



Just Passports

600 West 9th Street, Suite B

Austin, TX 78701

512-263-7578 or 877-771-RUSH (7874)

www.justpassports.com

WORK ORDER-CHINA (PRC) VISA

DEPARTURE DATE: _____ NEED BY DATE: _____

APPLICANT'S INFORMATION

(FIRST NAME) (MIDDLE NAME) (LAST NAME)

JUST PASSPORTS SERVICE AND CONSULATE FEES (CHECK ONE)

- _____ \$240.00 – 4-7 BUSINESS DAY PROCESSING
- _____ \$310.00 – 2-3 BUSINESS DAY PROCESSING – Not always available, please call for details
- _____ \$370.00 – 1 BUSINESS DAY PROCESSING – Not always available, please call for details

All processing times start when the consulate receives all of the correct requirements.

RETURN DELIVERY FEE

- _____ \$30.00 – FEDERAL EXPRESS (MONDAY – FRIDAY)
- _____ \$50.00 – FEDERAL EXPRESS (SATURDAY)
- _____ \$0.00 – PREPAID RETURN DELIVERY AIR BILL ENCLOSED
- _____ \$0.00 – P/UP AT JUST PASSPORTS OFFICE

TOTAL AMOUNT: \$ _____

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CONTACT/RETURN ADDRESS

CONTACT NAME: _____

COMPANY NAME (IF APPLICABLE): _____

STREET (NO P.O. BOX): _____

SUITE/APT. NUMBER: _____

CITY: _____ STATE: _____ ZIP CODE: _____

PHONE NUMBER #1: _____

PHONE NUMBER #2: _____

EMAIL ADDRESS: _____

PAYMENT METHOD

CARD TYPE: _____ CVV NUMBER: _____

CARD NUMBER: _____ EXPIRATION DATE: _____

AUTHORIZED AMOUNT TO BE CHARGED TO THE CREDIT CARD: \$ _____

CARD HOLDER NAME: _____

SIGNATURE: _____ DATE: _____

OR

PAY BY CASH, CHECK, OR MONEY ORDER.

IMPORTANT NOTE

TERMS AND CONDITIONS ARE LISTED ON www.justpassports.com. REQUIREMENTS AND FEES ARE SUBJECT TO CHANGE WITHOUT PRIOR NOTICE, AND ALL FEES ARE NON-REFUNDABLE. THE PASSPORT AGENCY RESERVES THE RIGHT TO PRIORITIZE THE PROCESSING TIME ACCORDING TO THE INTERNATIONAL DEPARTURE DATE.

“THE PASSPORT & VISA PROS”



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CHINA (PRC) VISA

1. SIGNED PASSPORT
 - MUST HAVE SIX (6) MONTHS REMAINING VALIDITY ([CLICK HERE IF YOU DON'T](#))
 - MUST HAVE ONE BLANK VISA PAGE ([CLICK HERE IF YOU DON'T](#))
2. ONE (1) COMPLETED APPLICATION
 - **DO NOT LEAVE ANY AREAS BLANK**, PLACE "N/A" IN THE QUESTIONS THAT DO NOT APPLY TO YOU
 - THE APPLICATION HAS TO BE TYPED
 - NO SCRATCH OUT OR WHITE OUT IS ALLOWED ON FORM
 - THERE WILL BE A \$10.00 FEE TO CORRECT THE APPLICATION IF IT ARRIVES AT JUST PASSPORTS OFFICE NOT COMPLETE.
3. ONE (1) COLOR PASSPORT SIZE PHOTO (2x2) – ***CAN BE TAKEN AT JUST PASSPORTS OFFICE FOR AN ADDITIONAL \$10.00***
4. COPY OF DRIVER LICENSE OR UTILITY BILL (***HAS TO MATCH HOME ADDRESS ON CHINESE APPLICATION***)
5. COPY OF BIRTH CERTIFICATE AND COPY OF BOTH PARENTS PASSPORTS (***MINOR APPLICANTS ONLY***)
6. COPY OF THE PREVIOUS CHINESE VISA AND INFORMATION PAGE OF THE USA PASSPORT THAT IT WAS ISSUED IN IF YOU HAVE BEEN TO CHINA IN THE PAST. FOR PREVIOUSLY CHINA BORN APPLICANTS PLEASE GIVE A COPY OF THE INFORMATIONAL PAGES OF THE CHINESE PASSPORT OR A COPY OF THE PREVIOUS CHINESE VISA AND INFORMATION PAGE OF THE USA PASSPORT THAT IT WAS ISSUED IN
7. COPY OF INVITATION LETTER (***BUSINESS APPLICANTS ONLY***)

