

ST. ANDREWS HOMEOWNERS ASSOCIATION, INC (SAEHOA)

BOARD OF DIRECTORS MONTHLY MINUTES

February 12, 2018-ARMSTRONG ROOM-6:00 PM

Pledge of Allegiance – led by Gill

Roll Call- Present: Denise Gill (President), Maureen Coviello (Vice-president), Joanne Kerr (Secretary), Barbara Gocek (Treasurer), John Clarkin, Fred Lofland. Terrell Dossey absent. Six BOD present.

Meeting called to order 6:01 p.m.

President's Report- given by Denise. There is a Lifeline representative scheduled to give a very brief presentation at the end of the meeting tonight.

Secretary's Report-January 8, 2018 minutes were accepted by all present (6) board members.

Terrell Dossey arrived at the meeting at 6:10p.m.

Treasurer's Report-Monthly report given by Barbara-Beginning balance \$8586.48. Current balance as of 1/31/2018 is \$9498.00. Joanne Kerr and Pam Kie-Viner conducted the financial review (audit) of 2017 on February 5, 2018. The signed audit, which was read orally by Denise, found that the 2017 fiscal year financial records of checks and deposits with correct balances were in order. BOD accepted annual financial audit as written.

A concern by member was raised as why we do not consider having a financial review (audit) performed by a professional. The concern was addressed by referring to our bylaw 7.3, which states that 2 members will be appointed to perform the annual financial review (audit).

At the January 2018 meeting, the board had agreed to transfer \$150 budgeted funds from the meetings expense to administrative costs to cover the recording fee of the bylaw changes. However, Denise explained at this meeting, that as the 2018 budget had been approved in December by the membership, this action by the board is not allowed. A variance to the budget will instead be noted at the end of the fiscal year 2018.

Old Business

1. Irrigation grant submitted by Denise. We are waiting on 2 written estimates and need to schedule the third. In order to try not to spend any of the HOA's money, we can apply for additional grants in future years if needed and apply the irrigation grant money in zones to complete the job.
2. Flag replaced and new flag is flying. Fred Lofland was thanked.
3. P.O. Box collection is covered by Maureen and John who both have keys.
4. Fred Lofland read his report on SCCCA meeting.

5. Board addressed concern of the old and unofficial website, (SAEHOA.org) still being maintained by Terrell. Certified letter concerning this issue was mailed and refused by Terrell. Barbara reported that a potential homeowner was confused when attempting to visit our website and was instead viewing Terrell's unofficial website. The board requested that Terrell take down any personal information, official HOA documents, and to add a redirect statement on his home page that has the new official website (SAEHOA.info) address. ~~No response given by Terrell addressing these issues.~~ Terrell responded and did not address the requests by the board.

New Business

1. Rental forms had been mailed out. Many completed forms were received back and the mailing list has been updated with the most current information.
2. The SCCCA had notified Denise that there was a potential issue of underage residents in our neighborhood. She investigated the issue and while the house is owned by someone younger than 55 and he has children younger than 18, the house is inhabited by a gentleman in his 60's and his son who is about 30. Not currently an issue.
3. Something to consider when the bylaw committee forms later this year would be to address a potential change to the meaning of "good standing", which would include not only being up to date financially but also, compliant with all bylaws/covenants and restrictions.
4. An inquiry by a neighbor about the possibility of advertising on our website. The board agreed to come back to this topic at a later date.

Committee Reports

Welcome/Social Committee-Jean Johnson reported that 4 new neighbors were greeted and received plants. Michelle Snell who is heading up the next Pot Luck was out of town for this meeting. It was reported by Denise that the Spring Pot Luck date was changed to April 14, 2018.

ARC-Chuck Fleming passed out and discussed a written report of ARC activities from 11/11/17 - 2/12/18.

Website- Joanne reported that all the short bios of the BOD are now on the website and that she updated the home page to include more photos. She also, requested that if anyone wants their own bios, their pets pic, and/or a great photo posted on the website to contact her.

Member Discussion

No member discussion.

Adjournment 7:09 pm by Denise Gill.

Minutes submitted by Secretary Joanne Kerr on 2/14/2018.

Lifeline presentation was given.