

**BOROUGH OF ST. LAWRENCE
MEETING MINUTES
THURSDAY, AUGUST 9, 2018**

ATTENDANCE: Mr. Robert J. May, Council President
Mr. David W. Eggert, Council Vice President
Rev. D. Michael Bennethum, Councilman
Mr. Steve Geibel, Councilman

OTHERS IN ATTENDANCE: Ms. Joan London, Borough Solicitor -Kozloff Stoudt
Ms. Pamela Stevens, Borough Engineer, SDE
Ms. Allison Leinbach, Borough Manager
Mrs. Susan Eggert, Borough Secretary
Mr. David Kostival, Reading Eagle

ABSENT: Mr. Michael Fritz, Councilman
Mr. Rick Davidson, Councilman
Mr. Warren Lubenow, Councilman
Mr. Gregory Zawilla, Borough Mayor

CALL TO ORDER: The meeting of the St. Lawrence Borough Council was called to order by Council President, Mr. Robert J. May at 7:32 PM.

APPROVAL OF THE MINUTES: The minutes from the previous meeting of Thursday, July, 12, 2018, were presented to Council prior to the meeting for review. There were no questions, corrections or clarifications to the minutes. **MOTION:** Mr. Steve Geibel made the motion to approve the minutes as presented; seconded by Mr. David Eggert; all were in favor and the motion carried.

TREASURER'S REPORT: There were two treasurer's reports distributed prior to the meeting for review. There as a corrected June report which is included in the minutes for review. There is also a July treasurer's report including the sewer loan balances for Council's review. **MOTION:** Mr. Eggert made the motion to approve the corrected June treasurer's report as well as the July treasurer's report and file them for audit; seconded by Rev. Bennethum; all were in favor and the motion carried.

GENERAL: \$355,090.76 **RESERVES:** \$74,337.43 **SEWER:** \$249,454.14 **LIQUID FUELS:** \$278,430.44
FIRE TAX: \$12,596.30 **FIRE ESCROW:** \$24,079.30

APPROVAL AND PAYMENT OF THE BILLS: All bills requiring payment and ratification from the general, sewer and fire tax funds were presented to Council for review. Bills requiring payment and ratification from the general fund totaled \$70,153.02. Bills requiring payment and ratification from the sewer fund totaled \$7,164.36. Bills requiring payment from the fire tax fund totaled \$6,622.30. **MOTION:** Mr. Eggert made the motion approving all bills for payment and ratification from the general, sewer and fire tax funds; seconded by Mr. Geibel; all were in favor and the motion carried. Ms. Leinbach also indicated that she has been working on the refunds that need to be made from the fire tax account since the County collected those monies as well even though they were not authorized to do so.

ST. LAWRENCE BOROUGH COUNCIL

PUBLIC HEARINGS, PETITIONS:

RONALD IVISON - Dr. Ivison is a former Councilman and Mayor of the Borough. Dr. Ivison presented to Council on behalf of the Community Panel for Juvenile Probation. Dr. Ivison indicated that they have had two cases appear before the panel regarding the Wolfe Dye & Bleach property. Apparently these teens were arrested for being in the building on this property however the building is not secure and the doors are wide open. Dr. Ivison indicated that he feels that this could be present a liability for the Borough since this is a vacant property if someone were to be hurt. This has been a problem in the past and calls were made however Council agreed that the time has come to issue a letter requesting that this building be secured as well as be checked and monitored every 30 days. Ms. London will be sending the letter. Mr. May thanked Dr. Ivison for bringing this to the attention of Council.

REPORT OF THE BOROUGH ENGINEER - PAMELA STEVENS

EXETER SUPPLY – Ms. Stevens indicated that Exeter Supply will soon be starting their curbing, driveway and sidewalk project. Mr. Rhoads will be doing the inspections for this project and provide field reports.

MUNICIPAL LANDS - Ms. Stevens asked about the easement for Mr. Stillman that was discussed at the last few meetings. There was a discussion and it appears that Mr. Stillman is really not looking for a formal easement; at this time nothing else will be done however the Borough will need to provide a passage way when a recycling center for leaves is done on the municipal lands.

