

## **BOARD OF TRUSTEES**

**January 6, 2025**

**Members Present: Jeremy Estep, Terry Brungardt, Daniel Tatro, Ken Schmidt**

**Members Absent: None**

**Staff Present: Nicole Lawless – Town Clerk, Bruce Wallace – Director of Operations/Director of Public Works, Aubrey Massey – Police Officer, Margaret Stratton – Treasurer**

**Others Present: Allen & Cindy Stover, Bruce Arnold, Tom & Jayne Robertson, Larry & Kathy Miller, Tandy Walker, Mike Thompson, Steven Scott, Lacey Rowell, Vickie & Charles Daughety, Roger Fees, Caleb Meschberger, Michael Estep, Raymond Vincent, Jill Ray, Kaslin Baros, Mike Crowley, Steve & Kaci Snow, Justin Williams**

- 1. Meeting called to order and roll call. Mayor Tatro called the Regular Meeting of the Board of Trustees to order. Clerk Lawless called roll and declared a quorum.**
- 2. Public Comments – Citizen’s comments will be heard at all Regularly Scheduled board meetings only during the designated Public Comment portion of the agenda. Comments are limited to three minutes with no action taken. The following citizens addressed the board members and listed their questions and concerns regarding the proposed annexation: Allen Stover, Bruce Arnold, Jayne Robertson, Steven Scott, Steve Snow, Kaci Snow. The board advised them to give their questions to the Town Clerk and she would pass them on to get answers. Mrs. Snow brought it to the town’s attention that the 100-year anniversary of Rt. 66 will be in roughly 2 years and gave the board suggestions on what the town could do to honor this and possibly bring more revenue to the community. Kaslin Baros reminded the board that there are multiple streetlights out around town. The mayor asked Mrs. Baros to contact the town hall when she comes across a streetlight that is not currently working, and the town will send a work order in for it.**
- 3. Consideration of approval, rejection, amendment and/or postponement of the minutes for the Regular Meeting held Monday, December 9, 2024, with action as necessary. Trustee Schmidt made a motion to approve the minutes for the Regular Meeting held December 9, 2024, Seconded by Trustee Brungardt. Roll Call: Trustee Estep, Aye; Trustee Brungardt, Aye; Trustee Schmidt, Aye; Trustee Tatro, Aye; Mayor Tatro declared the motion carried 4-0.**
- 4. Consideration of approval, rejection, amendment and/or postponement of claims, checks, and warrants for the month of December 2024, with action as necessary. Trustee Estep noted that Police Chief Baysinger was not available at the meeting to answer their questions and stated his concern regarding the invoices received from Raymond A. Vincent, PLLC. for his work on the proposed annexation. After some discussion, Trustee Estep made a motion to remove invoice # 010625-R, from Raymont A. Vincent, PLLC., in the amount of \$894.53, Seconded by Trustee Brungardt. Roll Call: Trustee Estep, Aye; Trustee, Brungardt, Aye; Trustee Schmidt, Nay; Trustee Tatro, Nay; The motion did not pass. Trustee Estep made a motion to remove invoice # 202407426, from COPS Products, in the amount of \$475.35. The motion died due to lack of a Second. Trustee Schmidt made a motion to approve the claims, checks, and warrants for the month of December 2024, Seconded by Trustee Brungardt. Roll**

**call: Trustee Estep, Nay; Trustee Brungardt, Aye; Trustee Schmidt, Aye; Trustee Tatro, Aye; Mayor Tatro declared the motion carried 3-1.**