An official invitation/visa approval notification issued by the appropriate government agency and provided by host/sponsor in China, or a letter of invitation from the host company in China. A letter of invitation must explain the relationship between the host and the applicant and must include detailed information about the applicant, including full name, gender, date of birth, and passport number. The letter must also state the purpose of visit, where the applicant will stay, and the date of arrival and departure from China. The letter must indicate who will provide financial support in China and information about the inviting organization including the name of the organization, contact number, address and stamp of the organization. The letter must be signed by an appropriate representative of the inviting organization.

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8. COPY OF YOUR TRAVEL ITINERARY AND HOTEL CONFIRMATION
(TOURIST APPLICANTS ONLY)

A photocopy of the roundtrip airline ticket and hotel reservation.

- OR -

An Invitation Letter for Tourist Group or Invitation Letter for Tourist by a Duly Authorized Tourism Unit, or Invitation Letter issued by companies, corporations, institutions and individuals in China. If the invitation letter is issued by an individual in China, the photocopy of the ID of the individual is required.

A letter of invitation must explain the relationship between the host and the applicant and must include detailed information about the applicant, including full name, gender, date of birth, and passport number. The letter must also state the purpose of visit, where the applicant will stay, and the date of arrival and departure from China. The letter must indicate who will be responsible for the cost of the applicant's accommodations in China and information about the inviting host: name of the unit or individual, phone number, address, and if applicable, seal and signature of the legal representative.

9. COPY OF ALL OF THE ABOVE AND PLEASE STAPLE THEM TO THE WORK ORDER

CONSULATE FEES

\$140.00 – REGULAR PROCESS

\$160.00 – 2-3 DAY PROCESS – *NOT ALWAYS AVAILABLE*

\$170.00 – ONE DAY PROCESS – *NOT ALWAYS AVAILABLE*

VISA VALIDITY

THE VALIDITY, DURATION OF STAY, AND NUMBERS OF ENTRIES OF THE VISA IS ISSUED AT THE DISCRETION OF THE CONSULAR OFFICERS, WHOSE DECISIONS ARE BASED ON THE LAWS AND REGULATIONS OF CHINA. THE CONSULAR OFFICERS HAVE THE AUTHORITY TO REFUSE ANY VISA APPLICATION INCONSISTENT WITH CHINESE LAWS AND REGULATIONS, OR REVOKE ISSUED VISAS. THE CONSULATE FEES ARE NON REFUNDABLE AND CAN CHANGE WITHOUT NOTICE.

1.18 家庭住址 Home address		1.19 邮政编码 Zip Code		
1.20 电话/手机 Home/mobile phone number		1.21 电子邮箱 E-mail address		
1.22 婚姻状况 Marital status <input type="checkbox"/> 已婚 Married <input type="checkbox"/> 单身 Single <input type="checkbox"/> 其他 Other(Please specify):				
1.23 主要家庭成员 (配偶、子女、父母等,可另纸) Major family members (spouse, children, parents, et c., may type on separate paper)	姓名 Name	国籍 Nationality	职业 Occupation	关系 Relationship
1.24 紧急联络人信息 Emergency Contact	姓名 Name		手机 Mobile phone number	
	与申请人的关系 Relationship with the applicant			
1.25 申请人申请签证时所在的国家或地区 Country or territory where the applicant is located when applying for this visa				

