termination of service) \$100.00**

**FEES:**

* Meter tap charge (residential)	<b>\$700.00</b>
* Lock meter	<b>\$50.00</b>
* Unlock meter	<b>\$50.00</b>
* Reread at customers' request (if original reading is correct)	<b>\$25.00</b>

**SEWER RATES:**

* Meter tap charge	<b>\$700.00</b>
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**RESIDENTIAL**

Minimum (Per 2,000 gallons water usage)	<b>\$36.98</b>
Step two (Per next 1,000 gallons used)	<b>\$2.22</b>

**COMMERCIAL**

Minimum (Per 2,000 gallons water usage)	<b>\$147.92</b>
Step two (Per next 1,000 gallons used)	<b>\$2.96</b>

**DEPOSITS: (Refundable at termination of services) \$50.00**

**GARBAGE RATES (residential): \$17.25 plus tax (inside city limits)**

**Non-emergency call out \$ 45.00**

**CUSTOMER SERVICE INSPECTION (water only) \$75.00**

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The City of New Summerfield is proud to have you for a customer. The following information provided to you in accordance with Regulation 49 CR 192.16(d) of the code of regulations for pipeline safety.

1. The City of New Summerfield requires a \$250.00 deposit for gas, \$100.00 deposit for water, and \$50.00 deposit for sewer. For water customers, there is a \$75.00 customer inspection fee.
2. **Cost of initial connection:** for a standard size meter, a non-refundable tap fee of \$700.00 plus parts for gas, water, or sewer is required to be paid to the city before a facility that is located adjacent to existing utility distribution lines is connected to its system. A separate connection is required for each residential or business facility. Special arrangements are required before properties, which are not located adjacent to existing distribution lines, can be served. Requests for service larger than a standard meter requires additional tap fees and must be authorized by management as larger meters can only be installed in areas of the system where distribution line capacity is adequate. Should a road bore crossing be required, the cost of the same will be due from the customer (applicant) in addition to the prescribed tap fee.
3. The City of New Summerfield is required to notify customers of their responsibility for the utility service lines on the customer side of the utility meter. The City does not maintain your service lines, riser or any buried pipe from the meter to the gas utilization point. These lines must be kept in good condition.
4. The customer's buried pipes may be subject to the potential hazards of the corrosion and leakage if not maintained.
5. Buried piping should be:
  - A) Periodically inspected for leaks.
  - B) Periodically inspected for corrosion if meter piping is used.
  - C) Repaired if any unsafe condition is discovered.
6. When excavating near buried pipeline, the piping should be located in advanced and the excavating done by hand.
7. Plumbers and heating contractors are able to assist in locating, inspecting and repairing customer utility piping.
8. You must maintain the area around your meter so that it can be read monthly and easily accessed for required service and/or emergencies. (City Council approved on 11/2020)

