

MINUTES-MARCH 14, 2022
REGULAR TOWN OF DIX BOARD MEETING

The Regular Town Board Meeting of the Town of Dix was called to order by Supervisor Dominick Smith at 6:30 PM.

PRESENT: Supervisor Dominick Smith
Deputy Supervisor F. Joe Hammond
Councilman Jeffrey Meehan
Councilman David Hertel
Councilman Brian Ervay
Bookkeeper Billie Jo Carnes
Town Clerk Helen Teed
Superintendent of Highways Scott Yaw
Code Officer Dennis Tremblay

-Reports:

-Supervisor:

- Met with Mengal, Metzger, & Barr Auditors-they are working on Audit of 2020.
Many items not done correctly.
- Met with Fagan and Harter-Seacrest about WGI Solar-Waiting for Road Agreement. Our Attorney spoke with them on 3/9/22-still waiting for a Response.
- Met with US Light and Solar (Duval Road Solar)-Waiting for Fagan to send Engineering Costs to us, they should be done in a couple of weeks.
- Hunt Engineers-Water Issues with Village of Watkins Glen Bill, Report from Tim Steed.
Supervisor Smith working to take care of this.
-Meeting about the New Town Hall-Drawings handed out to Review and send The Project out to Bid.
- New York State Auditors will be meeting with Supervisor Smith on Tuesday, March 15th at 11:30 to give the Exit Review-Documentation needs lots of work.
- Town Hall Issues:
 - Working on Shared Access to Computers, Fax, Files-Want Better Security
 - Working with SCT to Clean up.
 - Mold testing done in Code and Administration Offices-3/11/22-Results due in a week.
 - Light fixed in the Town Hall-1 had been on fire at some time.
 - Overall, the Town Hall needs Major Work done, need to make a Decision on what to spend money on.
- ARPA Funds-Money can be used for a New Town Hall
- Beaver Dams-Moreland Road Solar-Talked with Developer, Checked with Attorney Halpin, Host Community Agreement has to be done as the Town of Dix Law States.
- KOA Water/Sewer Expansion-Still Working on this.
- Code Enforcement-Need Approval to buy a Iworkx Program for him to do his job,
Instead of Williamson Law Book Program.
\$1500, 1-time fee to get started with Iworx
\$2,000 per year for Williamson Law Book
- Naomi Kingsley has resigned as Deputy Clerk for another Position.
- NYMIR Meeting-they are our Insurance Firm, Set up Workers for On-Line Training
For Mandatory and other Useful Topics.
- County Hazard Mitigation Plan-Worked with Highway Superintendent Yaw to ID some
Issues. Generator at the Highway Garage is the Biggest.

- Webinars: ARPA Funds, Association of Towns Training on Budgeting-Supervisor's Role, Planning for Highway Issues and Replacements, SEQR Confirmation, Multi-Year Capital Planning Clerk's Role in Local Government-Board Members should take these when offered.
- Deputy Supervisor Hammond:
 - Attended the Hunt Engineers Meeting too.
- Bookkeeper to Supervisor-Billie Jo Carnes-Nothing to Report
- Superintendent of Highways:
 - Plowed, Salted, and Sanded Roads
 - Hauled Sand
 - Pulled Truck from Salt Company, Hauled 80 tons of Waste Salt
 - Working on Training Courses, 4 Completed
 - Late in March, the Crew and Superintendent of Highways will take MSHA Training With Schuyler County and Other Towns, County is Putting on the Course.
 - Truck Repairs throughout the Month
 - Prepped Broom Tractors and Installed Broom for Spring-Time Sweeping
 - Cold-Patched Pot Holes, on Warm Days, still too many to do
 - Crew has been Trimming Trees and Mulching
 - Highway Garage is in Need of some Exterior Doors-Price Shopped, they are between \$640 and \$695 to Purchase not including Installation-Highway Workers will Install
- Code Officer Tremblay:
 - Mobile Home Park Applications have been sent out.
 - Junk Yard Permit Applications have also been sent.
- Planning Board: Subdivisions to be Reviewed
- Zoning Board of Appeals: No Applications for Joining
- Town Court:
 - February 2022-36 Cases for \$2213.00
- Committee Representatives:
 - Environmental Management-Councilman Hertel-Nothing to Report
 - Fire Departments-Councilman Meehan and Supervisor Smith-Nothing to Report
 - Landfill-Councilman Meehan-Nothing to Report

RESOLUTION #35: TO APPROVE THE FEBRUARY 14, 2022 CLERK'S REPORT
 On Motion by Councilman Hertel, seconded by Councilman Ervay, Resolution was
 APPROVED: AYES: 4 NAYES: 0

Humane Society of Schuyler County-No dogs were brought into the Shelter in February.

