

# COUNCIL DUES REMITTANCE STATEMENT



**Purpose:**

Use this form to send membership dues from the Local Unit PTA to Hampton Council PTA.

**Instructions:**

- ❖ Make copies of this form as needed.
- ❖ Fill in the information requested below.
- ❖ Dues should be submitted before due date unless no dues are collected.
- ❖ Write one check for all amounts submitted.
- ❖ Submit this form along with payment. Keep a copy of this form for your records.
- ❖ Make checks payable to **HAMPTON COUNCIL PTA** and mail to:  
Hampton Council PTA Treasurer, 1 Franklin Street, 2<sup>nd</sup> Floor Mailroom, Hampton VA 23669

<b>Date</b>	<b>School Name</b>
<b>PTA President</b>	<b>Phone #</b>
<b>Membership Chair</b>	<b>Phone #</b>
<b>Membership Chair Email</b>	
<b>DO YOU HAVE 100% TEACHER MEMBERSHIP?</b> <input type="checkbox"/> YES <input type="checkbox"/> NO	

### DUES CALCULATION

Minimum amounts are for the entire year, not each reporting period. There is no minimum for each reporting period. ***The yearly minimum is \$25.00.***

You can submit donations with your dues.  
*PREFERABLY WITH DECEMBER PAYMENT.*

**Number of members** \_\_\_\_\_ x **\$ .50**    = \$ \_\_\_\_\_  
**Reflections Donation** (Suggested \$50.00)    = \$ \_\_\_\_\_  
**Student Programs**    (Suggested \$25.00)    = \$ \_\_\_\_\_  
**TOTAL ENCLOSED**    = \$ \_\_\_\_\_

**This payment represents dues collected for new members for the following month(s):**

- December 1, 2017**       
  **March 1, 2018**       
  **April 1, 2018**       
  **June 30, 2018**