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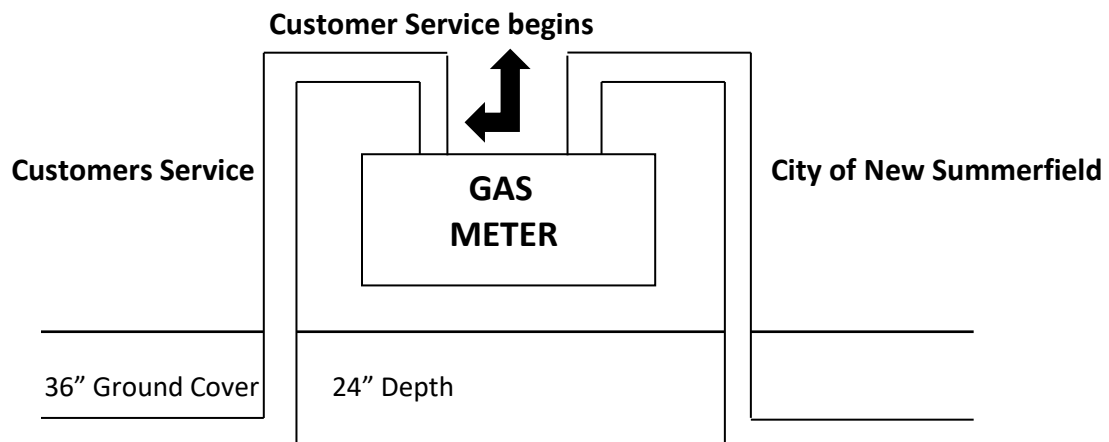
9. Please be aware that all unpaid gas, water, and sewer bills by due date will be charged an additional 10% penalty on the unpaid portion of the utility bills. The due date is printed on the utility bill.
10. The **cutoff date** for a non-paid utility is the **20<sup>th</sup>** of each month, which means that the utility bill has to be **paid** no later than the **19<sup>th</sup>** of each month by **4:30 p.m.** If service was disconnected due to non-payment, there will be an additional fee of \$100.00 per meter for reconnection of the utility and your service will be cut back on within the next 24 hours. The utility workers can and will not unlock meters after 3:00 p.m. or on weekends.
11. Within three months of disconnection if account is not paid in full, The City of New Summerfield will apply deposit(s) to account(s) and will remove all meters. In order to get service turned back on, customer will be responsible for paying outstanding balance, deposits, and a meter installation fee.
12. If a check that was issued for payment of the utility service is returned due to insufficient funds from the bank, there will be an additional fee of **\$35.00** added to the utility account.
13. The City of New Summerfield's office hours are from 8:00A.M. to 4:30P.M., Monday thru Friday. For our customer convenience, we have a night drop on the side building of the City Hall. Payments can also be made online at [www.newsummerfield.us](http://www.newsummerfield.us). Text **CONS** to **67332** to receive utility notices through text messaging.
14. If your service is to be discontinued, the City of New Summerfield requests a **24-hour** notice. If notification is not made to the City of New Summerfield, for whatever reason, the name of the person that is on the account will remain responsible for any charges incurred at this meter.
15. Garbage pick-up for the customers of the City of New Summerfield will be picked up once a week every Monday, unless it falls on a holiday. Garbage needs to be put out by the road no later than 7:00 a.m. that Monday.
16. The following number is to be called if you have any questions about your utilities or if there is an emergency: **903-726-3651**. It is available 24 hours a day, 7 days a week. If a call back is not received and it is an emergency, please call 911.

## CUSTOMER SERVICE GAS INSTALLATION

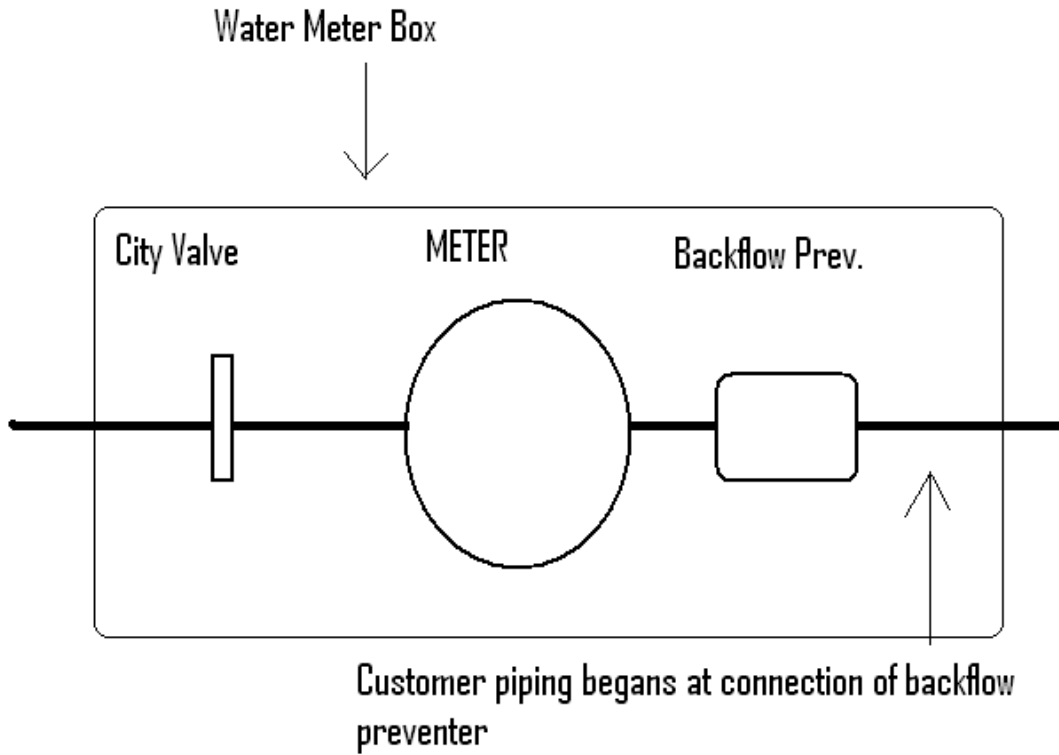
All customer service lines are the responsibility of the customer. All new services shall be constructed as follows:

