

1 **Rockford Town Regular Council Meeting**
2 **June 7, 2017 7:00pm**
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5 NOTE TO PERSONS REVIEWING THIS DOCUMENT: THIS IS NOT A VERBATIM TRANSCRIPT. WHILE AN
6 ATTEMPT HAS BEEN MADE TO DOCUMENT PERTINENT POINTS, THESE MINUTES CONTAIN ONLY A
7 SUMMARY OF THE DISCUSSION AND VOTING.
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9 **Public Hearing – Conditional Use Permit, 28 S Sprague Street**

10 Mayor Carrie Roecks opened the public hearing at 7:00pm.

11
12 Councilmember Micki Harnois explained that a conditional use permit was required for placing a
13 second home on a parcel that already has a home there. The homeowner, Gail Burton, explained that
14 the second home would be a mobile home that meets all zoning requirements and it was to be a
15 “caregiver” home.

16 There was discussion about the size of the parcel and mobile home.

17
18 Ms. Roecks closed the public hearing at 7:17pm
19

20 **Public Hearing – Six Year Transportation Improvement Plan**

21 Mayor Carrie Roecks opened the public hearing at 7:17pm.
22

23 Ms. Roecks explained to the public that each year, the town must submit to the state, a list of streets
24 that they would like to see fixed/upgraded.

25 Resident Ivan Willmschen asked if the black tops that have cracks and have weeds growing through
26 them will be fixed. Ms. Roecks said that the list is not what will be completed in the near future, but
27 more of a list of what the town desires to address.

28 Public Works’ Dave Thompson clarified that to receive any kind of funding, a street would have to be on
29 this list. There was discussion on what streets and projects were listed.
30

31 Ms Roecks closed the public hearing at 7:23pm
32

33 Mayor Carrie Roecks called the regular meeting to order at 7:23pm with the Pledge of Allegiance.
34 Roll call took place. Those present were Mayor Carrie Roecks, Councilmembers Micki Harnois, Tim
35 Fricke and William Benson. Public Works’ Dave Thompson, Deputy Clerk Heidi Johnson and several
36 residents were also in attendance.
37

38 **Ms. Harnois made a motion to excuse Councilmember Clint Stevenson’s absence. Mr. Benson**
39 **seconded the motion. Motion was carried.**
40

41 **Mr. Fricke made a motion to excuse Councilmember Brian Laude’s absence. Mr. Benson**
42 **seconded the motion. Motion was carried.**
43

44 **Mr. Benson made a motion to approve the regular meeting minutes from May 17, 2017. Ms.**
45 **Harnois seconded the motion. Ms. Harnois asked that on line 114, the TIB Complete Streets**
46 **program be changed to Infrastructure Funding Meeting. Mr. Benson amended his motion to**
47 **state “as corrected.” Motion was carried**
48

49 **Mr. Benson made a motion to approve the special meeting minutes from 05/23/2017. Mr. Fricke**
50 **seconded the motion. Motion was carried.**

51 LAYNE MERRITT, JUB ENGINEERS, INC
52 First Street Lighting Project
53 Mr. Merritt reported that the project will go out for a re-bid since there were no bids the first time around.
54 The new bid opening for the project will be on June 19th.

55
56 Well #6
57 Mr. Merritt reported to council that he and the Public Works Department and he did a final walkthrough
58 at the well. It is currently producing 250 gallons per minute.

59 Mr. Benson confirmed that we shouldn't have any water usage issues going forward.
60 **Mr. Benson made a motion to approve the Well #6 Notice of Acceptance for the work done. Mr.**
61 **Fricke seconded the motion. Motion was carried.**

62 Mr. Merritt told council that there were some cost overruns, possibly around \$8500, for the engineering
63 portion of the well project. There were concerns voiced from some residents and councilmembers
64 about why there were overruns. Mr. Merritt said he would bring an itemized list of what went over
65 budget.

