Eldorado
Neighborhood Second HOA

Architectural Committee Policy

WHEREAS, the Bylaws of the Eldorado Neighborhood Second Homeowners Association, Article 8, Section 8.5 authorizes the Board of Directors to designate a committee to perform tasks and to serve for such periods.

WHEREAS, the Board of Directors has determined that the best interest of the membership would be served by establishing an Architecture Committee, pursuant to Article 4, Section 4.17 in the CC&R's.

NOW THEREFORE, BE IT RESOLVED, that the Board of Directors of Eldorado Neighborhood Second Homeowners Association has established the following guidelines:

The primary responsibility of the Architectural Committee is to evaluate, approve, reject or request more information on Architectural Applications submitted by Unit Owners. The Architectural Committee shall be responsible for evaluating the submitted Architectural Applications for compliance to the CC&R's, latest ARC Guideline, Amendments and other Rules and Regulations that may apply.

1. The Committee shall consist of at least three (3) members and no more than five (5). One member must be a Director. This is in addition to the Management Company's Representative who will provide the meeting agenda and applications for evaluation.

2. The Committee shall evaluate all architectural applications on a monthly basis and the Management Company's Representative will log in the Committee decisions, provide meeting minutes, update the ARC data files and respond to the ARC Application Unit Owner with the disposition of their application within 5 business days of the ARC meeting.

3. The Committee will be responsible for tracking approved ARC Applications to ensure ARC Applications not completed within 6 months of approval are raised to the Board for further action.

4. The ARC Committee shall be responsible for identifying and evaluating suggested changes to the ARC and making recommendations to the Board.

5. At each Board of Director's Open meeting a report of what are the applications the Architectural Committee as reviewed and the number of approvals and denials.

If any provision of the Policy is determined to be null and void, all other provisions of the Policy shall remain in full force and effect. This resolution of the Board of Directors has been duly adopted at the JANUARY 14, 2020 Executive Board of Directors meeting.

By: _____
President (Signature)
Lyle E. McKenzie
President

President (Print)

Attested to: _____
Secretary (Signature)

ROD THOMPSON
Secretary (Print)

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