

WEST BRANDYWINE TOWNSHIP MUNICIPAL AUTHORITY

Incorporated 1995

199 Lafayette Road, West Brandywine, PA 19320-1230

Sandra G. Martin, Chairman
Rick Tisa, Secretary
Kent D. Nation, Treasurer

Joseph S. Boldaz, Vice Chairman/
Asst Secretary/Asst Treasurer
Anita M. Ferenz, Administrator

Meeting Agenda for June 8, 2017

Call to Order (time: _____)

Pledge of Allegiance

Roll Call of Board Members

Joseph S. Boldaz (JSB) _____, Sandra G. Martin (SGM) _____, Kent D. Nation (KDN) _____, Joseph Sawicki (JS) and Rick Tisa (RT) _____.

Others Present

Engineer _____, Operator _____, Solicitor _____, Administrator _____

Public Notification:

Action on Minutes of Previous Meeting(s)

- May 11, 2017 regular meeting

Public Comment (individuals requesting to be on the agenda):

Correspondence/Communications (information to note)

1. Receipt of PMAA letter and Annual Conference & Trade Show brochure.

Reports

Operator

Engineer

- a. Tapping Fee proposed scope of work and fee to complete a review
- b. Pulte – reverse Planning Module

Administrator

- a. Audit – held May 30, 2017
- b. Generators – three proposals provided (sent 6/2/2017 by email)
- c. Informational flyers – (1) rag problem and (2) fats/oils/grease – pending.

New Business

1. **From the Board:**

a.

2. **From the Floor:**

a.

Public Comments (individuals not requesting to be on agenda)

Payment of Bills / Account Balances

As of May 31, 2017: Friendship Village account balance was \$254,390.51 and Kimberwick account balance was \$87,885.86.

1. Friendship Village Sewer District- \$87,547.32 and ratified payments of \$13,227.25 (includes Sipple) made on 5/23/2017. Payroll of \$3,812.60 made 6/8/2017 for the month of May 2017.

Shared Service Agreement – breakdown for May 2017

Carroll Engineering Corporation – breakdown for April 3, 2017 to April 30, 2017

Dates of Upcoming Meetings

1. Board of Supervisors, on Thursdays, June 15, 2017 and July 6, 2017, at 7:30 p.m.
2. Municipal Authority, Thursday, July 13, 2017 at 7:30 p.m.

WHO IS ATTENDING 6/15/2017 BOS MEETING TO GIVE REPORT?

Adjournment (time: _____)