MINUTES OF THE FEBRUARY 14, 2022-2 PUBLIC HEARINGS AND REGULAR BOARD MEETING-TABLED

RESOLUTION # 36: TO APPROVE THE 5-YEAR TERM TO TO ASSESSMENT REVIEW BOARD OF ALAN SPECCHIO AND CATHY MORRIS
 On Motion by Deputy Supervisor Hammond, seconded by Councilman Hertel, Resolution was
 APPROVED: AYES: 4 NAYES: 0

ZONING BOARD OF APPEALS- NO APPLICANTS YET

RESOLUTION #37: TO APPROVE THE AUDIT FOR MARCH 14, 2022

On Motion by Deputy Supervisor Hammond, seconded by Councilman Meehan, Resolution was APPROVED: AYES: 4 NAYES: 0

AUDIT: MARCH 14, 2022

General Fund-Town Wide	2344-2369	\$ 38,307.34
General Fund-Outside Village	2365-2368	\$ 515.88
Highway Fund-Outside Village	1614-1624	\$ 6,152.09
Trust & Agency	331-335	\$ 7,568.25
Special Water Fund	446-447	\$ 6,152.09
Special Sewer Fund	445	\$ 18,705.81

NEW BUSINESS:

RESOLUTION #38: TO APPROVE THE AMENDMENT OF AN ESCALLATOR CLAUSE IN THE FUEL OIL BID FROM SP WILSON

On Motion by Deputy Supervisor Hammond, seconded by Councilman Meehan, Resolution was APPROVED: AYES: 4 NAYES: 0

BUDGET AMENDMENT FOR SICK TIME LEAVE-TABLED (Handbook) Savings Account for Each Employee

RESOLUTION #39: TO ALLOW THE TOWN CLERK TO CHANGE OCTOBER 28, 2019 RESOLUTION # 61 FROM EMPLOYEES TO ELECTED OFFICIALS (WITH THE EXCEPTION OF THE SUPERINTENDENT OF HIGHWAYS)

On Motion by Councilman Hertel, seconded by Councilman Ervay, Resolution was APPROVED: AYES: 4 NAYES: 0

RESOLUTION #40: TO APPROVE THE TOWN CLERK TO GO TO THE CLERK CONFERENCE IN ALBANY ON APRIL 24TH THROUGH THE 27TH, FOR TRAINING.

On Motion by Councilman Hertel, seconded by Councilman Ervay, Resolution was APPROVED: AYES: 4 NAYES: 0

Discussion on new software for the Code Enforcement Officer. Williamson Law is \$2,000 per year, IWOKX is a 1-time cost of \$1,500.

RESOLUTION #41: TO APPROVE IWORX SOFTWARE INSTALLATION FOR THE CODE OFFICER

On Motion by Councilman Ervay, seconded by Councilman Hertel, Resolution was APPROVED: AYES: 4 NAYES: 0

NEW TOWN HALL DISCUSSION

RESOLUTION #42: TO PUT THE PLANS FOR THE NEW TOWN HALL OUT TO BID

On Motion by Councilman Hertel, seconded by Deputy Supervisor Hammond, Resolution was APPROVED: AYES: 4 NAYES: 0

EXECUTIVE SESSION: Called by Supervisor Smith for Litigation Purposes-7:55PM

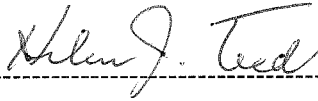
Out of EXECUTIVE SESSION 8:50 PM

RESOLUTION #43: TO PUT CEMETERY MOWING OUT TO SEALED BID-WILL OPEN BIDS AT NEXT MEETING-APRIL 11, 2022.

On Motion by Councilman Hertel, seconded by Councilman Ervay, Resolution was APPROVED: AYES: 4 NAYES: 0

ADJOURNED: 8:55 PM

Respectfully Submitted-----

A handwritten signature in cursive script that reads "Helen J. Teed". The signature is written in dark ink and is positioned above a horizontal dashed line.

-----Helen J Teed
Town Clerk, Town of Dix

STEWART P. WILSON, INC.
PO BOX 49
WATKINS GLEN NY 14891
607-535-6532
607-535-9820

February 15, 2022

Amendment to the 2022 Low Sulfur Diesel Bid

Price will escalate or de-escalate according to market value.

Stewart P. Wilson, Inc.



Jamie L Wade
President