- 5. Consideration of approval, rejection, amendment and/or postponement of Payment Request #7, from Marsau Enterprises, Inc., for the Calumet 2023 CDBG Water System Improvements Project, with action as necessary. Trustee Schmidt made a motion to approve Payment Request #7, from Marsau Enterprises, Inc., for the Calumet 2023 CDBG Water System Improvements project, in the amount of \$56,027.11, Seconded by Trustee Brungardt. Roll Call: Trustee Estep, Aye; Trustee Brungardt, Aye; Trustee Schmidt, Aye; Trustee Tatro, Aye; Mayor Tatro declared the motion carried 4-0.**
- 6. Consideration of approval, rejection, amendment and/or postponement of report submitted by the Fire Department Secretary, with action as necessary. Fire Chief Brungardt stated that they had a quiet month, only 2 calls. No Action.**
- 7. Consideration of approval, rejection, amendment and/or postponement of report submitted by the Police Chief, with action as necessary. Police Chief Baysinger was unable to attend the meeting. The board reviewed and discussed the Police Chief's report submitted for the month of December. No Action.**
- 8. Consideration of approval, rejection, amendment and/or postponement of report submitted by the Director of Operations/Director of Public Works, with action as necessary. Director Wallace gave his report for the month of December. There were 38 Okie Locates, 4 Water Meter Enclosures installed/replaced, 4 Water Meters installed/replaced, 1 water leak and 1 safety meeting. Normal daily checking of wells, pumps, lift stations, chlorine levels twice daily and lift station and lagoon chemical maintenance. Work has continued for the CDBG Water System Improvement Project, and we provided assistance to Marsau Enterprises. Approximately 92% of the water lines have been installed, treated and Bac-T tested and passed. Found the old septic behind the Chieftain Building, filled the hole and smoothed the surface. Pioneer damaged the copper line for the Telemetry system from the FD to the Well locations while working on the new fiber optic line North of town, it has been repaired. Completed work with Dean at CC Dist. 3 on a grant for road repair. The grant was approved to resurface N. Calumet Road out to Memorial Road. There was a sewer main issue that required Mr. Rooter to hydro Jet the line. The line was then clogged again and the town employees worked to clear and flush the lines in that area for 3 days. Replaced heaters at the well locations, inspected Christmas decorations and repaired as needed, installed pole hangers, assist with standing tree and cable tie off, installation of lights and decorations. Set up for Christmas Pageant. Continued review of Ordinances. No Action.**
- 9. Consideration of approval, rejection, amendment and/or postponement of authorizing the Mayor of the Town of Calumet to execute a Quit Claim Deed or Deeds, as may be required for the purpose of correcting the legal description of the property purchased from Physician's Properties, LLC FKA Hammer-Williams Realty, LLC (Jiffy Trip Property), with action as necessary. Attorney Weaver explained that an error had been made by the title company when the town purchased Lot 6 of Block 7, Todd's Second Addition. After some discussion, Trustee Schmidt made a motion to approve Mayor Tatro to execute a Quit Claim Deed or Deeds, for the purpose of correcting the legal description of the property purchased from**

**Physician's Properties, LLC FKA Hammer-Williams Realty, LLC (Jiffy Trip Property), Seconded by Trustee Brungardt. Roll Call: Trustee Estep, Aye; Trustee Brungardt, Aye; Trustee Schmidt, Aye; Trustee Tatro, Aye; Mayor Tatro declared the motion carried 4-0.**

- 10. Consideration of approval, rejection, amendment and/or postponement of discussion with Mr. Walker, regarding Proposed Annexation, with action as necessary. Mr. Walker addressed the board with his concerns and questions regarding the proposed annexation. He left his questions with the Town Clerk to await answers. The Trustees and Director Wallace continued to discuss the annex at length while members of the public asked their questions and stated their concerns. No Action.**
- 11. Consideration of approval, rejection, amendment and/or postponement of discussion concerning progress on the 2025-2026 Town Budget, with action as necessary. Mayor Tatro stated that he received an email from OML about a Budget Workshop, set for Jan. 16<sup>th</sup>, that he would like Nicole Lawless, Bruce Wallace & Robert Baysinger to attend. It will be \$95.00 per person. Trustee Estep reminded the board of the urgency for a Budget to be put in place, stated that a preliminary budget should already be available for the trustees to review. Trustee Tatro made a motion to send Nicole Lawless, Bruce Wallace & Robert Baysinger to the Budget Workshop on January 16, 2025, Seconded by Trustee Estep. Roll Call: Trustee Estep, Aye; Trustee Brungardt, Aye; Trustee Schmidt, Aye; Trustee Tatro, Aye; Mayor Tatro declared the motion carried 4-0.**
- 12. Consideration of approval, rejection, amendment and/or postponement of passing Resolution 2025-01 for Notice of a General Municipal Election, with action as necessary. Trustee Estep noted that the filing period will be Monday, February 3<sup>rd</sup> through Wednesday, February 5<sup>th</sup>. Trustee Brungardt made a motion to pass Resolution 2025-01 for Notice of a General Election, Seconded by Trustee Estep. Roll Call: Trustee Estep, Aye; Trustee Brungardt, Aye; Trustee Schmidt, Aye; Trustee Tatro, Aye; Mayor Tatro declared the motion carried 4-0.**
- 13. Consideration of approval, rejection, amendment and/or postponement of discussion of changes to Sections 13 through 16 of the Town of Calumet Code of Ordinances recommended by CivicPlus, as well as discussion of additional ordinances the council may want to change at this time. The council should decide at this time which ordinances will continue to be enforced and removal of all ordinances that are going to be ignored/unenforced, with action as necessary. Trustee Estep brought it to the board's attention that the sections they should be reviewing next are Sections 5 through 8, not 13 through 16. Trustee Estep made a motion to table further review of the Town of Calumet Code of Ordinances until after the next General Municipal Election, Seconded by Trustee Tatro. Roll Call: Trustee Estep, Aye; Trustee Brungardt, Aye; Trustee Schmidt, Aye; Trustee Tatro, Aye; Mayor Tatro declared the motion carried 4-0.**
- 14. Remarks and inquiries of the governing body members. No Action**
- 15. Consider new business of an emergency nature that had not been contemplated at the time of the agenda preparation, with action as necessary. No Action**

**Meeting Adjourned**

  
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Daniel Tatro, Mayor

  
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Attest: Nicole Lawless, Clerk

