



mirfield
town council

Minutes of Mirfield Town Council Meeting

Held on: Wednesday 19th June 2024 at 7.30pm

Held at: Trinity Methodist Church, 4 Trinity Street, Mirfield, WF14 8AD.

Councillors Present:

S Naisbett (Chairman), J Roberts, S Guy, M Bolt, M Sullivan, J Hirst, B Harrison, V Lees-Hamilton, M Hamilton, P Tolson, D Hirst, I Ali

In Attendance:

Clerk: L Staggs

Public: 1 x Resident

Press: None

MTC36/2024

Chairman's Welcome and Remarks:

The Chairman Cllr Naisbett welcomed Cllrs and members of the public. He reported that he had attended a YLCA training course for charring meetings and it was very informative. He reported the D-day 80 Beacon event went well & was enjoyed by those that attended. He reports he will be attending events at Normanton & Saddleworth on Sunday.

MTC37/2024

Apologies for Absence:

Councillors to send apologies and reasons for absence to the clerk or chairman for approval.

1. To receive apologies – Cllrs Imran Ali, M Brown & M Connell sent apologies with reasons for absence. Cllr Lees-Hamilton **Proposed** to accept the apologies Cllr Roberts **Seconded Vote: All in favour**
2. To approve reasons for absence – Cllr Lees-Hamilton **Proposed** to approve the reasons for absence Cllr Roberts **Seconded Vote: All in favour**
Cllr Hinchliffe was absent but did not send apologies nor a reason for absence

MTC38/2024

Declaration of Interest:

Councillors to declare an interest, if applicable to any item on the agenda including any pecuniary interests whether they have been declared on the members register of pecuniary interests.

Cllr Guy declared an **other** interest MTC40(1)

MTC39/2024

Confirmation of Minutes:

To approve the minutes of the Ordinary Town Council meeting of 5th June 2024 including payments of Nil Cllr Sullivan **Proposed** the minutes were a true & correct record of the meeting Cllr Guy **Seconded Cllrs J & D Hirst Abstained Vote: 10 in favour**

MTC40/2024

Matters Arising from the Minutes:

To receive information on the following ongoing issues and decide further action where necessary.

1. To receive an update on Mirfield Library and decide any action necessary – Clerk reports she has had an email from Library Services regarding the previous resolution to inform Kirklees of a possible interest in an asset transfer. She reads the email in which it states a robust conditions survey will be conducted and sent to us.
2. To receive an update on Planning Application 2023/93539 at location Land adj. Ledgard Bridge Mill – She reports that the Planning Consultant has stated an objection letter will be sent Friday for circulation. Clerk states that she is less than happy with the service provided by the consultant as she is constantly having to chase and concerned that the objection has still not been submitted. Cllr Bolt mentions the signage at Mirfield Market Cllr Bolt **Proposed** Clerk officially emails the property owner regarding the withdrawal of signage as it is in breach of the lease agreement Cllr Lees-Hamilton
Seconded Vote: All in favour
3. To receive an update from Cllr Naisbett on Christmas Lights Zoom call and decide any action necessary – Cllr Naisbett reported that there were a few people on the call and a Teams call has been scheduled for 26th June. He confirms speaking to Bradford Festival Lighting regarding additional Ice lights

MTC41/2024

Finance:

To approve the following accounts for payment

1. To agree Clerk June Salary by Bacs
2. To agree Clerk Working Allowance June by Bacs
3. To agree HMRC June PAYE by Bacs
4. To agree Clerk June pension contributions by D/D
5. To agree Trinity Methodist June Room Hire by Bacs £80.00
6. To agree Able Gardens June Maintenance by Bacs £110.00
7. To agree Wild About Gardens Bankfield Hedges £180.00
8. To agree Wel-medical Batteries & Pads Upper Hopton Defib £537.48
9. To agree Kirkwell Poster Cost NP Event £283.82
10. To agree Northern Internal Audit Services Final Audit 23/24 £400.00
11. To agree Kerazycastles D-day 80 £1115.00
12. To agree Karen Clegg Singing D-day 80 event £150.00
13. To note Sitewizard Deposit Website £1900 agreed under Clerk's delegation
14. To receive Bank Reconciliation to 31/05/24
15. To receive Monthly Budget to 31/05/24

Cllr Guy **Proposed** to pay items 1-12 en bloc & note items 13-15 Cllr Sullivan **Seconded Vote: All in favour** Cllr Bolt asked the Clerk to check alternative bank accounts due to the balance of the Deposit account being over £85k, this being the maximum compensation amount guaranteed by FSCS. Clerk to check other banks.

