



Minutes

Board Retreat

Saturday, June 8, 2024 @ 9:00 am

2323 W. Parkside Lane, Phoenix, AZ 85027

Adams Traditional Academy • Jefferson Preparatory • Choice Services LLC

Board Members Present

Lisa Fink, David Weston, Ray Malnar, Thomas McCauley, Brent Garrett (Remote), Marcus Kelley

Board Members Absent

Guests Present

Audra Wilson-Smith

I. Opening Items

A. Record Attendance and Guests

B. Call Meeting to Order

II. Academic Excellence

A. AzMERIT Review Including Historical & Peer Comparisons

The state assessments have changed over the past 2 years causing a discontinuity in the comparative testing results. Galileo is no longer a highly correlated predictor of state assessment results. For the next corporate board and governing board meeting, present changes in the AZ standardized testing, an analysis of the factors impacting YoY performance, and a comparison with similar competitive schools (when available in October).

B. Accreditation

III. Governance

A. Review Board Goals 2023-2024

B. Establish Board Goals 2024-2025

Suggestions for goals: Academic metrics, enrollment, lockdown training, marketing, parental involvement.

Ray Malnar made a motion to table the motion for a future board meeting.

Marcus Kelley seconded the motion.

The board **VOTED** unanimously to approve the motion.

C. CAI Board reports

Reviewed business and school reports.

IV. Strategic Planning

A. Review survey results

Reviewed parent surveys.

B. Marketing for CAI

Reviewed current marketing responsibilities within the organization and future marketing needs.

C. Strategic Planning 2023 and 2021

Reviewed previous strategic planning minutes for future strategic planning efforts.

V. Finance

A. Cleaning contract for 2024-2025

Ray Malnar made a motion to Continue the agreement with OpenWorks

Thomas McCauley seconded the motion.

The board **VOTED** unanimously to approve the motion.

B. 3rd quarter Financial Reports 2024

Administration is investigating appropriate investment options for cash on hand.

VI. CEO evaluation

A. Executive Session

Ray Malnar made a motion to enter executive session

Marcus Kelly seconded the motion.

The board **VOTED** unanimously to approve the motion.

VII. Other Business

A. Board Calendars 2024-2025

Governing Board to meet 4th Wednesday October 30, January 29, April 30, June, July. Corporate Board to meet September 25, December 4, March 26.

B. Corporate Board Officers

Marcus Kelly made a motion to elect the following corporate board officers: President - Lisa Fink, Secretary - David Weston, Treasurer - Brent Garrett

Brent Garrett seconded the motion.

The board **VOTED** unanimously to approve the motion.

C. Corporate Board members

Brent Garrett made a motion to retain the current corporate board members.

Marcus Kelly seconded the motion.
The board **VOTED** unanimously to approve the motion.

VIII. Closing Items

A. Adjourn Meeting

Thomas McCauley made a motion to adjourn the meeting.
Marcus Kelly seconded the motion.
The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 1:05 pm.