

**VILLAGE OF PARDEEVILLE
PUBLIC PROTECTION COMMITTEE
MEETING AGENDA
Village Hall – 114 Lake Street, Pardeeville
Tuesday, May 17, 2022 at 6:00 p.m.**

- I. Call to Order
- II. Roll Call
- III. Verification of the Posting of Agenda
- IV. Agenda Approval
- V. Minutes Approval

- VI. Old Business
 - 1. Property Maintenance Ordinance

- IX. Adjourn

Kayla Lindert, Clerk/Treasurer
Posted: 05/13/2022

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The Village Hall is accessible to the handicapped. If you require additional assistance, please contact the village office no later than 48 hours prior to the meeting date. Phone 608-429-3121. If members are present from other recognized Boards, Commissions or Committees which may constitute a quorum, the meeting is presumed to be for the above-stated agenda/purpose. An updated agenda may be posted 24 hours before meeting time.

**VILLAGE OF PARDEEVILLE
PUBLIC PROTECTION COMMITTEE
MEETING MINUTES
Village Hall – 114 Lake Street, Pardeeville
Wednesday, April 20, 2022 at 12:00 p.m.
DRAFT MINUTES - NOT APPROVED**

Call to Order: The meeting was called to order at 12:15 p.m. by Possehl

Roll Call: All committee members were present. Also, present Administrator/DPW Salmon,

Verification of the posting of agenda: The agenda was properly posted at the Pardeeville Village Hall, online and the Pardeeville Post Office.

Agenda Approval:

MOTION Holtan/Balsiger to approve the agenda. Motion carried unanimously.

Minutes Approval:

MOTION Holtan/Balsiger to approve the previous meeting minutes as presented. Motion carried unanimously.

Comments from the Floor: None

OLD BUSINESS:

- A. Property Maintenance – Proposal of New Ordinance, reduced
Discussion on the new ordinance and what areas to target. Standards on roofing, siding, windows, occupancy and sliming down the proposed. Plan to meet on 05/17 prior to the Board meeting at 6:00 PM with our reduced version in the Board packet that evening.

No formal Motion

NEW BUSINESS:

- A. Ord. 60-5 & 60-22, Definitions

MOTION Holtan/Balsiger to recommend proposed changes to the Village Board as presented

- B. Ord. 58-158, Driveway Widths

MOTION Holtan/Balsiger to recommend proposed changes to the Village Board as presented.

- C. Ord. 56-32, Review and Acceptance Fees

MOTION Balsiger/Holtan to table this until the next meeting.

Meeting Adjourned at 3:25 p.m.

PROPERTY MAINTENANCE

Scope

These standards apply to all structures located within the Village. It shall be unlawful for any person to occupy, use, let or hold out to another, for occupancy or use of any building, structure or premises, which does not comply with the requirements of this Code.

Foundations, exterior walls and roofs.

The foundation shall be substantially watertight and protected against rodents and shall be kept in good condition and repair. The foundation elements shall adequately support the building at all points. Every exterior wall shall be substantially watertight, weathertight, protected against rodents, kept in good condition and repair and shall be free of deterioration, holes, breaks, loose or rotting boards or timber, and any other condition which might admit rain or dampness to the interior portions of the walls or to the exterior spaces of the dwelling. All exterior wood surfaces shall be protected by paint, stain or other water- and weather-resistant treatment. Every roof shall be watertight, weathertight, kept in good condition and repair, and have no dangerous defects. Roof drainage shall be adequate to prevent rainwater from causing dampness in the walls. All cornices, copings, parapets, moldings, belt courses, lintel, sills, and similar projections shall be kept in good repair, free from cracks or defects which make them hazardous or dangerous.

Windows, doors and hatchways.

Every window shall be fully supplied with transparent or translucent windowpanes which are substantially without cracks or holes, shall be substantially tight and shall be kept in good condition and repair. Windows, other than fixed windows, shall be easily opened and shall be held in position by window hardware. Every exterior door shall fit substantially tight within its frame and shall be kept in good condition. Window and door frames shall be kept in good condition and shall exclude rain and substantially exclude wind from entering the building or structure. Every basement hatchway shall prevent the entrance of rodents, rain and surface drainage water into the building or structure.