二、旅行信息 Part 2: Travel Information

2.1 申请入境事由 Major purpose of your visit	<input type="checkbox"/> 官方访问 Official Visit	<input type="checkbox"/> 常驻外交、领事、国际组织人员 As resident diplomat, consul or staff of international organization <input type="checkbox"/> 永久居留 As permanent resident <input type="checkbox"/> 工作 Work <input type="checkbox"/> 寄养 As child in foster care
	<input type="checkbox"/> 旅游 Tourism	
	<input type="checkbox"/> 交流、考察、访问 Non-business visit	
	<input type="checkbox"/> 商业贸易 Business & Trade	
	<input type="checkbox"/> 人才引进 As introduced talent	
	<input type="checkbox"/> 执行乘务 As crew member	
	<input type="checkbox"/> 过境 Transit	
<input type="checkbox"/> 短期探望中国公民或者具有中国永久居留资格的外国人 Short-term visit to Chinese citizen or foreigner with Chinese permanent residence status	<input type="checkbox"/> 与中国公民或者具有中国永久居留资格的外国人家庭团聚居留超过 180 日 Family reunion for over 180 days with Chinese citizen or foreigner with Chinese permanent residence status	
<input type="checkbox"/> 短期探望因工作、学习等事由在中国停留居留的外国人 Short-term visit to foreigner residing in China due to work, study or other reasons	<input type="checkbox"/> 长期探望因工作、学习等事由在中国居留的外国人 As accompanying family member of foreigner residing in China due to work, study or other reasons	
<input type="checkbox"/> 短期学习 Short-term study for less than 180 days	<input type="checkbox"/> 长期学习 Long-term study for over 180 days	
<input type="checkbox"/> 短期采访报道 As journalist for temporary news coverage	<input type="checkbox"/> 外国常驻中国新闻机构记者 As resident journalist	
<input type="checkbox"/> 其他(请说明)Other (Please specify):		
2.2 计划入境次数 Intended number of entries	<input type="checkbox"/> 一次(自签发之日起 3 个月有效) One entry valid for 3 months from the date of issue	
	<input type="checkbox"/> 二次(自签发之日起 3-6 个月有效) Two entries valid for 3 to 6 months from the date of issue	
	<input type="checkbox"/> 半年多次(自签发之日起 6 个月有效) Multiple entries valid for 6 months from the date of issue	
	<input type="checkbox"/> 一年多次(自签发之日起 1 年有效) Multiple entries valid for 1 year from the date of issue	
	<input type="checkbox"/> 其他(请说明) Other (Please specify):	
2.3 是否申请加急服务 Are you applying for express service? 注: 加急服务须经领事官员批准, 将加收费用。Note: Express service needs approval of consular officials, and extra fees may apply.		<input type="checkbox"/> 是 Yes <input type="checkbox"/> 否 No
2.4 本次行程预计首次抵达中国的日期 Expected date of your first entry into China on this trip (yyyy-mm-dd)		

2.5 预计行程中单次在华停留的最长天数 Longest intended stay in China among all entries		Days
2.6 在中国境内行程（按时间顺序，可附另纸填写） Itinerary in China (in time sequence, may type on separate paper)	日期 Date	详细地址 Detailed address
2.7 谁将承担在中国期间的费用？ Who will pay for your travel and expenses during your stay in China?		
2.8 中国境内邀请单位或个人信息 Information of inviter in China	姓名或名称 Name	
	地址 Address	
	联系电话 Phone number	
	与申请人关系 Relationship with the applicant	
2.9 是否曾经获得过中国签证？如有，请说明最近一次获得中国签证的时间和地点。 Have you ever been granted a Chinese visa? If applicable, please specify the date and place of the last time you were granted the visa.		
2.10 过去 12 个月中访问的其他国家或地区 Other countries or territories you visited in the last 12 months		