1. New services shall be constructed with one or a combination of the following:
  - A) Polyurethane gas pipe with steel riser
  - B) Galvanized iron pipe
  - C) Black iron pipe (coated)
2. All gas pipes shall be buried at a minimum depth of 24 inches.
3. All polyurethane gas pipes shall be accompanied with a tracer wire for locating purposes. A minimum 12-gauge wire is required.
4. All new services shall be tested with a minimum of 90 psi for a period of no less than 4 hours. This test is to be inspected by a licensed plumber and a copy of the test along with the plumber's license number before service of gas will be approved to customers.
5. All customer service risers at the meter shall have minimum horizontal ground coverage of at least 36" with a minimum depth of at least 24 inches. This is for stability of the customer's service connection to the meter.

Visual example:



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## Water Service Agreement

I. **PURPOSE.** The City of New Summerfield is responsible for protecting the drinking water supply from contamination or pollution which could result from improper private water distribution system construction or configuration. The purpose of this service agreement is to notify each customer of the restrictions which are in place to provide this protection. The utility enforces these restrictions to ensure the public health and welfare. Each customer must sign this agreement before the City of New Summerfield will begin service. In addition, when service to an existing connection has been suspended or terminated, the water system will not re-establish service unless it has a signed copy of this agreement.

II. **RESTRICTIONS.** The following unacceptable practices are prohibited by State regulations.

- A. No direct connection between the public drinking water supply and a potential source of contamination is permitted. Potential sources of contamination shall be isolated from the public water system by an air-gap or an appropriate backflow prevention device.
- B. No cross-connection between the public drinking water supply and a private water system is permitted. These potential threats to the public drinking water supply shall be eliminated at the service connection by the installation of an air-gap or a reduced pressure-zone backflow prevention device.
- C. No connection which allows water to be returned to the public drinking water supply is permitted.
- D. No pipe or pipe fitting which contains more than 8.0% lead (.25% lead after January 4, 2014) may be used for the installation or repair of plumbing at any connection which provides water for human use.
- E. No solder or flux which contains more than 0.2% lead can be used for the installation or repair of plumbing at any connection which provides water for human use.

III. **SERVICE AGREEMENT.** The following are the terms of the service agreement between the City of New Summerfield and \_\_\_\_\_.  
(Name of Customer)

- A. The City of New Summerfield will maintain a copy of this agreement as long as the Customer and/or the premises are connected to the City of New Summerfield.
- B. The Customer shall allow his property to be inspected for possible cross-connections and other potential contamination hazards. These inspections shall be conducted by the City of New Summerfield or its designated agent prior to initiating new water service; when there is reason to believe that cross-connections or other potential contamination hazards exist; or after any major changes to the private water distribution facilities. The inspections shall be conducted during the City of New Summerfield's normal business hours.
- C. The City of New Summerfield shall notify the Customer in writing of any cross-connection or other potential contamination hazard which has been identified during the initial inspection or the periodic reinspection.
- D. The Customer shall immediately remove or adequately isolate any potential cross-connections or other potential contamination hazards on his premises.
- E. The Customer shall, at his expense, property install, test, and maintain any backflow prevention device required by the City of New Summerfield. Copies of all testing and maintenance records shall be provided to the City of New Summerfield.

IV. **ENFORCEMENT.** If the Customer fails to comply with the terms of the Service Agreement, the City of New Summerfield shall, at its option, either terminate service or properly install, test, and maintain an appropriate backflow prevention device at the service connection. Any expenses associated with the enforcement of this agreement shall be billed to the Customer.

**Customer's Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_