Screens.

From June 1 to September 15 screens shall be installed on doors or windows when they are required for ventilation. Screening shall be at least a 14 mesh and shall be attached to its frame in such manner which does not leave openings larger than those in the screen itself. Frames shall be in good condition and repair and shall fit tightly into the window or door frame so as not to allow the passage of insects or rodents. Screens shall be provided with positive attachment devices to ensure that inserts will not fall from or be dislodged from the door or window frame. A self-closing device shall be provided for screen doors.

Stairways and porches.

Every exterior stairway and every porch and its supports shall be kept in good and safe condition and repair and shall be free of deterioration, with every rail and balustrade firmly fastened and maintained.

Chimneys.

Every chimney and chimney flue shall be in good and safe condition and repair.

Yards.

Yards shall be kept substantially clear of debris and shall be provided with adequate lawn or ground cover of vegetation, hedges or bushes. All areas not covered by any of the foregoing shall be treated to prevent dust or the blowing or scattering of dust particles into the air. All trees, bushes or vegetation which overhangs a public entrance shall be properly trimmed to avoid obstruction of the view and movements of vehicles and pedestrians.

Infestation.

Every building and structure and all exterior appurtenances on the premises shall be adequately protected against rats, mice, termites and other vermin. Occupants and operators shall be responsible for the extermination of rodents and vermin from that part of the premises under their exclusive control, except where more than one unit is infested at the same time, and in this instance the owner shall also be responsible for extermination of the infestation.

Exterior appearance.

Every building and structure shall be kept neat and attractive in appearance. All wooden portions shall be painted, stained or receive other similar treatment as often as necessary to maintain such appearance. Stone, brick or other masonry shall be kept adequately painted and maintained.

Whenever the Building Inspector or Fire Inspector shall, upon inspection of any premises within the Village of Pardeeville, find that there is NOT an orderly, kept in good condition of the immediate neighborhood or the Village of Pardeeville in general, such official shall issue his or her written order to the owner and/or occupant of the premises.

Accessory structures.

Every accessory structure shall be kept in good condition and repair, shall not obstruct light and air of doors or windows, shall not obstruct a safe means of access to any building or structure, shall not create fire or safety hazards and shall not provide rat or vermin harborage. All accessory structures which are in deteriorated condition and which are not repairable shall be removed.

Complaints.

Complaints alleging a violation of this article shall be commenced by service of written notice of noncompliance upon the property owner.

Ord. 16-3 (d) Unhealthy OR Hazardous Materials on public or private property.

- A. Inspections. Whenever the Building Inspector or Fire Inspector shall, upon inspection of any premises within the Village of Pardeeville, find that there is grease or food wastes in a grease trap or other place or depository which presents a risk of clogging or blocking a sewer system, or any other unhealthy, hazardous or unsightly materials or things which create a fire or health hazard. such official shall issue his or her written order to the owner and/or occupant of the premises to remove

accumulation of grease or food wastes in a grease trap or other place or depository which presents a risk of clogging or blocking a sewer system, or other unhealthy, hazardous or unsightly materials or things. Said written order shall provide that such removal shall be accomplished within 10 days after service of said order upon the owner or occupant of the premises involved. The order shall be served upon such owner or occupant in the manner prescribed by law for service of a summons of a court of record of the State of Wisconsin. Such written order, in addition to specifying and describing the material or things to be removed.

- B. Appeal. Any person feeling himself or herself aggrieved by any order of a Village official under this section may, within 10 days from the date of receipt of such order, appeal such order to the Village Zoning Board of Appeals.
- C. Grease traps. All owners or occupants of premises within the Village containing one or more grease traps shall annually clean accumulations of grease in such grease traps and provide the Village with written notification that they have complied with the terms of this subsection. Written notification that the grease traps have been cleaned shall be provided to the Village Clerk/Treasurer by September 30 of each year and shall identify each trap cleaned and the date on which each trap was cleaned and shall include documentation that the septage was serviced by a person holding a valid Wisconsin septage servicing operator's certificate under Ch. NR 114, Wis. Adm. Code. Any owner or occupant who fails to annually clean his or her grease traps or provide timely notification to the Village Clerk/Treasurer shall be subject to a penalty.