MTC42/2024

Internal Matters:

To receive information on the following matters and agree and decide any action where necessary

1. To discuss the dissolution of the Armistice Committee previously reinstated January 17th 2024 MTC130/2023(2) and agreed Terms of Reference MTC130(3). Having not met since the reinstatement of the committee and the D-day 80 commemorations being agreed by Full Council, the decision is to dissolve the committee and proceed with

items previously delegated to the committee being discussed/actioned and resolved at a Full Council meeting – Cllrs discuss at length as MTC undeservedly received heavy criticism by certain veterans on the D-day 80 Beacon event Clerk confirms she informed the Chairman of RAFA Mirfield Branch, Mirfield RBL were in attendance and Cllr Naisbett had informed other veterans at a veteran's dinner he was invited to. It was well publicised on social media, MTC website and Facebook page and posters throughout the town.

Cllrs are concerned that the Remembrance Parade will be upon us and we will not have planned accordingly, essential to get planning in place before recess. Cllr Tolson stated that we can meet with the veterans' groups to tell them our ideas, but cannot control who attends and who does not. Cllrs discuss appointing a Traffic Management company to mitigate any risk to MTC. Cllr Lees-Hamilton **Proposed** Cllr Bolt investigates cost for a TM company Cllr Tolson **Seconded Vote: All in favour**

Cllr Naisbett resolved to take a comfort break at 8.12pm. Meeting reconvened at 8.25pm.

Clerk will be absent at the scheduled 17th July meeting Cllr Naisbett **Proposed** meeting amended to Thursday 25th July so that T Wood can attend. To have a 7pm Armistice Committee meeting and see if any members of the public and veteran groups attend before a further discussion to dissolve the committee is taken and at the rise of that meeting the Full Council Meeting. Clerk to invite collaborators on the spreadsheet created by Cllr Connell Cllr Lees-Hamilton **Seconded Vote: All in favour**

Cllr Naisbett reports that an extremely disparaging letter was sent to Cllr Guy addressed to him at Trinity Methodist and reads aloud the letter to Cllrs. Cllrs are appalled by the contents and Cllr Naisbett **Proposed** that MTC notes that the council find the letter addressed to Cllr Guy extremely offensive Cllr Bolt **Seconded Vote: All in favour**

2. To receive a report from Cllr Guy on defibrillators that have been match funded by Mirfield Town Council and agree and action necessary – Cllr Guy had circulated a report prior to the meeting. Cllr Guy confirmed that all were now up to date including the one at Upper Hopton, Clerk confirms she added this to the Circuit. Cllr Guy to check all defibs at the end of July. Cllr Bolt thanked Cllr Guy for his work with the defibrillators. Cllr Bolt **Proposed** MTC continues the partnership of co-funding defibrillators with community groups/businesses etc Cllr Lees-Hamilton **Seconded Vote: All in favour** Cllrs suggest Northorpe may be the area for the next partnership or possibly Lower Hopton, Cllr Guy to ask on social media and Cllrs to make enquiries with groups.
3. To approve Annual Governance Statement 2023/2024 Documents circulated prior to the meeting – Cllr Naisbett read aloud the Governance Statements. Cllr Bolt **Proposed** to accept & approve the Annual Governance Statement 2023/2024 Cllr Lees-Hamilton **Seconded Vote: All in favour**
4. To approve Annual Return Annual Accounting Statements 2023/2024 Documents circulated prior to the meeting – Cllr Lees-Hamilton **Proposed** to accept & approve the Annual Accounting Statements 2023/2024 Cllr Bolt **Seconded Vote: All in favour**
5. To receive the report from Northern Internal Audit Services and agree any action necessary Report circulated prior to the meeting – Clerk

updated on the bank signatories. Report Noted.

MTC43/2024

Community:

To receive an update/discuss/note on the following items:

1. To discuss the introduction of a Mirfield Market in the town centre and agree on a course of action – Cllr Naisbett reports that he has been contacted by local businesses to investigate the possibility of a market. Cllrs discuss the idea and agree that the shops should be looking at setting one up not the council and applying for a license. Cllr Naisbett **Proposed** MTC support & guide shopkeepers, look at possible grants and refer shopkeepers to Mirfield Chamber of Trade, with a Cllr representative Cllr Lees-Hamilton **Seconded Vote: All in favour**

MTC44/2024

The Date of The Next Town Council Meeting.

Through the Chairman, Cllr Guy reports that 9am Saturday morning the Armed Forces Day flag will be raised which recognises all veterans, it will be lowered the following Sunday. He also reports of an event at 10am Friday -10am Saturday, 24-hour cricket marathon at Memorial Park for a local child diagnosed with leukaemia. He asks if Cllrs would support and raise awareness.

Cllr Bolt asks the Clerk if she can reaffirm with Kirklees that MTC have access to the lights under the railway bridge as previously delegated to us.

Date of next meeting: Wednesday 3rd July 2024.

Time Meeting Closed.....**9.08pm**.....