REPORT OF THE BOROUGH SOLICITOR - JOAN LONDON – BOROUGH SOLICITOR

ORD 440 NO PARKING - Ordinance 440 was advertised in the Reading Eagle on August 1, 2018 and establishes all of the no parking areas on Borough streets. The Ordinance is included in the minutes for review. **MOTION:** Rev. Bennethum made the motion to adopt Ordinance 440 establishing no parking areas on Borough Streets; seconded by Mr. Eggert; all were in favor and the motion carried.

RFP FIRE SERVICE - Ms. Leinbach and Ms. London discussed proposals for fire service. The three year proposal for fire service is coming to an end this year. Because the proposal has a dollar value involved and extensions of the proposal were not written into the original you cannot offer and extension of it at this time. There was a discussion about writing it into that next proposal. **MOTION:** Mr. Eggert made the motion to authorize Ms. London to do a RFP for fire service for a three year agreement with two optional years; seconded by Mr. Robert May; all were in favor and the motion carried.

RFP FOR EMS - The three year proposal for EMS is also going to expire at the end of the year. Because no money changed hands a letter can be sent to Lower Alsace Ambulance to inquire whether or not they would be interested in entering into another proposal with the same terms. **MOTION:** Mr. Eggert made the motion authorizing the Borough Secretary to send a letter to Lower Alsace Ambulance asking if they would like to enter into another three year agreement to provide ambulance services with the same terms as the previous one; seconded by Mr. May; all were in favor and the motion carried.

STREETS & LIGHTS - Ms. Leinbach indicated that she has received a quote for a solar light for Teak and Patton Streets. The quote is for over \$6,600. She indicated that she has been in discussion with Mr. Golashovsky about perhaps using LED lights and stringing electric overhead. This would be more economical at this time. There is also plans to add two LED lights on Elm Street in the area of the alley between St. Lawrence Avenue and Patton Street as well as closer to the intersection at Lynn Avenue. This area is extremely dark. These would be lights that would be overhead wires. There was a lengthy

discussion and Mr. May felt that we should not use overhead wiring in an area that does not already have overhead wiring and would like to have Ms. Leinbach get additional pricing on solar lighting and this can be discussed further at the September meeting.

SANITARY SEWER

The Borough is still talking with PA American; nothing new to report. In addition there has been no information from the PUC standpoint.

RECREATION - DAVID EGGERT

The playground program will end on August 10. Attendance has been spotty given the extreme weather issues this summer.

EMERGENCY MANAGEMENT COORDINATOR - DAVID EGGERT

Mr. Eggert indicated that he did check the Parkview Road bridge for scour during the most recent rain events and there was none. He has been looking at the addressing standards and is in agreement with the memo that was prepared by Ms. Leinbach.

NEWSLETTER

The next newsletter will go out in the September timeframe.

UNFINISHED BUSINESS

DRAFT FIRE FIGHTERS ORDINANCE - A revised draft was prepared. At this time, Ms. Leinbach felt that this should be tabled until the RFP for fire service is done. Ms. Leinbach also wanted to review the changes further to address the process and documentation that is going to be required.

NEW BUSINESS

FERAL CATS - Mr. May told Council that he has received a complaint about feral cat colonies from a resident. Mr. May indicated that the complainant lives at 3371 Oley Turnpike Road and indicated that the neighbor at 3379 Oley Turnpike Road has a feral cat colony and the cats are migrating to her property and doing damage. Ms. London will send letters to each property owner. However the complainant will need to provide documentation.

EXECUTIVE SESSION - Mr. May asked for an executive session to discuss sewer. **MOTION:** Mr. Eggert made the motion to go into executive session; seconded by Rev. Bennethum; all were in favor and the motion carried. Council went into executive session at 8:28 PM. Council came out of executive session at 8:35 PM.

ADJOURNMENT: MOTION: Rev. Bennthum made the motion to adjourn; seconded by Mr. Eggert; all were in favor and the motion carried. The St. Lawrence Borough Council adjourned at 8:36 PM.

Respectively submitted,



Susan D. Eggert
Borough Secretary