

**STAR FIRE PROTECTION DISTRICT
BOARD OF COMMISSIONERS
REGULAR MEETING MINUTES
January 14, 2021 – 5:00PM**

A Regular Meeting of the Star Fire Protection District was held in the Public Meeting Room of Star Fire Administrative Headquarters, 11665 W. State Street, Suite B, Star, Idaho. Chairman Moyle called the meeting to order at 5:00 p.m.

Roll Call: Commissioner Jared Moyle, Steve Martin and Tim Murray were all present.

Staff Present: Chief Timinsky, District Administrator Robin Ward and Attorney Gigray were all present.

COVID 19 – Notice: All attendees were asked to wear a mask and maintain social distancing of 6 feet, a maximum of up to 50 persons were allowed to attend the meeting.

Approval of Meeting Agenda: District Administrator Ward reported that the Original Agenda Notice of the Regular Meeting of the Board was posted prior to 5:00 p.m. on January 12, 2021, and the Amended Regular Meeting Agenda was posted at 2:50 p.m. on January 14, 2021, at Star Fire Administrative Headquarters and on the District website starfirerescue.org.

Chairman Moyle moved to approve the amended agenda as posted. Comm. Martin seconded the motion, motion passed unanimously.

(NOTE: The original and amended Agenda Notices are attached to these Meeting Minutes.)

Approval of Minutes: Chairman Moyle reported that the Board had reviewed the draft Minutes of the Regular Meeting held on December 10, 2020, as presented, and found them to be consistent with what occurred at those meetings.

Chairman Moyle moved to approve the Minutes of the Regular Board Meeting held on December 10, 2020, as presented. Comm. Martin seconded the motion, motion passed with a unanimous voice vote.

Financial Reports: District Administrator Ward presented the Treasurer's Report of the District's financial status and fund investments and requested approval for payment of expenses as presented in the *Treasurer's Report*.

Comm. Martin moved to accept and approve the Treasurer's Report and Fund Investments as presented. Chairman Moyle seconded the motion, motion passed with a unanimous voice vote.

Comm. Martin moved that the disbursement of funds from the District's treasury of available funds for the payment of bills in the total sum of \$255,442.96 be authorized. Chairman Moyle seconded the motion, motion passed with a unanimous voice vote.

(NOTE: A copy of District Administrator Robin Ward's detailed Treasurer Report has been attached to these Meeting Minutes.)

Public Comment/Special Presentation: None

Staff Reports:

Chairman of the Board: Chairman Moyle reported that he appreciated the opportunity to have lunch with Local Union President Garringer and that they had a good visit.

Vice Chairman of the Board: Comm. Murray had nothing additional to report.

Treasurer of the Board: Comm. Martin had nothing additional to report.

Star Fire Chief, Greg Timinsky: Chief Timinsky reported on the following items:

- **Operations and General Information:**

- Maintenance division shop if busy.
- Captains from Middleton are now working at the Star location and the Star Captains are working in Middleton, this will continue for 3 months and then the Drivers will rotate.
- New engines are close to being complete, projected completion is Feb 3rd-10th. Expect to send guys out to do the final inspection around February 22nd. I have decided it is in the best interest of the two Districts to have Pierce deliver the engines instead of our crews driving them back. That will cost each District approximately \$4,500.
- Admin team is working on an SCBA grant for Middleton, this is a regional grant with Eagle and Boise. Working on the training facility plans that will be located at Station 52. I am on the Water Supply Committee for Canyon County and will be attending those meetings.
- COVID 19 immunizations have been offered and the first round given to all employees that elected to have them.
- Our strait out access to Hwy 44 is being reviewed and the turn lane will still be needed due to the coffee shop. ITD and the City are working to get all the players together to discuss widening the road from Stonebriar east of Can-Ada to Maverick. If and when that is completed we will be able to start the emergency signal and access out.
- Things are busy headed in to 2021 for sure, commercial projects are Albertsons, a cabinet factory, Les Schwab, 46 4 plex units, 200 unit apartment complex, physical therapy building and Ridley's will be completed soon.

Deputy Chief Sparks: Provided updated 2020 statistics, total calls were 944, which is a 2% increase, 70% of those are EMS calls. COVID 19 calls are declining slightly.

District Administrator Robin Ward: Reported that the CARES grant request for reimbursement from the Idaho Rebound approved projects and for reimbursement of wages have been submitted and we are waiting to hear back on those items. ISFCA membership was discussed and the Board members indicated that they are interested in continuing membership with the Association.

Firefighters Union Representative: Danny Garringer reported that they continue to work on joining the two locals of Star and Middleton. They plan to start having joint union meetings.

Attorney Report: Attorney Gigray reported that he continues to monitor the activity of the legislative activities on proposed tax cuts and other items that would affect the Fire District. He is also attempting to move the impact fees for the City of Eagle forward.

Committee Reports: DA Ward reported that the Star Fire Joint Advisory Impact Fee Committee for the City of Star, Ada County, Canyon County and City of Eagle had their annual meeting October 20, 2020, as previously reported. They have reviewed the Impact Fee Fund activities for 2020 as well as the planned projects that impact the Capital Improvements Plan in 2021. The updates to the CIP do not warrant any change in the impact fee amounts and the Committee is recommending no change to those fees. The recommendation is that the fees remain at \$809/per residential unit and at \$0.38/square foot for commercial. The Board of Commissioners reviewed the report and noted that no action will be needed at this time.

