



Position Description

Effective Date: 06/01/2002

Title: Driver-Ground Worker

Business Unit: AEP UTILITIES

Location: Applicable Regions

Department: DISTRIBUTION

Position Summary: Operate automotive equipment and its associated equipment and perform ground work and line work. The following list sets forth the principal duties required for the job. This list is not intended to limit assignment of work or the degree of supervision under all operating conditions. Employee may perform miscellaneous, related and incidental work in addition to that specifically outlined below.

Principal Accountabilities:

1. Operate Company vehicles and associated equipment and perform duties incidental to the operation of such equipment.
2. Assemble, install, maintain, replace, remove and inspect conductors, fixtures and other related equipment associated with street lighting systems.
3. Patrol and inspect lines.
4. Perform all types of ground work associated with line crews.
5. Direct the work of employees assigned to assist.
6. Operate, from the ground and under direct supervision, cutouts, reclosers, line switches and other sectionalizing devices.
7. Perform duties in accordance with the Company's safety rules, regulations and practices and report unsafe conditions and practices.
8. Maintain tools, equipment, vehicles and work area in a clean and orderly condition.
9. Maintain records and submit reports as required.
10. Attend and participate in training as assigned and assist in the training of other employees.
11. Perform similar or less skilled work.
12. Report irregularities and abnormal conditions.
13. Assist employees of equal or higher classification.

Minimum Requirements:

1. Must know the difference between secondary, primary and street light circuits.
2. Ability to read and write and knowledge of arithmetic sufficient to understand written instructions and keep records pertaining to the work.

3. Must be able to interpret simple blueprints, one-line diagrams, instruction manuals and construction drawings.
4. Must possess and maintain a valid commercial driver's license. Must possess all vehicle operation requirements as required by federal and/or state law.
5. Must have the ability to deal with customers and other employees in a courteous and proper manner.
6. Ability to plan work and properly instruct others.

Additional Information: