

**VILLAGE OF INNSBROOK  
COMMUNITY DEVELOPMENT CORPORATION  
MEETING MINUTES**

Innsbrook Village Hall  
1835 Highway F, Innsbrook, MO 63390  
Tuesday, September 14, 2021, 6:00 PM

AGENDA

- 1) CALL TO ORDER
- 2) ROLL CALL
- 3) OFFICER REPORTS
- 4) COMMITTEE REPORTS
- 5) UNFINISHED BUSINESS:
- 6) NEW BUSINESS:
  - a. Adoption of Bylaws
  - b. Election of Officers
    - i. President
    - ii. Vice President
    - iii. Secretary/Treasurer
  - c. Bank Account
- 7) ADJOURNMENT

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MINUTES

The September 14, 2021 regular meeting of the Village of Innsbrook Community Development Corporation was held in person and via Zoom Video Conference, and called to order at 6:03 PM (CST) with Jeffry Thomsen presiding.

Upon roll call, Trish Dunn, Dan Reuter, Ted Sator, Jeff Thomsen and Donna West were present in person. Others in attendance in person included Village Administrator/Clerk - Carla Ayala. Due to the COVID-19 Pandemic, all other visitors attended this meeting via videoconference. Those attendees included Village Attorney - Nathan Bruns, Tracy Sator and Lynda [unknown last name].

**OFFICER REPORTS**

None at this time.

**COMMITTEE REPORTS**

None at this time.

**UNFINISHED BUSINESS:**

**NEW BUSINESS:**

- a. Adoption of Bylaws - Motioned by Dan Reuter, seconded by Trish Dunn, to adopt the Bylaws of the Village of Innsbrook Community Development Corporation. By roll call vote, Trish Dunn - "Aye", Dan Reuter - "Aye", Ted Sator - "Aye", Jeffry Thomsen - "Aye", Donna West - "Aye". With a 5 "Aye", 0 "No", 0 Abstain vote, motion passed and approved.
- b. Election of Officers
  - i. President - Dan Reuter nominated Jeffry Thomsen as President of the Board of Directors. No other nominations were made. Motioned by Ted Sator, seconded by Donna West, to appoint Jeffry Thomsen as President of the Board of Directors. By roll call vote, Trish Dunn - "Aye", Dan Reuter - "Aye", Ted Sator - "Aye", Jeffry Thomsen - "Aye", Donna West - "Aye". With a 5 "Aye", 0 "No", 0 Abstain vote, motion passed and approved.

- ii. Vice President - Donna West nominated Dan Reuter as Vice President of the Board of Directors. No other nominations were made. Motioned by Ted Sator, seconded by Trish Dunn, to appoint Dan Reuter as Vice President of the Board of Directors. By roll call vote, Trish Dunn - "Aye", Dan Reuter - "Aye", Ted Sator - "Aye", Jeffry Thomsen - "Aye", Donna West - "Aye". With a 5 "Aye", 0 "No", 0 Abstain vote, motion passed and approved.
- iii. Secretary/Treasurer - Ted Sator nominated Trish Dunn as Vice President of the Board of Directors. No other nominations were made. Motioned by Ted Sator, seconded by Dan Reuter, to appoint Trish Dunn as Secretary and Treasurer of the Board of Directors. By roll call vote, Trish Dunn - "Aye", Dan Reuter - "Aye", Ted Sator - "Aye", Jeffry Thomsen - "Aye", Donna West - "Aye". With a 5 "Aye", 0 "No", 0 Abstain vote, motion passed and approved.
- c. Bank Account - Motioned by Trish Dunn, seconded by Ted Sator, for the approval of the Village Administrator/Clerk to open a bank account on behalf of the Village of Innsbrook Community Development Corporation. Said account shall have a two signature requirement. By roll call vote, Trish Dunn - "Aye", Dan Reuter - "Aye", Ted Sator - "Aye", Jeffry Thomsen - "Aye", Donna West - "Aye". With a 5 "Aye", 0 "No", 0 Abstain vote, motion passed and approved.

VOTE TO ADJOURN

Motioned by Ted Sator, seconded by Trish Dunn, to adjourn the regular meeting. All Directors present voted "Aye". Motion passed and approved with a 5 "Aye", 0 "No" vote. Meeting adjourned at 6:25 PM.

I hereby certify that these are the original minutes of the regular meeting of the Board of Directors held on Tuesday, September 14, 2021.

Carla Ayala, Village Administrator/Clerk

Date Minutes Approved: 1-11-22

Donna West  
Patricia Dunn, / Donna West  
Secretary  
(seal)

Carla Ayala  
Attest: Carla Ayala,  
Village Administrator/Clerk