66
67 PUBLIC COMMENT

- 68 - Resident Art Grewe asked why Gail Burton would need a conditional use permit to bring in a
69 mobile home when she has sufficient room for another home on her property. It was explained
70 that the current zoning regulations require such a permit.
- 71 - Resident Ivan Willmschen said it seems that there are always cost overruns on the projects
72 around here.
- 73 - Resident Gary Hill said that the overages need to be itemized and accounted for. He knew that
74 there were some issues with the contractor for the well project and if the engineers had to come
75 out here for those issues, the contractor should be required to pay for that.

76
77 ANNOUNCEMENTS

- 78 - The SE Spokane County Fair is having another dinner/auction fundraiser called "Burgers with a
79 Benefit" in the park on June 17, 2017 from 5-9pm
- 80 - The Flag Day celebration in Fairfield is June 10, 2017
- 81 - Movies in the Park will start on Thursday, June 15, 2017

82
83 COMMISSION REPORTS

84 Planning and Zoning – Burton Conditional Use and Building Permits

85 **Mr. Benson made a motion to approve the conditional use permit submitted to council. Ms.**
86 **Harnois seconded the motion. Motion was carried.**

87
88 **Mr. Fricke made a motion to approve the building permit submitted to council. Mr. Benson**
89 **seconded the motion. Motion was carried.**

90
91 Comprehensive Plan – Chapter 6 - Public and Capital Facilities and Chapter 7 - Utilities
92 Council reviewed both chapters.

93
94 Ms. Harnois reminded council about the special meeting scheduled for June 14, 2017 to discuss
95 Chapter 4 – Land Use.

96
97 COMMITTEE REPORTS - None

98
99 ORDINANCES/RESOLUTIONS

100 **Mr. Benson made a motion to approve Resolution 17-02, for the Six-Year Transportation**
101 **Improvement Plan. Mr. Fricke seconded the motion. Motion was carried.**

102 STAFF REPORTS

103 Public Works

- 104 • Mr. Thompson updated council with the meetings he has been having with FEMA, with whom
105 he has requested some disaster funding due to flooding. He also mentioned that he is working
106 with a different program within FEMA to try and obtain some funding to upgrade and replace
107 some of the town's culverts.
- 108 • Mr. Thompson reported that a representative from the Department of Fish and Wildlife
109 contacted him about submitting the JARPA report and that the representative would like to
110 come to Rockford to discuss dredging Rock Creek.
- 111 • Ms. Harnois told council, that with their approval, she would start on the Complete Street
112 Program through TIB and try to secure some grant money for the streets.

113

114 Clerk/Deputy Clerk

- 115 • May Utility Adjustment Report
116 **Ms. Harnois made a motion to approve the Utility Adjustment Report for May 2017. Mr.**
117 **Benson seconded the motion. Motion was carried.**
- 118 • The Past Due report was submitted.

119

120 OLD BUSINESS - None

121

122 NEW BUSINESS

- 123 - **Mr. Benson made a motion to approve the Alcohol Permit for the SE Spokane County**
124 **Fair Auction on 06/17/2017. Mr. Fricke seconded the motion. Motion was carried.**
- 125 - Ms. Roecks mentioned that some guidelines for the fair's insurance has changed a little bit and
126 to obtain parade insurance, the fair must have a vehicle placed on the insurance. She asked if
127 council would be ok with leasing the SCOPE car for a week to the fair for this reason. The
128 consensus from the present councilmembers agreed to this.
- 129 - Fire Chief Gary Hill announced that there are three new firefighters that have completed training
130 and will be volunteering at Fire District 11. He then submitted the latest dispatch reports.

131

132 PUBLIC COMMENT

- 133 - Resident Ivan Willmschen asked if there was any update on the expected new home
134 construction on B Street. It was reported that no building permits have been acquired through
135 Town Hall at this time.

136

137 COUNCIL REPORTS – None

138

139 APPROVE CHECKS

- 140 **Mr. Fricke made a motion to approve checks 13924 through 13949 and one EFT, with 13924**
141 **being voided. Mr. Benson seconded the motion. Motion was carried.**
- 142 **Ms. Harnois made a motion to adjourn the meeting. Mr. Fricke seconded the motion. Motion was**
143 **carried.**

144

145 Meeting was adjourned 8:58pm.

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151

Heidi Johnson, Deputy Clerk

Carrie Roecks, Mayor