

THE RURAL MUNICIPALITY OF FILLMORE NO. 96

Administrator:

- PDS – Div 3 Urban:** 2025-323 That the Council acknowledge the filing of the Public Disclosure Statement from Division III Councillor Justin Brown. **Carried.**
- Pest Report Urban:** 2025-324 That the Administrator file with the Ministry of Agriculture the Annual Pest Report. **Carried.**
- Y/E Invoices Procyk:** 2025-325 That the Administrator and Reeve are authorized to pay all of the invoices for the year. **Carried.**
- Subdivision Procyk:** 2025-326 That the Proposed Plan of Subdivision on the NE 33-10-11-2 to create a separate subdivision for the airstrip be denied. Further that they submit a revised Plan of Subdivision that provides access to the parcel located south of the residential subdivision. It is suggested that a 9 meter buffer be created on the west side of the residential subdivision to provide the required access. There is a municipal reserve of .42 acres required. In lieu of land the RM will accept a monetary contribution of \$1,260. **Carried.**
- Audit Smith:** 2024-327 That the Council and Administration sign the Engagement Letters with Dudley and Company to conduct the annual Audit to take place on January 22nd and 23rd, 2026. **Carried.**
- Saturn Oil Smith:** 2025-328 That we acknowledge that Saturn Oil & Gas has registered an interest on the NW 12-10-10-2 based on a Lease Agreement dated November 4, 2025. **Carried.**
- MRS- Declaration Of Eligibility Brown:** 2025-329 That the Council of the Rural Municipality of Fillmore No. 96 confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:
- Submission of the 2024 Audited Financial Statement to the Ministry of Government Relations;
- We are in Good Standing with respect to the reporting and remittance of Education Property Taxes;
- Adoption of a Council Procedures Bylaw;
- Adoption of an Employee Code of Conduct Bylaw; and
- All members of council have filed and annually updated their Public Disclosure Statements as required; and that we authorize the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations. **Carried.**
- Commercial Lease Urban:** 2025-330 That the Council approved the Commercial Lease Agreement with the addition of “That due to unforeseen circumstances that might adversely affect the use of the premises we are not to be held liable” With requests for office space this lease agreement will be used in the event that a third party would like to rent the office in the back of the RM office building. **Carried.**
- Gravel Procyk:** 2025-331 That the RM of Fillmore purchase 15,000 yards of 7/8” gravel from JJ Trucking at a cost of \$23.50 per yard delivered to the pit located on Highway 33. **Carried.**
- On Call Procyk:** 2025-332 That the Council approve the “Winter On-Call Schedule” as prepared by the Administrator. **Carried.**
- Rat Claim Procyk:** 2025-333 That the Council acknowledge the submission of the Rat Control Program Claim sent to SARM on December 8, 2025. **Carried.**

THE RURAL MUNICIPALITY OF FILLMORE NO. 96

Appointmnts Procyk: That the following appointments be approved by Council:

2025-334 Membership Appointments:

- APAS – Representative – Chris Procyk
- Golden Years Suites – Malcolm Carnegie
- Community Enhancement Committee – Darren Urban
- Red Coat Waste Resource Authority – Vernna Wiggins
- South Central Transportation Planning Committee – Winston van Staveren
- Southeast Regional Library – Justin Brown
- Stoughton Vet Clinic Board – Jason Smith
- Roy’s Lake Watershed Association – Justin Brown or Patrick Bourke
- North Moose Mountain AEGP – Patrick Bourke or Justin Brown
- Upper Souris Watershed Association & Patrick Bourke or Justin Brown

Council Appointments:

- Deputy Reeve – Chris Procyk
- EMO Coordinator – Administrator
- EMO RM Representative – Jason Smith
- Emergency Services Building Representative – Winston van Staveren, Jason Smith, Justin Brown
- Emergency Services Building Secretary/Treasurer/Signor – Vernna Wiggins
- Fire Chief – Chris Palmer
- Deputy Fire Chief – Chris Procyk
- Fillmore Branch of Regional Library – Dana Wall-Smith and/or Justin Brown
- Fire Fighters – Local Volunteer Fire Department
- Fire Protection Fund – representatives – Patrick Bourke and Jason Smith
- Fire Protection Fund - Signing Authority – Vernna Wiggins
- Assessor, Tax Collector and License issuer – Administrator
- Human Resource Council Liaison – Winston van Staveren
- Licensed Building Official – Reg Churko
- Returning Officer – Administrator
- Deputy Returning Officer – To be appointed by Administrator
- Pound Keeper & Pound – Appointed by council as required
- Local Appeals Board – Western Municipal Consulting
- Auditor – Dudley & Co.
- Advisory Committee, Development Appeals Board
 - o Western Municipal Consulting Ltd.
- Board of Revision – Western Municipal Consulting Ltd.
- Board of Revision – Secretary – Nicole Hoskins - WMC
- Engineer – Prairie Road Solutions Inc.
- Pest Control Officer – Katlin Lang
- Weed Inspector – Randy Walbaum

Carried.

Bd of Rev. Urban:
Revision
2025-335

That the Rural Municipality of Fillmore appoints Western Municipal Consulting Ltd to manage the Board of Revision process for the term of January 1, 2026 –December 31, 2026. Remuneration is set out in the Western Municipal Consulting fee schedule. Further we appoint the following to serve as Members of the board of Revision: Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Stew Demmans, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Coroluick, Farrah Ovans, JayDee Mazier, Jordan Boyes, Kenneth Tan, Tyler Shandro, Regan Rayner and Rick Leigh. Further the Chair person shall be responsible for naming no fewer than three (3) members to hear any matter. Where the Chair is not included in the appointees, the members appointed for a hearing shall determine the chair of that hearing from among the members.

Carried.

THE RURAL MUNICIPALITY OF FILLMORE NO. 96

**Sec BOR
2025-336** **vanStaveren:** That the Rural Municipality of Fillmore appoints Nicolle Hoskins Western Municipal Consulting Ltd as Secretary to the Board of Revision for a term of January 1, 2026 – December 31, 2026. Remuneration as set out in the Western Municipal Consulting Fee Schedule. In the event that Nicolle Hoskins is unable to perform the secretarial functions, the secretary may appoint a delegate to assume this position. **Carried.**

**Holidays
2025-337** **Brown:** That the Administrator be granted December 22, 23 & 24 as holidays. **Carried.**

**Admin
2025-338** **Smith:** That the Administrator’s report be accepted as presented. **Carried.**

**Minutes
2025-339** **Brown:** That the minutes of the November 12, 2025 Regular Council meeting be approved as presented. **Carried.**

**Correspondence:
Corresp.
2025-340** **Procyk:** That the correspondence having been read and dealt with be filed. **Carried.**

Financial Statements & Accounts for Approval:
**F/S/Accts
2025-341** **Procyk:** That the Financial Statements and Bank Reconciliation be approved as presented. Further, that cheques #19829 - 19843 totaling \$2,335,096.86, which includes Payroll Direct Deposits and Electronic payments of utility bills as indicated on the list of accounts for payment be approved and are attached hereto. **Carried.**

New Business:

**Next Meeting:
Regular –** **January 21, 2026 at 8:00 AM**

**Adjourn
2025-342** **Procyk:** That we now adjourn at 11:58 AM. **Carried.**

Reeve

Administrator