

MINUTES OF THE SPECIAL MEETING OF THE BOARD OF COMMISSIONERS OF MANCHESTER WATER DISTRICT

May 24, 2016

SPECIAL MEETING

- 1.0 Board Chair Steve Pedersen called the special meeting of the Manchester Water District (District) Board of Commissioners (Board) to order at 5:48 p.m. Commissioners Paul Drotz and James Strode were also present. District staff members in attendance were Dennis O'Connell, General Manager; and Kyle Galpin, Operations Manager. Erin Civilla, Accounting Specialist and Attorney Ken Bagwell were excused. No guests from the general public were in attendance. The meeting was held at the District's administration office at 8185 E. Daniels Loop, Suite 111.
- 2.0 **Spring Street Workshop Stormwater System Estimates Review** – Presented for Board consideration were three (3) estimates to install the stormwater system at the Spring Street Workshop site at 2082 Spring St. E. The estimates were as follows:
- Caseco Associates, Inc., Port Orchard, WA \$59,647.00
 - Northwest Cascade, Inc. Puyallup, WA \$35,950.00
 - Sound Construction & Equipment, Inc., Port Orchard, WA \$36,670.00

After further plan review and discussion, the Board was ready to move on to contractor selection for the project.

- 3.0* **Spring Street Workshop Stormwater Services Agreement** – Following discussion regarding qualifications and experience of each contractor and in keeping with the Board's philosophy of spending local money with local vendors whenever possible, Commissioner Strode moved to authorize the General Manager to execute an agreement with Sound Construction & Equipment, Inc. of Port Orchard to install the stormwater system at the Spring Street Workshop. Commissioner Drotz seconded and **the motion carried unanimously**.

Non-Agenda Items Discussed – Staff updated the Board on the status of other projects recently completed or still underway. The new Madrone Pressure Reducing Valve station is fully installed and in service. Electrical repairs at the Banner Booster station are nearly completed, and staff has reviewed a plan set for a main extension serving 41 new homes in the development previously known as Woods View. This project was started in 2005, but the project was abandoned by the developer. The property has since been sold to another development group and redesigned.

Following further discussion regarding service connection fees and capital improvements, the Board directed staff to prepare an update on the Well 10 redevelopment versus manganese treatment study from CR Hydrogeologic for the next regular meeting in June. Staff will also be prepared to discuss connection fees for new services.

4.0 **Future Meeting Dates**

- 4.1 June 14, 2016, 5:30 p.m. – Regular Meeting, Manchester Library
- 4.2 July 12, 2016, 5:30 p.m. – Regular Meeting, Manchester Library
- 4.3 August 9, 2016, 5:30 p.m. – Regular Meeting, Manchester Library

5.0* **Adjourn**

There being no further business to come before the Board, the Commissioners moved to adjourn the meeting at 7:30 p.m.

* Indicates Action Item

Steve Pedersen,
Board Chair

James E. Strode,
Secretary

Paul Drotz
Commissioner