Unfinished/Tabled Business Scheduled for the Regular Meeting:

- **Treasure Valley Fire Authority JPA** – Chief Timinsky had nothing new to report.
- **ACCESS (Ada County City EMS System)** – Chief Timinsky reported that they are currently reviewing response time expectations.

- **Impact Fees:**
 - City of Eagle – Gigray reported that he is in communication with the City of Eagle and their legal representative to try and get Star’s impact fees considered by the Mayor and City Council.

New Business:

Annual Election of Officers - Chairman Moyle moved to elect the following:

- Chairman – Jared Moyle
- Vice Chairman – Tim Murray
- Treasurer – Steve Martin
- Secretary – Robin Ward

Comm. Murray seconded the motion, motion passed with a unanimous voice vote.

Annual Appointments – Chairman Moyle moved to make the following annual appointments:

- Fire Chief – Greg Timinsky
- Attorney – William Gigray – White Peterson
- Star Fire District Joint Development Impact Fee Advisory Committee for the City of Star, Ada County, Canyon County and the City of Eagle
 - Larry Osborn
 - Nate Mitchell
 - Mike Sautebin
 - Melody Smedick
 - Larry Clucas
- Impact Fee Administrator – Robin Ward

Comm. Murray seconded the motion, motion passed with a unanimous voice vote.

Schedule Regular Monthly Meetings of the Board of Commissioners – Chairman Moyle moved to hold the regular monthly meetings of the Board of Commissioners on the 2nd Thursday of each month at 5:00 p.m. Comm. Murray seconded the motion, motion passed with a unanimous voice vote.

Form 2021 Budget Committee: Comm. Martin moved to appoint Comm. Murray and Comm. Martin to the 2021 Budget Committee. Comm. Moyle seconded the motion, motion passed with a unanimous voice vote.

Form 2021 Negotiations Committee: Chairman Moyle requested that this item be tabled until the May meeting.

1st Amended Star Firefighters IAFF Local 4716 Agreement: DA Ward presented the revised language for the MERP section of the agreement for consideration. This change was due to recommended language received from the Washington State Council of Fire Fighters Trust to meet their requirements.

Comm. Martin moved to adopt Resolution 2021-01 Approving and Authorizing the Commissioners to Execute the 1st Amended Contract with Local 4716 Effective January 1, 2021, to December 31, 2021. Chairman Moyle seconded the motion, motion passed with a unanimous voice vote.

Policy Code Update: Consider recommended update to the District Policy Code Title 4, Chapter 4.

Comm. Martin moved to adopt Resolution 2021-02 Amending Title 4, Chapter 4, adding Section 7 Providing for Approved Minutes. Chairman Moyle seconded the motion, motion passed with a unanimous voice vote.

Washington State Council of Fire Fighters Employee Benefit Trust Joinder Agreement for Bargaining Units (MERP Agreement) – Comm. Martin moved to authorize the Chairman to execute said Joinder Agreement. Comm. Murray seconded the motion, motion passed with a unanimous voice vote.

Executive Session: Chairman Moyle moved to convene into Executive Session under Idaho Code 74-206 (1) (b) “to consider the evaluation of, public officers, employees, and staff members” and to include the Commissioners and Attorney Gigray in the session. Comm. Martin seconded the motion, a roll call vote was taken and passed unanimously. Attorney Gigray was appointed as the Secretary for the session. Commissioners and Gigray convened into Executive Session at 5:45 p.m.

Session Minutes by Attorney Gigray - There was an exchanged of information with all in attendance regarding the subject matter of the Executive Session. At 6:02 p.m. a motion was then made by Commissioner Martin and seconded by Commissioner Murray to come out of executive session. The motion passed unanimously. Minutes of the session were submitted by William F. Gigray.

Open Meeting Resumed: Chairman Moyle announced that information was received in Executive Session on the matters identified for the Executive Session and no action was taken during the session.

2021 Administrative Staff and Maintenance Division Wages: Chairman Moyle moved to implement the following wage increases for 2021:

- Fire Chief – 4%
- District Administrator – 3%
- Deputy Chief – 3%
- Division Chief of Maintenance – 3%
- Maintenance Technician – 5%

Comm. Martin seconded the motion, motion passed with a unanimous voice vote.

Announcement of the Next Meeting: Chairman Moyle announced that the next regular meeting of the Board is scheduled for Thursday, February 11, 2021, at 5:00 p.m. at 11665 W State St., Suite B, Star, Idaho.

Chairman Moyle moved to adjourn the meeting. Comm. Murray seconded the motion, motion passed unanimously. Regular Meeting adjourned at 6:05 p.m.

Minutes submitted by: _____
Robin Ward, District Administrator

Minutes approved by the Board of Commissioners at the February 11, 2021, Regular Meeting of the Board.

Jared Moyle, Chairman

Appended to these Minutes:

- Agenda Notice
- Treasurer’s Report prepared by District Administrator Robin Ward
- Attorney’s Report and Memo's if Applicable