



## School Fees

### Registration

A registration fee of **SR 9,000** is payable for each child. This is a one-time fee which places your child on the Waiting List and does not guarantee a place in the school.

If you wish to withdraw from the waiting list, upon request, the full Registration fee is refundable **only** if your child has not undertaken the Entrance Assessment.

If your child has undertaken the Entrance Assessment and been unsuccessful and you wish to withdraw your child from the waiting list, then an administration charge of **SR 1,500** will be deducted from the Registration Fee.

If the Head of School decides that you child can undertake a third assessment then you will be charged a further SR 750 which you will be required to pay prior to the assessment date.

Requests for withdrawal from the waiting list should be made in writing to [registrar@bisak.org](mailto:registrar@bisak.org). Refunds require 10 working days to process and the Registrar will contact you when they are available to collect from the Accounts office.

If you child has successfully undertaken the Entrance Assessment and been offered a place in the school and you wish to withdraw your registration then the Registration Fee is wholly **not** refundable.

### The School Year

There are three terms in each school year:

Autumn – previously known as Term 1

Spring – previously known as Term 2

Summer - previously known as Term 3

Fees for each term are payable by the end of the previous term. We also accept annual payments and would request that all payments are made via bank transfer to our SABB bank account:

#### **Bank Account details:**

**Account Name: SAIS BRITISH SECTION**

**Account Number: 042004465001**

**IBAN NO: SA48 4500 0000 0420 0446 5001**

#### **Bank Address:**

**The Saudi British Bank  
King Abdul Aziz Street,  
P.O. Box 394,  
Al-Khobar 31952  
Kingdom of Saudi Arabia**

**Swift Code: SABBSARI**

## Further Information

- **All fees are the responsibility of the parent(s).**
- Fees are approved by the Ministry of Education.
- Separate small charges may from time to time be levied for participation in certain field trips and after-school activities involving consumable items. Parents will be notified of these before the event. Fees for these and any other individual cases will be notified separately.
- **Other fees payable in individual cases:**
  - Optional Instrumental Tuition fees.
  - Examination fees such as GCSE and GCE Advanced Level – these fees may include registration and subject fees set by the examination boards, handling/courier charges, invigilation costs etc.
  - In the event of withdrawal from Exams penalty fees additional to the exams fees need to be paid. Penalty fees are set by the examination boards.
- In the event that Autumn Term fees are billed before the announcement of annual school fees revision, the additional school fees applicable will be included in following Spring Term fees invoice.
- No Refunds will be made if pupils are withdrawn part of the way through the term.
- **No certificates will be released by the school until all owed payments are made.**
- If you require a refund of fees for Spring and Summer Terms, written notification/email to [withdrawal@bisak.org](mailto:withdrawal@bisak.org) and [registrar@bisak.org](mailto:registrar@bisak.org) needs to be received by close of business on the last working day of the preceding Term.
- A refund of fees paid for Autumn Term will only be made on condition written notification/email is received at [withdrawal@bisak.org](mailto:withdrawal@bisak.org) and [registrar@bisak.org](mailto:registrar@bisak.org) on or before the 1<sup>st</sup> August 2019. Any refund requests for fees, including Arabic fees after this date will not be approved. Any approved refunds will be subject to a deduction of a non-refundable deposit of SR 3,000 per pupil.
- Parents will be asked to reserve a place for their children for the following academic year. This will be invoiced during the Summer Term of the previous academic year and the invoiced amount will be deducted from the Autumn Term invoice. The seat reservation fee is SR3000 per pupil.
- Any changes in fees will be communicated to parents.



## School Fees for 2019-2020

Year Group	Fees per Term SAR	Fees per Annum SAR
<b>Pre-Prep and Prep School</b>		
Nursery	10,147	30,441
Reception	14,233	42,699
Year 1	14,233	42,699
Year 2	14,595	43,785
Year 3	15,202	45,606
Year 4	15,202	45,606
Year 5	15,202	45,606
Year 6	15,202	45,606
<b>Senior School and 6<sup>th</sup> Form</b>		
Year 7	15,722	47,166
Year 8	15,722	47,166
Year 9	15,722	47,166
Year 10	19,200	57,600
Year 11	19,200	57,600
Year 12	19,776	59,328
Year 13	19,776	59,328
<b>After school Arabic</b>	1,865	5,595

<b>Registration fee</b>	(Not part of the school fee - Please read the Registration notes)	SAR 9,000 per child
-------------------------	-------------------------------------------------------------------	---------------------

### Payment Schedule 2019-2020

<b>Autumn Term</b>	Fees due date:	30 <sup>th</sup> August 2019
<b>Spring Term</b>	Fees due date:	30 <sup>th</sup> December 2019
<b>Summer Term</b>	Fees due date:	13 <sup>th</sup> April 2020