

TOWN OF BEVERLY SHORES
P.O. Box 38, Beverly Shores, IN 46301
Phone 219-728-6531, fax 219-728-6532
beverlyshores.clerk@gmail.com
beverlyshoresindiana.org

PERMIT # _____
DATE _____

Application for Building Permit - New Construction

- Name(s) of Legal Owner(s) of Property _____
1. Address _____
 2. Phone No. home _____ work _____ e-mail _____
 3. Legal Description of Property Block _____ Lot(s) _____ Unit _____
 4. Street Address _____
 5. Architect _____ 6. Contractor _____
Address _____ Address _____
Phone/E-Mail _____ Phone/E-Mail _____
 7. Estimated Cost of Project _____

(Please note: Projects costing more than \$5,000 require a Contractor Registration)

Attach the following as per Section 155.056 of the Beverly Shores Zoning Ordinance

- A. Approved septic permit with plan from Porter County and State Board of Health (may have been submitted as part of Site Plan Application)
- B. Three (3) sets of plans of all floors, foundation sections and elevations and detailed construction specifications describing the kind, size, quality and grade of materials and service equipment. The height of the proposed structure is to be clearly indicated. These plans and specifications shall be prepared under the supervision and direction of an architect or engineer registered in Indiana and shall be certified for the specific building site.
- C. Copy of recorded deed for property.
- D. For commercial and/or public buildings:
Approval, in writing, from the Porter County Building Commissioner
Approval, in writing, from the Indiana State Highway Department for driveway cut
- E. Receipt from Town Clerk for:
Building Permit Administration fee (non- refundable)
Water tap-in fee (if applicable)
- F. Copy of site plan application

I understand that I must obtain a Certificate of Occupancy, where applicable, upon completion of this project. I also understand that an Occupancy Certificate will not be granted if the finished project does not conform to the approved plans. I further understand that I am responsible for the removal and/or correction of any deviations from the approved plans.

I certify the above information to be correct and true _____
Owner's Signature / Date

DO NOT WRITE BELOW THIS LINE

Date received by the Building Commissioner _____
Action of Building Committee _____ Approved _____ Disapprove _____
Comments _____

Building Permit Fee Assessed _____ Date Applicant Notified _____
I certify, to the best of my knowledge and belief, this permit is issued in conformance with all requirements on the Beverly Shores Zoning Ordinance.

Building Commissioner / Date

Approved by Town Council August 2017