三、其他事项 Part 3: Other Information

3.1 是否曾在中国超过签证或居留许可允许的期限停留？ Have you ever overstayed your visa or residence permit in China?	<input type="checkbox"/> 是 Yes <input type="checkbox"/> 否 No
3.2 是否曾经被拒绝签发中国签证，或被拒绝进入中国？ Have you ever been refused a visa for China, or been refused entry into China?	<input type="checkbox"/> 是 Yes <input type="checkbox"/> 否 No
3.3 是否在中国或其他国家有犯罪记录？ Do you have any criminal record in China or any other country?	<input type="checkbox"/> 是 Yes <input type="checkbox"/> 否 No
3.4 是否具有以下任一种情形 Are you experiencing any of the following conditions? ①严重精神障碍 Serious mental disorder ②传染性肺结核病 Infectious pulmonary tuberculosis ③可能危害公共卫生的其他传染病 Other infectious disease of public health hazards	<input type="checkbox"/> 是 Yes <input type="checkbox"/> 否 No
3.5 近 30 日内是否前往过流行性疾病传染的国家或地区？ Did you visit countries or territories affected by infectious diseases in the last 30 days?	<input type="checkbox"/> 是 Yes <input type="checkbox"/> 否 No
3.6 如果对 3.1 到 3.5 的任何一个问题选择“是”，请在下面详细说明。 If you select Yes to any questions from 3.1 to 3.5, please give details below.	

3.7 如果有本表未涉及而需专门陈述的其他与签证申请相关的事项，请在此或另纸说明。

If you have more information about your visa application other than the above to declare, please give details below or type on a separate paper.

3.8 如申请人护照中的偕行人与申请人一同旅行，请将偕行人照片粘贴在下面并填写偕行人信息。**If someone else travels and shares the same passport with the applicant, please affix their photos and give their information below.**

偕行人信息 <i>Information</i>	偕行人 1 Person 1 粘贴照片于此 <i>Affix Photo here</i>	偕行人 2 Person 2 粘贴照片于此 <i>Affix Photo here</i>	偕行人 3 Person 3 粘贴照片于此 <i>Affix Photo here</i>
姓名 Full name			
性别 Sex			
生日 DOB(yyyy-mm-dd)			

四、声明及签名 Part 4: Declaration & Signature

4.1 我声明，我已阅读并理解此表所有内容要求，并愿就所填报信息和申请材料的真实性承担一切法律后果。

I hereby declare that I have read and understood all the questions in this application and shall bear all the legal consequences for the authenticity of the information and materials I provided.

4.2 我理解，能否获得签证、获得何种签证、入境次数以及有效期、停留期等将由领事官员决定，任何不实、误导或填写不完整均可能导致签证申请被拒绝或被拒绝进入中国。

I understand that whether to issue a visa, type of visa, number of entries, validity and duration of each stay will be determined by consular official, and that any false, misleading or incomplete statement may result in the refusal of a visa for or denial of entry into China.

4.3 我理解，根据中国法律，申请人即使持有中国签证仍有可能被拒绝入境。

I understand that, according to Chinese law, applicant may be refused entry into China even if a visa is granted.

➡ 申请人签名

Applicant's signature:

日期

Date (yyyy-mm-dd):

注：未满 18 周岁的未成年人须由父母或监护人代签。Note: The parent or guardian shall sign on behalf of a minor under 18 years of age.

五、他人代填申请表时填写以下内容 Part 5: If the application form is completed by another person on the applicant's behalf, please fill out the information of the one who completes the form

5.1 姓名 Name		5.2 与申请人关系 Relationship with the applicant	
5.3 地址 Address		5.4 电话 Phone number	
5.5 声明 Declaration 我声明本人是根据申请人要求而协助填表，证明申请人理解并确认表中所填写内容准确无误。 I declare that I have assisted in the completion of this form at the request of the applicant and that the applicant understands and agrees that the information provided is true and correct.			
代填人签名/Signature:		日期/Date (yyyy-mm-dd):	

工作情况说明

JOB DESCRIPTION

This form is not required for the following applicants:

Housewife/Unemployed/High school and under/Retired

<p>公司名称 Employer/Company Name 或 Or 大学名称 College Name (For College Student)</p>	
<p>公司性质说明 Business Description 或 Or 大学专业 Major (For College Student)</p>	
<p>申请人职位 Job Title</p>	
<p>申请人职位说明 Brief Job Description</p>	

*Please attach this form on the second page of the application form