

HIGHVIEW FIRE PROTECTION DISTRICT
7308 Fegenbush Lane
Louisville, KY 40228
December 13, 2021

The meeting was called to order at 19:01 p.m. with the following members present: Kenny Craigmyle, Denise Drexler, Cheryl Justice, Dale Nason, Doug Kelly, and Nate Ingersoll. Guests were, Chief Dave Goldsmith, Deputy Chief Rob Dwyer, Lt. Col. Shaun Carta, Paramedic Sam Fife, Attorney Richard Head, and Joyce Shelton.

Nate Ingersoll made a motion to approve the November Minutes. Motion seconded by Doug Kelly. Motion carried.

Doug Kelly made a motion to accept the November Financial Reports. Motion seconded by Nate Ingersoll. Motion carried.

At 19:05 Nate Ingersoll made a motion to go into Closed Session to discuss personnel matters. Motion seconded by Denise Drexler. Motion carried.

At 19:23 Open Session resumed with no action taken.

Doug Kelly made a motion to approved pay increase to Paramedic pay for Tara Eubank since she was released as a Paramedic. Motion seconded by Nate Ingersoll. Motion carried. (Pay increased November 21, 2021).

Doug Kelly made a motion to pay Paramedic Eubank and Lucas Widman \$3,000 each for tuition reimbursement for Paramedic school. Motion seconded by Cheryl Justice. Motion seconded.

Nate Ingersoll made a motion for pay increase to Paramedic pay for Lucas Widman effective the first full week when released as Paramedic. Motion seconded by Dale Nason. Motion carried. (expected December 19, 2021).

Nate Ingersoll made a motion to take no action in regards to unscheduled absence points of employee with current serious illness. Motion seconded by Cheryl Justice. Motion carried.

OLD BUSINESS:

Open position of Property Owner Trustee was discussed. Paul Weber's name has been submitted and received by the Mayor's Office and appointment is in process.

It is noted that Roger Cecil resigned from his position as EMS Chief effective November 3, 2021 but remained as an intermittent Firefighter/Paramedic.

It is noted that Paramedic Sam Fife has been serving as Interim EMS Chief effective October 24, 2021 and will continue the Interim position. The position will be discussed in the January Board Meeting.

Deputy Chief's Report was given.

Discussion held regarding use of personal equipment for duties of employees. Paramedic Fife will gather information for review for creating a policy.

Personnel Report was given by Deputy Chief Dwyer.

EMS Report was given by Paramedic Fife.

Nate Ingersoll made a motion to advertise for the purchase of ambulance. Specs will be available and due by January 10, 2022 at 4:00pm.

It is noted that there are several teams of personnel responding to emergency needs in Mayfield due to tornadoes on December 13-14, 2021.

Training Report was given by Lt. Colonel Carta.

Nate Ingersoll made a motion to return \$200,000 to the ICS account from the Sweep account. Motion seconded by Denise Drexler. Motion carried.

Nate Ingersoll made a motion to pay the remainder of the KCTCS loan in the amount of \$672.75 plus/minus interest. Exact amount will be received from KCTCS when they return from December office closing. Motion seconded by Cheryl Justice.

Discussion held regarding Line of Credit which is now a monthly payment for principal and interest with payments made on the first of the month by automatic transfer.

Discussion held regarding Training Academy.

NEW BUSINESS:

Cheryl Justice made a motion to approve spending of budgeted funds for fire school including meals and use of HFPPD vehicles. Motion seconded by Denise Drexler. Motion carried.

Nate Ingersoll made a motion to approve reimbursement to Paramedic Lanette Mudd for damage to personal iPad. Motion seconded by Doug Kelly. Motion seconded.

Nate Ingersoll made a motion to approve the repair of damage to a patient's car mirror caused by stretcher. Motion seconded by Doug Kelly. Motion carried.

Doug Kelly made a motion to approve purchase of new badges with budgeted funds. Motion seconded by Dale Nason. Motion carried.

It is noted that we have applied for a PPE grant for the purchase of fire boots in the amount of \$10,000.

It is noted that invoices have been reviewed and there have been no unauthorized payments.

Nate Ingersoll made a motion to approve and pay bills. Motion seconded by Doug Kelly. Motion carried.

Nate Ingersoll made a motion to adjourn. Motion seconded by Doug Kelly. Motion carried.

The meeting adjourned at 21:05.



Cheryl Justice, Secretary of the Board of Trustees
Highview Fire Protection District

Respectfully prepared and submitted by Joyce Shelton, Recording Secretary
Documents referenced in these minutes are kept at District Headquarters and are available for viewing and copying during regular business hours in accordance with Kentucky laws regarding Open Records and Record Retention.